

Thinking about standing for Council?

Understand the role. Represent your
community. Help shape our future.



Stand for the community you call home.

WHAT DOES COUNCIL ACTUALLY DO?

Council sets the direction.

When you elect Councillors, you are choosing people to represent the community and make decisions about the future of the Shire.



Councillors come together as Council to make decisions. No individual Councillor can make decisions on behalf of the Shire by themselves.



SETTING THE DIRECTION

Council helps decide where the Shire is heading and plans for the future of our district.



MAKING DECISIONS

Councillors consider information, community views, professional advice, available resources and legal requirements before making decisions at Council meetings.



SETTING PRIORITIES

Council decides which services and facilities the local government will provide and oversees how the Shire's finances and resources are allocated.



SETTING POLICY

Council determines policies that guide the organisation and its decision-making.



REPRESENTING THE COMMUNITY

Councillors represent the interests of electors, ratepayers and residents and help connect the community with Council.



APPOINTING THE CEO

Council selects the Chief Executive Officer, reviews the CEO's performance and provides strategic direction to the CEO.



In simple terms:

COUNCIL DECIDES WHAT THE SHIRE SHOULD ACHIEVE AND WHY IT MATTERS.

Council looks at the big picture, our community's needs today and where we want our Shire to be in the future.



WHAT DOES ADMINISTRATION DO?

Administration makes it happen.

Behind Council is the Shire Administration, led by the Chief Executive Officer (CEO).



The CEO is responsible for managing the day-to-day operations of the local government and ensuring Council's decisions are implemented.



PROVIDING PROFESSIONAL ADVICE

Shire employees research issues and prepare information and recommendations to help Council make informed decisions.



PUTTING COUNCIL DECISIONS INTO ACTION

Once Council makes a decision, the CEO and Administration are responsible for implementing it.



DELIVERING SERVICES

Administration manages the services, programs, projects and facilities Council has determined the Shire will provide.



MANAGING DAY-TO-DAY OPERATIONS

This includes the everyday running of the organisation and the systems and processes needed to deliver Shire services.



MANAGING EMPLOYEES

The CEO is responsible for the employment, management, supervision and direction of Shire employees.



MANAGING THE ORGANISATION RESPONSIBLY

Administration works within legislation, Council policies, adopted budgets and Council decisions while maintaining the Shire's records and meeting its statutory responsibilities.



In simple terms:

ADMINISTRATION WORKS OUT HOW COUNCIL'S DIRECTION WILL BE DELIVERED AND MANAGES THE DAY-TO-DAY WORK REQUIRED TO DO IT.



WORKING TOGETHER

for our community

Different roles. One shared purpose.

Good local government relies on Council and Administration understanding their different roles and working effectively together.

COUNCIL



REPRESENTS

Listens to the community and represents the interests of the whole district.



DECIDES

Makes decisions collectively at Council meetings.



SETS DIRECTION

Determines priorities, policies, services and the strategic direction of the Shire.



OVERSEES

Oversees the allocation of finances and resources and the performance of the local government.

ADMINISTRATION

ADVISES

Provides Council with professional, relevant and unbiased information and advice.



IMPLEMENTS

Carries out the decisions made by Council.



MANAGES

The CEO manages the organisation, employees and day-to-day operations.



DELIVERS

Provides the services, facilities, programs and projects determined by Council.



What does this mean if I become a Councillor?

Being a Councillor is about governance, leadership and representation, not running the day-to-day operations of the Shire.

- ✓ Listen to and engage with the community
- ✓ Make informed decisions based on evidence, advice, available resources and the law
- ✓ Work constructively with your fellow Councillors
- ✓ Respect the separate roles of Council and the Administration
- ✓ Act with integrity, transparency and accountability

Your role is bigger than one issue, one area or one point of view.

From Carnarvon and our horticultural areas to Coral Bay and our pastoral communities, Councillors have an important role in considering the interests and future of the Shire as a whole.

