



SHIRE OF CARNARVON
SCHEDULES
ORDINARY COUNCIL MEETING
TUESDAY 22 MARCH 2022

Council Chambers, Stuart Street
CARNARVON, West Australia
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CONTENTS

RECEIVING OF MINUTES

Schedule 4.2 – Regional Road Group Minutes 18 February 2022.....	3
Schedule 4.3 – Gascoyne Country Zone Minutes 18 February 2022	8
Schedule 4.4 – Audit & Risk Management Committee 16 March 2022	16

EXECUTIVE

Schedule 7.1.3 – Policy E066 – Live Streaming of Council Meetings.....	27
Schedule 7.1.4 – Policy E067 – Communication between Elected Members & Administration	29
Schedule 7.1.6 – Shire of Carnarvon Family Community Intervention	34
Schedule 7.1.8(a) – Shire of Carnarvon CAR 2021	38
Schedule 7.1.8(b) – Office of Auditor General – Audit Delay	51

CORPORATE

Schedule 7.2.1 – Accounts for Payment 28 February 2022	53
Schedule 7.2.2 – Management Report February 2022	62

DEVELOPMENT & COMMUNITY

No Schedules

INFRASTRUCTURE

Schedule 7.4.1 – Site Plan – Street Name Extension Banksia Drive Coral Bay	86
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CONFIDENTIAL SCHEDULES UNDER SEPARATE COVER

Gascoyne Regional Road Group

Meeting No. 2 of 2021/2022 – 18th February 2022

2021/22 Gascoyne Regional Road Group Minutes

Held at 1:10 pm on 18th February 2022

(Shire of Carnarvon – Council Chambers, Carnarvon)

1. Attendance and apologies

Attendance

- John McCleary CEO – Shire of Upper Gascoyne
- Don Hammarquist Councillor – Deputy Chair – Shire of Upper Gascoyne
- Andrea Selvey CEO – Shire of Carnarvon
- Eddie Smith President - Shire of Carnarvon
- Dale Chapman CEO – Shire of Shark Bay
- Ben Lewis CEO – Shire of Exmouth
- Cheryl Cowell Councillor – Shire of Exmouth
- Anne McCarrol Councillor – Shire of Exmouth – (Delegate)
- Jackie Brooks Councillor – Shire of Exmouth (Proxy)
- Michelle Goff Customer Services Manager – Main Roads
- Lex Fullarton Councillor – Shire of Carnarvon

Guests

- Carolien Claassen Projects Manager - Shire of Carnarvon
- Gaff Murray Operations Manager Main Roads WA
- Janet Hartley-West Regional Manager – Main Roads Mid West-Gascoyne
- David Nielson Executive Manager Infrastructure-Shire of Carnarvon
- Sa Toomalatia Finance Manager – Shire of Upper Gascoyne
- Kevin Pethick Main Roads
- Brian Galvin Works Manager – Shire of Shark Bay
- Jarrod Walker Works Supervisor – Shire of Upper Gascoyne
- Mark Holdsworth Development Commission - Midwest

Apologies

- Lawrence Bellottie Councillor – Shire of Shark Bay (Delegate)
- Greg Ridgley Councillor – Shire of Shark Bay (Proxy)
- Burke Maslen Councillor – Shire of Carnarvon (Delegate) – Chair
- Hamish McTaggart Councillor- Shire of Upper Gascoyne (Proxy)
- Sam Adams WALGA - Roadwise

Meeting opened @ 1.10pm

1.0 Don Hammarquist (Deputy Chair) will Chair meeting today.

Apology from the Chair – Burke Maslen Deputy Chair, substitute for Burke Maslen is Councillor Lex Fullarton

2.0 Minutes of previous meeting

- Jackie Brooks did not attend last meeting – change minutes

Moved: Don Hammarquist
Seconded: Anne McCarroll

Passed

3.0 Business arising - NIL

4.0 Correspondence- NIL

4.1 SAC – Minutes

- Discussion around underspends MRWA
- Methodology allocations between Metro – Rural
- Current agreements are expiring 21/22
- New agreements between SAC – MRWA- LG
- John McCleary is the representative for the Region.
- Being pro active State Black Spot Funding – 200 million in funding – funding is there to be used
- self defining rules
- Black Spot Funding rules can be flexible – with explanation
- not enough money in the pool at a State level, more money at a Federal level
- capacity is there to apply for more, Black Spot Funding

4.2 NIL

4.3 Gascoyne Regional Road Group Procedures Manual

Decision was made to look at suggested revisions from the Shire of Carnarvon at the next RRG meeting.

5.0 Standing Reports

5.1 Finance Report – February 2022

- SoC Harbour Rd project PN : 21116475 is due to start work in June, pushing completion date to September
- SoC Quobba Gnarloo project PN: 30000478 funds have been transferred to PN: 30000605 Blowholes Road & PN: 21116475 Harbour Rd
- All other projects either due for completion soon or are completed

- 22/23 Road Project allocations has an unallocated amount of \$235,298, have gone back to Shire of Shark Bay and Shire of Exmouth to spend money.
- Both Shires will add more on to their current projects the expend monies.

5.2 Financial Report -2022/2023

- as per handout

5.3 MRWA Project Report

- as per handout

5.4 Level 1 Bridge Inspections

- Reminder to Exmouth to get theirs completed by the 30th April.

5.5 WALGA Report

- as per hand out
- Had problems with TEAMS. Mark Bondiette was unavailable.

5.6 RoadWise Report

Samantha Adams was an apology.

6.0 Other Business

6.1 Kevin Pethick – MRWA

- answers John McCleary's questions around IRIS and MMIS reporting systems
- systems information does not match up in real time
- no clear resolve on a better way of getting all information updated

6.2 – Review

- SoC suggested revisions for RRG Policies and Procedures at next meeting.

7.0 – New Business

- Janet Hartley -West provided information on SoUG new funding projects
NoRA – State Initiative funding – Landor – Mt Augustus - \$300K
State Initiative funding Carnarvon Mullewa Road, 2.5 Million

8. Meeting Closed at 2:20pm

The next meeting will be held on Friday 24th June 2022 – Shire of Shark Bay

Appendix 1.

MRWA – Report on activities happening around the Gascoyne.

1. Shark bay Road shoulder grading (Due to start)
2. DOT Boat Ramps Coral Bay and Exmouth (Securing contractor to start works)
3. NWCH Levees at 591 and 598 Minilya (Works Completed)
4. Coral Bay road, edge and shoulder repairs. (works started due to finish 25th Feb)
5. Minex road 0 to 4.25slk Widen formation, Extend culverts, seal shoulders installation of AEL (Tender published)
6. NWCH 248.6slk Turing lanes and entry to Mine access road,(works to be completed by end of month).
7. NWCH slk 399 N/B & 451slk S/B New truck bays rated for heavy road train. (Tender ready early March, delivery completed by December 22)



Gascoyne Country Zone Minutes

10:00am

Friday, 18 February 2022

**Meeting hosted by
Shire of Carnarvon**

Gascoyne Country Zone

Meeting was hosted by Shire of Carnarvon

5 Francis Street, Carnarvon (9941 0000)

and via MS Teams

Friday, 18 February 2022 commenced at 10:10am

Minutes

ATTENDEES

Shire of Carnarvon	President Eddie Smith Andrea Selvey, Chief Executive Officer, non-voting delegate
Shire of Exmouth	Cr Anne McCarrol Ben Lewis, Chief Executive Officer, non-voting delegate
Shire of Upper Gascoyne	President Cr Don Hammarquist OAM John McCleary, Chief Executive Officer, non-voting delegate
Shire of Shark Bay	President Cr Cheryl Cowell (Chair) Dale Chapman, Chief Executive Officer, non-voting delegate
WALGA	Mark Bondiotti, Policy Manager Transport and Roads* Willem Bower, Governance Specialist*

GUESTS

Roadwise	Jo Malcolm, Road Safety Officer*
Department of Local Government, Sport and Cultural Industries	Angele Gray, Regional Manager Mid-West Gascoyne* Benita Perkins, Regional Officer
Gascoyne Development Commission	Tym Duncanson, Chief Executive Officer*
Regional Development Australia – Mid West Gascoyne	Mark Holdsworth, Executive Officer

GUEST SPEAKERS

Office of the Auditor General WA Country Health Services	Grant Robinson, Assistant Auditor General* Wendy Newman, Deputy Board Chair* Melissa Vernon, Executive Director Service and Operations Hub Development and EOC*
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APOLOGIES

Nil

* Attended virtually

Attachments

The following were provided as attachments to the Agenda:

1. Previous Meeting Minutes – 19 November 2021 Meeting
2. President's Report
3. State Council special meeting Agenda, 23 February 2022

1. DECLARATION OF INTEREST

Nil

2. ANNOUNCEMENTS

Nil

3 DEPUTATIONS

3.1 Office of the Auditor General

Grant Robinson, Assistant Auditor General, from the Office of the Auditor General, provided an update to the Zone.

3.2 WA Country Health Service

Wendy Newman, Deputy Board Chair, and Melissa Vernon, Executive Director Service and Operations Hub Development and EOC, from the WA Country Health Service, provided a presentation to the Zone regarding COVID preparedness in the regions.

4. CONFIRMATION OF MINUTES

4.1 Minutes of the 19 November 2021 Meeting of the Gascoyne Country Zone

RESOLUTION

Moved: President Eddie Smith
Seconded: Cr Anne McCarrol

That the Minutes of the meeting of the Gascoyne Country Zone held on 19 November 2021 be confirmed as a true and accurate record of the proceedings, with an amendment re the Shire of Exmouth representative changed from President Cr Darlene Allston to Cr Anne McCarrol

CARRIED

4.2 Business Arising

Nil

5. ZONE BUSINESS

5.1 Solar Eclipse 2023

Update provided by the Shire of Exmouth CEO, Ben Lewis. The Tourism WA Working Group will be visiting the Shire on 2nd March 2022. Zone delegates will be invited to attend.

5.2 Gascoyne Regional Road Working Group - Update

Mark Holdsworth from Regional Development Australia - Mid West Gascoyne (RDAMWG), provided an update on the Gascoyne Regional Road Working Group.

Mark advised that pre-feasibility studies were being undertaken around the scope (geographic) and the growth of interest from Wiluna, Meekatharra, Ashburton and Murchison Shires. A report will be tabled at the next zone meeting, clarifying specific issues for each shire.

Noted

5.3 Zone Status Report – February 2022

Zone	Agenda Item	Zone Resolution	WALGA Response	Update	WALGA Contact
Gascoyne C	2021 19 November Zone Agenda Item 6.3 Driving on Closed Roads	That WALGA: 1. Investigate technologies available to physically close roads remotely and provide costings for such; 2. Investigate the current legislative frameworks and provide comment on the remedies practicality of enforcing such; 3. Investigate and make comment on what other State Jurisdictions legislative interventions are used and the remedies provided thereunder to discourage motorists driving on closed roads.	This matter was referred to the Infrastructure Policy Team who resolved to seek advice from WALGA Zones with large, remote unsealed road networks regarding the significance of damage from vehicles being operated on closed, wet roads. This will assist to inform decisions about the scope and priority of addressing this matter. The following questions have been referred to the Zones: 1. Have Shires estimated the frequency of and costs incurred to repair damage to roads caused by vehicles being driven on them while closed due to wet conditions? 2. Are Shires aware of situations where offenders have been successfully prosecuted (under the Road Traffic (Administration) Act 2008 or Local Laws) and the extent to which these cases have been effective in deterring others? 3. Have Shires identified any practices that are more effective in increasing compliance with road closures during wet conditions?	February 2022	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Gascoyne C	2021 19 February Zone Agenda Item 5.4 Issues with the DRFAWA Claims and Approvals Process	That the Gascoyne Country Zone recommend WALGA request DFES to form a working group of participants from affected Shires to review the current process and report back on outcomes and solutions.	Data has been collected from a sample of Councils that have recently suffered declared disasters and is being analyzed to inform engagement with DFES.	Ongoing	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Gascoyne C	2019 March 22 Zone Agenda Item 5.2 Restricted Access Vehicle Operating Condition	That the Gascoyne Zone request WALGA to: 1. Advocate for thorough consultation with the Local Government sector regarding alternative approaches to the CA07 operating condition; and, 2. Establish a Working Group consisting of representatives from MRWA, WALGA, LGIS, DoT and the Local Government sector incorporating at least one member from each affected WALGA Zone to consider alternative approaches.	The RAV Access working group met by teleconference in early December. Based on the resolution of this meeting a letter detailing Local Government expectations was sent to Main Roads WA. The Association discussed this matter with Main Roads WA in November 2020. They are engaging with the State Solicitors Office prior to a proposed consultation with Local Government concerning a proposed approach. WALGA has subsequently met with Main Roads who confirm that the status quo remains until further notice.	Ongoing	Ian Duncan Executive Manager Infrastructure iduncan@walga.asn.au 9213 2031
Gascoyne C	2021 25 June Zone Agenda Item 8.1 Road Closures	That WALGA be tasked to compile a guidance note on the drafting of a local law to apply fines to drivers ignoring road closure signage and on the use of the Traffic Administration Act to recover compensation for road damage.	This item is being considered by the Infrastructure Policy Team and the Governance Policy Team. Updates on progress will be provided to the Zone.	February 2022	Tony Brown Executive Manager Governance and Organisational Services 9213 2051 tbrown@walga.asn.au

Noted

6. STATE COUNCIL AGENDA – MATTERS FOR DECISION

(Zone delegates to consider the Matters for Decision contained in the WA Local Government Association State Council Agenda and put forward resolutions to Zone Representatives on State Council)

6.1 Special State Council Meeting Agenda – 23 February 2022

The full State Council special meeting Agenda is enclosed as an attachment to the Agenda and can be found via link: [State Council Special Meeting Agenda 23 February 2022](#)

President Cr Eddie Smith will be attending this Special State Council Meeting (via Teams) in the absence of the Chair of the Zone. It was noted that following the action item from the November 2021 meeting, the Chief Executive Officers of Shark Bay and Carnarvon Shires compiled a consolidated Gascoyne Zone response which was subsequently submitted to WALGA.

Matters for Decision

3.1 Local Government Reform Proposal Submission

1. That the recommendations contained in the 'Local Government Reform Proposal Submission' be endorsed.
2. That WALGA: a. seek assurance from the Minister for Local Government that further detail on the proposed reforms will be provided to the sector for comment prior to the formulation of a draft Local Government Act Amendment Bill; and b. seek a formal commitment from the Minister for Local Government that WALGA actively participates in the legislative drafting process necessary to formulate a draft Local Government Act Amendment Bill.

RESOLUTION

Moved: President Eddie Smith

Seconded: Cr Don Hammarquist

That the Gascoyne Country Zone supports all Matters for Decision as listed above in the Special State Council Meeting Agenda – 23 February 2022.

CARRIED

6.2 Ordinary State Council Meeting Agenda – 2 March 2022

The full State Council Agenda can be found via link: [State Council Agenda 2 March 2022](#)

Matters for Decision

5.1 Short-Term Accommodation Regulatory Scheme

That the draft Short-Term Accommodation Regulatory Reform submission be endorsed

Matters for Noting

- 6.1 COVID-19 – Update
- 6.2 2022-23 Federal Budget Submission
- 6.3 Detection of Polyphagous Shot-hole Borer and Implications for Local Government
- 6.4 State Planning Policy 2.9: Planning for Water - Submission
- 6.5 Submission to Salaries and Allowances Tribunal – Local Government Remuneration Inquiry

RESOLUTION

Moved: Cr Anne McCarrol
Seconded: Cr Don Hammarquist

That the Gascoyne Country Zone

1. Supports Matters for Decision, item 5.1 as listed above in the March 2022 State Council Agenda; and
2. Notes all Matters for Noting and Organisational Reports as listed in the March 2022 State Council Agenda.

CARRIED

7. EXECUTIVE REPORTS

7.1 State Councillor's Report to the Zone

President Cr Cheryl Cowell provided an update on the previous State Council meeting.

With regard to Domestic Violence Leave, the question was raised about whether this issue was still relevant when those in Local Government on a Federal Award were possibly moving to a State Award.

Answer: currently many Local Government staff were still a part of the Federal Award, and even if a change occurred, which had not been confirmed, there would likely still be a 2-year transitional period.

Noted

7.2 President's Report to the Zone

Mark Bondietti from WALGA summarised the President's Report.

Noted

7.3 Gascoyne Development Commission

Chief Executive Officer, Tym Duncanson, provided an update to the Zone.

Noted

7.4 Department of Local Government, Sport and Cultural Industries

Angele Gray provided an update to the Zone on DLGSC matters. Zone members were advised that a Gascoyne Recreation Forum for LGA's will be conducted on 16 March in Exmouth.

Noted

7.5 Roadwise Report

Jo Malcolm, Road Safety Systems Specialist provided an update to the Zone.

Sam Adams is currently on long service leave until 1 April 2022 – for support or advice please contact roadwise@walga.asn.au.

Jo Malcolm has commenced a new WALGA role (Road Safety Systems Specialist). Jo will be supporting Local Governments to adopt a Road Safety Management System based around ISO 39001. For further information go to [Road Safety Management Systems Service » RoadWise Program](#).

Noted

7.6 Regional Development Australia - Mid West Gascoyne

Mark Holdsworth, Director of Regional Development/Executive Officer, provided an update to the Zone and advised that there will be no more grant funding rounds available until after the Federal election has been conducted.

Noted

8. OTHER BUSINESS

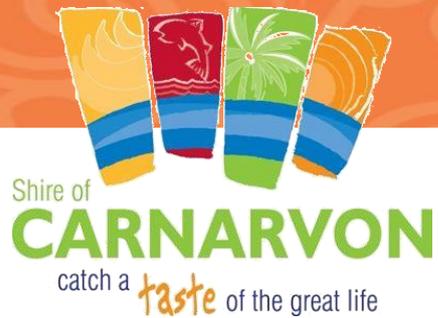
8.1 No other business

9. DATE, TIME AND PLACE OF NEXT MEETING

Next meeting: 10:00am on Friday, 22 April 2022, via video conference.

10. CLOSURE

There being no further business the Chair declared the meeting closed at **12:33am**.



SHIRE OF CARNARVON

MINUTES

AUDIT & RISK MANAGEMENT COMMITTEE

TUESDAY

15 MARCH 2022

INDEX

1.0 ATTENDANCES, APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

(The Local Government Act 1995 Section 2.25 provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. The leave cannot be granted retrospectively and an apology for non-attendance at a meeting is not an application for leave of absence.)

2.0 ELECTED MEMBER AND PUBLIC QUESTION TIME

3.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

4.0 CONFIRMATION OF MINUTES

4.1 Audit & Risk Management Committee Meeting – 31 August 2021

5.0 ITEMS FOR DISCUSSION

5.1 Compliance Audit Return 20214

6.0 REPORTS

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC

8.0 DATE OF NEXT MEETING

9.0 CLOSURE



MINUTES OF THE AUDIT COMMITTEE MEETING HELD IN COUNCIL CHAMBERS, STUART STREET CARNARVON ON TUESDAY 15 MARCH 2022 COMMENCING AT 2.00PM

1.0 ATTENDANCES AND APOLOGIES

Cr E Smith.....Shire President/Chairperson
Cr B MaslenCouncillor
Cr L SkenderCouncillor
Cr A FullartonCouncillor

Mrs A Selvey..... Chief Executive Officer
Mrs D HillSenior Executive Officer
Mrs A Leighton..... Manager, People & Culture Systems
Mrs C Ballard..... Governance & Information Coordinator

ApologiesCr Vandeleur
Observers Nil

1.1 ELECTION OF CHAIR AND DEPUTY CHAIR

The Chief Executive Officer called for nominations for the position of Chair and Deputy Chair of the Audit and Risk Management Committee.

ARMC 1/3/22

COMMITTEE RESOLUTION

Cr Maslen/Cr Smith

That Cr Vandeleur be elected to the Chair of the Audit & Risk Management Committee.

CARRIED
F4/A0

ARMC 2/3/22

COMMITTEE RESOLUTION

Cr Fullarton/Cr Skender

That Cr Maslen be elected to the Chair of the Audit & Risk Management Committee.

CARRIED
F4/A0

2.02pm – Cr Maslen, as Deputy, assumed the Chair.

2.0 PUBLIC QUESTION TIME

No public in attendance

3.0 DECLARATIONS OF INTEREST:

Nil

4.0 CONFIRMATION OF MINUTES

ARMC 3/3/22

COMMITTEE RESOLUTION

Cr Smith/Cr Fullarton

That the Minutes of the Audit & Risk Management Committee held on 31 August 2021 be confirmed as a true record of proceedings.

