



SHIRE OF CARNARVON

# AGENDA FORUM NOTES

AGENDA FORUM MEETING  
TUESDAY 28<sup>TH</sup> APRIL 2020

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GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

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**SHIRE OF CARNARVON**  
**AGENDA FORUM NOTES RELATING TO 28<sup>TH</sup> APRIL 2020**  
**COUNCIL MEETING**

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**AGENDA FORUM MEETING HELD ON TUESDAY 28<sup>TH</sup> APRIL 2020**  
**COMMENCING AT 8.30AM**

**1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Cr E Smith.....	Presiding Member/Shire President
Cr B Maslen.....	Councillor, Gascoyne/Minilya Ward
Cr J Nelson.....	Councillor, Town Ward
Cr K Pinner.....	Councillor, Town Ward
Cr A Fullarton.....	Councillor, Town Ward
Cr L Vandeleur.....	Councillor, Town Ward
Cr L Skender.....	Councillor, Plantation Ward
Mr D Burton.....	Chief Executive Officer
Mr D Nielsen.....	Executive Manager, Infrastructure Services
Ms J MacKellin.....	Executive Manager, Community Services
Mr M Werder.....	Executive Manager, Corporate Services
Mr P Lees.....	Executive Manager, Development Services
Mrs D Hill.....	Senior Executive Officer
Observers.....	Nil
Leave of Absence.....	Nil
Apologies.....	Cr K Simpson, Councillor, Coral Bay Ward

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**1.0 DECLARATIONS OF INTEREST**

*(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)*

Cr Pinner – Blowholes Concept Projects  
Cr Fullarton – RSL Building Purchase

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**2.0 DEPARTMENTAL REPORTS**

**2.1 GOVERNANCE**

**8.1.1 Actions Performed Under Delegated Authority**

Cr Maslen – B20/71 – What is a sea container building – are there any diagrams?

Paul Lees – Is a dwelling with a sea container as a basis – yes diagrams can be made available.

Cr Nelson – Status Report 20/6/18 – Lotteries House – why is it taking so long – follow up please.  
Cr Nelson – status Report 15/8/19 – Main Street – will this be done before June 20?  
David Nielsen – First step is consultation therefore not being done yet.

Cr Nelson – Web streaming of Council Meetings – has this started to be looked at?  
CEO – IT have started to investigate initially – have not followed up completely.

Cr Nelson – 24/1/20 – Blowholes Concepts

**8.37am Cr Pinner declared a financial interest in this matter and left the meeting.**

CEO – Tenders received were higher than what Council can afford – may have to reduce the scope of works and go back to Council in May. All tenderers will be afforded the opportunity to rescope the works.

President – Is it the intention to use the funds for studies?

CEO – Yes the interest monies will be used for studies.

President – As per my email, the issue of shacks and day use facilities are holding this matter back – expenditure of that money is to be used for day use facilities and not reports. Day use must be separated – interest money should be used on facilities.

Paul Lees – the approved Management Plan states that an assessment of an area for chalets and new road is to be undertaken to see what impacts it would have on the environment

President – Are they scope studies

Paul Lees – Yes

President – Are actions identified

Paul Lees – Yes

President – Is it the shack areas

Paul Lees – No – proposed new chalet area in dunes.

President – It was agreed that the dunes area was not viable and this location was rejected.

CEO – It was in the adopted Management Plan so to relocate shacks another study needs to be carried out.

President – A study was carried out in 2008 – minimal disturbance to vegetation and the shacks remain where they are.

Cr Vandeleur – Have we got a guarantee that there is no risk of losing the funding for the Blowholes.

CEO – As long as the contracts have been signed by 30<sup>th</sup> June we will not lose the money – I can get this confirmed in writing.

Cr Maslen – If studies are not considered, is there enough interest monies.

CEO – Not sure, will need to confirm with DPIRD.

Cr Maslen – Why is it taking so long to clarify Coastal Planning Section 2.6

Paul Lees – This will come out of the Coastal Study – Level 1 – study will give clarification. The Department are still dealing with the Management Plan.

**8.53am Cr Pinner returned to the meeting.**

President – Has scheduling request been done for Differential Rate

CEO – We have made application.

President - \$138,000 general revenue?

CEO – Will go into plant reserve under delegated authority

Cr Maslen – Greenfield Audit – April?

David Nielsen – Yes

Cr Maslen – REX options – what is happening with this

CEO – Will be going up to Council as a confidential late item.

General discussion.

