

SHIRE OF CARNARVON

AGENDA

COMMUNITY GROWTH FUND COMMITTEE MEETING

TUESDAY 25 FEBRUARY 2025

Shire Council Chambers,
Stuart Street Carnarvon,
West Australia
Phone: (08) 9941 000
Fax: (08) 9941 1099
Website – www.carnarvon.wa.gov.au

The Shire of Carnarvon acknowledges and respects the Yinggarda (Carnarvon) and Baiyungu (Coral Bay) as the traditional custodians of the lands where we live and work. We pay our respects to Elders, past, present and emerging. The Shire of Carnarvon is committed to honouring the traditional custodians' unique cultural and spiritual relationships to the land, waters and seas and their rich contribution to society.

NOTICE OF MEETING

Notice is hereby given

Shire of Carnarvon
Community Growth Fund Committee Meeting
will be held
on Tuesday 25 February 2025
at the Shire Council Chambers, Stuart Street Carnarvon,
commencing at 11.30am.

Amanda Dexter
CHIEF EXECUTIVE OFFICER

DISCLAIMER
No responsibility whatsoever is implied or accepted by the Shire of Carnarvon for any act, omission or statement or intimation occurring during Council/Committee Meetings or during formal/informal conversations with Staff or Councillors. The Shire of Carnarvon disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee Meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.
In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Carnarvon during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnarvon. The Shire of Carnarvon warns that anyone who has an application lodged with the Shire of Carnarvon must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnarvon in respect of the application.

INFORMATION ON PUBLIC QUESTION TIME

The following information is provided should you wish to ask a question of Council at the Ordinary Meetings held on a monthly basis.

Please note that questions that have not been filled out on the Submission Form will not be accepted.

- The Local Government Act 1995 allows members of the public to ask questions in regard to any issue relating to the Shire.

- A maximum of 15 minutes will be allowed for public question time and the Presiding Member will allow a maximum of three (3) verbal/written questions per person.

- Prior to asking a question, the speaker must state his/her name and address.

- Members of the public are discouraged from asking questions which contain defamatory remarks, offensive language or questioning the competency of staff or Council members.

- The Presiding Member may nominate a member or officer to answer the question and may also determine that any complex questions requiring research be taken on notice and answered in writing.

- No debate or discussion is allowed to take place on any question or answer.

- A summary of each question asked and the response given will be included in the minutes of the meeting –

  Local Government (Administration) Regulations 1996 – Pt 2, r.11 – (in part reads -)
  11. Minutes, content of (Act s.5.25(1)(f))
  The content of minutes of a meeting of a council or a committee is to include –
  (e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question.

Responses to questions that are taken on notice will be responded to as soon as possible.

- If you wish to ask a question, please complete the Public Question Time Submission Form at the back of this information sheet. Alternatively, questions can be submitted in writing to the Shire of Carnarvon 3 days prior to the meeting.

SPECIAL MEETINGS OF COUNCIL

Members of the public are welcome to attend a Special Meeting of Council if open, and ask questions of the Council within the allotted public question time *subject to the questions being asked only relating to the purpose of the Special Meeting (s5.23 of the Act and regulation 12 (4) of the Local Government (Administration) Regulations 1996, the Department of Local Government and Communities Guide to Meetings and Governance Bulleting April 2014 and Guideline No. 3 Managing Public Question Time.)*

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1 ATTENDANCE AND APOLOGIES

(The Local Government Act 1995 Section 2.25 provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. The leave cannot be granted retrospectively and an apology for non-attendance at a meeting is not an application for leave of absence.)

2 PUBLIC QUESTION TIME

(In accordance with Section 5.24 of the Local Government Act 1995, a 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them. All questions are to be provided on the Public Question Time Submission Form.)

3 DECLARATIONS OF INTEREST

(Elected Members and Officers are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

4 CONFIRMATION OF MINUTES

4.1 Minutes of the Community Growth Fund Committee Meeting - 2 December 2024

5 REPORTS

5.1 COMMUNITY GROWTH FUND APPLICATIONS - ROUND 1 - 2025

File No:	ADM0080
Location/Address:	Shire of Carnarvon
Name of Applicant:	Shire of Carnarvon
Name of Owner:	Shire of Carnarvon
Author(s):	Stephanie Leca, Community and Cultural Development Manager
Authoriser:	Amanda Dexter, Chief Executive Officer
Declaration of Interest:	Nil
Voting Requirement:	Simple Majority
Previous Report:	Nil
Schedules:	1. Carnarvon Old Bastards Application 2. Community Growth Fund Support Application - Carnarvon Motorcyle Club 3. Community Growth Fund Application Form - Carnarvon Community College P&C

Authority/Discretion:

Nil

Summary of Report

This report presents the applications from Round One of the Community Growth Fund for 2025 and seeks the Community Growth Fund committee to assess applications.