CARRIED
F4/A0

5.0 ITEMS FOR DISCUSSION

5.1 COMPLIANCE AUDIT RETURN

File No: ADM0011
Date of Meeting: TBA
Location/Address: N/A
Name of Applicant: Shire of Carnarvon
Name of Owner: Shire of Carnarvon
Author/s: Amanda Leighton, Manager People, Culture & Systems
Declaration of Interest: Nil
Voting Requirements: Simple Majority
Schedules: Compliance Audit Return 2021

Authority / Discretion

	Advocacy	When Council advocates on its own behalf or on behalf of its community to another level of government/body/agency.
X	Executive	The substantial direction setting and oversight role of the Council. E.g., adopting plans and reports, accepting tenders, directing operations, setting and amending budgets.
	Legislative	Includes adopting local laws, town planning schemes and policies.
	Quasi-Judicial	When Council determines an application / matter that directly affects a person's right and interest. The judicial character arises from the obligations to abide by the principles of natural justice. Examples of Quasi-Judicial authority include town planning applications, building licenses, applications for other permits / licenses.
	Information	Includes items provided to Council for information purposes only that do not require a decision of Council (i.e. – for noting).

Summary of Item:

The purpose of this report is to present to the Audit and Risk Committee (ARC) the 2021 Compliance Audit Return (CAR) for review, and to request that the ARC recommend that Council adopt the 2021 CAR for submission to the Department of Local Government, Sport and Cultural Industries (DLGSC) by 31 March 2022.

The 2021 CAR comprised of 11 categories with 98 questions. These questions require a response of YES, NO or N/A.

Yes- Indicates compliance

No- Indicates non-compliance

N/A- Indicates that this function was not required to be performed this year, or is not a requirement for this Local Government.

Background:

Local governments are required to complete a compliance audit for the previous calendar year by the 31 March. The DLGSC provides the questions each year with the compliance audit being an in-house self audit that is undertaken by the appropriate responsible officer. In accordance with Regulation 14 of the Local Government (Audit) Regulations 1996 the ARC is to review the CAR and is to report to Council the results of that review. The CAR is to be:

- 1. Presented to an Ordinary Meeting of Council
- 2. Adopted by Council; and
- 3. Recorded in the minutes of the meeting at which it is adopted.

Following the adoption by Council of the CAR, a certified copy of the return, along with the relevant section of the minutes and any additional information detailing the contents of the return are to be submitted to the DLGSC by 31 March 2022. The return requires the Shire President and the Chief Executive Officer to certify that the statutory obligations of the Shire of Carnarvon are compliant.

Consultation:

Nil

Statutory Environment:

Regulation 14, *Local Government (Audit) Regulations 1996*.

Relevant Plans and Policy:

Nil.

Financial Implications:

Nil.

Risk Assessment:

		STEP 3 – Risk Tolerance Chart Used to Determine Risk				
		Insignificant 1	Minor 2	Major 3	Critical 4	Extreme 5
Consequence	Likelihood					
Almost certain	A	High	High	Extreme	Extreme	Extreme
Likely	B	Moderate	High	High	Extreme	Extreme
Possible	C	Low	Moderate	High	Extreme	Extreme
Unlikely	D	Low	Low	Moderate	High	Extreme
Rare	E	Low	Low	Moderate	High	High

Risk Category	Description	Rating (Consequence x likelihood)	Mitigating Action/s
Financial	N/A		
Health & Safety	N/A		
Reputation	There is a reputational risk with the DLGSC should the CAR not be completed on time or if significant non compliances are reported.	Low	Pending the decision of the ARC, this item can be presented to Council in time to meet the compliance requirement. The compliance % rate is acceptable and this report demonstrates improvements are being made.
Service disruption	N/A		
Compliance	There is a reputational risk with the DLGSC should the CAR not be completed on time or if significant non compliances are reported.	Low	Pending the decision of the ARC, this item can be presented to Council in time to meet the compliance requirement.
Property	N/A		
Environment	N/A		
Fraud	The CAR responses are fraudulent.	Low	Spot checking of responses were carried out by the Manager People, Systems and Culture and the CEO; and the Governance Coordinator did a thorough audit of responses.

Community & Strategic Objectives:

The proposal accords with the following Shire desired outcomes as expressed in the *Community Strategic Plan 2018-2028*:

Objective 5: Civic – *Strong and Listening Council*.

ITEM	OUTCOMES AND STRATEGIES
5.2	The Shire has a high standard of governance and accountability.
5.2.6	Compliance with the Local Government Act 1995 and all other legislation and regulations.

Comment:

The process for completing the 2021 CAR involved individual officers for each area being delegated the questions by the Governance & Information Coordinator. As officers returned their information, it was then verified by the Governance & Information Coordinator. Once the whole document was complete, it was then subject to further review by the Manager of People, Culture & Systems and the CEO which resulted in changes to two answers advising of non-compliance, to ensure that a high quality and verified CAR was completed.

When comparing the 2021 CAR against the 2020 CAR (which was completed by an external consultant) the Shire of Carnarvon has increased its level of compliance by 8% (rounded %).

Compliance Audit Return Categories	2020 Audit Questions	Non Compliance	Compliance Rating	2021 Audit Questions	Non Compliance	Compliance Rating
Commercial Enterprises by Local Government	5		100%	5		100%
Delegation of Power/Duty	13		100%	13	1	92%
Disclosure of Interest	21	2	90%	25	2	92%
Disposal of Property	2		100%	2		100%
Elections	3		100%	3		100%
Finance	11	7	36%	7	5	28%
Integrated Planning and Reporting	3		100%	3		100%
Local Government Employees	6		100%	6		100%
Official Conduct	4		100%	3		100%
Optional Questions	10	5	50%	9	1	88%
Tenders for Providing Goods and Services	18	3	83%	22		100%
TOTAL	96	17	82%	98	9	90%

The following are areas were identified as being non-compliant

Delegation of Power/Duty

12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	No	A review was conducted at the Ordinary Council Meeting held 24 August 2021 - 2 months late	caroline ballard
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To minimize the risk of future non-compliance, iAuditor software is being implemented in the coming months to ensure that all statutory and legislative functions are captured and monitored on a system, as opposed to being captured and monitored by a person.

Disclosure of Interest

22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	No	Code of Conduct was adopted at the April Ordinary Meeting of Council - 2 months late	caroline ballard
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	No	Code of Conduct is being reviewed by an external contractor who is reviewing the whole suite of Policies	caroline ballard

This new legislation was introduced at a time of significant upheaval in the organisation with an Acting CEO, various staff positions vacant, and the major flood event. This period of instability at the Shire coincided with a time of major changes in legislation. Hence this deadline was missed.

Finance

3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	No	Apology letter from OAG for the delay received	caroline ballard
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	No	Apology letter from OAG for the delay received	caroline ballard
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	No	Apology letter from OAG for the delay received	caroline ballard
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	No	Apology letter from OAG for the delay received	caroline ballard
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	No	Apology letter from OAG for the delay received	caroline ballard

The non-compliance in this area, was a result of timing issues with the Office of the Auditor General (OAG) and beyond the control of the Shire of Carnarvon – see attached letter from the OAG. Councillors at the WALGA Zone meeting heard directly from the OAG about the issues that have prevented them from finalising Local Government audits (not just at the Shire of Carnarvon).

Optional Questions

2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	No	Reviewed by Audit Committee on 31 August 2021, but not presented to Council	caroline ballard
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This non-compliance was a result of an oversight. The Reg 17 Report was presented to the ARC and would usually be presented to Council at the following Ordinary Meeting of Council. This requirement will be added to iAuditor to ensure future compliance.

ARMC 4/3/22

COMMITTEE RESOLUTION

Cr Fullarton/Cr Skender

OFFICER'S RECOMMENDATION PART ONE

That the Audit and Risk Committee, pursuant to Regulation 14 of the Local Government (Audit) Regulations 1996, resolves to:

- 1. Review the Shire of Carnarvon's Compliance Audit Return for the period 1 January 2021 to 31 December 2021 and report the results to Council via the minutes of the Audit and Risk Committee meeting;*

2. *Recommend that Council, at its Ordinary Meeting on 22 March 2022, adopts the Shire of Carnarvon's Compliance Audit Return for the period 1 January 2021 to 31 December 2021.*

OFFICER'S RECOMMENDATION PART TWO

That the Audit and Risk Committee, pursuant to Regulation 15 of the Local Government (Audit) Regulations 1996, resolves to:

1. *Authorise the Shire President and Chief Executive Officer to certify the Shire of Carnarvon Compliance Audit Return for the period 1 January 2021 to 31 December 2021 and submit the certified copy to the Department of Local Government, Sport and Cultural Industries by 31 March 2022.*

CARRIED
F4/AO

(Note to Minute – For public record, the letter of apology from the Office of the Auditor General is attached to these minutes. Also to be noted that commentary to be added in relation to non compliance items.)

6.0 REPORTS

Nil

7.0 MATTERS FOR WHICH MEETING MAY BE CLOSED TO THE PUBLIC

Nil

8.0 DATE OF NEXT MEETING

To be advised

9.0 CLOSE

The Chairman closed the meeting at 2.09pm

From: Caroline Spencer <Caroline.Spencer@audit.wa.gov.au>
Sent: Thursday, 23 December 2021 12:15 PM
To: Andrea Selvey <Selvey.A@carnarvon.wa.gov.au>
Subject: OAG - 2021 Annual Financial Audit Delay



7th Floor, Albert Facey House
469 Wellington Street, Perth

Mail to: Perth BC
PO Box 8489
PERTH WA 6849

Tel: 08 6557 7500
Email: info@audit.wa.gov.au

Our Ref: 8689

Dear President Smith

2020-21 ANNUAL FINANCIAL AUDIT REPORT DELAY FOR SHIRE OF CARNARVON

Under section 7.9 of the *Local Government Act 1995*, I am required to prepare a report by 31 December on my Office's audit of your entity's annual financial report for the 2020-21 financial year.

I am aware my Office will not deliver this report to you within the stipulated timeframe. Yours is one of a number of our local government audits that have been delayed this year. This is largely due to increasingly complex reporting and audit issues contributing to longer audits across the entire public sector. Other factors contributing to these delays include the carryover work of some significant findings in our State sector audits, and the quality of financial records and availability of staff in a number of local government entities which has affected our teams' ability to finalise audits sooner. Some entities have also requested to have their exit meeting postponed to

February 2022, while some others have sought extensions from the Department of Local Government, Sport and Cultural Industries.

In addition, COVID-19 border closures have resulted in a labour shortage in the audit profession, and while some other audit offices throughout Australasia have been granted extended reporting deadlines through legislative amendments, this has not occurred in Western Australia. My Office will formally communicate these impacts to Government and our parliamentary committees.

I do regret our inability to provide your audit report prior to year-end, as it has flow-on consequences for us all, and I thank you for your understanding. My Office aims to finalise your audit and deliver it to you as soon as practicable, understanding that many of our auditors will be taking well-earned leave throughout January 2022 following gruelling audit seasons. I also appreciate the support of your staff providing any outstanding audit information to our Office (or contract audit firm) when it can be collated. I recognise your team may also be taking a much needed break in this period.

I would welcome a debrief between council staff and our audit team following the audit to discuss ways we may be able to improve our respective processes to ensure timely delivery next year. I continue to engage with Government on reporting requirements for the sector.

A copy of this letter has also been sent to your CEO, Ms Andrea Selvey.

I extend my very best wishes to you, your staff and all in your community for a very Merry Christmas and pleasant and restful festive period.

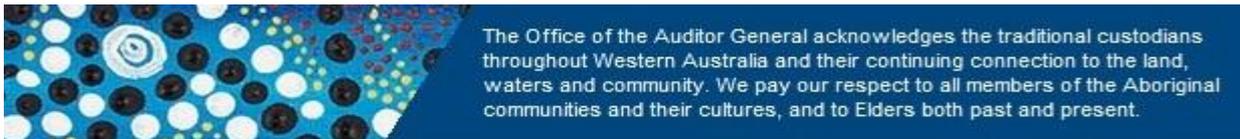
Yours faithfully



Caroline Spencer
Auditor General for Western Australia
www.audit.wa.gov.au



The information contained in this email is confidential and is not for distribution without the author's prior consent.



The information contained in this email is confidential and is not for distribution without the author's prior consent.

POLICY NO	E066 (DRAFT)	
POLICY	LIVE STREAMING OF MEETINGS OF COUNCIL	
RESPONSIBLE DIRECTORATE	EXECUTIVE	
COUNCIL ADOPTION	Date:	Resolution No.
REVIEWED/MODIFIED	Date:	Resolution No.
	Date:	Resolution No.
LEGISLATION	<i>Local Government Act 1995 1995</i>	
RELATED POLICIES & PROCEDURES	E017 – Monthly Ordinary Council Meetings E048 – Conduct at Council Forums	
RELEVANT DELEGATIONS	Nil	

OBJECTIVES:

The purpose of this policy is to guide the implementation of the audio and video recording, and live-streaming, of meetings of Council and electors, and to establish how audio and video recordings will be used and made available.

POLICY STATEMENT/S:

In line with objectives of section 1.3(2) of the *Local Government Act 1995 1995* (the Act), this policy seeks to promote greater accountability to the community through the provision of information that is accessible, transparent and accurate.

This policy does not apply where Council has resolved to close the meeting to members of the public, or where matters discussed are deemed confidential, in accordance with section 5.23 of the Act.

Audio and Video Recordings

1. The primary purpose of recording is to ensure that a true and accurate account of debate, discussions, questions and answers at all relevant meetings are available. The audio and video recordings will assist in the preparation of the minutes of Council, Committees with delegated authority, Electors' Meetings, and Agenda Briefing Forum notes, to ensure that records held are true and accurate.
2. All audio and video recordings, with the exemption of matters that are deemed confidential in accordance with the Act, are to be made available to the public on the Shire's website. It is to be noted that should any unforeseen technical difficulties arise, the audio or video recording may not be available or may be delayed.

Live-Streaming

1. The primary purpose of live-streaming Council meetings is to give the public greater access to Council decisions, debate and discussions, by eliminating geographic and/or personal barriers that may prevent physical attendance at a Council meeting.

2. The intent is to promote accessibility of the Council's decision-making process to the community. All meetings of Council and electors, committees and with delegated authority and Agenda Briefing Forums will be live-streamed, with the exemption of matters that are deemed confidential in accordance with the Act.
3. The live-streaming will be accessible on the Shire's website upon commencement of the relevant meeting. It is to be noted that should any unforeseen technical difficulties arise, the live stream may not be available or may be delayed.

Public Notice of Live-streaming and Audio/Video Recording

To ensure that the public, elected members and staff are aware of the recordings, clear signage must be placed prominently in the council chamber advising that the meeting is being recorded. At the commencement of each recorded meeting, the Presiding Member is also to publicly announce that the meeting will be audio and video recorded, and live-streamed.

Privacy

Only the video broadcasting of elected members and relevant officers of the Shire will appear on the livestreaming and video recording of relevant meetings. While the image of members of the public who attend the meeting will not appear in either the live-streaming or video recording, the audio broadcasting and recording of comments made by the public will be captured.

Storage of audio and video recordings

Recordings must be stored in accordance with the *State Records Act 2000*.

EXPLANATORY NOTES:

APPLICATION/S:

This policy applies to all Special and Ordinary meetings of Council, Electors' meetings, meetings of Committees with delegated authority and Agenda Briefing forums.

POLICY NO	E067 (DRAFT)	
POLICY	COMMUNICATION BETWEEN ELECTED MEMBERS AND THE ADMINISTRATION	
RESPONSIBLE DIRECTORATE	EXECUTIVE	
COUNCIL ADOPTION	Date:	Resolution No.
REVIEWED/MODIFIED	Date:	Resolution No.
	Date:	Resolution No.
LEGISLATION	<i>Local Government Act 1995 1995</i>	
RELATED POLICIES & PROCEDURES		
RELEVANT DELEGATIONS	Nil	

OBJECTIVES:

The purpose of this policy is to provide a clear protocol for two-way communication between the Council and the administration.

GUIDING PRINCIPLES:

The Shire President, Councillors and the CEO are leaders in the community and their conduct can impact positively and negatively on the reputation of the Shire.

The administration has respect for the Office of Councillor and values the contribution that Councillors make.

The administration and Councillors acknowledge:

- the separation of powers enshrined in legislation; and
- the importance of achieving the right balance between provision of timely communication and the critical need for provision of accurate information which, on occasion, takes time to compile; and
- the importance of upholding our organisational values of courage, authenticity, respect, inclusion, humility, passion, excellence, and cohesion in all our communication.

Communication that goes to one Councillor is sent to all Councillors, with the exception of communication relating to integrity matters, development of Alternative Motions, development of Notices of Motions, personally sensitive information, and individual training.

It is also noted that the role of the President includes liaising with the CEO on the local government's affairs and the performance of its functions which requires heightened communication to achieve.

POLICY STATEMENT/S:

Effective communication between Councillors and Officers is critical to the success of the entire organisation. Councillors and Officers have a responsibility to communicate effectively. Under section 5.92 of the Act, Councillors may request any information held by the local government that is relevant to the performance by the person of any of his or her functions under the Act or under any other written law.

The communication points for Councillors are:

- The Shire President
- CEO and Executive Managers
- Senior Executive Officer

Distribution of Council and Committee meeting agenda and minutes occurs via the Senior Executive Officer (Council and Committees) or an Officer acting on their behalf. Queries regarding the contents of agenda and minutes should be directed to the Shire President, CEO or Senior Executive Officer.

All correspondence generated and received by Councillors that relate to the business of Council is subject to the State Records Act 2000, the Freedom of Information Act 1992, and the Shire's Record Keeping Plan, and as such must be retained within the Shire's corporate recordkeeping system.

Customer Requests

Customer Service forms part of the day-to-day operations of the local government under section 5.41 of the Act. The Shire's Customer Request Management system provides a means for customers to request and report issues associated with the extensive services provided by the Shire to the community.

The Customer Request Management system is linked to the Shire's Records Management system to ensure efficient, effective, and timely responses.

As community leaders and the public face of the local government, Councillors are often a point of contact for members of the public. Members of the public will often reach out to Councillors with issues and requests for services relating to advancing planning or building matters, maintenance of parks and gardens, road works or waste collection. While Councillors have a role representing the collective interests of electors, ratepayers, and residents of the district, acting on behalf of individual customers can put Councillors in a difficult position.

Councillors have responsibilities to abide by the rules of conduct provided for in the Local Government (Model Code of Conduct) Regulations 2021. There are three clauses of relevance.

- Regulation 18 states that a Council Member must not make improper use of their office to gain directly or indirectly an advantage for the council member or any other person.
- Regulation 19 states a Council Member must not undertake a task that contributes to the administration of the local government unless authorised by the local government or the CEO to undertake that task.
- Regulation 20 states that a Councillor must not direct or attempt to direct a local government employee to do or not to do anything in their capacity as a local government employee or attempt to influence, by means of a threat or the promise of a reward, the conduct of a local government employee in their capacity as a local government employee.

Making Customer Requests on behalf of customers could result in Councillors breaching Regulations 18, 19 and 20 of the Local Government (Model Code of Conduct) Regulations 2021 as well as other legislation. This is because Customer Service forms part of the administration's functions under section 5.41 and because unavoidably a request from a Councillor can be perceived by the administration as a direction that must be acted on as a priority and accordingly result in an advantage to the customer.

To avoid legislative breaches, perceived or actual, when approached by members of the community, Councillors should direct the customer to the Customer Request Management system via email – shire@carnarvon.wa.gov.au or through Council's website at <https://www.carnarvon.wa.gov.au/Our-Shire/Customer-Feedback-Complaints>

A model response that Councillors may wish to use when contacted by members of the public directly is below:

“Thank you for email regarding XXXX, the best way to action your issue is to contact the Shire through the Customer Request Management (CRM) system at shire@carnarvon.wa.gov.au or through Council’s website at <https://www.carnarvon.wa.gov.au/Our-Shire/Customer-Feedback-Complaints>. This will enable you to track progress on your request. A response will be provided by the Shire in accordance with the Shire’s Customer Service Charter. If you do not receive a response to your satisfaction, please follow up with me.”

In the event that a customer is not satisfied with the Shire’s services, a Councillor may wish to:

- consult with the Shire President who has the authority under section 2.8 of the Local Government Act 1995 to liaise with the CEO on the local government’s affairs and the performance of its functions; and/or
- advise the customer to contact the Ombudsman.

To protect Councillors, Customer Requests received from Councillors on behalf of third parties will be treated like any other request received in the Customer Request Management system. Councillors will not receive any preferential treatment in this regard because such an action would be in conflict with the Shire’s conflict of interest procedures and respective codes of conduct.

Councillors are community members and customers too, and Customer Requests received from Councillors will be managed in accordance with the standard customer service request procedure.

Weekly Updates

The Shire issues an informal Weekly Update to the Shire President and Councillors at the end of each week. The purpose of the update is to provide Councillors with administration information that is not necessarily publicly available and provides a mechanism for the administration to communicate information to Councillors informally and regularly.

Weekly Updates communicate to Councillors any hot topics, general staffing information and information about the local government sector that may be of interest. The principle aim is to ensure a “no surprises” environment for Councillors. The updates are kept short and sharp without going into too much detail to not overload Councillors with reading. Councillors are welcome to request further detail on any topic that is of particular interest or concern.

Diaries

All Councillors have access to an electronic diary through Outlook. This is the official diary in performance of their duties and all invitations will be sent via Outlook.

