

# **AGENDA BRIEFING NOTES**

**COUNCIL CHAMBERS**

**STUART STREET CARNARVON**

**TUESDAY 9 DECEMBER 2025**

## GUIDELINES

Agenda Briefings are to be advertised and open to the public, unless the Council is being briefed on a matter for which a formal meeting may be closed.

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Disclosure of Interests shall be adhered to as per a formal meeting of Council.

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Agenda Briefings shall follow the order of the Full Council Agenda.

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The Presiding Member must ensure no debate or decision making occurs between elected members during the forum.

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A public record of all Agenda Briefings shall be maintained.

# SHIRE OF CARNARVON

## AGENDA BRIEFING MEETING HELD ON

### TUESDAY 9 DECEMBER 2025

### COMMENCING AT 11.30AM

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#### **1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE**

Cr E Smith..... Presiding Member/Shire President  
Cr M Beard ..... Councillor, Town Ward  
Cr M Ferreirinha ..... Councillor, Plantation Ward  
Cr P Kelly ..... Councillor, Town Ward  
Cr D Maslen ..... Councillor, Town Ward  
Cr M Young ..... Councillor, Coral Bay Ward

Mrs A Dexter..... Chief Executive Officer  
Mr S Louw ..... Executive Manager, Planning & Sustainability  
Mrs A Leighton ..... Executive Manager, Corporate Strategy & Performance  
Miss S Leca ..... Executive Manager, Lifestyle & Community  
Mr Jamie Bone..... Executive Business Manager  
Mrs D Hill ..... Senior Executive Officer

#### **Apologies**

Cr L Skender ..... Councillor, Town Ward  
Cr B Maslen..... Councillor, Gascoyne/Minilya Ward  
Mr C Stanley..... Executive Manager, Infrastructure Services

Observers ..... Nil  
Leave of Absence ..... Nil

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#### **1.0 DECLARATIONS OF INTEREST**

*(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)*

Nil

#### **2.0 DEPARTMENTAL REPORTS**

##### **2.1 GOVERNANCE**

**7.1.1 Actions Performed Under Delegated Authority – November and December 2025**  
Nil discussion

**7.1.2 Status of Council Decisions – December 2025**  
Cr Kelly – requested an update on the Tramway  
Mark Davis – advised that a report would be prepared

- 7.1.3 Minutes of the Gascoyne Country Zone Meeting – 21 November 2025**  
Nil discussion
- 7.1.4 Minutes of the Gascoyne Regional Road Group – 21 November 2025**  
Cr Young – was there any discussion relating to the Coral Bay Road  
CEO – unaware but will follow up
- 7.1.5 Commercial Agreement – Revised Draft Funding Agreement with DG Corp**  
Confidential discussion around
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## **2.2 CORPORATE & COMMUNITY SERVICES**

No reports for December

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## **2.3 DEVELOPMENT SERVICES**

- 7.3.1 Coastal Hazard Risk Management and Adaptation Plan (CHRMAP)**  
Moved to the January 2026 Council Meeting.
- 7.3.2 Shire of Carnarvon Local Planning Scheme 13 – Amendment 10**  
Nil discussion
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## **2.4 INFRASTRUCTURE SERVICES**

No reports for December

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## **3.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC**

Nil

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## **4.0 CLOSURE:**

The Presiding Member declared the meeting closed at 12.30pm