



SHIRE OF CARNARVON

AGENDA FORUM NOTES

AGENDA FORUM MEETING
TUESDAY 26 MARCH 2024

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

SHIRE OF CARNARVON
AGENDA FORUM MEETING HELD ON TUESDAY 27 MARCH 2024
COMMENCING AT 8.30AM

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith.....Presiding Member/Shire President
Cr B Maslen Councillor, Gascoyne/Minilya Ward
Cr L SkenderCouncillor, Plantation Ward
Cr M Ferrierinha.....Councillor, Plantation Ward
Cr D Maslen..... Councillor, Town Ward
Cr P Kelly Councillor, Town Ward

Mrs A Selvey..... Chief Executive Officer
Mr A Thornton Deputy CEO
Mr D Nielsen Executive Manager, Infrastructure Services
Mrs D HillSenior Executive Officer

Apologies

Cr L Vandeleur..... Councillor, Town Ward
Cr A Cottrell..... Councillor, Coral Bay Ward
Observers Nil
Leave of Absence Nil

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

Nil

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

- 7.1.1 Request to Lease Reserve 39114 – Lot 1286 Shallcross Street**
Cr B Maslen – will the lessees be responsible for the maintenance
CEO – yes they will be
- 7.1.2 Submission to Carnarvon Floodplain Management Working Group on Boundary Road**
Nil discussion
- 7.1.3 Policy Review**
President – requested that Policy EME008 wording be tidied up to be less confusing in relation to Senior Delegated Officers
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2.2 CORPORATE & COMMUNITY SERVICES

- 7.2.1 Budget Adjustments – February 2024**
Nil discussion
- 7.2.2 Accounts Paid under Delegation February 2024**
General discussion on some payments clarified at meeting
- 7.2.3 Sundry Debtors Write Off Proposal for Council**
Cr B Maslen – can Council recoup some of the costs from the vehicle
CEO – yes, scrap metal
- 7.2.4 Monthly Financial Report February 2024'**
Nil discussion
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2.3 DEVELOPMENT SERVICES

- 7.3.1 Carnarvon Activation Plan Funding – Lotterywest**
Cr B Maslen – is the listing in the report in order of priority
CEO – yes but reminder that LRCI funding will also be added
President – will the shelter be the same design as the one that was taken down
CEO – yes, we will provide design guidelines as to what we require
President – can we stipulate in the provisions that maintenance costs are kept to a minimum
CEO – yes we can include in the design brief
President – once the designs have been drawn up can we bring back to Council for endorsement
CEO – yes we can
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2.4 INFRASTRUCTURE SERVICES

- 7.4.1 Gascoyne 2050 Cycling Strategy**
Nil discussion
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MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

- 9.1 Continuing Professional Development – Cr Paul Kelly**
Nil discussion

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

- 12.1 IT Framework**
Nil discussion
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4.0 CLOSURE:

The Presiding Member declared the meeting closed at 8.57am