Shire President – all Shire related calendar activities will be updated and managed by the Senior Executive Officer on behalf of the Shire President.

Councillors - all Shire originated diary requests will be managed by the Senior Executive Officer who will issue invites and update calendars by sending invites to the relevant Councillors. Councillors are required to accept or decline the meeting invitation to ensure accurate records of attendance can be maintained. Should the Councillor decline, it will indicate that a member will be an apology for the meeting or event.

External agencies may send invitations directly to a Councillor (delegated member) for events/meetings that require attendance in an official capacity.

Shire calendars should include only Shire related activities in which Councillors are attending in an official capacity including:

- Committees of Council
- Council Advisory Groups

- External groups of which a Councillor is a delegated member
- Shire Events.

Maintaining Confidentiality/Embargoed information

Councillors must not promote Shire information to the community that has not already been released or published, or until such time as the Shire President, as spokesperson for the Shire, has had an opportunity to speak.

The CEO, or representative, will advise verbally, or in writing if appropriate, where information is deemed to be confidential in nature or embargoed. Such documents will be clearly marked 'confidential' or embargoed. Information does not need to be marked confidential for its release to constitute a gain for another person

Meetings

In accordance with Regulation 14 of the Local Government (Administration) Regulations 1996, Councillors will receive the notice paper and agenda relating to any council or committee meeting from the time that these documents are available for inspection by members of the public. The following conventions shall apply:

- All Councillors will receive electronic versions of Council and Committee agendas and all attachments.
- All Councillors will receive a printed copy of all Council agendas and Committees that they are a member of, including confidential Items.

Councillors may wish to opt out of receiving paper copies of agendas.

Where practicable, the agenda for Ordinary Council Meetings will be published 4 days prior to the Council meeting (that is the Friday before the Council Meeting).

Council and the administration recognise the importance of accurate and timely advice contained in the agenda and that on occasion, additional information on agenda items may need to be published following publication of the agenda. This shall occur using a header box in the agenda with the associated report published on the Shire's website with the agenda when available.

Late items will be permitted only with the approval of the CEO and the Shire President and where there are extenuating circumstances.

In accordance with Regulation 6 of the Local Government (Model Code of Conduct) Regulations 2021 Councillors should ensure they read all papers prior to the meeting.

Alternative Motions / Amendments

Councillors wishing to propose an Alternative Motion or Amendment to the Officer's recommendation are encouraged to first consult with the CEO. This is to ensure the consequences of the Alternative Motion / Amendment are assessed for compliance.

Councillors are encouraged to distribute Alternative Motions / Amendments prior to the meeting to Councillors, Executive and the Senior Executive Officer. Alternative Motions / Amendments that are circulated prior to 1:00pm on the day of the meeting will be printed and tabled for Councillors in Chambers.

Information regarding agenda reports

Under section 5.41 of the Act, the functions of the CEO include ensuring that advice and information is available to the Council so that informed decisions can be made. The Agenda Briefing session provides an opportunity for Councillors to identify additional information requirements related to agenda reports. Responses to questions that are not answered at the Agenda Briefing will be provided to all Councillors. Councillors seeking information on agenda reports can also request to meet with the CEO.

LEGISLATIVE CONTEXT:

Local Government Act 1995 (the Act)

Section 2.7 of the Act sets out the role of the Council

Section 2.10 of the Act sets out the role of Councillors

Section 2.8 of the Act sets out the role of the President

Section 5.41 of the Act sets out the functions of the CEO.

EXPLANATORY NOTES:

APPLICATION/S:

This policy applies to all communication between Elected Members and the Chief Executive Officer.

Intensive Family & Community Intervention 2022-2023

PROPOSED PILOT PROJECT

Community Vision: Unity, Humanity, Nature.
'A connected community across leaders, cultures and generations'; 'A future for every young person.'

OVERVIEW

Carnarvon is the regional centre of the Gascoyne region, with an average combined population of approximately 9,046 and is located 902kms north of Perth, WA. Like many other regional communities across the state, Carnarvon is currently under siege by a rapid rise in youth crime, violence and antisocial behaviour in and around the town. The safety and wellbeing of the whole community is being compromised by daily acts of threatening, violent and antisocial behaviour, theft, property damage and vandalism being committed by a cohort of unruly at-risk youth, some 8 years old and younger. Many residents, especially vulnerable people, and businesses in the community are exhausted, frustrated and fed-up with the lack of law and order, intervention, accountability and justice. Vigilante retaliation poses a real and imminent threat in Carnarvon as tension, unrest and discord builds towards breaking point across the community.

As the Local Government Authority, the Shire of Carnarvon is experiencing extreme scrutiny and pressure to take action on behalf of local residents to address youth crime and antisocial behaviour in the community. The Shire has engaged with stakeholders from the local community as well as State Government agencies to develop and implement place-based solutions where possible. The Shire also participates as a stakeholder in the Carnarvon District Leadership Group and has supported the efforts led by the Dept. of Communities to extend the trial of the T120 program in Carnarvon. However, the limited resourcing and satellite service delivery of this program out of Geraldton is already presenting with gaps and flaws in its effectiveness and capacity to maximise impact and change with local families in crisis.



Figure 1: IFCI Target Groups

Escalating incidents of violence and break-ins committed by at-risk youth in Carnarvon have led the Shire to host a crisis response meeting with key community representatives to discuss and develop a local intervention strategy to address youth crime and antisocial behaviour. The discussions and outcome from this meeting have informed the development of the *Intensive Family & Community Intervention (IFCI)* which incorporates and integrates (a) an *Intensive Family Intervention Task Force*; and (b) an *Intensive Family Intervention Support Program*.

In every instance the purpose and intent of the *IFCI* is to act, uphold and protect the human rights of vulnerable at-risk youth, support families to overcome cycles of disadvantage; and maintain community safety and wellbeing.

In presenting this concept, the Shire would like to emphasise that in no way is the *IFCI* intended to further penalise, disempower, or compromise a family's right to self-determination. Furthermore, it is imperative to recognise and acknowledge that to date, attempts to address the entrenched and multilayered complexities of social disadvantage for families in Carnarvon have been unsuccessful and ineffective, this mainly due, but not limited to, the high levels of disengagement by families in crisis and the gaps in effective service delivery.

The *IFCI*, led by the *Intensive Family Intervention Task Force* will be required to provide intensive wrap around and mandated intervention support that will concentrate on three (3) priority areas:



Figure 2: IFCI Priority Areas Summary

The Shire is aware that the *IFCI* is a completely new and different approach to addressing crime and social disorder; and anticipates it may be condemned for being too radical. However, the Shire firmly believes that radical and extreme action is necessary and is the only plausible intervention option left to support community's grappling with families in crisis and curb reckless youth crime and antisocial behaviour.

PROPOSAL

The Shire is proposing Carnarvon become a trial site to pilot the *Intensive Family & Community Intervention (IFCI)* over the next two (2) years commencing early-mid 2022; and recommends the *Intensive Family Intervention Task Force* is formed and led by the Dept. of Communities to manage and implement the *IFCI* and the *Intensive Family Intervention Support Program*; and is jointly supported by the WA Police, Housing Authority WA, Dept. of Health, Dept. of Justice and Dept. of Education WA.

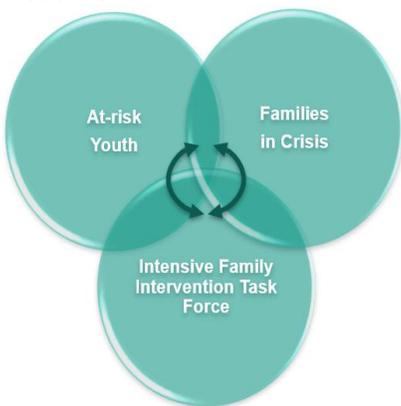


Figure 3: IFIT Engagement Strategy

The Shire recommends that through the *IFCI* and the Task Force, the Courts exercise its powers to enforce mandated intervention and support opposed to formal charges so that families and/or at-risk youth can be placed, supported and case managed through the *Intensive Family Intervention Support Program*.

It is envisaged that any at-risk youth or family coming into contact with a Task Force agency will initiate a mandatory follow up and assessment by the Dept of Communities; and if deemed necessary, referred to the Courts to mandate a formal placement on the *Intensive Family Intervention Support Program* for a minimum of six (6) months.

It is critical that all Task Force agencies mandatory report and refer families and at-risk youth at first contact; and the *IFCI* secures strategic collaboration, investment and resourcing for the whole duration of the pilot period to enhance tangible social impact outcomes and change.

To adequately deliver the *Intensive Family Intervention Support Program*, the Shire has identified that the Dept. of Communities will need increased resourcing to support a team of 14 fulltime staff.

At present, the Shire is aware there is up to 15 or more known at-risk youth regularly presenting and committing criminal offences in public and residential spaces around Carnarvon; and between 20-30 households with families in crisis that these at-risk youth and other vulnerable young people are directly connected to. The proposed *IFCI* is an absolute must in supporting families in crisis to increase their capacity to overcome the impacts of social disadvantage, reduce and divert at-risk youth from criminal and antisocial behaviour; and maintain community safety and wellbeing.

Phase 1: Development & Consultation		Phase 2: Roll Out		
Codesign IFCIS Framework & Scope <ul style="list-style-type: none"> Develop the Intensive Family & Community Intervention Strategy (IFCIS) inclusive of the Intensive Family Intervention Task Force and the Intensive Family Intervention Program. 	Community Consultation & Finalise IFCIS <ul style="list-style-type: none"> Conduct statewide information and community consultation workshops to enable public review and comment on the draft IFCIS. Finalise the IFCIS and rollout implementation. 	Intensive Family Intervention Task Force <ul style="list-style-type: none"> Establish and roll out the Intensive Family Intervention Task Force: Dept. of Communities (Lead Agency), WA Police, Housing Authority WA, Dept. of Health, Dept. of Education WA and Dept. of Justice. 	Intensive Family Intervention Support Program <ul style="list-style-type: none"> Establish team and office. Roll out the Intensive Family Intervention Support Program. 	Youth Safe House <ul style="list-style-type: none"> Identify and secure site for Youth Safe House. Plan and set up Youth Safe House. Set up team and commence operations.

Figure 4: Shire of Carnarvon – Implementation Plan (Draft)

In the interim, while the *Intensive Family & Community Intervention (IFCI)* proposal is being considered, the Shire has reviewed and identified what local place-based action it can continue to lead, as follows:

INTERIM ACTION PLAN		S*	M*	L*
1. At-risk Youth	1.1 School Holiday Program available.	●		
	1.2 Reopen Shire Youth Hub.	●		
	1.3 Recommence Shire Night Patrol.	●		
	1.4 Establish Youth Safe House (old primary school site).		●	○
	1.5 Establish an Alternative Youth Intervention & Diversion Facility & Program.			●
2. Families in Crisis	2.1 Ongoing referral and provision of local support services.	●		
	2.2 Lobby for the Basics Card or Cashless Debit Card.	●	○	
	2.3 Establish a Men's Crisis Accommodation.		●	○
3. Community Safety & Wellbeing	3.1 Impose community curfews.	●		
	3.2 Impose Alcohol Restrictions during high-risk periods.	●		
	3.3 Lobby for increased allocation of Police Officers over holiday period.	●	○	
	3.4 Lobby for the Ban Drinkers Register.	●	○	
	3.5 Lobby for allocation of 2 x Police Officers to Youth Engagement.		●	○

S* - Short Term, M* - Medium Term & L* - Long Term

Figure 5: Shire of Carnarvon – 2021/22 Interim Action Plan

PRELIMINARY RECOMMENDATIONS

PRIORITY 1: AT-RISK YOUTH

RATIONALE:

In Carnarvon, at-risk youth are presenting as the most vulnerable and disempowered victims in their families and the wider community as it is evident their basic human needs and rights are neglected. There are multiple issues impacting on the stability and security of their home. Many lack a consistent and responsible adult to care, nurture, support and provide for them. They have no control or ability to improve their situation and environment, so they function in survival mode from a very early age without any structure, routine, boundaries or accountability. Their health, safety and wellbeing is frequently compromised on a daily basis; and there are also grave concerns of predatory exploitation as at-risk youth are being exposed and have access to alcohol and substance misuse.

IDENTIFIED NEEDS:

- 1.1 Protect the human rights of at-risk youth.
- 1.2 Meet the basic needs of at-risk youth – food, shelter, sleep, love, security, etc.
- 1.3 Increase the health, safety and wellbeing of at-risk youth.
- 1.4 Increase opportunities for positive engagement with at-risk youth.
- 1.5 Increase alternative education and diversion programs for at-risk youth and those with special needs.
- 1.6 Reestablish family and community values, morals, connection, belonging and pride in at-risk youth.
- 1.7 Access to age-appropriate health and wellbeing services/treatment, i.e., Counselling, Clinicians, etc.

RECOMMENDATIONS:

- 1(a) Engage and support at-risk parents/families through a court mandated *Intensive Family Intervention Support (IFIS)* program.
- 1(b) Reengage at-risk youth and those with special needs in alternative education and diversion programs, activities and events.
- 1(c) Establish and operate a facility to host alternative education and diversion programs, activities and events.
- 1(d) Establish and operate an age-appropriate Youth Safe House in Carnarvon.
- 1(e) Assign 2 x Police Officers as Youth Engagement Officers.
- 1(f) Increase access to age-appropriate trauma informed healing, recovery and clinical treatment and facilities.

PRIORITY 2: FAMILIES IN CRISIS

RATIONALE:

In Carnarvon there is unfortunately a number of local families who live in an extreme cycle of dysfunction and crisis embedded in poverty, insecurity, homelessness, intergenerational trauma, incarceration, substance and alcohol misuse and family & domestic violence. These multilayered issues are intergenerational and systemic which have further compounded without any form of healing, recovery, support and intervention. Intensive and mandated intervention and support to parents and families in crisis is critical to assist and strengthen their capacity to break the cycle of disadvantage, increase their engagement and overcome the challenges impacting on them. Investing in the parents/families to make changes, will ultimately lead to improving the situation and circumstances for at-risk youth.

IDENTIFIED NEEDS:

- 2.1 Support parents/families in crisis to address their basic needs, especially housing.
- 2.2 Disengagement of at-risk parents/family's needs to be address.
- 2.3 Access and coordination between services and agencies supporting shared client/s.
- 2.4 Service providers need to be culturally competent to better meet the needs of clients.
- 2.5 Access to healing, recovery and clinical support services and programs.
- 2.6 Need support services, facilities and programs for men, including a Men's Crisis Accommodation facility.
- 2.7 The Basic Card/Cashless Debit Card needs to be applied supported by Money Management and Parenting programs.

RECOMMENDATIONS:

- 2(a) Engage and support at-risk parents/families through the *Intensive Family Intervention Support (IFIS)* program.
- 2(b) Review and streamline access to crisis support, especially housing, health and welfare for at-risk parents/families.
- 2(c) Increase coordination of support services and agencies working with at-risk parents/families under the IFIS program.
- 2(d) Set culturally responsive service benchmarks to evidence cultural competence of service providers/staff.
- 2(e) Increase investment and resources into services, facilities and programs for men, especially Crisis Accommodation.
- 2(f) Increase culturally appropriate money management and parenting programs to support at-risk parents/families, including introducing the Basic Card/Cashless Debit Card option for income support payments.
- 2(g) Implement a transition to work plan for at-risk individuals engaged in the *IFIS* program.

PRIORITY 3: COMMUNITY SAFETY & WELL-BEING

RATIONALE:

The proposal of an *Intensive Family Intervention Task Force* consisting of key State Government Agencies and led by the Dept of Communities with partner agencies the WA Police, Housing Authority WA, Dept of Health, Dept of Justice (Courts and Juvenile Justice) and Dept. of Education WA. The primary objective and purpose of the Task Force will be to manage engagement and implementation of the *Intensive Family Intervention Support Program* to family in crisis and at-risk youth. The Task Force will also be responsible for overseeing an internal service delivery review and audit across all state government led and funded services, facilities and/or programs/projects; and, addressing the gaps in services in response to community needs.

IDENTIFIED NEEDS:

- 3.1 More accountability and consequences for parents/families and youth offenders, especially through the Courts.
- 3.2 Increase in support for victims of crime.
- 3.3 Early intervention, diversion and prevention programs and services for at-risk youth.
- 3.4 Afterhours community curfew.
- 3.5 Address alcohol, drugs, family violence and social needs impacting on parents/families in crisis, especially housing.
- 3.6 Increase coordination and collaboration amongst service providers and agencies.
- 3.7 Additional resources for Police, especially allocation of two Officers to youth.

RECOMMENDATIONS:

- 3(a) Establish the operation of an *Intensive Family Intervention Task Force*, led by Dept of Communities.
- 3(b) Increase employment for an additional 14 new staff members to the *Intensive Family Intervention Programs*, led by the Dept. of Communities.
- 3(c) Select pilot sites across WA for *Intensive Family & Community Intervention*, including Carnarvon.
- 3(d) Engage and support at-risk parents/families through the *Intensive Family Intervention Support (IFIS)* program.
- 3(e) Enforce a community curfew after hours.
- 3(f) Allocate 2 additional funded position to Police to work with youth.
- 3(g) Increase funding and resources for youth programs, including a Youth Safe House.
- 3(h) Adopt a 'Circle Sentencing' model in the court proceedings with victims, Aboriginal elders and family members.
- 3(i) Provide a funded Victims Support program and service to victims of crime.
- 3(j) Allocate funding for specialised education and training programs for community members and service providers.

CONCLUSION

The Shire of Carnarvon is committed to act in the interest of the whole community by working in collaboration with State and Federal Government as well as all other key stakeholders to maintain community safety and wellbeing. In proposing the *Intensive Family & Community Intervention (IFCI)*, the Shire of Carnarvon seeks to lobby and secure increased support and investment to address the needs of families in crisis and at-risk youth. The concept of the *IFCI* is based on a family centred strength-based approach that aims to nurture and support a process of healing and recovery, strengthen capacity and self-determination of individuals and families; and foster long-term social impact and change across the whole community. The Shire of Carnarvon acknowledges the proposed *IFCI* will need to be further discussed and reviewed in more detail to determine how this new approach can be developed to meet all legal, practical and ethical requirements to before progressing. However, if the proposed *IFCI* is not supported, the Shire of Carnarvon is keen to work with State and Federal Government and other key stakeholders to explore other viable options that will assist in addressing the increasing rates of youth crime and antisocial behaviour.



Carnarvon - Compliance Audit Return 2021

Certified Copy of Return

Please submit a signed copy to the Director General of the Department of Local Government, Sport and Cultural Industries together with a copy of the relevant minutes.

