



SHIRE OF CARNARVON

# AGENDA FORUM NOTES

AGENDA FORUM MEETING  
24<sup>TH</sup> MARCH 2020

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GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

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**SHIRE OF CARNARVON**  
**AGENDA FORUM NOTES RELATING TO 24 MARCH 2020 COUNCIL**  
**MEETING**

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**AGENDA FORUM MEETING HELD ON MONDAY 24TH MARCH 2020**  
**COMMENCING AT 8.30AM**

**1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

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|-----------------------|--|
| Cr E Smith.....       | Presiding Member/Shire President           |
| Cr B Maslen.....      | Councillor, Gascoyne/Minilya Ward          |
| Cr J Nelson.....      | Councillor, Town Ward                      |
| Cr A Fullarton.....   | Councillor, Town Ward                      |
| Cr L Vandeleur.....   | Councillor, Town Ward                      |
| Cr L Skender.....     | Councillor, Plantation Ward                |
| Mr D Burton.....      | Chief Executive Officer                    |
| Mr D Nielsen.....     | Executive Manager, Infrastructure Services |
| Ms J MacKellin.....   | Executive Manager, Community Services      |
| Mr M Werder.....      | Executive Manager, Corporate Services      |
| Mr P Lees.....        | Executive Manager, Development Services    |
| Mrs D Hill.....       | Senior Executive Officer                   |
| Observers.....        | Nil  |
| Leave of Absence..... | Nil  |
| Apologies.....        | Cr K Pinner, Councillor, Town Ward         |
| .....                 | Cr K Simpson, Councillor, Coral Bay Ward   |

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**1.0 DECLARATIONS OF INTEREST**

*(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)*

President Smith (Impartiality/Financial Interest) – Item 8.3.1 – Carnarvon Speedway Remediation Works – Lot 1297 Speedway Road

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## **2.0 DEPARTMENTAL REPORTS**

### **2.1 GOVERNANCE**

#### **8.1.1 Actions Performed Under Delegated Authority**

Cr Nelson – GMF process – where is this at?

Paul Lees – The easement process to commence – on the work list to do.

CEO – What is the timeframe?

Paul Lees – several months however it depends on the Department.

Cr Skender – The buildings on NRR that need to be demolished – how will Council recoup the cost for the demolitions?

CEO – cost will go back to the property and will be recoverable.

Cr Nelson – The Jenny Ford matter – has Mrs Ford reinstated the SAT hearing?

CEO – As far as I know, no not as yet.

Cr Fullarton – The mistreatment of the animals – has the RSPCA been notified?

CEO – the matter has been raised with RSPCA however they have taken no action.

Paul Lees – the Rangers do not have authority under the animal cruelty act and therefore the Police would need to follow up.

Cr Vandeleur – Road pick up data – is there a timeline?

David Nielsen – Order has been issued to Greenfields, looking to commence April.

Cr Maslen – Where are Council's graders at?

David Nielsen – Mia Mia yesterday; Winning today then back to Warroora, Mauds and Coral Bay runway. Second grader Minilya/Lyndon Road – crew out at Minilya/Lyndon crossing to make trafficable then back to eastern roads.

Cr Maslen – Hill Springs – grids – liability and cost?

David Nielsen – We could close the road – price around \$1800/grid – issue is that work crew numbers down.

Cr Nelson – Australia Post Coral Bay – issue with parking been sorted?

CEO – a PO for the hardstand has been issued.

David Nielsen – John Farne will be doing the work so awaiting on him.

Cr Fullarton – Differential Rate – what is the progress?

Maurice Werder – Reassessment going to SAT – in progress.

Cr Maslen – Lot 300 Court House – did the letter go out?

CEO – yes the letter has been sent.

Cr Maslen – Blowholes concepts – where are these at?

CEO – currently out to tender.

#### **8.1.2 Annual Report 2018/2019**

Nil discussion

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### **2.2 CORPORATE & COMMUNITY SERVICES**

#### **8.2.1 Accounts for Payment 29 February 2020**

Cr Vandeleur – Market Creations – assessment of IT (\$6700) – any findings?

Maurice Werder – this has just come through – mainly to do with when the system crashed – most covered by insurance. Ongoing issues with off-site backup and investigating – partially cloud based back-up.

CEO – will bring this back to Council.

Cr Nelson – town clock – has this been resolved?