Background

The Shire of Carnarvon's Community Growth Fund Round one opened for applications on 1 January and closed on 12 February 2025, allowing six weeks for community groups and organisations to submit funding applications. Round one received a total of three applications as listed below:

1. Carnarvon Community College
2. Carnarvon Motorcycle Club
3. Carnarvon Old Bastards

It is recommended that the committee reviews the submitted applications and makes recommendations using the provided Grant Assessment Matrix for the Community Growth Fund.

As the Community Growth Fund does not have delegated authority, the Committee's Assessment Report and recommendations will be presented to Council for formal consideration on Tuesday, 25 March 2025.

Stakeholder and Public Consultation

The Shire was proactive in promoting the Community Growth Fund application process through social media, email outreach, and updates on the Shire's website. The Shire invited community groups to meet the Shire officers to discuss applications before submissions as per the guidelines.

Shire officers offer support, advice and guidance to applicants, ensuring they have the necessary information to navigate the process; noting that officers do not complete applications for applicants.

Statutory Environment

Nil. The Community Growth Fund committee has no delegated authority.

Relevant Plans and Policy

Shire of Carnarvon's Strategic Community Plan
CD004 - Carnarvon Growth Fund Policy

Financial Implications

The Council allocates funding for the Community Growth Fund as part of its annual budget process. The current balance of the fund is $37,029.23. In this round, a total of $xxx has been requested through Community Growth Fund applications. There is no further rounds for the 2024/2025 financial year.

Risk Assessment

STEP 3 – Risk Tolerance Chart Used to Determine Risk						
Consequence →		Insignificant 1	Minor 2	Major 3	Critical 4	Extreme 5
Likelihood ↓						
Almost certain	A	High	High	Extreme	Extreme	Extreme
Likely	B	Moderate	High	High	Extreme	Extreme
Possible	C	Low	Moderate	High	Extreme	Extreme
Unlikely	D	Low	Low	Moderate	High	Extreme
Rare	E	Low	Low	Moderate	High	High

Risk Category	Description	Rating	Mitigating Action/s
Financial	Funding commitments cannot be met within budget.	Moderate	Ensure allocations are within budget provisions.
Health & Safety	N/A		
Reputation	Decision-making on approvals and rejections is subject to community criticism.	Moderate	Provision of clear policy and guidelines and timely communication will assist in mitigating this risk.
Service disruption	N/A		
Compliance	Applications funded are non-compliant with the Community Growth Fund policy.	High	Community Growth Fund committee reviews all applications to ensure they meet the requirements set out in the Community Growth Fund policy.
Property	N/A		
Environment	N/A		
Fraud	Allocated grants may need to be used appropriately as indicated in the application.	Moderate	Appropriate and substantial acquittal processes are in place that makes each organisation accountable for funds according to their funding application.

Community and Strategic Objectives

The proposal aligns with the following desired objectives as expressed in the *Community Strategic Plan 2022-2032*:

OBJECTIVES

In 2040 Carnarvon is a place where:

- *Our sustainable livelihoods create a community that can flourish into the future*

- *Our community acknowledges our history and celebrates our diverse cultures*
- *Our community is engaged, inclusive and supportive*

ADDITIONAL FOCUS AREAS:

- *Improve the trust between citizens and the Shire of Carnarvon*

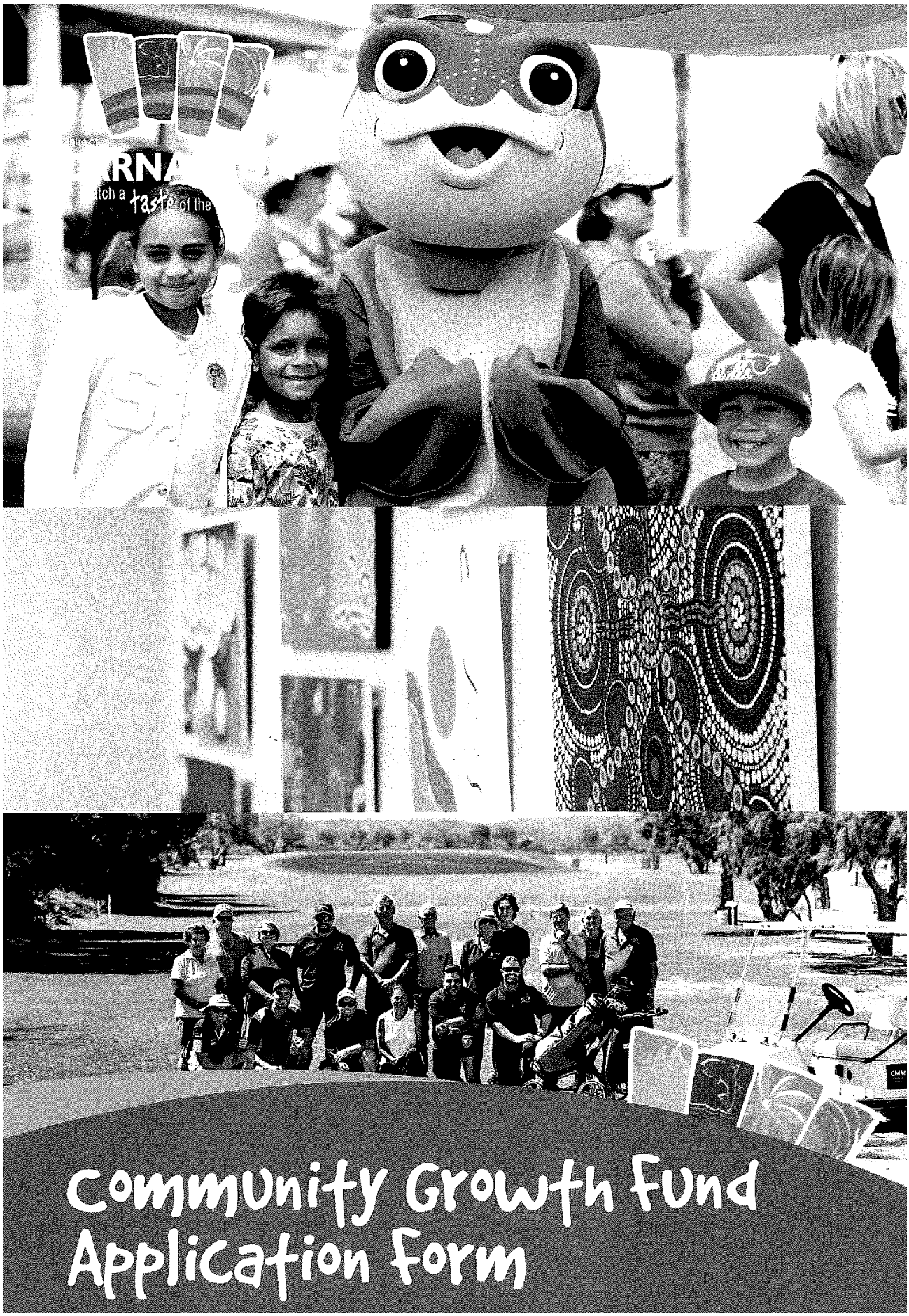
BIG IDEAS FOR THE FUTURE OF CARNARVON:

Comments

Each application has undergone a comprehensive evaluation by the Shire and has been entered into a matrix. This matrix provides a summary for the Community Growth Fund committee, for review at the meeting on 25 February 2025.

OFFICER'S RECOMMENDATION

That the Community Growth Fund Committee Meeting, considers the applications received and recommends the following recipients and amounts to Council:


Community Growth Fund
Application Form

Details of Your Organisation

Organisation Name	AUSTRALIAN ORDER OF OLD BASTARDS CARNARVON CHAPP
Street Address	24 CORNISH ST
Postal Address	PO BOX 939
Contact Number	0467485920
Email Address	EARDEN@BIGPOND.COM
Select your organisation type:	
☑ Not-for-profit Organisation ☐ Incorporated Organisation	
Does your Organisation have an Australian Business Number (ABN)?	
☑ Yes ☐ No	
If yes, please provide your Australian Business Number (ABN):	
76 385 672 473	
Is your Organisation registered for GST?	
☐ Yes ☑ No I HAVE TO NOTIFY ATO IF OUR CHARITY CHANGES	
Does your Organisation have Public Liability Insurance?	
☑ Yes ☐ No ☐ N/A	
Insurance Amount: $ 20,000,000 TWENTY MILLION. EXP 31 OCT 2025	

Contact Person

Full Name	ELIZABETH ARDEN
Position	SECRETARY/TREASURER
Contact Number	0467485920
Email Address	EARDEN@BIGPOND.COM.