Commercial Enterprises by Local Governments					
No	Reference	Question	Response	Comments	Respondent
1	s3.59(2)(a) F&G Regs 7,9,10	Has the local government prepared a business plan for each major trading undertaking that was not exempt in 2021?	N/A	No major trading has been undertaken in 2021.	Carolien Claassens
2	s3.59(2)(b) F&G Regs 7,8A, 8, 10	Has the local government prepared a business plan for each major land transaction that was not exempt in 2021?	N/A	Refer to question 1.	Carolien Claassens
3	s3.59(2)(c) F&G Regs 7,8A, 8,10	Has the local government prepared a business plan before entering into each land transaction that was preparatory to entry into a major land transaction in 2021?	N/A	Refer to question 1.	Carolien Claassens
4	s3.59(4)	Has the local government complied with public notice and publishing requirements for each proposal to commence a major trading undertaking or enter into a major land transaction or a land transaction that is preparatory to a major land transaction for 2021?	N/A	Refer to question 1.	Carolien Claassens
5	s3.59(5)	During 2021, did the council resolve to proceed with each major land transaction or trading undertaking by absolute majority?	N/A	Refer to question 1.	Carolien Claassens



Delegation of Power/Duty						
No	Reference	Question	Response	Comments	Respondent	
1	s5.16	Were all delegations to committees resolved by absolute majority?	Yes		caroline ballard	
2	s5.16	Were all delegations to committees in writing?	Yes		caroline ballard	
3	s5.17	Were all delegations to committees within the limits specified in section 5.17?	Yes		caroline ballard	
4	s5.18	Were all delegations to committees recorded in a register of delegations?	Yes		caroline ballard	
5	s5.18	Has council reviewed delegations to its committees in the 2020/2021 financial year?	Yes		caroline ballard	
6	s5.42(1) & s5.43 Admin Reg 18G	Did the powers and duties delegated to the CEO exclude those listed in section 5.43 of the Act?	Yes		caroline ballard	
7	s5.42(1)	Were all delegations to the CEO resolved by an absolute majority?	Yes		caroline ballard	
8	s5.42(2)	Were all delegations to the CEO in writing?	Yes		caroline ballard	
9	s5.44(2)	Were all delegations by the CEO to any employee in writing?	Yes		caroline ballard	
10	s5.16(3)(b) & s5.45(1)(b)	Were all decisions by the council to amend or revoke a delegation made by absolute majority?	N/A	There were no revocations during the reporting period	caroline ballard	
11	s5.46(1)	Has the CEO kept a register of all delegations made under Division 4 of the Act to the CEO and to employees?	Yes		caroline ballard	
12	s5.46(2)	Were all delegations made under Division 4 of the Act reviewed by the delegator at least once during the 2020/2021 financial year?	No	A review was conducted at the Ordinary Council Meeting held 24 August 2021 - 2 months late	caroline ballard	
13	s5.46(3) Admin Reg 19	Did all persons exercising a delegated power or duty under the Act keep, on all occasions, a written record in accordance with Admin Reg 19?	Yes		caroline ballard	

Disclosure of Interest						
No	Reference	Question	Response	Comments	Respondent	
1	s5.67	Where a council member disclosed an interest in a matter and did not have participation approval under sections 5.68 or 5.69, did the council member ensure that they did not remain present to participate in discussion or decision making relating to the matter?	Yes		caroline ballard	



No	Reference	Question	Response	Comments	Respondent
2	s5.68(2) & s5.69 (5) Admin Reg 21A	Were all decisions regarding participation approval, including the extent of participation allowed and, where relevant, the information required by Admin Reg 21A, recorded in the minutes of the relevant council or committee meeting?	Yes		caroline ballard
3	s5.73	Were disclosures under section sections 5.65, 5.70 or 5.71A(3) recorded in the minutes of the meeting at which the disclosures were made?	Yes		caroline ballard
4	s5.75 Admin Reg 22, Form 2	Was a primary return in the prescribed form lodged by all relevant persons within three months of their start day?	Yes		caroline ballard
5	s5.76 Admin Reg 23, Form 3	Was an annual return in the prescribed form lodged by all relevant persons by 31 August 2021?	Yes		caroline ballard
6	s5.77	On receipt of a primary or annual return, did the CEO, or the mayor/president, give written acknowledgment of having received the return?	Yes		caroline ballard
7	s5.88(1) & (2)(a)	Did the CEO keep a register of financial interests which contained the returns lodged under sections 5.75 and 5.76?	Yes		caroline ballard
8	s5.88(1) & (2)(b) Admin Reg 28	Did the CEO keep a register of financial interests which contained a record of disclosures made under sections 5.65, 5.70, 5.71 and 5.71A, in the form prescribed in Admin Reg 28?	Yes		caroline ballard
9	s5.88(3)	When a person ceased to be a person required to lodge a return under sections 5.75 and 5.76, did the CEO remove from the register all returns relating to that person?	Yes		caroline ballard
10	s5.88(4)	Have all returns removed from the register in accordance with section 5.88(3) been kept for a period of at least five years after the person who lodged the return(s) ceased to be a person required to lodge a return?	Yes		caroline ballard
11	s5.89A(1), (2) & (3) Admin Reg 28A	Did the CEO keep a register of gifts which contained a record of disclosures made under sections 5.87A and 5.87B, in the form prescribed in Admin Reg 28A?	Yes		caroline ballard
12	s5.89A(5) & (5A)	Did the CEO publish an up-to-date version of the gift register on the local government's website?	Yes		caroline ballard
13	s5.89A(6)	When a person ceases to be a person who is required to make a disclosure under section 5.87A or 5.87B, did the CEO remove from the register all records relating to that person?	Yes		caroline ballard



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
14	s5.89A(7)	Have copies of all records removed from the register under section 5.89A (6) been kept for a period of at least five years after the person ceases to be a person required to make a disclosure?	Yes		caroline ballard
15	Rules of Conduct Reg 11(1), (2) & (4)	Where a council member had an interest that could, or could reasonably be perceived to, adversely affect the impartiality of the person, did they disclose the interest in accordance with Rules of Conduct Reg 11(2)?* *Question not applicable after 2 Feb 2021	Yes		caroline ballard
16	Rules of Conduct Reg 11(6)	Where a council member disclosed an interest under Rules of Conduct Reg 11(2) was the nature of the interest recorded in the minutes?*	N/A	There were no interests declared under the Rules of Conduct for the reporting period	caroline ballard
17	s5.70(2) & (3)	Where an employee had an interest in any matter in respect of which the employee provided advice or a report directly to council or a committee, did that person disclose the nature and extent of that interest when giving the advice or report?	Yes		caroline ballard
18	s5.71A & s5.71B (5)	Where council applied to the Minister to allow the CEO to provide advice or a report to which a disclosure under s5.71A(1) relates, did the application include details of the nature of the interest disclosed and any other information required by the Minister for the purposes of the application?	N/A	There were no applications for the reporting period	caroline ballard
19	s5.71B(6) & s5.71B(7)	Was any decision made by the Minister under subsection 5.71B(6) recorded in the minutes of the council meeting at which the decision was considered?	N/A		caroline ballard
20	s5.103 Admin Regs 34B & 34C	Has the local government adopted a code of conduct in accordance with Admin Regs 34B and 34C to be observed by council members, committee members and employees?*	Yes		caroline ballard
21	Admin Reg 34B(5)	Has the CEO kept a register of notifiable gifts in accordance with Admin Reg 34B(5)?*	Yes		caroline ballard



Department of
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and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
22	s5.104(1)	Did the local government prepare and adopt, by absolute majority, a code of conduct to be observed by council members, committee members and candidates within 3 months of the prescribed model code of conduct coming into operation (3 February 2021)?	No	Code of Conduct was adopted at the April Ordinary Meeting of Council - 2 months late	caroline ballard
23	s5.104(3) & (4)	Did the local government adopt additional requirements in addition to the model code of conduct? If yes, does it comply with section 5.104(3) and (4)?	N/A	There were no Addition requirements to the Code of Conduct during the reporting year	caroline ballard
24	s5.104(7)	Did the CEO publish an up-to-date version of the adopted code of conduct on the local government's website?	Yes		caroline ballard
25	s5.51A(1) & (3)	Did the CEO prepare, and implement and publish an up-to-date version on the local government's website, a code of conduct to be observed by employees of the local government?	No	Code of Conduct is being reviewed by an external contractor who is reviewing the whole suite of Policies	caroline ballard

Disposal of Property

No	Reference	Question	Response	Comments	Respondent
1	s3.58(3)	Where the local government disposed of property other than by public auction or tender, did it dispose of the property in accordance with section 3.58(3) (unless section 3.58(5) applies)?	Yes		Carolien Claassens
2	s3.58(4)	Where the local government disposed of property under section 3.58(3), did it provide details, as prescribed by section 3.58(4), in the required local public notice for each disposal of property?	Yes		Carolien Claassens



Elections					
No	Reference	Question	Response	Comments	Respondent
1	Elect Regs 30G(1) & (2)	Did the CEO establish and maintain an electoral gift register and ensure that all disclosure of gifts forms completed by candidates and donors and received by the CEO were placed on the electoral gift register at the time of receipt by the CEO and in a manner that clearly identifies and distinguishes the forms relating to each candidate?	N/A	There were no declarations made for the electoral gift register for the 2021 elections	caroline ballard
2	Elect Regs 30G(3) & (4)	Did the CEO remove any disclosure of gifts forms relating to an unsuccessful candidate, or a successful candidate that completed their term of office, from the electoral gift register, and retain those forms separately for a period of at least two years?	N/A	There were no declarations made for the electoral gift register for the 2021 elections	caroline ballard
3	Elect Regs 30G(5) & (6)	Did the CEO publish an up-to-date version of the electoral gift register on the local government's official website in accordance with Elect Reg 30G(6)?	Yes	A review of the webpage shows an electoral gift register. Currently the register is blank as there are no items to report	caroline ballard



Finance						
No	Reference	Question	Response	Comments	Respondent	
1	s7.1A	Has the local government established an audit committee and appointed members by absolute majority in accordance with section 7.1A of the Act?	Yes		caroline ballard	
2	s7.1B	Where the council delegated to its audit committee any powers or duties under Part 7 of the Act, did it do so by absolute majority?	Yes		caroline ballard	
3	s7.9(1)	Was the auditor's report for the financial year ended 30 June 2021 received by the local government by 31 December 2021?	No	Apology letter from OAG for the delay received	caroline ballard	
4	s7.12A(3)	Where the local government determined that matters raised in the auditor's report prepared under s7.9 (1) of the Act required action to be taken, did the local government ensure that appropriate action was undertaken in respect of those matters?	No	Apology letter from OAG for the delay received	caroline ballard	
5	s7.12A(4)(a) & (4)(b)	Where matters identified as significant were reported in the auditor's report, did the local government prepare a report that stated what action the local government had taken or intended to take with respect to each of those matters? Was a copy of the report given to the Minister within three months of the audit report being received by the local government?	No	Apology letter from OAG for the delay received	caroline ballard	
6	s7.12A(5)	Within 14 days after the local government gave a report to the Minister under s7.12A(4)(b), did the CEO publish a copy of the report on the local government's official website?	No	Apology letter from OAG for the delay received	caroline ballard	
7	Audit Reg 10(1)	Was the auditor's report for the financial year ending 30 June received by the local government within 30 days of completion of the audit?	No	Apology letter from OAG for the delay received	caroline ballard	



Integrated Planning and Reporting					
No	Reference	Question	Response	Comments	Respondent
1	Admin Reg 19C	Has the local government adopted by absolute majority a strategic community plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	26 July 2018	caroline ballard
2	Admin Reg 19DA (1) & (4)	Has the local government adopted by absolute majority a corporate business plan? If Yes, please provide the adoption date or the date of the most recent review in the Comments section?	Yes	Special Meeting of Council 29 August 2018	caroline ballard
3	Admin Reg 19DA (2) & (3)	Does the corporate business plan comply with the requirements of Admin Reg 19DA(2) & (3)?	Yes		caroline ballard



Local Government Employees						
No	Reference	Question	Response	Comments	Respondent	
1	Admin Reg 18C	Did the local government approve a process to be used for the selection and appointment of the CEO before the position of CEO was advertised?	Yes	The recruitment process of the CEO who was appointed in January 2021 was decided in 2020. Refer Council Resolution FC23.10.20	caroline ballard	
2	s5.36(4) & s5.37 (3) Admin Reg 18A	Were all CEO and/or senior employee vacancies advertised in accordance with Admin Reg 18A?	Yes	The advertisement for the CEO recruited in January 2021 was advertised in the Saturday Edition of the West Australian.	caroline ballard	
3	Admin Reg 18E	Was all information provided in applications for the position of CEO true and accurate?	Yes	The recruitment process was managed by an external recruitment agent (LO-GO) experienced in LG Recruitment processes. The external recruitment agent confirmed the information contained in the applications was true and correct.	caroline ballard	
4	Admin Reg 18F	Was the remuneration and other benefits paid to a CEO on appointment the same remuneration and benefits advertised for the position under section 5.36(4)?	Yes	remuneration and other benefits for the CEO appointed in January 2021 have been paid as advertised.	caroline ballard	
5	s5.37(2)	Did the CEO inform council of each proposal to employ or dismiss senior employee?	N/A	No senior employees were dismissed during 2021	caroline ballard	
6	s5.37(2)	Where council rejected a CEO's recommendation to employ or dismiss a senior employee, did it inform the CEO of the reasons for doing so?	N/A	No senior employees were dismissed during 2021	caroline ballard	

Official Conduct						
No	Reference	Question	Response	Comments	Respondent	
1	s5.120	Has the local government designated a senior employee as defined by section 5.37 to be its complaints officer?	Yes		caroline ballard	
2	s5.121(1) & (2)	Has the complaints officer for the local government maintained a register of complaints which records all complaints that resulted in a finding under section 5.110(2)(a)? Does the complaints register include all information required by section 5.121 (2)?	N/A	No complaints received for the reporting year	caroline ballard	
3	s5.121(3)	Has the CEO published an up-to-date version of the register of the complaints on the local government's official website?	N/A	No complaints received for the reporting year	caroline ballard	



Optional Questions					
No	Reference	Question	Response	Comments	Respondent
1	Financial Management Reg 5 (2)(c)	Did the CEO review the appropriateness and effectiveness of the local government's financial management systems and procedures in accordance with Financial Management Reg 5(2)(c) within the three years prior to 31 December 2021? If yes, please provide the date of council's resolution to accept the report.	Yes	Last completed April 2019	caroline ballard
2	Audit Reg 17	Did the CEO review the appropriateness and effectiveness of the local government's systems and procedures in relation to risk management, internal control and legislative compliance in accordance with Audit Reg 17 within the three years prior to 31 December 2021? If yes, please provide date of council's resolution to accept the report.	No	Reviewed by Audit Committee on 31 August 2021, but not presented to Council	caroline ballard
3	s5.87C	Where a disclosure was made under sections 5.87A or 5.87B, was the disclosure made within 10 days after receipt of the gift? Did the disclosure include the information required by section 5.87C?	Yes		caroline ballard
4	s5.90A(2) & (5)	Did the local government prepare, adopt by absolute majority and publish an up-to-date version on the local government's website, a policy dealing with the attendance of council members and the CEO at events ?	Yes		caroline ballard
5	s5.96A(1), (2), (3) & (4)	Did the CEO publish information on the local government's website in accordance with sections 5.96A(1), (2), (3), and (4)?	Yes		caroline ballard
6	s5.128(1)	Did the local government prepare and adopt (by absolute majority) a policy in relation to the continuing professional development of council members?	Yes	28 January 2020	caroline ballard
7	s5.127	Did the local government prepare a report on the training completed by council members in the 2020/2021 financial year and publish it on the local government's official website by 31 July 2021?	Yes		caroline ballard
8	s6.4(3)	By 30 September 2021, did the local government submit to its auditor the balanced accounts and annual financial report for the year ending 30 June 2021?	Yes		caroline ballard
9	s.6.2(3)	When adopting the annual budget, did the local government take into account all it's expenditure, revenue and income?	Yes		caroline ballard



Tenders for Providing Goods and Services					
No	Reference	Question	Response	Comments	Respondent
1	F&G Reg 11A(1) & (3)	Did the local government comply with its current purchasing policy [adopted under F&G Reg 11A(1) & (3)] in relation to the supply of goods or services where the consideration under the contract was, or was expected to be, \$250,000 or less or worth \$250,000 or less?	Yes		Carolien Claassens
2	s3.57 F&G Reg 11	Subject to F&G Reg 11(2), did the local government invite tenders for all contracts for the supply of goods or services where the consideration under the contract was, or was expected to be, worth more than the consideration stated in F&G Reg 11(1)?	Yes		Carolien Claassens
3	F&G Regs 11(1), 12(2), 13, & 14(1), (3), and (4)	When regulations 11(1), 12(2) or 13 required tenders to be publicly invited, did the local government invite tenders via Statewide public notice in accordance with F&G Reg 14(3) and (4)?	Yes		Carolien Claassens
4	F&G Reg 12	Did the local government comply with F&G Reg 12 when deciding to enter into multiple contracts rather than a single contract?	Yes		Carolien Claassens
5	F&G Reg 14(5)	If the local government sought to vary the information supplied to tenderers, was every reasonable step taken to give each person who sought copies of the tender documents or each acceptable tenderer notice of the variation?	Yes		Carolien Claassens
6	F&G Regs 15 & 16	Did the local government's procedure for receiving and opening tenders comply with the requirements of F&G Regs 15 and 16?	Yes		Carolien Claassens
7	F&G Reg 17	Did the information recorded in the local government's tender register comply with the requirements of F&G Reg 17 and did the CEO make the tenders register available for public inspection and publish it on the local government's official website?	Yes		Carolien Claassens
8	F&G Reg 18(1)	Did the local government reject any tenders that were not submitted at the place, and within the time, specified in the invitation to tender?	N/A	The Shire did not receive the request to accept any Tender submissions submitted at the correct place and time. (Utilising an electronic Portal to manage Tenders, streamlines most of the compliance regarding public Tenders).	Carolien Claassens
9	F&G Reg 18(4)	Were all tenders that were not rejected assessed by the local government via a written evaluation of the extent to which each tender satisfies the criteria for deciding which tender to accept?	Yes		Carolien Claassens



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
10	F&G Reg 19	Did the CEO give each tenderer written notice containing particulars of the successful tender or advising that no tender was accepted?	Yes		Carolien Claassens
11	F&G Regs 21 & 22	Did the local government's advertising and expression of interest processes comply with the requirements of F&G Regs 21 and 22?	N/A	The Shire did not progress an EOI	caroline ballard
12	F&G Reg 23(1) & (2)	Did the local government reject any expressions of interest that were not submitted at the place, and within the time, specified in the notice or that failed to comply with any other requirement specified in the notice?	N/A	Refer to question 11	Carolien Claassens
13	F&G Reg 23(3) & (4)	Were all expressions of interest that were not rejected under F&G Reg 23 (1) & (2) assessed by the local government? Did the CEO list each person as an acceptable tenderer?	N/A	Refer to question 11	Carolien Claassens
14	F&G Reg 24	Did the CEO give each person who submitted an expression of interest a notice in writing of the outcome in accordance with F&G Reg 24?	N/A	Refer to question 11	Carolien Claassens
15	F&G Regs 24AD(2) & (4) and 24AE	Did the local government invite applicants for a panel of pre-qualified suppliers via Statewide public notice in accordance with F&G Reg 24AD(4) and 24AE?	N/A	The Shire did not progress a panel of pre-qualified suppliers.	caroline ballard
16	F&G Reg 24AD(6)	If the local government sought to vary the information supplied to the panel, was every reasonable step taken to give each person who sought detailed information about the proposed panel or each person who submitted an application notice of the variation?	N/A	Refer to question 15	Carolien Claassens
17	F&G Reg 24AF	Did the local government's procedure for receiving and opening applications to join a panel of pre-qualified suppliers comply with the requirements of F&G Reg 16, as if the reference in that regulation to a tender were a reference to a pre-qualified supplier panel application?	N/A	Refer to question 15	Carolien Claassens
18	F&G Reg 24AG	Did the information recorded in the local government's tender register about panels of pre-qualified suppliers comply with the requirements of F&G Reg 24AG?	N/A	Refer to question 15	Carolien Claassens
19	F&G Reg 24AH(1)	Did the local government reject any applications to join a panel of pre-qualified suppliers that were not submitted at the place, and within the time, specified in the invitation for applications?	N/A	Refer to question 15	Carolien Claassens
20	F&G Reg 24AH(3)	Were all applications that were not rejected assessed by the local government via a written evaluation of the extent to which each application satisfies the criteria for deciding which application to accept?	N/A	Refer to question 15	Carolien Claassens



Department of
**Local Government, Sport
and Cultural Industries**

No	Reference	Question	Response	Comments	Respondent
21	F&G Reg 24AI	Did the CEO send each applicant written notice advising them of the outcome of their application?	N/A	Refer to question 15	Carolien Claassens
22	F&G Regs 24E & 24F	Where the local government gave regional price preference, did the local government comply with the requirements of F&G Regs 24E and 24F?	Yes		Carolien Claassens

I certify this Compliance Audit Return has been adopted by council at its meeting on _____

Signed Mayor/President, Carnarvon

Signed CEO, Carnarvon

From: Caroline Spencer <Caroline.Spencer@audit.wa.gov.au>
Sent: Thursday, 23 December 2021 12:15 PM
To: Andrea Selvey <Selvey.A@carnarvon.wa.gov.au>
Subject: OAG - 2021 Annual Financial Audit Delay



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PERTH WA 6849

Tel: 08 6557 7500
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Our Ref: 8689

Dear President Smith

2020-21 ANNUAL FINANCIAL AUDIT REPORT DELAY FOR SHIRE OF CARNARVON

Under section 7.9 of the *Local Government Act 1995*, I am required to prepare a report by 31 December on my Office's audit of your entity's annual financial report for the 2020-21 financial year.

I am aware my Office will not deliver this report to you within the stipulated timeframe. Yours is one of a number of our local government audits that have been delayed this year. This is largely due to increasingly complex reporting and audit issues contributing to longer audits across the entire public sector. Other factors contributing to these delays include the carryover work of some significant findings in our State sector audits, and the quality of financial records and availability of staff in a number of local government entities which has affected our teams' ability to finalise audits sooner. Some entities have also requested to have their exit meeting postponed to

February 2022, while some others have sought extensions from the Department of Local Government, Sport and Cultural Industries.

In addition, COVID-19 border closures have resulted in a labour shortage in the audit profession, and while some other audit offices throughout Australasia have been granted extended reporting deadlines through legislative amendments, this has not occurred in Western Australia. My Office will formally communicate these impacts to Government and our parliamentary committees.

I do regret our inability to provide your audit report prior to year-end, as it has flow-on consequences for us all, and I thank you for your understanding. My Office aims to finalise your audit and deliver it to you as soon as practicable, understanding that many of our auditors will be taking well-earned leave throughout January 2022 following gruelling audit seasons. I also appreciate the support of your staff providing any outstanding audit information to our Office (or contract audit firm) when it can be collated. I recognise your team may also be taking a much needed break in this period.

I would welcome a debrief between council staff and our audit team following the audit to discuss ways we may be able to improve our respective processes to ensure timely delivery next year. I continue to engage with Government on reporting requirements for the sector.

A copy of this letter has also been sent to your CEO, Ms Andrea Selvey.

I extend my very best wishes to you, your staff and all in your community for a very Merry Christmas and pleasant and restful festive period.

