



SHIRE OF CARNARVON

AGENDA FORUM NOTES

AGENDA FORUM MEETING
TUESDAY 25TH FEBRUARY 2020

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

SHIRE OF CARNARVON
AGENDA FORUM NOTES RELATING TO FEBRUARY 2020 COUNCIL
MEETING

AGENDA FORUM MEETING HELD ON TUESDAY
25TH FEBRUARY 2020 , COMMENCING AT 8.35AM

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith.....	Presiding Member/Shire President
Cr B Maslen.....	Councillor, Gascoyne/Minilya Ward
Cr J Nelson	Councillor, Town Ward
Cr A Fullarton	Councillor, Town Ward
Cr L Vandeleur.....	Councillor, Town Ward
Cr K Simpson	Councillor, Coral Bay Ward(instantaneous communication)
Cr L Skender	Councillor, Plantation Ward
Mr D Burton	Chief Executive Officer
Mr D Nielsen	Executive Manager, Infrastructure Services
Ms J MacKellin	Executive Manager, Community Services
Mr M Werder.....	Executive Manager, Corporate Services
Mr P Lees	Executive Manager, Development Services
Mrs D Hill	Senior Executive Officer
Observers	4
Leave of Absence	0
Apologies	Cr Pinner

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

8.1.1 Actions Performed Under Delegated Authority

Cr Nelson – Closure PAW – This has been with the WAPC for a very long time. What is the hold up?
Paul Lees – Council officers have done all that we can – WAPC are very slow.

Cr Maslen – Walking Trail – what is the cost?
David Nielsen – Costs minimal – only concrete and labour.

Cr Maslen – Small Business Friendly – Information received – is it being circulated to businesses?

Jennifer MacKellin – No, the information received is a certificate and marketing information and action plans for the Shire.

Cr Maslen – Fascine Wall Structure Report – how far away is this?

CEO – Should have by end of the week.

Cr Maslen – Integrated Water – how much is the grant?

David Nielsen - \$700,000 from the GDC for first stage. Going back to Better Regions as we now have leverage for rest of project funding. Works entail upgrade for pipelines to Northwater and Town Oval and with consideration to tap in to Brockman Park.

Cr Maslen – Consideration to be given to greening Brockman Park?

David Nielsen – Yes

Cr Nelson – Lot 300 Olivia Terrace – Has the Department been advised of Council resolution to have the buildings demolished?

CEO – This will be done at the end of this week.

Cr Maslen – Comment regarding safety equipment not being approved by Council – comment a bit harsh and ask staff to be more careful with the wording.

President Smith – The scissor lift is in fact not a piece of safety equipment and Council staff do have the option to hire a scissor lift so that the safety of staff is not compromised.

2.2 CORPORATE & COMMUNITY SERVICES

8.2.1 Accounts for Payment – 31 January 2020

No discussion

8.2.2 Management Report – 31 January 2020

Cr Vandeleur – Changed phasing capital expenditure – why has this occurred? Ask if officers can put back the phasing as set at the original budget?

Maurice Werder – Yes we can

Cr Vandeleur – Can the commentary for depreciation also be more informative?

Maurice Werder – Yes we can increase the commentary in the depreciation.

Cr Nelson – The amended budget is not the true budget hence why I asked if we could review every 6 months.

Maurice Werder – The original budget does not change – budget variations only within the same areas.

Cr Nelson – Want to see the original budget so that we can see if Council is on target.

Cr Vandeleur – Where does the amended budget come from.

Maurice Werder – Variations within the same Chart of Account – any major changes to the budget go to Council.

David Nielsen – As explanation, budget variations only occur within the Chart of Account – the bottom line budget figure does not change – only moving funds within the COA.

8.2.3 Investments as at 31 January 2020

No discussion

8.2.4 Governance Advice to Elected Members and Executive

Cr Maslen – Is this training?

CEO – Paul Omodei is not a trainer – will only be providing governance advice.

Cr Maslen – How soon can we have him here?

Maurice Werder – Council will need to confirm dates at the Council meeting however it is recommended for the 9th and 10th March 2020.

8.2.5 WALGA State Council Agenda – Matters for Decision and Information

President Smith is Council's representative on the Council and will make himself aware of the agenda and Council's support for the items submitted.

8.2.6 Policy Review C002 – Inclusion of Legal Services Panels

Cr Nelson – On the 17th December 2019 the motion I put forward was to review the contract not a policy recommending a panel of WALGA preferred service providers.