Grant History

Has the Organisation previously received a Community Growth Fund Grant with the Shire of Carnarvon?
☐ Yes ☑ No

If yes, please provide details below and has this grant been acquitted?

Project Name	Amount	Year Funded

2

Project Details

Project/ Event Title			
Commencement Date		**Completion Date**	
Venue/ Location			

Please provide an overview of your project's goals and the outcomes you intend to achieve:

Please ensure this response clearly articulates the primary objectives of your project and the outcomes you expect to achieve. Start by outlining the overarching goals, such as the purpose and significance of the project. Be specific about what you aim to accomplish and why it matters. Next, detail the anticipated outcomes, including the measurable impacts and benefits your project will deliver. Highlight any community engagement or long-term benefits. Providing concrete examples or benchmarks can help illustrate your points effectively. Ensure your response is concise, focused, and aligns with the funding criteria.

Which objectives of the Shire's Strategic Community Plan does your project support?

☐ Our equitable community is actively involved in and are responsible for developing innovative, local solutions that transcend our region for a safe and unified 6701.
☐ Our economy fosters investment and productivity in industries befitting Carnarvon's physical and natural environment and that grow our horizons.
☐ Our sustainable livelihoods create a community that can flourish into the future.
☐ Our holistic health care facilities provide services from the womb to the grave.
☐ Our educational opportunities from early childhood to adulthood are tailored and relevant to the individual.
☐ Our infrastructure, housing and amenities are high quality and accessible.
☐ Our community acknowledges our history and celebrates our diverse cultures.
☐ Our community is engaged, inclusive and supportive.

Who will benefit from the funding?

☐ Members of the Organisation/ Club or Community Group
☐ Benefit the members of the community

What target groups will benefit from the funding?

☐ Men
☐ Women
☐ Family
☐ Visitors
☐ Children aged 0-11 yrs
☐ Young people aged 12-25 yrs
☐ Aboriginal or Torres Strait Islander peoples
☐ People with disability/ special need
☐ Other (please specify) _____

Expected Attendance: (provide a realistic estimate of the number of participants, spectators and people involved in the event or project – If either of the below are not relevant to your project or event, please enter N/A)	
Local Spectators/ Patrons:	
Fees and estimated income:	
Will the event have an attendance fee?	☐ Yes ☐ No
Attendance Fee (cost/ person)	$
List the organisations and businesses who will benefit from the funding?	
Organisation/ Business Name:	**Involvement/ Support:**
Example: Carnarvon Community Club	*Example: Running the Sausage Sizzle*

Budget

Expenditure Type	Amount	Is this procured locally?
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No

Funding Request

Requested Funding Amount *(Maximum of $5,000)* TRAILER $3560	**$** *Please note, this amount must match as outlined in the budget above.*
Are you seeking in-kind support?	☐ Yes ☐ No ☐ Unsure
If yes, what in-kind support do you require?	☐ Venue, Facilities ☐ Staffing ☐ Equipment, Resources ☐ Other:

Will this project go ahead without Council's funding?	☑ Yes ☐ No
If no, please advise why your project will not go ahead without Council's funding?	WE JUST KEEP ON BORROWING TRAILERS

Marketing and Promotion

How will the Shire of Carnarvon be recognised for its support?	
☐ Shire Banners	☐ Logo on the website
☐ MC announcements	☐ Radio/ Television
☐ Opportunity to speak/ Present	☐ Logo on advertising materials
☐ Social media	
☐ Other (please specify) WILL GET A SIGN MADE UP TO ATTACH SIGN DONATED BY SHIRE OF CARNARVON ALSO WILL PUT IT ON OUR FB PAGE.	

Application Checklist

Please ensure all documents requested are attached to the application. Any application that is incomplete and does not have relevant documents attached will not be considered.

☐ Support letter attached.

☐ All questions have been answered.

☐ Copy of public liability insurance provided. RANG INSURANCE COMPANY SENDING ME CERTIFICATE

☐ Appropriate person/s have signed.

Declaration

I, the undersigned, certify that:

- I have read and will abide by the Shire of Carnarvon's Community Growth Fund Guidelines.
- I am authorised to make this application on behalf of the organisation.
- The information contained in this application is, to the best of your knowledge, true and accurate.
- The information you provide in your grant application will be used by the Shire to process and assess your application. The Shire may contact other funding agencies to verify funding requested from other agencies in support of your project.
- The information may be used by the Shire for the promotion of the Community Growth Fund or the promotion of funding outcomes for projects in Carnarvon.
- Willing to take part in the Shire's communications and marketing material as requested by Shire staff.