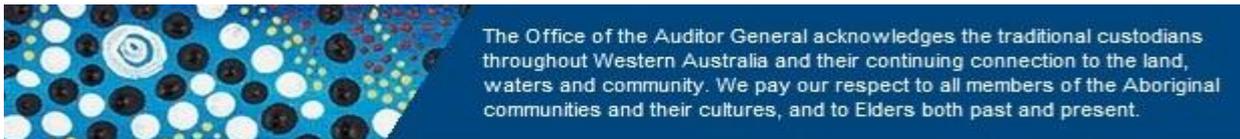
Yours faithfully



Caroline Spencer
Auditor General for Western Australia
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Schedule 7.2.1 (a)

List of Accounts submitted to the ordinary Council Meeting to be held on 22nd March 2022 for information in respect to accounts already paid in February 2022. (Local Government Financial Management Regulations 1996)

SHIRE OF CARNARVON						
VOUCHER NUMBER	DATE PAID	PAYEE	DESCRIPTION	MUNI BANK	BANK DIRECT MUNI	VISITOR CENTER
EFT34666	02/02/2022	QUACH HONG BON & VO THI NHAN	RATES REFUND FOR ASSESSMENT A1877 779 NORTH RIVER RD NORTH PLANTATIONS WA 6701	\$475.00		
EFT34667	02/02/2022	CARNARVON YACHT CLUB	CATERING AND HIRE OF FACILITIES FOR SHIRE STAFF AND COUNCILLOR CHRISTMAS FUNCTION	\$3,934.00		
EFT34668	02/02/2022	CORAL COAST PLUMBING	AMENDMENT FOR EXPECTED INCREASE IN PARTS REQUIRED	\$1,323.77		
EFT34669	02/02/2022	CORAL COAST VETERINARY HOSPITAL	STANDING FOR 1 JULY 2021 TO 30TH JUNE 2022 FOR VETERINARY CARE OF CATS UNDER RANGERS SERVICES (PATIENT ID 13960)	\$107.04		
EFT34670	02/02/2022	MARION CROWE	WELCOME TO COUNTRY FOR AUSTRALIA DAY	\$200.00		
EFT34671	02/02/2022	CARNARVON FRESH IGA	TEA ROOM SUPPLY FOR DEPOT (MILK & COFFEE) FOR FEBRUARY 2022	\$98.48		
EFT34672	02/02/2022	D & J BLACK	REORDER OF LOCAL PRODUCTS FOR RETAIL AT THE VISITOR CENTRE	\$340.00		
EFT34673	02/02/2022	GOODFORM HOLDINGS PTY LTD T/A EVERYWHERE TRAVEL	RETURN AIRFARE FOR 04 PAX FOR INTEGRATED PLANNING 15 FEB 2022 AND 16 FEB 2022 PERTH - CARNARVON - PERTH	\$7,197.96		
EFT34674	02/02/2022	GASCOYNE OFFICE EQUIPMENT	IPHONE 11 64GB BLACK \$ SMART PHONE REQUIRED FOR EXECUTIVE MANAGER INFRASTRUCTURE TO REPLACE HANDSET DAMAGED (BER) IN THE FIELD	\$1,980.40		
EFT34675	02/02/2022	ICONIQ T/A AROCADE	RELIEF ARO PAYMENT FOR WEEK ENDING 23/1/22	\$4,379.00		
EFT34676	02/02/2022	LO\$GO APPOINTMENTS	12 WEEKS FOR HR OFFICER ROLE COMMENCING 11 OCTOBER 2021 (PAYMENT FOR WEEK ENDING 15 JAN 22)	\$902.14		
EFT34677	02/02/2022	BUCHER MUNICIPAL PTY LTD	ROLLER KIT FOR RUBBISH TRUCK \$ P293	\$374.01		
EFT34678	02/02/2022	NORTHERN ASPECT CONSTRUCTIONS	TRANSPORT SHIRE GRADER FROM DEPOT TO WOODLEIGH STATION FOR FIRE FIGHTING	\$3,440.80		
EFT34679	02/02/2022	NORWEST REFRIGERATION SERVICES	INSPECT AND REPAIR FAULTY A/C IN DINING ROOM AT 10 FOSS CRESCENT	\$132.00		
EFT34680	02/02/2022	RSM AUSTRALIA PTY LTD	LODGE MENT OF BAS STATEMENTS FOR THE PERIOD OF FEB 2021 TO SEPTEMBER 2021	\$550.00		
EFT34681	02/02/2022	SEATADVISOR AUSTRALIA	SEATADVISOR LICENCE FEE FOR THE PERIOD OF 01/12/2020 TO 30/11/2021 AS PER CONTRACT WHICH EXPIRED IN OCTOBER 2021	\$2,999.58		
EFT34682	02/02/2022	SEA CONTRACTING PTY LTD	DURESS ALARM SUPPLY AND INSTALL FOR LIBRARY	\$1,462.89		
EFT34683	02/02/2022	TELSTRA AUSTRALIA	TELEPHONE ACCOUNT NEW PHONE SYSTEM FOR THE PERIOD OF DECEMBER 2021	\$7,863.24		
EFT34684	02/02/2022	TOLL EXPRESS	FREIGHT FROM WINC PERTH TO CARNARVON ON 18/1/22	\$144.52		
EFT34685	02/02/2022	TOYWORLD \$ CARNARVON	1 PACKET WATER BEADS FOR THE GEYN CHILDENS WEEK EVENT	\$34.99		
EFT34686	02/02/2022	NEW IMAGE HOLDINGS PTY LTD T/A TRAC BUILDING SERVICES	PULL PAVERS AND ERECT NEW CENTRE SHADE SAIL POLE WHERE THE EXISTING ONE WAS STANDING	\$1,167.10		
EFT34687	02/02/2022	THE TRUSTEE FOR THE ABBOTT TRUST T/A VANESSA AUSTRALIA	RE-ORDER OF SOUVINERS FOR RETAIL AT VISTORS CENTRE	\$885.52		
EFT34688	02/02/2022	WATER CORPORATION	WATER ACCOUNT 9006757910 FOR THE PERIOD OF 17/11/21 - 13/01/22	\$32,464.97		
EFT34689	02/02/2022	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORM ORDER JANUARY 2022 FOR CUSTOMER SERVICE STAFF	\$87.92		
EFT34690	02/02/2022	DEFINITIV GROUP PTY LTD \$ (STAFF PAY) PAYMENT	(STAFF PAY) PAYMENT WEEK ENDING 30TH JAN 2022	\$250,062.88		
EFT34691	07/02/2022	ACCWEST PTY LTD	LINK MOORE MODEL TO SYNERGY DATABASE AND PREPARE DRAFT ANNUAL REPORT FOR AUDIT BY 30TH SEPTEMBER 2021	\$23,496.00		

EFT34692	07/02/2022	AMPOL AUSTRALIA PETROLEUM PTY LTD	DIESEL FOR WORK PLANT ON 22/01/22	\$3,524.23		
EFT34693	07/02/2022	ASHLEIGH JADE MUNRO\$SMITH	CONTENT CREATOR AND TOURISM EXPENSES	\$5,934.00		
EFT34694	07/02/2022	AUSTRALIA POST	POSTAGE FOR THE PERIOD OF JANUARY 2021	\$600.59		
EFT34695	07/02/2022	BENNALONG WA PTY LTD	FREIGHT FROM CORSIGN TO CARNARVON ON 31/01/22	\$96.80		
EFT34696	07/02/2022	IVAN BILCICH	FOOTPATH REPAIR IN ROBINSON ST, OUTSIDE BANKWEST	\$550.00		
EFT34697	07/02/2022	BLACKBOX CONTROL PTY LTD	MONTHLY SUBSCRIPTION FEE FOR GPS TRACKING ON 22 FLEET VEHICLES FOR THE PERIOD OF JANUARY 2022	\$726.00		
EFT34698	07/02/2022	BOYA EQUIPMENT PTY LTD	BLADES AND FILTERS FOR KUBOTA MOWER (P371)	\$756.26		
EFT34699	07/02/2022	BROONS GROUP PTY LTD	STANDARD SOLID RIM FOR GRID ROLLER NOTE (RIM ONLY; NO TYRE REQUIRED)	\$2,145.00		
EFT34700	07/02/2022	CARNARVON'S CUT ABOVE LAWN CARE	LAWN CARE, WHIPPER SNIPPED/MOWED/EDGED VERGE, FRONT AND BACK LAWNS BLOWER VACC TO CONCRETE AREAS FOR BUTCHER ST, CARNARVON PLAYGROUP	\$360.00		
EFT34701	07/02/2022	CARNARVON PRECISION MACHINING	SUPPLY QUICK COUPLERS AND COVERS FOR KOMATSU LOADER P303	\$1,036.27		
EFT34702	07/02/2022	CARNARVON MENSWEAR	SUPPLY OF 16X SHIRTS AND LOGO PRINT FOR NIGHT PATROL STAFF & LOGO PRINT	\$557.10		
EFT34703	07/02/2022	KEMPTON FAMILY TRUST T/A CARNARVON SIGN WORKS	1 x CHANGE PRICES TO CAMPING SIGNS BLOWHOLES & BUSH BAY	\$35.00		
EFT34704	07/02/2022	CORAL COAST PLUMBING	INSPECT AND RECTIFY BLOCKED TOILET AND DRAIN IN DISABLED TOILET AT TOWN BEACH	\$110.00		
EFT34705	07/02/2022	CORAL COAST TOURIST PARK	VARIATION TO PO 42942 \$ 1X NIGHT AT POWERED SITE FOR PHOTOGRAPHER (PHOTOGRAPHY SERVICES FOR AUSTRALIA DAY EVENT 2022 HOSTED BY SHIRE OF CARNARVON)	\$42.00		
EFT34706	07/02/2022	CONWAY Highbury PTY LTD	UNDERTAKING A REVIEW AND REPLACEMENT OF THE SHIRE OF CARNARVON LOCAL LAWS	\$1,155.00		
EFT34707	07/02/2022	WINC AUSTRALIA PTY LTD T/A CORPORATE EXPRESS STAPLES	FEBRUARY 2022 STATIONARY ORDER	\$393.09		
EFT34708	07/02/2022	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	FAULT FINDING AND REPAIRS TO SES TROOP CARRIER AUTO ELECTRICS 1DVR538 (WORK ARRANGED BY DFES)	\$9,012.85		
EFT34709	07/02/2022	CARNARVON GROWERS ASSOCIATION INC	PEST CONTROL ITEMS FOR AIRPORT MAINTENANCE	\$388.42		
EFT34710	07/02/2022	CARNARVON FRESH IGA	SUPPLIES FOR SAUSAGE SIZZLE FOR AUSTRALIA DAY FAMILY FUN DAY EVENT HOSTED BY SHIRE OF CARNARVON	\$362.63		
EFT34711	07/02/2022	DUN DIRECT PTY LTD	DIESEL FOR WORK PLANT ON 21/01/22	\$3,850.10		
EFT34712	07/02/2022	JM AND VL FARNE T/A CORAL BAY CONTRACTING	EXTENTION OF CONTRACT RFT 04/2011 - MAINTENANCE OF CORAL BAY LANDFILL JANURAY 2022	\$15,395.75		
EFT34713	07/02/2022	KICKSTARTERS GASCOYNE DASH	2021/2022 COMMUNITY GROWTH FUND - ICONIC EVENTS	\$7,700.00		
EFT34714	07/02/2022	GASCOYNE OFFICE EQUIPMENT	THREE (3) ADJUSTABLE STANDING UP DESK RISER (RADIPLINE \$ 800MM WIDE) TO ALLOW STAFF (FINANCE TEAM) TO STAND TO REDUCE SITTING TIME	\$2,053.90		
EFT34715	07/02/2022	WR & BD BOVELL T/A GERALDTON MOWER AND REPAIR SPECIALISTS	RECOIL ASSEMBLY FOR HONDA MOTOR	\$157.40		
EFT34716	07/02/2022	ROADSTONE WEST PTY LTD T/AS GREENFIELD TECHNICAL SERVICES	COMPLETE INSPECTION AND PREPARE LEVEL 1 BRIDGE INSPECTION REPORT IN ACCORDANCE WITH MRWA LEVEL 1 BRIDGE INSPECTION GUIDELINES 1	\$2,145.00		
EFT34717	07/02/2022	HORIZON POWER (BENTLEY OFFICE)	ELECTRICITY ACCOUNT 168944 FOR THE PERIOD OF 01/01/22 TO 31/01/22	\$56,217.52		
EFT34718	07/02/2022	INDEPENDENT FUEL SOLUTIONS PTY LTD	DIESEL FOR WORK PLANT ON 31/01/22	\$1,597.26		
EFT34719	07/02/2022	INK STATION	REPLACEMENT TONER CARTRIDGES	\$253.66		
EFT34720	07/02/2022	INSTRUMENT CHOICE	FLUKE 62 MAX+ IR THERMOMETER	\$297.00		
EFT34721	07/02/2022	INSTANT TRANSPORTABLE OFFICE PTY LTD	80% COMPLETION OF THE 2.4X2.4M WEIGHBRIDGE OFFICE AT THE TIPSITE	\$22,088.00		
EFT34722	07/02/2022	THE TRUSTEE FOR I T VISION UNIT TRUST	UPDATE 'RESPONSIBLE OFFICER' IN GENERAL LEDGER SYSTEM	\$530.20		

EFT34723	07/02/2022	JACKSON MCDONALD	LEGAL CONSULTATION AND COMMUNICATION REGARDING THE OUTSTANDING SAR WITH CORAL BAY INVESTMENTS	\$2,283.05		
EFT34724	07/02/2022	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	SUPPLY OF TYRES FOR P347 (SWEEPER)	\$7,417.00		
EFT34725	07/02/2022	KLEENIT PTY LTD	CLEANING SERVICES FOR THE AUSTRALIA DAY EVENT HOSTED BY SHIRE OF CARNARVON (CARNARVON YACHT CLUB TOILETS INITIAL CLEAN AND DISINFECTION OF TOILET)	\$1,716.00		
EFT34726	07/02/2022	LANDGATE \$ ACCOUNTS	SLIP SUBSCRIPTION SERVICES ANNUAL CHARGE	\$3,008.60		
EFT34727	07/02/2022	MARKETFORCE PTY LTD	ADVERTISING OF SHIRE OF CARNARVON NOTICE OF ADOPTION OF LOCAL LAW TO COME INTO EFFECT ON 30 DECEMBER 2021 PUBLIC PLACES AND LOCAL GOVERNEMENT PROPERTY LOCAL LAW	\$1,347.04		
EFT34728	07/02/2022	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	SUPPLY OF 9M3 SKIP BIN WITH LID AT BLOWHOLES CAMPING AREA, INCLUDING A WEEKLY EMPTY FOR THE WEEK ENDING 19/1/22	\$1,372.80		
EFT34729	07/02/2022	NORWEST REFRIGERATION SERVICES	TO INSPECT AND RECTIFY FAULT WITH A/C IN RATES OFFICER OFFICE IN SHIRE ADMIN BUILDING	\$82.50		
EFT34730	07/02/2022	OUTBACK FLORAL DESIGNS	SUPPLY OF 10X PETITE POSIES FOR AUSTRALIA DAY CELEBRATIONS HOSTED BY THE SHIRE OF CARNARVON	\$650.00		
EFT34731	07/02/2022	PATHWEST LABORATORY MEDICINE WA	BLOOD TEST TO DETERMIND IF ENVIROMENTAL HEALTH OFFICER NEEDS HEPATITIS VACCINATION	\$44.61		
EFT34732	07/02/2022	PLEXUS TOWN PLANNING	(STANDING ORDER)TOWN PLANNING CONSULTANCY FEE FOR JANURARY 2021	\$2,750.00		
EFT34733	07/02/2022	KIMMARC PTY LTD T/A PORTSIDE ENGINEERING AND CRANE SERVICES	PIPE AND STANCHIONS TIP FENCE AROUND SOLAR BOARDS IN SHED	\$1,351.21		
EFT34734	07/02/2022	REPCO PTY LTD	BRAKE ASSEMBLY FOR PTL1	\$2,067.40		
EFT34735	07/02/2022	RICHER888 PTY LTD	CATERING FOR 10 PEOPLE (TO INCLUDE VEGETARIAN OPTIONS) TUESDAY 25 JANUARY 2022 (COUNCIL MEETING)	\$225.00		
EFT34736	07/02/2022	ROBERT BLACK	APPROVED CROSSOVER SUBSIDY FOR PROPERTY AT 8 PICOMBE STREET CARNARVON	\$900.00		
EFT34737	07/02/2022	ROAD RUNNER MECHANICAL SERVICES	SUPPLY OF 1X DRIVERS GRAB HANDLE FOR PTRU3	\$142.84		
EFT34738	07/02/2022	ROSMECH SALES & SERVICE PTY LTD	AIR CYLINDER FOR P347	\$573.27		
EFT34739	07/02/2022	SOUTHERN CROSS AUSTEREO PTY LTD	RADIO ADVERTISING; AUSTRALIA DAY 2022	\$495.00		
EFT34740	07/02/2022	SOROPTIMIST INTERNATIONAL OF CARNARVON	DONATION TO SOROPTIMIST INTERNATIONAL TO RUN THE AUSTRALIA DAY BREAKFAST ON 26TH JANUARY 2022	\$2,530.00		
EFT34741	07/02/2022	TOLL EXPRESS	FREIGHT FROM CARNARON TO PATHWEST ON 10/1/22 AND 12/01/22	\$56.53		
EFT34742	07/02/2022	TOYWORLD \$ CARNARVON	PRIZES FOR YOUTH HUB CHRISTMAS AND SCHOOL HOLIDAY PROGRAM	\$119.00		
EFT34743	07/02/2022	AERODROME MANAGEMENT SERVICES PTY LTD	AERODROME REPORTING OFFICER COURSE FOR OHS FROM 30/11/2021 TO 03/12/2021	\$2,655.00		
EFT34744	07/02/2022	VEE JAYS (WA) PTY LTD	LIGHT MAINTENANCE GRADE OF BINNING ROAD (M038)	\$396.00		
EFT34745	07/02/2022	W.A. TREASURY CORPORATION	ANNUITY LENDING TRADE ID 50264	\$916.23		
EFT34746	07/02/2022	WEST COAST FIREWORKS PTY LTD	AUSTRALIA DAY 2022 FIREWORKS	\$11,280.00		
EFT34747	07/02/2022	WEST AUSTRALIAN NEWSPAPER LTD	PUBLIC NOTICE - MEETINGS OF COUNCIL 2022 MIDWEST TIMES ON WEDNESDAY 12 JANUARY 2022	\$1,557.59		
EFT34748	07/02/2022	WILSONS SIGN SOLUTIONS	SUPPLY A3 STAINLESS STEEL PLAQUE ENGRAVED AND PAINT FILLED 420 x 297 x 3MM	\$979.00		
EFT34749	07/02/2022	VERN WILLIAMSON	PRODUCTION AND STAGE HIRE FOR AUSTRALIA DAY 2022 EVENT HOSTED BY THE SHIRE OF CARNARVON	\$2,300.00		
EFT34750	07/02/2022	WURTH AUSTRALIA PTY LTD	OIL SPILL PADS	\$419.76		
EFT34751	11/02/2022	AIRPORT LIGHTING SPECIALISTS PTY LTD	LIGHTING FOR CORAL BAY AIRPORT	\$1,300.75		
EFT34752	11/02/2022	BENNALONG WA PTY LTD	FREIGHT FROM CORSIGN GANAGARA TO CARNARVON ON 27/01/22	\$133.10		