Cr Fullarton – Mrs Fords dogs – when is a reasonable time for an outcome

Paul Lees – SAT have advised that Mrs Ford has 3 weeks to pay then once payed, the matter goes to senior members for consideration.

Cr Fullarton – When did the 3 weeks start

Paul Lees – About a week ago.

**8.1.2 Ordinary Council Meetings – Commencement Time Change**

No discussion

**8.1.3 Change of Coral Bay Meetings 2020**

President – It is pre-emptive that restrictions may still be around in October therefore maybe the Coral Bay Meeting in October should remain.

CEO – We can remove October from the recommendation.

**8.1.4 RSL Building Purchase**

**9.03am Cr Fullarton declared an Impartiality Interest in this item and therefore left the meeting.**

Cr Pinner – The transfer cost is \$1.00.

CEO – Yes, then we may go for a peppercorn lease.

Cr Maslen – Can we on-sell to RSL straight away.

CEO – Yes

**9.05am Cr Fullarton returned to the meeting.**

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**2.2 CORPORATE & COMMUNITY SERVICES**

**8.2.1 Accounts for Payment – 31 March 2020**

General queries in relation to listed payments. CEO advised that queries would be taken on notice and Councillors advised.

**8.2.2 Management Report – 31 March 2020**

Cr Vandeleur – In regard to Councillor training, can we get the Department to pay due to COVID.

CEO – State Government says no.

Cr Vandeleur – SES Grant – fully funding for extensions

CEO – Yes

Cr Vandeleur – Civic Centre Variation – That’s Life Festival – carried forward to 20/21 – only 1 spend.

CEO – Yes

Cr Vandeleur – Depreciation Figure incorrect – page 28

CEO – Will chase it up.

Cr Vandeleur – Page 28 – other property and services – overspend \$402k – typo

Maurice Werder – Will have a look.

Cr Fullarton – Councillors training – 2 subjects short – can WALGA be requested to put up?

Maurice Werder – Yes, will follow up with WALGA

**8.2.3 Investments as at 31 March 2020**

No discussion

**8.2.4 Budget Surplus in Rate Setting Statement**

Cr Nelson – Mention of breach of Act by Acting CEO – do we know why?

CEO – Not sure.

General discussion

**8.2.5 Budget Variation Approval April 2020**

No discussion

**8.2.6 Quarterly Financial Report**

No discussion

**8.2.7 Purchasing Policy C002 – Amendment Tender Threshold**

Cr Vandeleur – Increase the threshold would remove advertising requirements for emergency only and purchasing for emergency.

CEO – Yes – policy to be adjusted for clarification.

#### **8.2.8 Intention to Impose Differential Rates for 2020/2021**

Cr Maslen – Progress on collective response to State requesting supplement.

CEO – Yes, have had a response from UG and Exmouth.

Cr Fullarton – Residential rates

Maurice Werder – There is no change to residential rates

President – Unimproved Values – why above last year

CEO – These were done after the revaluation

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### **2.3 DEVELOPMENT SERVICES**

#### **8.3.1 Speedway Remediation Works**

Cr Pinner – The stockpile of sand – why there?

David Nielsen – This stockpile was put there for the Boundary Road levee should it be needed and is left over.

Cr Pinner – Is it emergency sand for blow outs

David Nielsen – Yes, 10,000m<sup>3</sup> – can be used for that but not specific. Identified level if required – can move 1,500m<sup>3</sup> back to the Shire Depot for levee (Boundary Road). We could have used sand from the Shire sand pit however advice from Mines Department that this is not allowed.

Cr Vandeleur – Selling the sand - these private works on contravention of Council's policy.

David Nielsen – We are not allowed to sell (as competition with other companies)

Cr Vandeleur – Reputational risk – the Shire should take action against the illegal dumping – now we are paying to rectify.

CEO – Cannot identify who dumped the waste

President – We will have to wear this on the chin – agree with what you are saying.

David Nielsen – There are multiple parties involved in the dumping over multiple years.

President – Need to be far more diligent in these matters and be aware of what is going on.

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### **2.4 INFRASTRUCTURE SERVICES**

No Report for April

### **2.5 COMMUNITY SERVICES**

#### **8.5.1 Community Growth Funding Application - Carnarfin**

Cr Fullarton – the \$18,000 is to cover shortfalls.

Jenny MacKellin – In Policy – this is rates relief funds for not for profit organisations and is a transfer not cash.

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### **3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC**

No discussion

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### **4.0 CLOSURE:**

The Presiding Member declared the meeting closed at 9.52am