Full Name	ELIZABETH ARDEN
Position at Organisation	SECRETARY/TREASURER
Signature	a Arden.

Date	

Submission

All submissions must be received by 5pm on the closing date.

Applications can be received:

By Email (preferred):

shire@carnarvon.wa.gov.au – Subject line: Community Growth Fund Application – [Organisation name]

By Post:

Shire of Carnarvon
PO Box 459
Carnarvon WA 6701

In-Person:

Shire of Carnarvon Administration Office
3 Francis Street
Carnarvon WA 6701

Click here for more information about the program, including guidelines, acquittal forms and guidelines, or visit the Shire's website: www.carnarvon.wa.gov.au



Shire of CARNARVON
catch a taste of the great life



COMMUNITY GROWTH FUND

COMMUNITY SUPPORT GRANT APPLICATION FORM
UP TO $5,000

Shire of Carnarvon's Community Growth Fund is designed to demonstrate Council's commitment to supporting communities in the region by providing financial and/or in-kind assistance to activities that build community capacity, encourage participation, and make a positive and ongoing contribution to the region.

Please read the Shire of Carnarvon's Community Growth Fund Guidelines before completing this application.

DETAILS OF YOUR ORGANISATION

Organisation Name	**Carnarvon Motorcycle Club Inc**
Street Address	**Lot 1296 Speedway Road, Brown Range WA 6701**
Postal Address	**PO Box 796, Carnarvon WA 6701**
Contact Number	**0459 593 883**
Email Address	**carnarvonmx@outlook.com**

CONTACT PERSON

Full Name	**Danijela Mladinov**
Position	**Grants & Media Officer**
Contact Number	**0459 593 883**
Email Address	**danijela.mladinov@hotmail.com**

TYPE OF ORGANISATION

Select your organisation type:
☐ Not-for-profit Organisation X Incorporated Organisation

Does your Organisation have an Australian Business Number (ABN)?
X Yes ☐ No

Is your Organisation registered for GST?
☐ Yes X No

Does your Organisation have Public Liability Insurance?
XYes ☐ No ☐ N/A
Insurance Amount: $20,000,000

GRANT HISTORY

Has the Organisation previously received a Community Growth Fund Grant with the Shire of Carnarvon?
X Yes ☐ No

If yes, please provide details below and has this grant been acquitted?

Project Name	**Amount**	**Year Funded**
Electronic Timing	$5000	2015

3 Francis Street
PO Box 459
Carnarvon WA 6701

Phone (08) 9941 00
Fax (08) 9941 00
Email shire@carnarvon.wa.gov.
Web www.carnarvon.wa.gov.

Coral Coast Cup 2023	$5000	2023

GRANT DETAILS

What category does your application fit within:
☐ Operational (e.g. are you requesting financial assistance for a rates notice) X Event (e.g. is your application for an event/activity) ☐ Gascoyne Games Participation (Event in September 2023) ☐ Project (e.g. is your application for a development project/infrastructure etc.) ☐ In-Kind (e.g. hire/usage of Shire facilities or assets)

Funding amount requested (ex. GST) *If your organisation is registered for GST, you will be paid GST on top of the below requested amount.*
$ 5,000

Have you spoken with the Community Development Officer in relation to this application?
☐ Yes X No

How will the Shire of Carnarvon be recognised for its support?	
☒ Council banners	☒ Logo on the website
☒ MC announcements	☐ Radio/ Television
☐ Keynote speeches	☒ Logo on advertising materials
☒ Social media	☒ Other (please specify) Direct emails to potential participants and other motorcycle clubs. We will also name the Start Gates as "Shire of Carnarvon" this would be mentioned throughout the day and if signage is supplied, we will ensure it is visible on the starter box, which will be visible in all photographs of the start line._____

PROJECT DETAILS

Project Name	**2025 Coral Coast Cup**		
Project State Date	**01/06/2025**	**Project End Date**	**02/06/2025**
Is your event, project, or activity a one-off or recurrent?	X One-off ☐ Recurrent		

Detailed project description (200 words or less):
Since 2004 the Carnarvon Motorcycle Club have held an annual race event previously know as the "Regional Challenge" (1 day event) and rebranded as the "Coral Coast Cup" in 2022 with a new race format (2 day event). This event has attracted riders from as far south as Esperance and as far north as Broome to Carnarvon for their chance to compete for the bragging rights of being "Coral Coast Cup Winner". Over the years, our track has had the privilege of been ridden by the

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fastest riders in the state, we are talking State and National Champions travelling to Carnarvon just to ride our track. This has provided our local club talent (our riders) with the opportunity to race against the best of the best, resulting in our local riders participating at State and National events. The age of competitors for our event range from 4 years upto 60 years, with a standalone Womens category.