Maurice Werder – Request for Quotes were called for the legal services however only 2 were received – one provider advising that they would not provide legal opinion relative to Native Title issues. With this in mind, Councillor Officers thought it would be better suited to Council to form a panel list whereby Council would be able to select which provider would be better suited to the matter in question at the time.

Cr Nelson – Want to review the contract and the tenders received – this is not happening

8.2.7 Budget Variation – Area Promotions

Cr Maslen – Will signage at Minilya and Overlander also be considered?

Paul Lees – Will look at it to see if falls within the program – funds critical for tourism program.

President Smith – Can we measure how many people are here and how did they find out about Carnarvon – ie. advertisements, signage etc.

Paul Lees – Yes this can be done and I will talk to the Visitor Centre Coordinator.

Cr Maslen – How are the travel packages going with REX?

Paul Lees – Will follow up with Steph.

8.2.8 Response to Differential Rate Query with Department Local Government

Cr Fullarton – When will the rates notices be assessed for the Differential Rates.

Maurice Werder – Has been done – 254 properties.

President Smith – Is there a definitive process that Council should be follows?

CEO – Currently looking at process.

Cr Maslen – Who made the decision to increase?

Maurice Werder – Council did as part of budget deliberations – 6% increase.

8.2.9 Shire of Carnarvon Compliance Audit Return 2019

Cr Fullarton – Have the negative responses been dealt with and if not when?

CEO – These will be dealt with at end of month.

2.3 DEVELOPMENT SERVICES

8.3.1 Development Application – Hudson Circus

No discussion.

8.3.2 Carnarvon Space & Technology Museum – Antennas

Cr Maslen – Has any consultation been carried out with Main Roads regarding these antennas – feedback has been that MRWA are not being consulted on antennas and antennas?

Paul Lees – These are only small antennas and are an addition to an existing facility and will have no impact on MRWA Roads.

Cr Maslen – Do we have a “flag for MRWA” to alert if structures are near roads or on road reserves?

Paul Lees – Yes – we are currently implementing a ‘cheat sheet’.

8.3.3 Local Development Plan – Carnarvon Christian School

No discussion

8.3.4 Development Application – 2020 Kickstarters Gascoyne Dash

No discussion

8.3.5 Development Application – Oversized Shed Lot 1 William Street

Cr Nelson - Can we move all DA items en-bloc at the Council Meeting.

CEO – Yes

8.3.6 Development Application – Outbuilding for Storage – Lot 82 William Street

No discussion

8.3.7 Gascoyne Hotel – Fence and Gate

No discussion

8.3.8 Australia Post Mobile Trading Licence – Coral Bay

Cr Simpson - The statement on the third paragraph of page 73 states ‘there is currently no other option for the Coral Bay community to obtain a postal service.’ Where did this information come from? Is the Officer aware that for 5 months the community has been receiving mail by hand delivery?
Paul Lees – The current service is issued through Australia Post contractor out of a van and is providing a service.

Cr Simpson – Operation of a Carpark page 73. Why have the other uses of the carpark been left out? Namely fish filleting, PAW office/information, only public toilets/showers in CB, and the only grassed open space in CB.

Paul Lees – The carpark in question is an extension of Robinson Street – Shire road reserve.

Cr Simpson – Consultation page 73. It is stated ‘no public consultation is required for mobile trading applications.’ Due to known congestion in the area and the ongoing community sensitivity on this issue don’t you think it may have been ‘good practice/faith’ to at least consult? -

- A. The local Councillor
- B. PAW/Bayview neighbours of the carpark
- C. Local DFAS/ambulance services
- D. Mainroads
- E. Coral Bay Progress Association

Paul Lees – There is no statutory requirement to have special consultation under the current legislation as per advice from the Department. The impacts are only for 3hrs per day, Monday to Friday.

Cr Simpson – Are you aware that the CBSSP has several sections, namely 6.6 Pedestrian and Vehicular Movement, and 7.9 Movement Networks outlining information about Robinson Street and its traffic flow/congestion/issues?

Paul Lees – The proposal is not a matter to be considered under the Planning and Development Act – the approval would be for a 12-month licence approval only – the use is temporary.

Cr Simpson – What about in the CBSP – traffic flow?

Paul Lees – The proposal is not being considered under the Planning and Development Act; therefore, the requirement of the Act and Deemed Provisions does not apply. The proposal is within the unformed carpark and does not impact directly on the Robinson Street carriageway.

Cr Simpson – Financial Implications page 73. It report states ‘the carpark has an informal layout, at the present time the Shire has no plans or funding available to upgrade the carpark.’ Do you think that it is a priority that the Shire should look at creating a budget to upgrade the carpark in conjunction with PAW?