EFT34753	11/02/2022	CARNARVON CENTRAL APARTMENTS 2	RESERVATION 29147 ACCOMODATION FOR RELIEF AERODROME REPORTING OFFICER FOR THE PERIOD OF 03/02/2022 TO 02/03/2022	\$3,240.00		
EFT34754	11/02/2022	CARNARVON CLEANERS PTY LTD	RFT 06/2018 - CLEANING FOR THE MONTH OF FEB 2022 (DAILY CLEAN OF AIRPORT TERMINAL; DAILY CLEAN OF AIRPOR TOILETS; MONTHLY CLEANING)	\$2,697.75		
EFT34755	11/02/2022	KEMPTON FAMILY TRUST T/A CARNARVON SIGN WORKS	STICKERS AND SIGNAGE FOR CARNARVON AIRPORT	\$538.50		
EFT34756	11/02/2022	CORAL COAST WATER PTY LTD	STANDPIPE WATER SALES 20/01/2022	\$56.64		
EFT34757	11/02/2022	CS LEGAL	RATES RECOVERY AS PER COUNCIL RESOLUTION FC26/3/21 - A1644	\$4,628.32		
EFT34758	11/02/2022	CARNARVON FRESH IGA	CATERING SUPPLIES FOR THE SHIRE OF CARNARVON SCHOOL HOLIDAY PROGRAM	\$366.61		
EFT34759	11/02/2022	THE TRUSTEE FOR CHAPMAN TRUST T/A CARNARVON MITRE 10	SUPPLY PATIO BOLT LOCKS AND SECURITY DOOR LOCK GUARD	\$830.21		
EFT34760	11/02/2022	DUN DIRECT PTY LTD	DIESEL FUEL FOR WORK PLANT ON 27/01/22	\$3,740.94		
EFT34761	11/02/2022	GOODFORM HOLDINGS PTY LTD T/A EVERYWHERE TRAVEL	NAME CHANGE FOR RETURN AIRFARES FROM PERTH TO CARNARVON (15 FEBRUARY TO 16 FEBRUARY) FOR INTERATED PLANNING	\$260.00		
EFT34762	11/02/2022	JM AND VL FARNE T/A CORAL BAY CONTRACTING	RFT 08/2018 - CORAL BAY DAILY ABULTION CLEANING FOR THE PERIOD OF JANUARY 2022	\$5,020.78		
EFT34763	11/02/2022	GASCOYNE FUNERAL DIRECTORS & MONUMENTALS	AMENITY CLEANING AT BROWNS RANGE CEMETERY IN ACCORDANCE WITH RFT 02/2018 FOR THE PERIOD OF JANUARY 2022	\$2,683.00		
EFT34764	11/02/2022	GASCOYNE OFFICE EQUIPMENT	LASER PRINTER DRUM UNIT FOR LIBRARY/GALLERY STAFF PRINTER	\$229.00		
EFT34765	11/02/2022	WR & BD BOVELL T/A GERALDTON MOWER AND REPAIR SPECIALISTS	DIAMOND EDGE LINE 2.7MM	\$1,326.00		
EFT34766	11/02/2022	GRANTS EMPIRE	DEVELOPMENT OF BBRF R6 APPLICATION - UPGRADE CARNARVON YOUTH PRECINCT; PAYMENT 1 OF 2	\$3,564.00		
EFT34767	11/02/2022	GRAEME PETER SINCLAIR	REFUND OF A PLANNING APPLICATION FEE. PLANNING APPLICATION IS NOT REQUIRED (P42/21)	\$147.00		
EFT34768	11/02/2022	ROADSTONE WEST PTY LTD T/AS GREENFIELD TECHNICAL SERVICES	UNDERTAKE PHOTOGRAPHIC PICKUP AND RAMM DATABASE UPDATE OF QUOBBA GNARLOO ROAD	\$4,345.00		
EFT34769	11/02/2022	HENRY & MOUAT PTY LTD	LEGAL ADVICE ON THE APPLICABLE INDUSTRIAL JURISDICTION AND LEGISLATION/AWARD	\$2,337.50		
EFT34770	11/02/2022	ICONIQ T/A AROCADE	RELIEF ARO FOR FOR THE PERIOD OF 30/01/2022 TO 06/02/2022	\$2,407.00		
EFT34771	11/02/2022	INDEPENDENT FUEL SOLUTIONS PTY LTD	DIESEL FOR EXCAVATOR ON 03/02/22	\$916.35		
EFT34772	11/02/2022	INTEGRATED ICT	IT SUPPORT	\$6,479.00		
EFT34773	11/02/2022	JAMES GREGORY	WORK AT CARNARVON HOTEL FOOTPATH AND POOL TYPE FENCING	\$6,600.00		
EFT34774	11/02/2022	JENNIFER LITTLE	PROVISION OF MANAGEMENT SERVICES FOR THE CARNARVON AQUATIC CENTRE AS PER CONTRACT RFT 02/2016 FOR THE PEROD OF FEBRUARY 2022	\$17,240.17		
EFT34775	11/02/2022	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	TYRES FOR PUTE37	\$1,034.00		
EFT34776	11/02/2022	KELLY HOWLETT	REFUND OF BOND FOR HIRE OF WOOLSHED 22 JANUARY 2022	\$660.00		
EFT34777	11/02/2022	KLEENIT PTY LTD	RFT 06/2020 - TOILET CLEANING FOR THE PERIOD OF DECEMBER 2021 FOR CULTURAL CENTRE, CIVIC CENTRE, TOWN BEACH, BAXTER PARK, PELICAN POINT	\$31,857.58		
EFT34778	11/02/2022	KOMATSU AUSTRALIA PTY LTD	AIR CON MOTOR ASSEMBLY FOR P303	\$2,077.59		
EFT34779	11/02/2022	MAJOR MOTORS PTY LTD	PROVIDE AND DELIVER 2021 ISUZU TRUCK WITH ORH WATER CART MODULE	\$282,809.42		

EFT34780	11/02/2022	MARSH PTY LTD	PREPARE, PROVIDE, AND DELIVER EMERGENCY EVACUATION DIAGRAMS FOR THE FOLLOWING SHIRE OF CARNARVON FACILITIES: SHIRE OFFICE INCLUDING COUNCIL CHAMBERS - 3 FRANCIS ST; VISITORS/CIVIC CENTRE - 1 CAMEL LANE; LIBRARY - EGAN STREET; DEPOT - ROBINSON STREET; AIRPORT TERMINAL - JAMES STREET; AQUATIC CENTRE - BABBAGE ISLAND ROAD; WASTE FACILITY - SPEEDWAY ROAD	\$4,620.00		
EFT34781	11/02/2022	MCLEODS BARRISTERS AND SOLICITORS	PROVIDE LEGAL ADVICE FOR BUILDING ORDERS AND ASSIST WITH WRITING AGENDA ITEM FOR DECEMBER COUNCIL MEETING 2021 FOR BLOWHOLES SHACKS	\$1,919.31		
EFT34782	11/02/2022	MIDWEST LOCK AND SAFE	DEPOT (D) PADLOCKS	\$1,140.00		
EFT34783	11/02/2022	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	SUPPLY OF 9M3 SKIP BIN WITH LID AT BLOWHOLES CAMPING AREA, INCLUDING A WEEKLY EMPTY FOR THE WEEK ENDING 24/11/21	\$943.80		
EFT34784	11/02/2022	PROACTIV PAYROLL AUSTRALIA PTY LTD	PAYROLL OUTSOURCING AGREEMENT FOR THE PERIOD OF 02/01/22 AND 16/01/22	\$4,334.00		
EFT34785	11/02/2022	DEPARTMENT OF THE PREMIER AND CABINET (STATE LAW PUBLISHER)	SUBMISSION OF SHIRE OF CARNARVON PROPERTY AND PUBLIC PLACE LOCAL LAWS FOR GAZETAL	\$3,583.50		
EFT34786	11/02/2022	TOLL EXPRESS	FREIGHT CORSIGNS	\$309.07		
EFT34787	11/02/2022	TROPICS HARDWARE	PLYWOOD, PARTS AND PAINT FOR TFB FIRE EXTINGUISHER BOXES	\$1,112.75		
EFT34788	11/02/2022	VEE JAYS (WA) PTY LTD	LIGHT MAINTENANCE GRADE OF UENDOO TO BUSH BAY ROAD	\$7,821.00		
EFT34789	11/02/2022	INTEGRITY COACH LINES (AUST) PTY LTD	INTEGRITY OPERATOR RETURN 31/01/22	\$1,165.18		
EFT34790	11/02/2022	SHIRE OF CARNARVON MUNICIPAL FUND	INTEGRITY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 31/01/2022	\$205.62		
EFT34791	16/02/2022	ALBANY SWIMMING CLUB INC.	REIMBURSEMENT OF BOOKING FEES FOR PREMIER OVAL PAVILION AND CHANGEROOMS	\$1,190.00		
EFT34792	16/02/2022	ASB MARKETING PTY LTD	2 x SHIRTS - JOB NO. 147251	\$161.70		
EFT34793	16/02/2022	BOC LIMITED (AUST)	HIRE OF GAS CYLINDERS FOR WORKSHOP FOR THE PERIOD OF 29/12/21 TO 28/01/22	\$112.75		
EFT34794	16/02/2022	BOOEASY TOURISM SOLUTIONS	2% COMMISSION/ OR MONTHLY FEE FOR THE PERIOD OF JANUARY 2022	\$485.41		
EFT34795	16/02/2022	CARNARVON PRECISION MACHINING	MAKE UP HOSE FOR KOMATSU LOAER P303	\$297.63		
EFT34796	16/02/2022	CARNARVON CLEANERS PTY LTD	RFT 01/2016 - PROVISION OF CIVIC CENTRE CLEANING; VARIATION 0001 ADHOC EVENT CLEANING FOR THE PERIOD OF JANUARY 2022	\$1,753.75		
EFT34797	16/02/2022	KEMPTON FAMILY TRUST T/A CARNARVON GLASS & WINDOW TINT	SUPPLY OF 10X COMPRESSION LOCK TUBE KEY	\$419.70		
EFT34798	16/02/2022	CARNARVON MENSWEAR	TROUSERS KING GEE CARGO PANTS FOR PARKS AND GARDEN STAFF (K13800)	\$1,055.20		
EFT34799	16/02/2022	KEMPTON FAMILY TRUST T/A CARNARVON SIGN WORKS	4x SAFETY AND HEALTH INFORMATION BOARDS 1500X1000 TO BE INSTALLED AT SHIRE OFFICE, WASTE FACILITY, LIBRARY AND VISITOR CENTRE	\$1,560.00		
EFT34800	16/02/2022	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	INSPECT AND REPAIR SENSOR LIGHTS IN FEMALE TOILETS AT THE AIRPORT LIGHTS WILL NOT TUN ON. ALL OTHER LIGHTS WORKING.	\$553.32		
EFT34801	16/02/2022	CITY OF GREATER GERALDTON	50% OF LEGAL FEES FOR MCLEODS SOLICITORS FOR BUSH FIRE BRIGADE LOCAL LAW; LETTER TO JOINT STANDING COMMITTEE ON DELEGATED LEGISLATIONS WITH THE CITY OF GREATER GERALDTON	\$3,177.95		
EFT34802	16/02/2022	CORAL COAST PLUMBING	ANNUAL RPZ DEVICE TEST AND REPORT TO WATERCORP FOR JANUARY 2022 AQUATIC CENTRE	\$1,155.00		
EFT34803	16/02/2022	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	INVESTIGATE AND REPAIR FAULTY AIR CONDITIONER ON RUBBISH TRUCK P293 BOOKED IN TUESDAY 01 FEB 2022	\$3,299.78		
EFT34804	16/02/2022	DUN DIRECT PTY LTD	DIESEL FOR P292 ON 04/02/22	\$3,011.16		
EFT34805	16/02/2022	FAITHFULL'S PAINTING SERVICE	PREPARE AND TREAT PLAYGROUND EQUIPMENT FOR RUST AND 2 PACK PAINTING	\$7,700.00		

EFT34806	16/02/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	REPLACEMENT OF AVL FOR CARNARVON SES PC - ELECTRICAL FIRES BY FLOOD WATER DAMAGE	\$957.96		
EFT34807	16/02/2022	FIRE AND SAFETY WA PTY LTD	ORDER FOR GASCOYNE RIVER BUSH FIRE BRIGADE	\$2,205.84		
EFT34808	16/02/2022	T.D. FRASER T/A WA STATEWIDE FURNITURE REMOVALS	FURNITURE RELOCATION FOR PROJECT DELIVERY MANAGER (PERTH TO CARNARVON)	\$3,500.00		
EFT34809	16/02/2022	GALLERIESWEST INC	ANNUAL MEMBERSHIP RENEWAL FOR PERIOD JANUARY TO DECEMBER 2022	\$50.00		
EFT34810	16/02/2022	GASCOYNE OFFICE EQUIPMENT	MISCELLANEOUS MINOR EQUIPMENT FOR EXHIBITION (2X CLIP LIGHTS/MISCELLANEOUS ART SUPPLIES FOR WORKSHOP)	\$33.90		
EFT34811	16/02/2022	GG PUMPS AND ELECTRICAL PTY LTD	GRUNDFOS SUMP PUMP TO REPLACE FAILED BROWN STREET STORM WATER PUMP	\$4,713.50		
EFT34812	16/02/2022	ROADSTONE WEST PTY LTD T/AS GREENFIELD TECHNICAL SERVICES	PAYMENT FOR THE PERIOD OF JANUARY 2022 PROJECT MANAGEMENT ON SITE TECHNICAL ASSURANCE AND FINANCIAL ADMINISTRATION AND MANAGEMENT OF THE SHIRE'S AGRN951 FLOOD DAMAGE REINSTATEMENT WORKS. PACKAGE 1 (NORTH).	\$22,084.05		
EFT34813	16/02/2022	THE HARBOUR AGENCY PTY LTD	50% DEPOSIT FOR BOOKING FOR XAVIER RUDD THROUGH THE HARBOUR AGENCY FOR THIS LIFE MUSIC FESTIVAL 2022	\$27,500.00		
EFT34814	16/02/2022	WA HOLIDAY GUIDE PTY LTD	COMMISSION ON BOOKINGS REDIRECTED TO THE CARNARVON VISITORS CENTRE FROM WA HOLIDAY GUIDES WEBSITE. PAYMENT FOR THE PERIOD OF JANUARY 2022	\$370.61		
EFT34815	16/02/2022	HORIZON POWER (BENTLEY OFFICE)	ELECTRICITY ACCOUNT 523149 FOR THE PERIOD OF JANUARY 2022	\$98.06		
EFT34816	16/02/2022	ICONIQ T/A AROCADE	PROVISION OF ARO SERVICES (PAYMENT FOR THE WEEK OF 07/02/22 TO 13/2/2022)	\$2,204.00		
EFT34817	16/02/2022	INSTRUMENT CHOICE	PALINTEST CS110 PACK OF 100 REPLACEMENT SENSORS FOR CHLOROSENSE METER	\$203.50		
EFT34818	16/02/2022	INTERNATIONAL QUADRATICS PTY LTD	LAMOTTE WATERLINK SPIN TOUCH 104 SERIES DISCS (100 PACK)	\$401.50		
EFT34819	16/02/2022	JO CAMPBELL	KEY DEPOSIT REFUND / VENUE HIRE PREMIER OVAL PAVILLION / KEY DEPOSIT ISSUED 2021	\$50.00		
EFT34820	16/02/2022	KITE KINETICS	KITEMAKING WORKSHOP FOR SCHOOL HOLIDAY PROGRAM IN JANUARY 2022	\$631.00		
EFT34821	16/02/2022	MARKET CREATIONS AGENCY PTY LTD	PROPOSAL #IL83 COUNCIL CONNECT WEBSITE DESIGN AND DEVELOPMENT INSTALMENT 1	\$23,738.00		
EFT34822	16/02/2022	MAINTENANCE EXPERTS PTY LTD	MAINTENANCE AGREEMENT RENEWAL FROM 27/03/2022	\$3,300.00		
EFT34823	16/02/2022	VINCENT MCHUGH	TRAVEL REIMBURSEMENT PROJECT DELIVERY MANAGER PERTH TO CARNARVON 29/01/22 FOR 894KM	\$1,427.00		
EFT34824	16/02/2022	MIDWEST CHEMICAL AND PAPER DISTRIBUTORS	FACE MASKS AND CONTAINERS OF SPICESAN FEBRUARY ROUTINE DELIVERY TO CARNARVON	\$379.16		
EFT34825	16/02/2022	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	SUPPLY AND EMPTY 9M3 SKP BIN WITH LID AT BLOWHOLES CAMPING AREA ON A WEEKLY BASIS WEEK ENDING 09/02/22	\$900.90		
EFT34826	16/02/2022	NGALA COMMUNITIES SERVICES	REFUND BOND; HIRE OF BAXTER PARK ON28/01/22	\$500.00		
EFT34827	16/02/2022	NORTHERN ASPECT CONSTRUCTIONS	TRANSPORT SHIRE GRADER FROM WOODLEIGH STATION BACK TO DEPOT ON 02/02/2022	\$2,337.50		
EFT34828	16/02/2022	R & L COURIERS	FREIGHT FROM MIDWEST LOCK GERALDTON TO CARNARVON	\$96.53		
EFT34829	16/02/2022	ROSMECH SALES & SERVICE PTY LTD	SUCTION PARTS FOR P347 (SWEEPER)	\$3,597.04		
EFT34830	16/02/2022	RURAL AND REGIONAL ECONOMIC SOLUTIONS PTY LTD	CONSULTANCY - FLOOD MITIGATION APPLICATION	\$4,950.00		
EFT34831	16/02/2022	SANDHURST SECURITY SERVICES PTY LTD	2x CROWD CONTROLLERS AT AUSTRALIA DAY EVENT ON 26 JANUARY 2022, 17:00HRS TO 21:00HRS	\$4,795.69		
EFT34832	16/02/2022	SEA CONTRACTING PTY LTD	AIRPORT QUARTERLY INSPECTION OF AUTOMATIC DOORS FOR 2021/2022 FINANCIAL YEAR.	\$1,100.00		

EFT34833	16/02/2022	SHIRE OF UPPER GASCOYNE	MAINTENANCE GRADE OF WAHROONGA PIMBEE RD FOR UP TO 17 DAYS FROM SHIRE BOUNDARY TO NWCH	\$38,043.65		
EFT34834	16/02/2022	THE TRUSTEE FOR THE SWEETMAN NO 2 TRUST T/A SWEET AS CONCRETE	500MM X 500MM CONCRETE BLOCKS	\$1,100.00		
EFT34835	16/02/2022	TELSTRA AUSTRALIA	TELEPHONE ACCOUNT 310866069 FOR THE PERIOD OF 12/01/22 TO 11/02/22	\$3,133.91		
EFT34836	16/02/2022	TENSSENS	10X BOXES OF KN95 FACE MASK	\$176.00		
EFT34837	16/02/2022	TOLL EXPRESS	FREIGHT FROM WINC PERTH TO CARNARVON	\$125.22		
EFT34838	16/02/2022	U2 BOBCAT HIRE	WET HIRE OF WATER TRUCK FOR FIRE EMERGENCY AT BROWNS RANGE WASTE FACILITY ON 01/02/2022.	\$858.00		
EFT34839	16/02/2022	WATER CORPORATION	WATER ACCOUNT 9006758067 FOR THE PERIOD OF 12/05/21 TO 14/07/21	\$790.47		
EFT34840	16/02/2022	WESTERLY CONTRACTORS	TREE PRUNING SERVICES AT ISLES/ROBINSON; DEMPSTER RD; CROSSLAND ST; YARDI QUAYS; SKATE PARK / BAKERY; FINNERTY ST; CENOTAPH	\$8,325.82		
EFT34841	16/02/2022	WESTRAC PTY LTD	FUEL FILTER AND GASKET FOR P348	\$70.15		
EFT34842	16/02/2022	DEFINITIV GROUP PTY LTD \$ (STAFF PAY) PAYMENT	PAY RUN WEEK ENDING 13/02/2022 NET PAY	\$251,867.23		
EFT34887	23/02/2022	BENNALONG WA PTY LTD	FREIGHT FROM WANGARA TO CARNARVON ON 18/02/2022	\$814.00		
EFT34888	23/02/2022	BOYA EQUIPMENT PTY LTD	RC3715 LAND PRIDE FOLDING ROTARY CUTTER	\$32,945.00		
EFT34889	23/02/2022	BTX CONTRACTING	PROVISION OF PREMIER OVAL FENCE REPLACEMENT AS PER CONTRACT RFQ 18/2021: PRELIMINARIES, MATERIALS AND CONSTRUCTION	\$47,396.33		
EFT34890	23/02/2022	CARNARVON MOTOR GROUP PTY LTD	COOLANT FOR TOYOTA VEHICLES	\$121.47		
EFT34891	23/02/2022	CARNARVON MENSWEAR	SHIRT FOR PARKS & GARDEN STAFF	\$229.50		
EFT34892	23/02/2022	PETER BARRETT CORPORATION PTY LTD T/A CARNARVON MOTEL WA	ACCOMMODATION FOR FACILITATOR TRAINING STRATEGIC COMMUNITY PLAN	\$298.00		
EFT34893	23/02/2022	KEMPTON FAMILY TRUST T/A CARNARVON SIGN WORKS	SUPPLY 43X 'LICENCE REQUIRED' STICKERS FOR DEPOT VEHICLES	\$120.00		
EFT34894	23/02/2022	CARNARVON COMMUNITY COLLEGE CLEAVER ST CAMPUS CANTEEN	CATERING FOR ZONE MEETING ON FRIDAY 18 FEBRUARY 2022 - COUNCIL CHAMBERS	\$225.00		
EFT34895	23/02/2022	CROTHERS CONSTRUCTION PTY LTD	INSTALL APPROX 210SQM OF FIBRE REINFORCED NEW CONCRETE FOOT PATH ADJACENT TO NEW RESIDENTIAL CARE FACILITY JOHNSON ST CARNARVON. SHIRE TO SUPPLY CONCRETE FROM SWEET AS CONCRETE. CROTHER TO COORDINATE DELIVERY OF CONCRETE TO SITE WITH SWEET AS CONCRETE.	\$10,024.28		
EFT34896	23/02/2022	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	INVESTIGATE AIRCON ON PTRU3	\$3,196.82		
EFT34897	23/02/2022	CARNARVON BOWLING CLUB	REGISTRATION OF SHIRE REPRESENTATIVE TEAM (DEPOT) FOR 2022 CORPORATE BOWL CHALLENGE.	\$160.00		
EFT34898	23/02/2022	CARNARVON MEDICAL CENTRE	ADMIN PRE-EMPLOYMENT MEDICAL FOR TOURISM & ECONOMIC DEVELOPMENT MANAGER MINUS AOD SCREEN TESTING	\$160.00		
EFT34899	23/02/2022	CARNARVON FRESH IGA	CATERING SUPPLIES FOR THE SHIRE OF CARNARVON YOUTH HUB ACTIVITIES	\$101.63		
EFT34900	23/02/2022	DELL AUSTRALIA PTY LTD	SUPPLY OF 1X DELL LATITUDE 5520 CTO BASE (INCL. CELLULAR MODEM) FOR TOURISM MANAGER	\$1,375.40		
EFT34901	23/02/2022	DEPARTMENT OF PRIMARY INDUSTRIES AND REGIONAL DEVELOPMENT \$ REGIONAL DEVELOPMENT	BUY WEST EAT BEST ANNUAL MEMBERSHIP FEE 15/12/21 TO 15/12/22	\$340.00		
EFT34902	23/02/2022	DUN DIRECT PTY LTD	FUEL FOR WORK PLANTS WEEK ENDING 20/02/2022	\$3,947.85		
EFT34903	23/02/2022	EDGE DIGITAL TECHNOLOGY PTY LTD	ROUTINE ANNUAL SERVICE INCLUDING AUDIO SYSTEM TUNING. SERVICE WILL INCLUDE INTERNAL AND EXTERNAL PROJECTOR AND SERVER CLEAN, LIGHT AND AUDIO CALIBRATION, ALSO INCLUDES SOFTWARE AND FIRMWARE UPGRADES IF REQUIRED	\$2,657.60		
EFT34904	23/02/2022	EVOLVEPLUS PTY LTD	WIRELESS PEOPLE COUNTER (BI-DIRECTIONAL) WITH SNG HUB (ETHERNET EDITION) AND IMMOTION SOFTWARE AT CARNARVON VISITOR CENTRE	\$2,035.00		