Select the demographics this project will target:	
☒ Men	☒ Women
☒ Family	☒ Tourists
☒ Children aged 0-11 yrs	☒ Young people aged 12-25 yrs
☒ Aboriginal or Torres Strait Islander peoples	
☐ People with disability/ special need	
☐ Other (please specify) _____	

Number of participants/ attendees expected (if applicable):
70 Competitors plus their support crew (estimated to be 1-3 people per competitor) 100+ Spectators

Is the event, project, or activity free?
☒ Yes ☐ No
If yes, please provide information and include estimated income in your budget. Competitors will need to register for the event - $40 Juniors, $60 Seniors Spectators: Free entry

Describe in 200 words or less how the project provides a direct or indirect benefit, including social and economic, for the community. These should be measurable and achievable.
Our event is held late in the year, and is just about the last major sporting event held in Carnarvon each year. This provides the community of Carnarvon with the opportunity to attend this free event (for spectators) and watch their locals compete against the states best. **Our event also provides additional tourism dollars to the local businesses in town during what is start of the quiet period (most tourists have since packed up and gone back down south by the end of September). Travelling competitors book accommodation in our town, have meals at our local businesses and as our event is during the school holidays, some families take up the opportunity to extend their stay to explore the region leading up to the event.**

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In 200 words or less, what is the main reason you are applying for this funding and how does it meet a need in the community?
Since 2004, our club has been in position to source the funding for this event through normal revenue raising activities such as running our own canteen and bar, running big ticket raffles and seeking sponsorship from local businesses. We have found that COVID and the decline in our population have had a negative effect on recreational sport in small towns which has resulted in reduced income due to low membership and reduced financial support from local businesses (COVID and low tourism), reduced volunteer numbers. This year we are seeking support from the Shire to assist us in hosting our event this year. Over the last 2 years, our club has also sustained damage to the track surface from the unprecedented rain events that we have had, this has resulted in additional, unbudgeted expenses to repair the track back to an acceptable race condition several times. Last year we changed the format of our event from a 1 day event to a 2 day event which has proved popular and has also seen an increase of participants as the new format allows for travel time. The total cost to host our annual event is $15,000. Our club will contribute $5,000, raise $5,000 from local businesses and are hoping that the Shire will generously contribute the remaing $5,000. If successful, the contribution from the Shire will go towards the cost of diesel and machine hire to prepare our track for the event, repair safety platforms, promotional material and marketing for the event.

Will this project go ahead without Council's funding?
☒ Yes ☐ No Ideally we would love to "Yes" without a doubt. However, if funding is not sourced through the Shire or other means, then this event is at risk of being cancelled.

Choose 1 (one) or more Strategic Community Plan objectives or strategies that your application aligns with, provide a detailed explanation of how it aligns with this objective or strategy.
☐ Our equitable community is actively involved in and is responsible for developing innovative, local solutions that transcend our region for a safe and unified 6701. ☐ Our economy fosters investment and productivity in industries befitting Carnarvon's physical and natural environment and that grows our horizons. ☐ Our sustainable livelihoods create a community that can flourish into the future. ☐ Our holistic health care facilities provide services from the womb to the grave.

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Email shire@carnarvon.wa.gov.
Web www.carnarvon.wa.gov.

☐ Our educational opportunities from early childhood to adulthood are tailored and relevant to the individual. ☐ Our infrastructure, housing and amenities are high quality and accessible. ☐ Our community acknowledges our history and celebrates our diverse cultures. ☒ Our community is engaged, inclusive and supportive. Our event provides an opportunity for our community to participate in a sporting activity and to spectate an event that they may ordinarily not see.

DETAILED BUDGET – INCOME AND EXPENSES

- Round all amounts to whole dollars.
- Demonstrate in your budget where your organisation is contributing a financial cost to the project.
- Council reserves the right to request further information on budget items.

Example of the budget table below, please attach yours with the application.

