

AGENDA FORUM NOTES

COUNCIL CHAMBERS

STUART STREET CARNARVON

TUESDAY 19 AUGUST 2025

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

SHIRE OF CARNARVON

AGENDA FORUM MEETING HELD ON

TUESDAY 19 AUGUST 2025

COMMENCING AT 8.03am

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith Presiding Member/Shire President
Cr B Maslen..... Councillor, Gascoyne/Minilya Ward
Cr L Vandeleur Councillor, Town Ward (from 8.30am)
Cr M Ferrierinha Councillor, Plantation Ward(from 8.10am)
Cr P Kelly Councillor, Town Ward
Cr L Skender Councillor, Town Ward
Cr D Maslen Councillor, Town Ward

Mrs A Leighton A/CEO
Mr S Louw Executive Manager, Planning & Sustainability
Miss S Leca Executive Manager, Lifestyle & Community(from 8.30am)
Mr J BoneA/Executive Manager,Corporate Strategy & Performance
Mr C Stanley..... Executive Manager, Infrastructure(from 8.30am)
Mrs D Hill Senior Executive Officer

Apologies

Cr A Cottrell Councillor, Coral Bay Ward
Mrs A Dexter..... Chief Executive Officer

Observers Nil

Leave of Absence Nil

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

Cr B Maslen – Item 12.1 – Acquisition of 24 Francis Street Carnarvon – Workforce Housing Proposal

Cr L Vandeleur – Item 5.6 – Blackspot Funding – Speedway Road

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

7.1.1 Status of Council Decisions – July 2025

Cr Kelly – requested updated on Bibbawarra Bore MOU

S Leca – the old MOU has expired and currently waiting for all parties to come on board including GDC, Shire, Friends of Bibbawarra Bore and Yinggarda Corporation

- 7.1.2 Actions Performed under Delegated Authority**
No questions forthcoming
- 7.1.3 2025/2026 Christmas/New Year Shut Down for Shire Administration and Operational Staff**
No questions forthcoming
- 7.1.4 Corporate Business Plan**
A/CEO – Present to Council as is bearing in mind that a major review of the CBP will be conducted in October after the elections and caretaker period have passed.
- 7.1.5 North West Defence Alliance – Membership and Financial Contribution**
No questions forthcoming
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2.2 CORPORATE & COMMUNITY SERVICES

- 7.2.1 Accounts Paid Under Delegation July 2025**
Cr Kelly – EFT 44775 – is description correct? Yes
President – Corporate Credit Card Statements – indicating prior employees – has this been rectified?
A/CEO – yes, having issues with the Bank however all previous employee accounts now closed.
- 7.2.2 Monthly Financial Report July 2025**
Cr Kelly – is ‘phasing’ and ‘ budget phasing’ the same thing as timing?
A/CEO – yes
- 7.2.3 Amendment to 2025/2026 Fees and Charges**
Jamie Bone explained the reasoning for the agenda item. No questions forthcoming.
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2.3 DEVELOPMENT SERVICES

- 7.3.1 MOU – Coral Bay Boat Ramp**
Cr Vandeleur – was the Shire involved in discussions with the DoT re the MOU.
Stefan Louw – yes – also asked if they would be interested in paying the Shire to monitor the land and they were not interested. The patrolling by Rangers is not a lot of effort and provides an increased presence by the Shire in the Bay.
Cr Vandeleur – do we patrol the other land not owned by the Shire
Stefan – no only that land that comes under our control, roads etc. Have approached DBCA about an MOU and they are not interested.
President – is there an expectation from the Department that patrolling will be daily.
Stefan – no, the MOU does not indicate how often that the patrolling needs to be carried out. Will trial and see how it goes and whether the patrols need to be increased.
A/CEO – there are power poles at the boat ramp and investigating whether CCTV cameras can be installed with infringements being issued through camera footage.

7.3.2 Community Growth Fund Applications & Outgoing Sponsorship – Round 2

Information only with meeting today to determine the recipients which will be included in the final agenda.

2.4 INFRASTRUCTURE SERVICES

7.4.1 Blackspot Funding – Speedway Road

8.15am – Cr Vandeleur declared an interest and left the meeting and did not return.

Discussion around the options presented in the report including should Council not do anything would the Shire be at risk of any accident claims.

Cr B Maslen – if the Shire did not do the works but left as is and put signage up would that indemnify Council against any claims that may occur due to being aware of the road audit?

A/CEO – unsure and would need to discuss Council liability with our Insurers to see if there are any risks and how these risks can be mitigated.

President – Council need to discuss further at the Council Meeting and consider the options presented.

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

12.1 Acquisition of 24 Francis Street – Workforce Housing Proposal

8.45am – Cr B Maslen declared an interest and left the meeting.

Confidential discussion.

4.0 CLOSURE:

The Presiding Member declared the meeting closed at 9.09am