EFT34905	23/02/2022	GASCOYNE OFFICE EQUIPMENT	STATIONARIES FOR VISITOR CENTRE 31/01/22	\$64.95		
EFT34906	23/02/2022	WR & BD BOVELL T/A GERALDTON MOWER AND REPAIR SPECIALISTS	BRACKET AND HANDLE FOR A HEDGER	\$73.60		
EFT34907	23/02/2022	ICONIQ T/A AROCADE	PROVISION OF ARO SERVICES FOR THE PERIOD OF 14/02/22 TO 20/02/22	\$1,827.00		
EFT34908	23/02/2022	INDEPENDENT FUEL SOLUTIONS PTY LTD	DIESEL FOR LOADER P304 ON 13/02/22	\$2,746.17		
EFT34909	23/02/2022	JO CAMPBELL	REIMBURSEMENT OF MEDICAL CONSULT AND FIRST TWINRIX INJECTION (HEP B) FOR ROADS STAFF	\$183.60		
EFT34910	23/02/2022	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	4X MAXXIS TYRES FOR GASCOYNE RIVER LIGHT TANKER	\$1,764.00		
EFT34911	23/02/2022	KOMATSU AUSTRALIA PTY LTD	BUCKET TEETH FOR LOADER P304	\$4,609.61		
EFT34912	23/02/2022	MANAGED SYSTEM SERVICES PTY LTD (MSS IT)	3 YEAR SUBSCRIPTION FOR SOPHOS ANTIVIRUS XDR, MTR (EXTREME DETECTION RESPONSE / MANAGED THREAT RESPONSE) AND FIREWALL LICENCES INCLUDING UPGRADED SECURITY APPLIANCE HARDWARD WITH REDUNDANCY FOR PERIOD: 21/12/2021 TO 21/12/2024	\$31,072.62		
EFT34913	23/02/2022	MIDWEST FIRE & SAFETY SUPPLIES	BI ANNUAL INSPECTION AND SERVICE OF FIRE PROTECTION FOR ALL SHIRE DEPARTMENTS	\$3,534.96		
EFT34914	23/02/2022	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	WEEKLY BIN EMPTY FOR BLOWHOLES	\$471.90		
EFT34915	23/02/2022	NIGHTGLOW ENTERPRISES (BETTA HOME LIVING & LEADING EDGE COMPUTERS)	GIFT VOUCHERS FOR STAFF AWARDS	\$3,538.90		
EFT34916	23/02/2022	OUTBACK COAST PROPERTY PTY LTD	20/19 MARMION STREET, CARNARVON RENTAL CHARGES FOR THE PERIOD OF 05 MARCH 2022 TO 30 APRIL 2022	\$3,000.00		
EFT34917	23/02/2022	OUTBACK FLORAL DESIGNS	8 FLORAL ARRANGEMENTS FOR STAFF AWARDS	\$360.00		
EFT34918	23/02/2022	SANRAY FARM PTY LTD T/AS MIDWEST BOUNCE AND FUN	HIRE OF BOUNCY CASTLES FOR AUSTRALIA DAY EVENT 2022	\$4,120.00		
EFT34919	23/02/2022	SEA CONTRACTING PTY LTD	INSTALL DOOR SECURITY ON 3 ENTRY DOORS	\$1,518.33		
EFT34920	23/02/2022	SKRIBB MINING TRADING AS CARNARVON SMASH	EXCESS ON INSURANCE CLAIM MO0053544 ISZU DMAX P339 ; 1GPA292	\$300.00		
EFT34921	23/02/2022	SUNSETS CAFE AT ONE MILE JETTY	CATERING FOR 50 PEOPLE FOR GALLERY EXHIBITION OPENING EVENT 11/02/2022	\$400.00		
EFT34922	23/02/2022	THE TRUSTEE FOR THE SWEETMAN NO 2 TRUST T/A SWEET AS CONCRETE	SUPPLY AND DELIVER UP TO 8M3 OF TYPE 3 (25MPA) CONCRETE. ADD 1/2 DOSE OF RETARDER.	\$2,983.20		
EFT34923	23/02/2022	TELSTRA AUSTRALIA	TELEPHONE ACCOUNT 3108660709 FOR THE PERIOD OF 12/02/22 TO 11/03/22	\$84.47		
EFT34924	23/02/2022	TOLL EXPRESS	FREIGHT FROM CARNARVON TO GRACE JOONDALUP 25/01/22	\$256.61		
EFT34925	23/02/2022	NEW IMAGE HOLDINGS PTY LTD T/A TRAC BUILDING SERVICES	REPLACE DEPOT KITCHEN DOOR DUE TO BREAK IN	\$3,817.00		
EFT34926	23/02/2022	WANGARA TROPHIES	PLAQUES & PLATES FOR STAFF AWARDS 2022	\$395.00		
EFT34927	23/02/2022	WESTERLY CONTRACTORS	VERGE SPRAYING ON GASCOYNE ROAD AND WILLIAM ST FOR VINE WEED	\$3,951.20		
EFT34928	23/02/2022	WESTRAC PTY LTD	SERVICE KIT FOR RUBBISH COMPACTOR P297	\$831.80		
EFT34929	23/02/2022	PACIFIC BRANDS WORKWEAR GROUP PTY LTD	UNIFORM ORDER FOR TOURISM AND ECONOMIC DEVELOPMENT MANAGER JANUARY 2022	\$679.26		
EFT34931	28/02/2022	J BLACKWOOD & SON PTY LTD	MINOR PPE SUPPLY FOR INFRASTRUCTURE DEPARTMENT	\$571.20		
EFT34932	28/02/2022	PETER BARRETT CORPORATION PTY LTD T/A CARNARVON MOTEL WA	ACCOMODATION FOR CANINE CONTROL STAFF TO AASIST WITH DOG CONTROL	\$139.00		
EFT34933	28/02/2022	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	INSPECT AND REPAIR FESTIVAL GROUND FIELD LIGHTS	\$8,171.50		
EFT34934	28/02/2022	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	REPLACE FAULTY STARTER MOTOR FOR FUSO TRUCK P309	\$999.90		
EFT34935	28/02/2022	CARNARVON FRESH IGA	CATERING FOR YOUTH HUB ACTIVITY ON 21/02/22	\$85.82		
EFT34936	28/02/2022	FANG'S KITCHEN	CATERING FOR CARNARVON SPORTING CLUB	\$93.00		

EFT34937	28/02/2022	JM AND VL FARNE T/A CORAL BAY CONTRACTING	PRUNE BACK TAMARISK TREES ENCROACHING ON BANKSIA ROAD, CORAL BAY	\$6,303.00		
EFT34938	28/02/2022	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2021/22 EMERGENCY SERVICES LEVY OPTION B 3RD QUARTER CONTRIBUTION	\$84,262.50		
EFT34939	28/02/2022	GASCOYNE BODY & BEAUTY	GIFT VOUCHER FOR SATFF AWARDS 2022	\$1,000.00		
EFT34940	28/02/2022	GASCOYNE OFFICE EQUIPMENT	STATIONARY SUPPLIES FOR VISITOR CENTRE ON 18/02/2022	\$106.75		
EFT34941	28/02/2022	ICONIQ T/A AROCADE	PROVISION OF ARO SERVICES FOR THE PERIOD OF 21/02/22 TO 27/02/22	\$2,204.00		
EFT34942	28/02/2022	INK STATION	BROTHER COMPATIBLE REPLACEMENT TONER CARTRIDGES AND DRUMS	\$530.73		
EFT34943	28/02/2022	INSTANT TRANSPORTABLE OFFICE PTY LTD	CRANE AND DOGMAN SERVICES FOR LOADING OF BUILDING ON TO TRANSPORT IN PERTH YEARD	\$1,408.00		
EFT34944	28/02/2022	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	TYRES FOR ISUZU DMAX 1GWP825; WHEEL BALANCE AND DISPOSAL	\$674.00		
EFT34945	28/02/2022	KENDALL ALEX WAYNE ROE	REFUND OF BOND AND KEY DEPOSIT; HIRE OF PREMIER PAVILION ON 26/02/2022	\$550.00		
EFT34946	28/02/2022	KLEENIT PTY LTD	PUBLIC SPACE AND FOOTPATH CLEANING FORTNIGHT ENDING 20/02/2022	\$7,105.12		
EFT34947	28/02/2022	LANDGATE \$ ACCOUNTS	RURAL UV'S CHARGEABLE LANDGATE	\$140.80		
EFT34948	28/02/2022	MARCUS RADCLIFFE	CROSSOVER SUBSIDY PAYMENT	\$900.00		
EFT34949	28/02/2022	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	SUPPLY AND EMPTY 9M3 SKP BIN WITH LID AT BLOWHOLES CAMPING AREA WEEKLY SERVICE 23/02/2022	\$471.90		
EFT34950	28/02/2022	MIRANDA PLUM	PAINTING OF BICYCLE PICTOGRAM AND MEMORIAL CROSS ON BICYCLE TRACK ON ROBINSON ST, CARNARVON	\$200.00		
EFT34951	28/02/2022	SCOTT MEDHURST	REIMBURSEMENT FOR STAFF FOR FIRE RESPONSE AND TRAINING AT SHARK BAY AND CARNARVON	\$478.00		
EFT34952	28/02/2022	TOLL EXPRESS	FREIGHT FROM CARNARVON TO PATHWEST 09/02/22	\$22.47		
EFT34953	28/02/2022	HOLLY TURNER WEBERLING	REIMBURSEMENT OF FUEL AS FUEL CARD DID NOT WORK	\$55.38		
EFT34954	28/02/2022	VEE JAYS (WA) PTY LTD	8 HOURS GRADING BUSHBAY RD (M090) FROM HIGHWAY TO T INTERSECTION	\$3,168.00		
EFT34955	28/02/2022	THE WESTERN AUSTRALIAN MUSEUM	VENUE HIRE AT GASCOYNE ABORIGINAL HERITAGE & CULTURAL CENTRE FOR CARNARVON SPORTING CLUB COLLECTIVE	\$350.00		
DD39301.1	22/12/2021	ANZ BANK LIMITED	CORPORATE CREDIT CARD FROM 25/10/2021 TO 22/11/2021		\$7,445.73	
DD39307.1	14/02/2022	SHIRE OF CARNARVON VISITOR CENTRE	OPERATOR RETURN DATE 14/02/2022			\$512.73
DD39307.2	14/02/2022	SHIRE OF CARNARVON MUNICIPAL FUND	COMMISSION OPERATOR RETURN DATE 14/02/2022			\$73.27
DD39307.3	15/02/2022	SHIRE OF CARNARVON VISITOR CENTRE	OPERATOR RETURN DATE 15/02/2022			\$856.62
DD39307.4	15/02/2022	SHIRE OF CARNARVON MUNICIPAL FUND	COMMISSION OPERATOR RETURN DATE 15/02/2022			\$122.38
DD39307.5	28/02/2022	SHIRE OF CARNARVON VISITOR CENTRE	OPERATOR RETURN DATE 15/02/2022 TO 28/02/2022			\$1,145.75
DD39307.6	28/02/2022	SHIRE OF CARNARVON MUNICIPAL FUND	COMMISSION OPERATOR RETURN DATE 15/02/2022 TO 28/02/2022			\$137.00
DD39307.8	17/02/2022	SHIRE OF CARNARVON MUNICIPAL FUND	COMMISSION INTERGRITY PAYMENT 15/02/2022			\$106.77
TOTAL				\$1,693,763.78	\$7,445.73	\$2,954.52
TOTAL MUNI EFT				\$1,693,763.78		
TOTAL MUNI CHEQUES				\$0.00		
TOTAL BANK DIRECTS				\$7,445.73		
TOTAL TRUST EFT				\$0.00		
TOTAL TRUST CHEQUES				\$0.00		
TOTAL VISITOR CENTER BANK DIRECT				\$2,954.52		
TOTAL VISITOR CENTER EFT				\$0.00		
TOTAL				\$1,704,164.03		

Shire of Carnarvon

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 28 FEBRUARY 2022

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

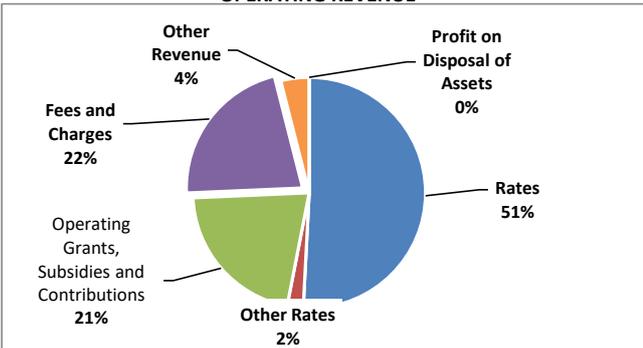
TABLE OF CONTENTS

Summary Graphs	2
Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Note 1 Explanation of Composition of Net Current Assets	5
Note 2 Explanation of Material Variances	6
Index to Notes for Information	7

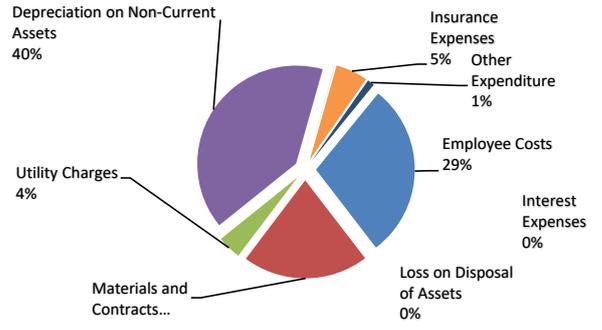
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