Expenses	**Cost**	**SoC Grant**
Diesel/Machine Hire	$4,000	$4,000
Promotional Material	$2,000	$1,000
Ambulance Attendance	$2,000	
Trophies	$2,000	
Affiliation Fees for hosting Event and insurance	$3,000	
Water for Track	$2,000	
Free drinking water for volunteers	$250	
Update First Aid Equipment	$250	
Total Expenses	**$16,000**	**$5,000**
Income (includes in-kind contributions)		
Our event is run solely on volunteers with 4 core positions performing all the work leading upto the event. On race day, we have upto 25 volunteers performing race official roles, safety marshall roles, cleaning, canteen and bar facilities.		
Local Businesses	$5,000	
Shire		$5,000
Carnarvon Motorcycle Club	$6,000	
Total Income	**$11,000**	**$5,000**

Demonstrate other financial and/or in-kind contributions/partnerships that will assist in the delivery of this program/project or activity.

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PO Box 459
Carnarvon WA 6701

Phone (08) 9941 00
Fax (08) 9941 00
Email shire@carnarvon.wa.gov.
Web www.carnarvon.wa.gov.

Funding Source	Amount

APPLICATION CHECKLIST

Please ensure all documents requested are attached to the application. Any application that is incomplete and does not have relevant documents attached will not be considered.

☒ Recent financial statement attached.
☐ Support letter attached.
☒ All questions have been answered.
☒ Project budget provided.
☒ Copy of public liability insurance provided.
☒ Appropriate person/s have signed.

Certification by the organisation:

I, the undersigned, certify that:

- I have read and will abide by the Shire of Carnarvon Community Growth Fund Guidelines.
- I am authorized to make this application on behalf of the organization.
- The information contained in this application is, to the best of your knowledge, true and accurate.
- The information you provide in your grant application will be used by the Shire to process and assess your application. The Shire may contact other funding agencies to verify funding requested from other agencies in support of your project.
- The information may be used by the Shire for the promotion of the Community Growth Fund or the promotion of funding outcomes for projects in Carnarvon.
- Willing to take part in the Shire's communications and marketing material as requested by Shire staff.

Full Name	Danijela Mladinov
Position at Organisation	Grants & Media Officer
Signature	
Date	12/02/2025

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PO Box 459
Carnarvon WA 6701

Phone (08) 9941 00
Fax (08) 9941 00
Email shire@carnarvon.wa.gov.
Web www.carnarvon.wa.gov.







Community Growth Fund Application Form

Details of Your Organisation

Organisation Name	**Carnarvon Community College P&C**
Street Address	**3/27 Marmion St, East Carnarvon WA 6701**
Postal Address	**3/27 Marmion St, East Carnarvon WA 6701**
Contact Number	**0432 743 909**
Email Address	**Carnarvoncommunitycollege.pc@gmail.com**
Select your organisation type:	
☐ Not-for-profit Organisation ☒ Incorporated Organisation	
Does your Organisation have an Australian Business Number (ABN)?	
☒ Yes ☐ No	
If yes, please provide your Australian Business Number (ABN):	
42889705947	
Is your Organisation registered for GST?	
☐ Yes ☒ No	
Does your Organisation have Public Liability Insurance?	
☒ Yes ☐ No ☐ N/A	
Insurance Amount: $70,000	

Contact Person

Full Name	**Shoshanah Goodman**
Position	**Kindergarten teacher / Community member**
Contact Number	**0420264263**
Email Address	**Shoshanah.goodman@education.wa.edu.au**

Grant History

Has the Organisation previously received a Community Growth Fund Grant with the Shire of Carnarvon?
☐ Yes ☒ No

If yes, please provide details below and has this grant been acquitted?

Project Name	Amount	Year Funded

Project Details

Project/ Event Title	**CCC Community garden**		
Commencement Date	**1/3/25**	**Completion Date**	**July 2025**
Venue/ Location	**Carnarvon Community College**		

Please provide an overview of your project's goals and the outcomes you intend to achieve:

Please ensure this response clearly articulates the primary objectives of your project and the outcomes you expect to achieve. Start by outlining the overarching goals, such as the purpose and significance of the project. Be specific about what you aim to accomplish and why it matters. Next, detail the anticipated outcomes, including the measurable impacts and benefits your project will deliver. Highlight any community engagement or long-term benefits. Providing concrete examples or benchmarks can help illustrate your points effectively. Ensure your response is concise, focused, and aligns with the funding criteria.

The garden committee is working on developing a native garden/ nature play space in collaboration with Yinggarda community members. This space will be used by students, teachers and the wider community to build a sense of belonging where everyone is welcome. The garden will allow children to be immersed in nature through outdoor learning experiences, supports the learning and development needs of students, provides a safe space for students, families and staff to meet, and integrate Yinggarda culture within the school. A key aim of this project is for students who be involved in the planning and development processes so that they feel a sense of ownership and responsibility for the land and that this knowledge and respect will be passed down to future generations of students who attend the school.