David Nielsen – No specific funding earmarked for carparks – would depend on value for works.

Cr Simpson – Risk Assessment page 74. It is stated ‘there are no identified risks associated with the officers recommendation.’ Can you please explain to me how there are no risks associated, especially to pedestrians, by increased traffic congestion and no formal carpark layout?

Paul Lees – The existing environment receives low speed vehicles/caravan parking – no significant impact. The area operates as a low-speed environment and in some ways as a “shared space”.

Cr Simpson – Define “share space”.

Paul Lees – Created in urban environments – an area where pedestrians and cyclists have equal rights to traffic.

Cr Simpson – Community and Strategic Outcomes. How do the objectives 2.6.3 and 2.6.4 reflect the officers recommendation?

Objective 2.7 has been cited. How can this be when the CBSSP has not been implemented?

Objective 5.6.1 is cited. How can this be true when there was no public consultation done?

Paul Lees – They are relevant to the proposal.

Cr Simpson – Land use – not consulted with the CSBP.

Cr Simpson – Partnerships – no consultation?

Paul Lees – Noted

Cr Simpson – Community and Strategic Outcomes. How do the objectives 2.6.3 and 2.6.4 reflect the officers recommendation?

Objective 2.7 has been cited. How can this be when the CBSSP has not been implemented?

Objective 5.6.1 is cited. How can this be true when there was no public consultation done?

Paul Lees – Noted – did not believe in this instance were significant to the proposal.

Cr Simpson – After reading the Shire Community Strategic Plan I would like to know why the following objectives were left out -

3.4 Healthy and Safe Community

3.4.2 Collaborate with other agencies to provide a safe community.

Objective 5 - Civil

Strong Listening Council

5.1.2 The community is engaged in planning for the future and other matters that affect them.

5.2.3 Risks are well managed.

5.2.6 Compliance with LG Act 1995 in relation to Councillors Roles and Responsibilities.

5.4 Sound financial and asset management.

5.6.1 The Shire develops partnerships with government and non government organisations to achieve positive outcomes for the region.

Paul Lees – Apologies – was not included.

Cr Simpson – In the Comments – minor impact – how was this decided?

Paul Lees – Minor regard for the overall use and activity of the area – impacts acceptable.

Cr Simpson – 2pm – 5pm is the busiest time in this carpark.

Paul Lees – As it is adjacent to fish filleting station there are some minor impacts.

Cr Simpson – The aerial photos showing the area – are these available?

Paul Lees – Yes on Google or on intramaps.

Cr Simpson – Holiday times, mid March to October, businesses are at capacity?

Paul Lees – This is a generic term for holiday times.

8.3.9 Review of Shire of Carnarvon Tourism Strategy & Action Plan

Cr Nelson – On page 169, suggest we take out 'walk on the mile jetty'.

Cr Maslen – Also take into consideration the Solar Eclipse in 2023 which can only be viewed from Exmouth – possible tourism traffic through Carnarvon.

2.4 INFRASTRUCTURE SERVICES

8.4.1 Road Asset Information – Budget Variation

No discussion

8.4.2 Container Deposit Scheme Processing Centre Offer – Acceptance

Cr Maslen – Why are there no changes to the report after discussion?

David Nielsen – Changes have not been made to the Report – the CEO has delegated authority to make material changes to the agreement as directed.

8.4.3 Sale of Surplus Items by Auction

No discussion

2.5 COMMUNITY SERVICES

8.5.1 Blowholes Working Group Minutes – 31 January 2020

No discussion

8.5.2 Street Art – Request for Signage

Councillor Maslen – Reports states \$5,000 to consult and \$3,000 for plaques – this is an excessive amount?

Jennifer MacKellin – There is a \$5,000 budget allocation but not anticipating that all of this money will be spent. Verbal quote received for plaques between \$2 - \$3,000.

Cr Maslen – Paquita states that there is still \$2,000 in funding available.

Jennifer MacKellin – This is not Shire money but in fact Arts Council money given to another entity.

8.5.3 Aboriginal Community Engagement Officer

Cr Maslen – Will there be other interviews for this position.

CEO – This report is for changing the Organisational Chart to include this officer.

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

As this matter is confidential, the gallery were asked to leave the meeting.

12.1 Members Motion – Rescinding Motion FC 28/5/19 – Mrs Jenny Ford - Dogs

General discussion ensued on this matter.

4.0 CLOSURE:

The Presiding Member declared the meeting closed at 9.51am.