David Nielsen – Parts have been received – have purchased a new mechanism as the old system was based on GPS which was not working. New mechanism will not rely on GPS.

Cr Nelson – in regard to assessment of IT – why are we using out of town – local businesses should be considered?

CEO – Market Creations have assisted many Local Governments in relation to their IT.

### 8.2.2 Management Report – 29 February 2020

Cr Vandeleur – Budget variations – once again not getting the explanation as requested on numerous times. Need a clearer explanation as to the reasons for the variances.

Cr Fullarton – Refunds as a result of COVID-19 – is this going through a trust system?

CEO – yes, refunds through the trust account.

### 8.2.3 Investments as at 29 February 2020

Nil discussion.

### 8.2.4 Statutory Budget Review 2020

Cr Vandeleur – Correction of allocations?

CEO – yes

Cr Vandeleur – Permanent savings identified – into reserves?

CEO – yes – into reserves if funds not needed elsewhere.

### 8.2.5 Policy Review – Legal Service Panels

President – will make a request for a modification to the policy at the Council Meeting.

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## 2.3 DEVELOPMENT SERVICES

### 8.3.1 Carnarvon Speedway Remediation Works Lot 1297 Speedway Road

*(President declared an Impartiality/Financial Interest – he is a member of the Speedway Club)*

Cr Maslen – what is the cost for 1,000m<sup>3</sup> of fill – total cost?

David Nielsen – no idea – river sand

Cr Vandeleur – River Sand is \$10/tonne; Red Sand (\$15-\$20/tonne)

Cr Maslen – so close to \$60,000

Cr Vandeleur – can the Council gift sand from the borrow pits?

CEO – Only for Shire purposes can the sand from the borrow pits be use – Speedway is on Shire land.

Cr Maslen – what is the precedence if this was to go ahead? How would it be policed.

Paul Lees – Full remediation not possible due to the extent of the works required and EPA does not expect the whole site to be done. Clean up the fact, remove the material and cover up. Would be done under Shire supervision by Shire staff and machine operators.

Cr Maslen – Shire operated?

David Nielsen – No – Shire would provide in kind support up to \$1000 only – we provide machinery and staff would need to operate on a voluntary basis. Will be up to Speedway how they spend the \$1000 in-kind contribution. The material is stockpiled from the levee at the back of the Speedway track for the Boundary Road levee however was not used and will not be used as not allocated to any job.

Cr Maslen – Will the Shire remove the sand and do the cover up at the Speedway?

David Nielsen – Will depend on the Speedway Club and how they want to use the \$1000 in kind contribution – they have access to equipment and volunteer drivers.

9.35am – 9.52am – The meeting broke for morning tea.

### 8.3.2 People's Park Upgrade – Lot 12/13 Robinson Street, Coral Bay

Cr Fullarton – ring road?

Paul Lees – Peoples Park does not need access from Banksia Drive.

President – Caretakers residence – are they replacing the old one – there will not be 2?

Paul Lees – There is only one caretakers residence permitted

President – One for Lot 12 and one for Lot 13?  
Paul Lees – No, one residence for both – developers aware only one permitted.

**8.3.3 Carnarvon Aboriginal Medical Service Building – Extension 22 Egan Street**  
Nil discussion

**8.3.4 Norwest Caravan Park Café – Change of Development Conditions**  
Nil discussion

**8.3.5 Unmanned Fuel Station – Lot 62 Banksia Drive**  
Nil discussion

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## **2.4 INFRASTRUCTURE SERVICES**

**8.4.1 Permission to Use Warroora/Gnaraloo Coastal Track**  
Nil discussion

**8.4.2 Extension of Temporary Road Closure – Gnaraloo Coastal Track**  
Nil discussion

**8.4.3 CSRFF Small Grants Application – Aquatic Centre**  
Nil discussion

**8.4.4 CSRFF Small Grants Application – Golf Club**  
Nil discussion

## **2.5 COMMUNITY SERVICES**

**8.5.1 Blowholes Committee Meeting Minutes 24 February and 12 March 2020**  
Cr Fullarton – additional information provided as did not appear in the meeting notes.

**8.5.2 Community Growth Fund Committee Minutes 11 March 2020**  
Nil discussion

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## **3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC**

Nil discussion

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## **4.0 CLOSURE:**

The Presiding Member declared the meeting closed at 9.57am.