



SHIRE OF CARNARVON

AGENDA FORUM NOTES

AGENDA FORUM MEETING
TUESDAY 23 JANUARY 2024

GUIDELINES

Agenda Forums are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Forums shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Forums shall be maintained.

SHIRE OF CARNARVON

AGENDA FORUM MEETING HELD ON TUESDAY 223 JANUARY 2024

COMMENCING AT 8.30AM

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith.....Presiding Member/Shire President
Cr B Maslen Councillor, Gascoyne/Minilya Ward
Cr L Vandeleur..... Councillor, Town Ward
Cr A Cottrell..... Councillor, Coral Bay Ward
Cr M Ferrierinha.....Councillor, Plantation Ward
Cr P KellyCouncillor, Town Ward(by TEAMS)
Cr D Maslen..... Councillor, Town Ward

Mr A Thornton Acting CEO
Mr D Nielsen Executive Manager, Infrastructure Services
Mr S Louw Manager, Regulatory Services
Mrs D HillSenior Executive Officer

Apologies

Mrs A Selvey..... Chief Executive Officer
Cr L SkenderCouncillor, Plantation Ward

Observers Nil
Leave of Absence Cr Skender

1.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

Cr Vandeleur – Item 7.4.1 - Tender RFT 10/2023 Repair Town Levees and Reconstruction of Floodgates
Cr B Maslen - Item7.3.1 - Shire of Carnarvon Local Planning Scheme No. 13 - Scheme Amendment No. 8

2.0 DEPARTMENTAL REPORTS

2.1 GOVERNANCE

- 7.1.1 Annual Report, Financial Statements for the Year Ended 30 June 2023 and Electors Meeting**
Cr B Maslen and Shire President – consider that the Annual Report is too large and onerous on the reader and therefore it should be split to enable ease of reading. Will resolve at Council Meeting.
- 7.1.2 Actions Performed under Delegated Authority for December 2023 and January 2024**
Nil discussion
- 7.1.3 FOI Statement 2024**
Nil discussion

7.1.4 Request for Renewal of Licence – Panel (Pylon advertising sign) Portion Lo9ts 425 and 565 Carnarvon Road

General discussion around costs of leases and also simplifying the process for Shire.

David Nielsen – the lessee pays for all costs associated with the lease agreement

7.1.5 Policy Review

Cr D Maslen – not in favour of the Vexatious policy

Cr Vandeleur – this policy should come under operations and not Council

Cr Kelly – are there any people that currently fall within this policy

Acting CEO – we have had some in the past but at the moment no – there is one matter that is currently being dealt with

Cr Kelly – do we need a register to support the policy – subject matter not person related

Acting CEO – yes this can be done

Cr Kelly – again, subject matter only and not person related

Acting CEO - yes

2.2 CORPORATE & COMMUNITY SERVICES

7.2.1 Accounts Paid under Delegation December 2023

Nil discussion

7.2.2 Budget Adjustments – December 2023

Nil discussion

7.2.3 Monthly Financial Report December 2023

Nil discussion

2.3 DEVELOPMENT SERVICES

7.3.1 Shire of Carnarvon Local Planning Scheme No., 13 – Scheme Amendment No.8

Cr Maslen declared interest however as there was no discussion to take place Cr Maslen was permitted to remain

7.3.2 Boarding Up of Damaged House (A1285)

President – how long has this house been in this state

Cr Cottrell – are there any outstanding rates on the property – is there a set amount before the Shire can take possession

Acting CEO – the process can take up to 3 years and there is no set amount

Stefan Louw – there will be demolition costs involved

Cr B Maslen – why ask the Trustee to board up when it has been stated that they will not comply

Stefan Louw – lawyer advice is ask first and if they do not comply then the Shire can do

2.4 INFRASTRUCTURE SERVICES

7.4.1 Tender RFT 10/2023 Repair Town Levees and Reconstruction of Floodgates

Cr Vandeleur declared interest but was not required to leave meeting

Cr D Maslen – is the town levees only

David Nielsen – yes

Cr Cottrell – is the quote we received realistic

David Nielsen – way over estimate

Cr D Maslen – can the Shire do the works

David Nielsen – not possible as we do not have the resources

Cr Ferreirinha – works are to be done on the town levees but what about the levees in the horticultural areas – the growers are being left behind

7.4.2 Tender No. HP10360 – Carnarvon Residential Housing Builds

Cr Vandeleur – do they have to be WALGA preferred

David Nielsen – if we go with WALGA preferred suppliers then we don't need to go out to tender and can seek quotations – tender process adds a further 14 days

President – is seeking quotations quicker

David Nielsen – yes

President – are the specs unaffordable

David Nielsen – yes

Cr Vandeleur – can we removed WALGA preferred as time onerous

David Nielsen – yes and go through the tender process

3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

Nil

4.0 CLOSURE:

The Presiding Member declared the meeting closed at 9.25am