



SHIRE OF CARNARVON

AGENDA FORUM NOTES

AGENDA FORUM MEETING
TUESDAY 23RD JUNE 2020

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

SHIRE OF CARNARVON
AGENDA FORUM NOTES RELATING TO 23RD JUNE 2020
COUNCIL MEETING

AGENDA FORUM MEETING HELD ON TUESDAY 23RD JUNE 2020
COMMENCING AT 8.30AM

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

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|------------------------|--|
| Cr E Smith..... | Presiding Member/Shire President |
| Cr B Maslen..... | Councillor, Gascoyne/Minilya Ward |
| Cr J Nelson | Councillor, Town Ward |
| Cr K Pinner | Councillor, Town Ward |
| Cr A Fullarton | Councillor, Town Ward |
| Cr L Vandeleur..... | Councillor, Town Ward |
| Cr K Simpson | Councillor, Coral Bay Ward |
| | |
| Mr D Burton | Chief Executive Officer |
| Mr D Nielsen | Executive Manager, Infrastructure Services |
| Ms J MacKellin | Executive Manager, Community Services |
| Mr M Werder..... | Executive Manager, Corporate Services |
| Mr P Lees | Executive Manager, Development Services |
| | |
| Mrs D Hill | Senior Executive Officer |
| | |
| Observers | Nil |
| Leave of Absence | Nil |
| Apologies | Cr L Skender, Councillor, Plantation Ward |

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

Cr Nelson – Impartiality Interest – Item 8.1.4 – Blowholes Reserve Management Plan 2014-2036 – Consideration of Amendments

Cr Nelson – Impartiality Interest – Item 8.5.1 – Blowholes Committee Meeting 11 June 2020

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

8.1.1 Actions Performed Under Delegated Authority

Status Report – various questions were raised in regard to the outstanding items in the Status Report.

8.1.2 Nomination of Council Representation – GDC Board

2 nominations – Cr Maslen and Cr Fullarton

8.1.3 Annual Review – Shire of Carnarvon Delegation Register

Cr Nelson – Delegations 1007, 5007 and 1039 – sub-delegated – should be with CEO.

Cr Maslen –

1005 – amended delegation based on report to Council for Coral Bay.

1035 – WALGA honours aware – Council Input

1037 – Management Review Committee – biannual review (6 months)

1041 – Audit Committee – change name to Audit and Risk Management Committee

2001 – Vehicle Use employees – review purchasing policy

2008 – Private Works – minimal \$ jobs – as per policy – delegated

2018 – Temp Road Closures

3023 – Community Growth Fund Committee –

5004 – TPS 10 – getting updated

5005 – Certain Planning Function DZS 11 – not to be considered by officers unless Council wants to be formalised in delegation

Cr Fullarton – 1037 – Senior Employees – ratification of senior staff recruitment

8.1.4 Blowholes Reserve Management Plan 2014-2036 – Consideration for Amendments

Cr Nelson declared an Impartiality Interest.

Differences in Plans – the 2008 plan is the preferred option – will be discussing with Minister.

8.1.5 Council Property Considered for Disposal

Cr Pinner – toilet block at Cultural Centre? Why?

CEO – nuisance to Council – GAHCC willing to take over if Council paints lines in car park

Cr Maslen – 360° - ?

Jennifer MacKellin – Free health service located at old health centre

Cr Nelson – Playgroup – where will they go?

CEO – take on building themselves/transfer building. Possibility but looking into it and will discuss with the Group.

2.2 CORPORATE & COMMUNITY SERVICES

8.2.1 Accounts for Payment

General queries

8.2.2 Management Report

General queries

8.2.3 Investments

General queries

8.2.4 Intention to Impose Differential Rates

President – 2nd time breach of the Act.
Discussion regarding issues with advertising.

9.49am Cr Simpson left the meeting
9.50am Cr Pinner left the meeting
9.51am Cr Pinner returned to meeting

8.2.5 Quarterly Financial Report

Cr Maslen – can we have the roads separated into sealed and unsealed for town and pastoral roads?

9.52am Cr Simpson returned to meeting
9.53am Cr Fullarton left meeting
9.55am Cr Fullarton returned to meeting

8.2.6 Fees and Charges 2020/2021

President – next time can we have the changes highlighted so that we can see what has changed and the differences – makes it easily identifiable.
CEO – there will be an item next month regarding all fees that are being impacted.