Which objectives of the Shire's Strategic Community Plan does your project support?

☐ Our equitable community is actively involved in and are responsible for developing innovative, local solutions that transcend our region for a safe and unified 6701.
☐ Our economy fosters investment and productivity in industries befitting Carnarvon's physical and natural environment and that grow our horizons.
☒ Our sustainable livelihoods create a community that can flourish into the future.
☐ Our holistic health care facilities provide services from the womb to the grave.
☒ Our educational opportunities from early childhood to adulthood are tailored and relevant to the individual.
☐ Our infrastructure, housing and amenities are high quality and accessible.
☒ Our community acknowledges our history and celebrates our diverse cultures.
☒ Our community is engaged, inclusive and supportive.

Who will benefit from the funding?

☒ Members of the Organisation/ Club or Community Group
☒ Benefit the members of the community

What target groups will benefit from the funding?

☐ Men
☐ Women
☐ Family
☐ Visitors
☐ Children aged 0-11 yrs
☐ Young people aged 12-25 yrs
☐ Aboriginal or Torres Strait Islander peoples
☐ People with disability/ special need
☐ Other (please specify) _____

Expected Attendance: (provide a realistic estimate of the number of participants, spectators and people involved in the event or project – If either of the below are not relevant to your project or event, please enter N/A)	
Local Spectators/ Patrons:	
Fees and estimated income:	
Will the event have an attendance fee?	☐ Yes ☐ No
Attendance Fee (cost/ person)	$
List the organisations and businesses who will benefit from the funding?	
Organisation/ Business Name:	**Involvement/ Support:**
Example: Carnarvon Community Club	*Example: Running the Sausage Sizzle*

Budget

Expenditure Type	Amount	Is this procured locally?
Native plants	$ 3,000	☒ Yes ☐ No
Cultural services provided by Rennee Turner (Wooramulla Journeys)	$2,000	☒ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No
	$	☐ Yes ☐ No

Funding Request

Requested Funding Amount *(Maximum of $5,000)*	**$5,000** ***Please note, this amount must match as outlined in the budget above.***
Are you seeking in-kind support?	☐ Yes ☐ No ☒ Unsure
If yes, what in-kind support do you require?	☐ Venue, Facilities ☐ Staffing ☐ Equipment, Resources

	☐ Other:
Will this project go ahead without Council's funding?	☐ Yes ☒ No
If no, please advise why your project will not go ahead without Council's funding?	We need to purchase plants and we have no budget allocated by the school. We would also like to pay Renee as she is helping us to find plants that are sustainable, native and that serve various purposes as used by Yingarrda people.

Marketing and Promotion

How will the Shire of Carnarvon be recognised for its support?	
☒ Shire Banners	☐ Logo on the website
☐ MC announcements	☐ Radio/ Television
☐ Opportunity to speak/ Present	☐ Logo on advertising materials
☒ Social media	
☐ Other (please specify) _____	

Application Checklist

Please ensure all documents requested are attached to the application. Any application that is incomplete and does not have relevant documents attached will not be considered.

☒ Support letter attached.

☒ All questions have been answered.

☐ Copy of public liability insurance provided.

☒ Appropriate person/s have signed.

Declaration

I, the undersigned, certify that:

- I have read and will abide by the Shire of Carnarvon's Community Growth Fund Guidelines.
- I am authorised to make this application on behalf of the organisation.
- The information contained in this application is, to the best of your knowledge, true and accurate.
- The information you provide in your grant application will be used by the Shire to process and assess your application. The Shire may contact other funding agencies to verify funding requested from other agencies in support of your project.
- The information may be used by the Shire for the promotion of the Community Growth Fund or the promotion of funding outcomes for projects in Carnarvon.
- Willing to take part in the Shire's communications and marketing material as requested by Shire staff.

Full Name	Leticia Andreoli
Position at Organisation	Traesurer
Signature	
Date	29/01/2025

Submission

All submissions must be received by 5pm on the closing date.

Applications can be received:

By Email (preferred):

shire@carnarvon.wa.gov.au – Subject line: Community Growth Fund Application – [Organisation name]

By Post:

Shire of Carnarvon
PO Box 459
Carnarvon WA 6701

In-Person:

Shire of Carnarvon Administration Office
3 Francis Street
Carnarvon WA 6701

Click here for more information about the program, including guidelines, acquittal forms and guidelines, or visit the Shire's website: www.carnarvon.wa.gov.au



6 DATE OF NEXT MEETING

7 CLOSE