10.10am Meeting adjourned for coffee break
10.20am Meeting recommenced

2.3 DEVELOPMENT SERVICES

8.3.1 Retrospective Approval for Radio Antenna – Lot 397 Cornish Street

Cr Pinner – any reason as to why it was installed prior to approval
Paul Lees – No
Cr Pinner – Is there a copy of the assessment
Paul Lees – Yes
Cr Pinner – are there proper plans for the antenna prior to retrospective approval
Paul – Plans are sketchy – No
Cr Pinner – TPS 10 general industry AA use – TPS 13 different
CEO – TV Radio/Telecommunications allowed – TPS 13 reference in scheme text
Cr Pinner – TPS 13 – telecom infrastructure include tv and radio installation
Paul Lees – definition of telecommunications – will have a look
Cr Fullarton – Building application to be received
Paul Lees – Yes
Cr Nelson – who paid for the assessment?
CEO – not sure – will need to check before Council Meeting
President – was this constructed after the annual inspection (Airport Regs)
Jennifer – Yes

8.3.2 Civic Centre Revitalisation Plan 2020

Cr Nelson – great plan
Cr Maslen – why did it take so long
Paul Lees – legacy issue

8.3.3 Mobile Trading Policy Review

President – has DoT been approached in relation to the Coral Bay location
Paul Lees – Yes
President – With the Regional Manager – he has stated that he does not agree with the location and has not been consulted.

Paul Lees – will check with Planning staff.

2.4 INFRASTRUCTURE SERVICES

8.4.1 Waiver of Tip Fees – Reinstatement

Cr Pinner – the idea was to support local business – has the matter re the out of town user been chased up.

CEO – No but will follow up

8.4.2 Lot 308 Robinson Street Coral Bay – Pavement Investigation

Cr Simpson declared a Proximity Interest as he leases land adjacent to Lot 308

2.5 COMMUNITY SERVICES

8.5.1 Blowholes Committee Meeting – 11 June 2020

Cr Nelson declared an Impartiality Interest due to ownership of a shack

8.5.2 Community Growth Fund Committee Meeting – 16 June 2020

No discussion (error in agenda – wrong date)

8.5.3 Casual Youth Workers

President – unable to meet funding applications – which grant?

CEO – the current Youth Services grant program has been modified and approved and will cover the costs

10.40am Cr Simpson left the meeting

10.42am Cr Simpson returned to meeting

President – last meeting – classification of casual workers – are we comfortable that if we don't need employees we will run out of funding

Jennifer – as casuals, they are only employed shift to shift

President – contract?

Jennifer – yes – casual contract

President – with funding for night patrol can you get people with qualifications for the 29 hours

Jennifer – have identified some people who will be suitable – experience to be considered

President – ongoing \$ from DoC

Jennifer – for next 12 months

Cr Maslen – how many casuals – 4

Jennifer – yes as a starting point

Cr Maslen – this is one off due to moratorium on employment

Cr Pinner – will there be an agreement for a set number of hours

Jennifer – rate under the Award

Cr Vandeleur – is there funding protection

CEO – casual basis only – aligns with funding agreement.

General discussion and will keep Council in the loop

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

12.1 Demolition and Clean Up – Lot 1060 NRR

The item has been withdrawn as report has not been finalised.

12.2 Organisational Structure

As this matter is confidential, no notes were taken.

OTHER MATTERS FOR DISCUSSION

Peoples Park Rates – Cr Simpson

President – CEO and I met with Brad the other day and it seems that they will be taking legal action.

Lack of Emergency Services – Coral Bay, Ningaloo – Cr Simpson

Cr Simpson – in an emergency issues arise with ambulance unable to access due to roads, call outs and issues arising with these – no back up – something needs to be done urgently. Need to talk to DPAW – no waste management plan for Ningaloo – all rubbish being dumped at Coral Bay tip.

President – will bring up issues with DBCA when I meet with them at Warroora on 1st July

Cr Simpson – DPAW – there has been no consultation on any level regarding services required. Coral Bay needs further services – ambulance and 2 officers essential.

President – agree and will bring up at the meeting on 1st July.

Australia Post – Cr Simpson

Cr Simpson – he has a 6 month's licence, what happens in 3 month's time – what happens next. What will Council do.

President – need to discuss with the contractor to advise need to get organised as to an alternative site to move to – new area – alternatively operate from an existing shop in the commercial area.

CEO – will need to work within the policy.

Warroora Access Road – Cr Maslen

Cr Maslen – any movement to open

David Nielsen – no, will follow up

11.45am - Cr Pinner left meeting

11.47am – Cr Pinner returned to meeting

Coral Bay – Infringement Notices – Dumping at Airport – Cr Maslen

Cr Maslen – have these been issued

Paul Lees – letters have been written to those who have placed equipment on the site – they have a month to be removed. The Airport is on UCL land – the Department have no interest.

Cr Pinner – could this come under littering

CEO – will look into

New Fuel Station – Coral Bay – Cr Simpson

Cr Simpson – been advised that this will probably be operational in 2 months.

4.0 CLOSURE:

The Presiding Member declared the meeting closed at 11.58am.