OPERATING ACTIVITIES

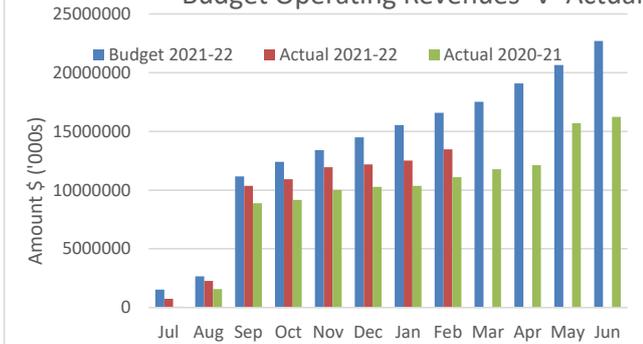
OPERATING REVENUE



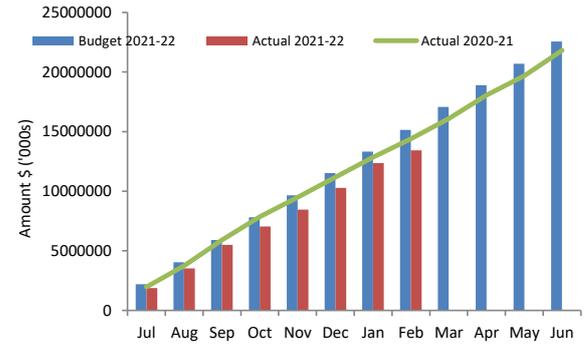
OPERATING EXPENSES



Budget Operating Revenues -v- Actual



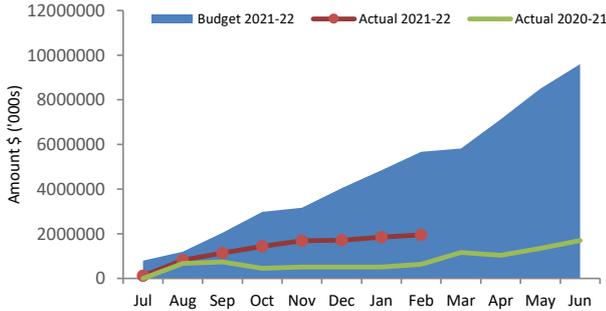
Budget Operating Expenses -v-YTD Actual



INVESTING ACTIVITIES

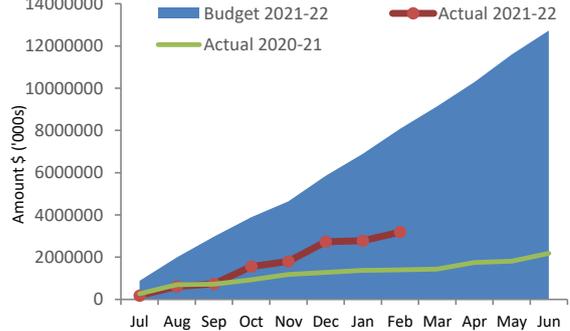
CAPITAL REVENUE

Non-Operating Grant Revenue -v- Actual



CAPITAL EXPENSES

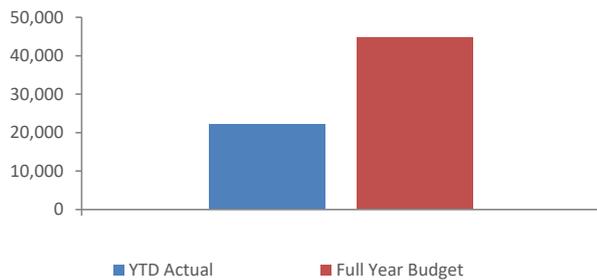
Budget Capital Expenses -v- Actual



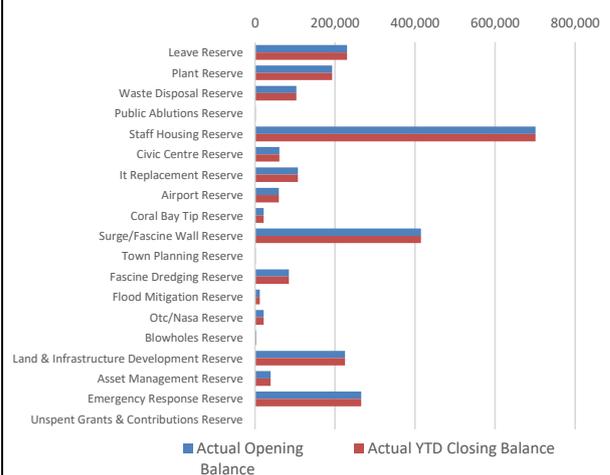
FINANCING ACTIVITIES

BORROWINGS

Loan Repayments
Actual paid to date vs
Full year repayments due



RESERVES



STATUTORY STATEMENT Local Government (Financial Management) Regulations 34

STATEMENT OF FINANCIAL ACTIVITY

BY PROGRAM

FOR THE PERIOD ENDED 28 FEBRUARY 2022

		REG 34(1)(a)	REG 34(1)(b)	REG 34(1)(c)	0	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	YTD Budget	YTD Actual		Var. \$	Var. %	Var.
	Note		(a)	(b)		(b)-(a)	(b)-(a)/(a)	
		\$	\$	\$		\$	%	
Opening funding surplus / (deficit)	1	6,215,963	6,215,963	6,959,052		743,089	11.95%	▲
Revenue from operating activities								
Governance		65,884	53,912	116,606		62,694	116.29%	▲
General purpose funding - general rates	9	5,767,048	5,771,636	5,824,936		53,300	0.92%	▲
General purpose funding - other		2,571,827	1,313,604	1,946,433		632,829	48.18%	▲
Law, order and public safety		384,612	242,126	200,507		(41,619)	(17.19%)	▼
Health		45,600	29,064	40,577		11,513	39.61%	▲
Education and welfare		310,190	221,141	153,457		(67,684)	(30.61%)	▼
Community amenities		2,086,561	1,923,053	1,985,761		62,708	3.26%	▲
Recreation and culture		131,199	89,963	266,454		176,491	196.18%	▲
Transport		1,136,519	869,058	774,783		(94,275)	(10.85%)	▼
Economic services		341,775	235,933	207,545		(28,388)	(12.03%)	▼
Other property and services		242,788	161,848	13,380		(148,468)	(91.73%)	▼
		13,084,003	10,911,338	11,530,439		619,101		
Expenditure from operating activities								
Governance		(1,475,458)	(956,552)	(673,196)		283,356	29.62%	▲
General purpose funding		(270,954)	(135,304)	(132,255)		3,049	2.25%	▲
Law, order and public safety		(1,122,956)	(775,288)	(685,380)		89,908	11.60%	▲
Health		(781,701)	(516,299)	(376,324)		139,975	27.11%	▲
Education and welfare		(840,461)	(573,932)	(462,096)		111,836	19.49%	▲
Housing		(184,842)	(134,700)	0		134,700	100.00%	▲
Community amenities		(1,960,933)	(1,301,654)	(1,213,956)		87,698	6.74%	▲
Recreation and culture		(4,220,064)	(2,877,462)	(2,441,537)		435,925	15.15%	▲
Transport		(9,341,491)	(6,233,994)	(5,807,877)		426,117	6.84%	▲
Economic services		(1,352,130)	(909,596)	(620,635)		288,961	31.77%	▲
Other property and services		(999,874)	(733,590)	(1,007,150)		(273,560)	(37.29%)	▼
		(22,550,864)	(15,148,371)	(13,420,406)		1,727,965		
Non-cash amounts excluded from operating activities								
Add: Loss on disposal of assets	6	25,400	25,400	0		(25,400)	(100.00%)	▼
Add: Depreciation on assets		8,212,681	5,475,072	5,391,825		(83,247)	(1.52%)	
Less: Movement in Provisions		0	0	(6,040)		(6,040)	0.00%	
Less: Movement in Contract Liabilities		(2,245,151)	0	0		0	0.00%	
Amount attributable to operating activities		(3,473,931)	1,263,439	3,495,818		2,238,419		
Investing Activities								
Non-operating grants, subsidies and contributions	7	7,356,828	5,667,679	1,950,710		(3,716,969)	(65.58%)	▼
Net Non-Operating Grants		7,356,828	5,667,679	1,950,710		(3,716,969)	(65.58%)	
Proceeds from disposal of assets	6	30,000	0	0		0	0.00%	
Payments for property, plant and equipment and infrastructure	5	(11,316,306)	(7,316,662)	(3,264,504)		4,052,158	55.38%	▲
Amount attributable to investing activities		(3,929,478)	(1,648,983)	(1,313,795)		335,188		
Financing Activities								
Proceeds from new debentures	12	947,000	0	0		0	0.00%	
Transfer from reserves	4	784,105	0	0		0	0.00%	
Payments for principal portion of lease liabilities		(298,028)	(813)	(813)		0	0.00%	
Repayment of debentures	12	(44,831)	(22,246)	(22,246)		0	0.00%	
Transfer to reserves	4	(200,800)	0	0		0	0.00%	
Amount attributable to financing activities		1,187,446	(23,059)	(23,059)		0		
Closing funding surplus / (deficit)	1	0	5,807,360	9,118,018		3,310,658		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year for Operating is (+) plus or (-) minus \$10,000 and for Capital (+) plus or (-) minus \$20,000 or 10.00% whichever is the higher.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34

STATEMENT OF FINANCIAL ACTIVITY

BY NATURE OR TYPE

FOR THE PERIOD ENDED 28 FEBRUARY 2022

		REG 34(1)(a)	REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note						
Opening funding surplus / (deficit)	1	\$ 6,215,963	\$ 6,215,963	\$ 6,959,052	\$ 743,089	11.95%	▲
Revenue from operating activities							
Rates	9	5,767,048	5,771,636	5,824,936	53,300	0.92%	
Specified area rates	9	258,261	258,261	255,673	(2,588)	(1.00%)	
Operating grants, subsidies and contributions	8	3,535,225	2,074,019	2,436,574	362,555	17.48%	▲
Fees and charges		3,180,701	2,582,811	2,494,512	(88,299)	(3.42%)	
Interest earnings		83,500	55,664	68,312	12,648	22.72%	▲
Other revenue		259,268	168,947	450,432	281,485	166.61%	▲
		13,084,003	10,911,338	11,530,439	619,101		
Expenditure from operating activities							
Employee costs		(6,898,727)	(4,610,127)	(3,862,407)	747,720	16.22%	▲
Materials and contracts		(5,560,361)	(3,747,669)	(2,769,695)	977,975	26.10%	▲
Utility charges		(813,400)	(542,168)	(526,645)	15,523	2.86%	
Depreciation on non-current assets		(8,212,681)	(5,475,072)	(5,391,825)	83,247	1.52%	
Interest expenses		(44,634)	(24,932)	(4,107)	20,825	83.53%	▲
Insurance expenses		(540,661)	(460,371)	(709,708)	(249,337)	(54.16%)	▼
Other expenditure		(455,000)	(262,632)	(156,021)	106,611	40.59%	▲
Loss on disposal of assets	6	(25,400)	(25,400)	0	25,400	100.00%	▲
		(22,550,864)	(15,148,371)	(13,420,405)	1,727,966		
Non-cash amounts excluded from operating activities							
Add: Loss on disposal of assets	6	25,400	25,400	0	(25,400)	(100.00%)	
Add: Depreciation on assets		8,212,681	5,475,072	5,391,825	(83,247)	(1.52%)	
Less: Movement in Provisions		0	0	(6,040)	(6,040)	0.00%	
Less: Movement in Contract Liabilities		(2,245,151)	0	0	0	0.00%	
		5,992,930	5,500,472	5,385,785	(114,687)	(101.52%)	
Amount attributable to operating activities		(3,473,931)	1,263,439	3,495,819	2,263,820		
Investing activities							
Non-operating grants, subsidies and contributions	7	7,356,828	5,667,679	1,950,710	(3,716,969)	(65.58%)	▼
Net Non-Operating Grants		7,356,828	5,667,679	1,950,710	(3,716,969)		
Proceeds from disposal of assets	6	30,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	5	(11,316,306)	(7,316,662)	(3,264,504)	4,052,158	55.38%	▲
Net Non-Operating Expenditure		(11,286,306)	(7,316,662)	(3,264,504)	4,052,158		
Amount attributable to investing activities		(3,929,478)	(1,648,983)	(1,313,795)	335,188		
Financing Activities							
Proceeds from new debentures	12	947,000	0	0	0	0.00%	
Transfer from reserves	4	784,105	0	0	0	0.00%	
Payments for principal portion of lease liabilities		(298,028)	(813)	(813)	0	0.00%	
Repayment of debentures	12	(44,831)	(22,246)	(22,246)	0	0.00%	
Transfer to reserves	4	(200,800)	0	0	0	0.00%	
Amount attributable to financing activities		1,187,446	(23,059)	(23,059)	(0)		
Closing funding surplus /(deficit) REG 34(1)(e)	1	0	5,807,360	9,118,017	3,310,657		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Explanation of the composition of net current assets

	Notes	Opening Position		Closing Position	
		Adopted Budget	Last Years Actual Closing	This time last month	YTD Actual (b)
		Closing Surplus/Deficit Calculation 21/22	Closing Surplus 20/21, Unaudited Bfwd Actual 21/22	31/01/2022	28/02/2022
		\$	\$	\$	\$
Net current assets used in the Statement of Financial Activity					
Current assets					
Cash and cash equivalents	3	9,305	5,075,308	7,015,228	7,409,355
Cash backed Reserves		2,883,477	2,683,109	2,683,109	2,683,109
Rates receivables		0	834,286	2,134,390	1,640,004
Receivables	10	317,531	843,325	274,546	398,953
Inventories		13,090	63,090	92,617	96,214
Other current assets					
Total Current assets		3,223,403	9,499,118	12,199,890	12,227,635
Less: Current liabilities					
Payables		(339,926)	143,043	(519,262)	(426,610)
Contract liabilities		(21,827)	(2,334,858)	(2,334,858)	(2,334,858)
Borrowings	12	(7,719)	(52,550)	(30,305)	(30,305)
Lease liabilities	13	0	(348,948)	(348,135)	(348,135)
Employee Provisions		(1,003,582)	(587,386)	(584,352)	(581,346)
Total Current liabilities		(1,373,054)	(3,180,699)	(3,816,912)	(3,721,254)
Net Currents Assets		1,850,349	6,318,419	8,382,978	8,506,381
Less: Adjustments to net current assets					
Less: Reserves - restricted cash	4	(2,883,477)	(2,683,109)	(2,683,109)	(2,683,109)
Add: Contract liabilities (Grants received but not spent)		0	2,334,858	2,334,858	2,334,858
Add: Borrowings included in Budget	12	7,719	52,550	30,305	30,305
Add: Lease liabilities included in Budget	13	21,827	348,948	348,135	348,135
Add: Provisions - employee		1,003,582	587,386	584,352	581,346
Total adjustments to net current assets		(1,850,349)	640,633	614,541	611,535
Funding surplus/(deficit) (NET CURRENT ASSETS)		0	6,959,052	8,997,520	9,117,916

NOTE

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

Restricted cash includes outstanding reserve transfers.

Statutory document REG 34(2)(b)
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

Note 2
Explanation of material variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year for Operating is (+) plus or (-) minus \$10,000 and for Capital (+) plus or (-) minus \$20,000 or 10.00% whichever is the higher.

This is indicated by the up and down arrow symbols

Reporting Program	Var. \$	Var. %		Timing/ Permanent	Explanation of Variance
	\$	%			
Revenue from operating activities					
Governance	62,694	116.29%	▲	Timing	Insurance claim for storm and vandalism not in budget
General purpose funding - rates	53,300	0.92%			Within variance threshold
General purpose funding - other	632,829	48.18%	▲	Timing	Grant income received ahead of schedule
Law, order and public safety	(41,619)	(17.19%)	▼	Timing	Grant income has not yet been received
Health	11,513	39.61%	▲		Reimbursement of Legal costs
Education and welfare	(67,684)	(30.61%)	▼	Timing	Grant income has not yet been received
Housing	0	0.00%			Within variance threshold
Community amenities	62,708	3.26%			Within variance threshold
Recreation and culture	176,491	196.18%	▲	Permanent	Unbudgeted Insurance Claim revenue as a result of Cyclone Seroja. Will be addressed with the budget review.
Transport	(94,275)	(10.85%)	▼	Timing	Grant income has not yet been received
Economic services	(28,388)	(12.03%)	▼	Timing	Grant income has not yet been received
Other property and services	(148,468)	(91.73%)	▼	Timing	Private Works revenue is less than anticipated and Diesel Fuel rebate will be claimed in future months.
Expenditure from operating activities					
Governance	283,356	29.62%	▲	Timing	Over budget programme expenses to be addressed at the Mid Year Budget Review
General purpose funding	3,049	2.25%	▲		Within variance threshold
Law, order and public safety	89,908	11.60%	▲	Timing	General Program expenses are under budget at this point in time
Health	139,975	27.11%	▲	Timing	General Program expenses are under budget at this point in time
Education and welfare	111,836	19.49%	▲	Timing	General Program expenses are under budget at this point in time
Housing	134,700	100.00%	▲	Timing	General Program expenses are under budget at this point in time
Community amenities	87,698	6.74%	▲	Timing	General Program expenses are under budget at this point in time
Recreation and culture	435,925	15.15%	▲	Timing	General Program expenses are under budget at this point in time
Transport	426,117	6.84%	▲	Timing	General Program expenses are under budget at this point in time
Economic services	288,961	31.77%	▲	Timing	General Program expenses are under budget at this point in time
Other property and services	(273,560)	(37.29%)	▼	Timing	Over budget programme expenses to be addressed at the Mid Year Budget Review
Non-cash amounts excluded from operating activities					
Less: Profit on asset disposals	0	0.00%			Within variance threshold
Add: Loss on disposal of assets	(25,400)	(100.00%)		Timing	Vehicles yet to be traded in or sold
Add: Depreciation on assets	(83,247)	(1.52%)		Timing	Within variance threshold
Investing activities					
Proceeds from non-operating grants, subsidies and contributions	(3,716,969)	(65.58%)	▼	Timing	R2R, DFES, RADS and LRCI funding has not yet been received/brought to account. Refer to Note 7 for detail.
Proceeds from disposal of assets	0	0.00%			Within variance threshold
Payments for property, plant and equipment and infrastructure	4,052,158	55.38%	▲	Timing	Refer to Capital expenditure Note 5 for project details.
Financing activities					
Proceeds from new debentures	0	0.00%			Budgeted borrowings will occur when ordered assets are near to arrive arrival
Transfer from reserves	0	0.00%			Within variance threshold
Payments for principal portion of lease liabilities	0	0.00%			Within variance threshold
Repayment of debentures	0	0.00%			Within variance threshold
Transfer to reserves	0	0.00%			Within variance threshold
Opening funding surplus / (deficit)	743,089	11.95%	▲	Permanent	The Final audited result for 2021 is not complete, this amount is subject to change.

Shire of Carnarvon

SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 28 FEBRUARY 2022

The Local Government (Financial Management) Regulations provide at 34.(2) that:
(2) Each Statement of financial activity is to be accompanied by documents containing —
(c) such other supporting information as is considered relevant by the local government;
as such the following supporting information is provided.

INDEX TO NOTES

Note 3	Cash and Financial Assets	8
Note 4	Cash Reserves	9
Note 5	Capital Acquisitions	10 - 12
Note 6	Disposal of Assets	13
Note 7	Non operating grants and contributions	14
Note 8	Operating grants and contributions	15
Note 9	Rate Revenue	16
Note 10	Receivables	17
Note 11	Payables	18
Note 12	Borrowings	19
Note 13	Lease Liabilities	20
Note 14	Budget Amendments	21
	Basis of Preparation	22
	Key Terms	23

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**Note 3
CASH AND FINANCIAL ASSETS**

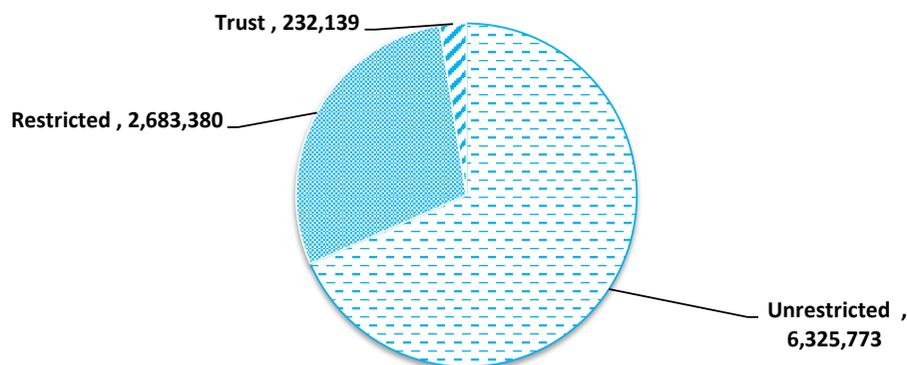
Description	Classification	Unrestricted	Restricted	Total	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	Cash \$				
Cash on hand								
Municipal Bank Account - 4334-09426	Cash and cash equivalents	4,801,885	(225,980)	4,575,905	0	ANZ Bank	0.00%	On Call
Municipal Online Account - 4510-69349	Cash and cash equivalents	1,369,286	0	1,369,286	0	ANZ Bank	0.05%	On Call
Municipal Bank Account - 3781-67777 - Visitor Centre	Cash and cash equivalents	120,899	0	120,899	0	ANZ Bank	0.00%	On Call
Trust Bank Account - 4334-09434	Cash and cash equivalents		0	0	232,139	ANZ Bank	0.00%	On Call
Reserve Bank Account-4334-75677	Cash and cash equivalents	0	271	271	0	ANZ Bank	0.00%	On Call
Reserve Online Account - 4516-72666	Cash and cash equivalents	0	2,909,089	2,909,089	0	ANZ Bank	0.05%	On Call
Investments								
Term Deposit - No.2 Blowholes	Cash and cash equivalents	33,703	0	33,703	0	WATC	0.05%	OCDF*
Total		6,325,773	2,683,380	9,009,153	232,139			
Comprising								
Cash and cash equivalents		6,325,773	2,683,380	9,009,153	232,139			
		6,325,773	2,683,380	9,009,153	232,139			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

Restricted cash includes outstanding reserve transfers.

* OCDF - Overnight Cash Deposit Facility



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**FINANCING ACTIVITIES
Note 4
CASH RESERVES**

Reserves

Reserve name	Original Budget Opening Balance	Actual Opening Balance	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
		\$	\$	\$	\$	\$	\$	\$	\$
LEAVE RESERVE									
Leave Reserve	229,798	229,808	317	100,000	0	0	0	329,798	230,125
Plant Reserve	192,449	192,457	0	0	0	0	0	192,449	192,457
Waste Disposal Reserve	103,320	103,324	0	50,000	0	0	0	153,320	103,324
Public Ablutions Reserve	1,764	1,764	0	0	0	0	0	1,764	1,764
Staff Housing Reserve	700,510	700,540	0	0	0	0	0	700,510	700,540
Civic Centre Reserve	60,512	60,515	0	0	0	0	0	60,512	60,515
It Replacement Reserve	107,061	107,065	0	0	0	0	0	107,061	107,065
Airport Reserve	59,299	59,302	0	0	0	0	0	59,299	59,302
Coral Bay Tip Reserve	21,859	21,860	0	50,000	0	0	0	71,859	21,860
Surge/Fascine Wall Reserve	414,424	414,442	0	0	0	0	0	414,424	414,442
Town Planning Reserve	1,451	1,451	0	0	0	0	0	1,451	1,451
Fascine Dredging Reserve	84,690	84,693	0	0	0	0	0	84,690	84,693
Flood Mitigation Reserve	11,885	11,886	0	0	0	0	0	11,885	11,886
Otc/Nasa Reserve	21,367	21,368	0	0	0	0	0	21,367	21,368
Blowholes Reserve	2,750	2,750	0	0	0	0	0	2,750	2,750
Land & Infrastructure Development Reserve	224,854	224,864	0	0	0	0	0	224,854	224,864
Asset Management Reserve	38,894	38,896	0	0	0	0	0	38,894	38,896
Emergency Response Reserve	265,391	265,402	0	0	0	0	0	265,391	265,402
Mosquito Management Reserve	5,373	5,373	0	800	0	0	0	6,173	5,373
Country Roads Grading	135,026	135,032	0	0	0	0	0	135,026	135,032
Reserve Funds	2,682,677	2,682,792	317	200,800	0	0	0	2,883,477	2,683,109
Unspent Grants									
Unspent Grants & Contributions Reserve	784,105	0	0	0	0	(784,105)	0	0	0
Total Unspent Grants cash backed in reserve	784,105	0	0	0	0	(784,105)	0	0	0
TOTAL CASH BACKED RESERVES	3,466,782	2,682,792	317	200,800	0	(784,105)	0	2,883,477	2,683,109

KEY INFORMATION

Reserves transfers to and from the Muni bank are in progress

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

INVESTING ACTIVITIES

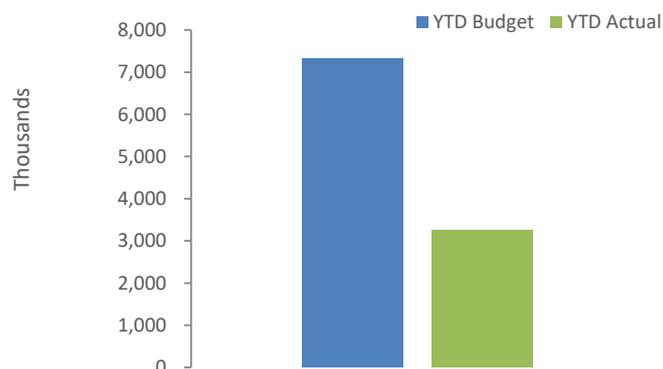
Note 5

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	Variance
	\$	\$	\$	\$
Land & Buildings	436,416	232,261	166,254	(66,007)
Furniture & Equipment	111,000	74,008	4,710	(69,298)
Plant & Equipment	1,345,850	907,234	331,410	(575,824)
Roads	5,398,253	3,521,271	1,858,595	(1,662,676)
Footpaths	198,724	79,144	42,590	(36,554)
Drainage	40,000	39,999	11,596	(28,403)
Parks & Ovals	925,497	444,163	29,297	(414,866)
Airport	1,152,911	698,621	507,347	(191,274)
Other Infrastructure	1,312,655	994,960	232,916	(762,044)
Landfill	395,000	325,001	79,788	(245,213)
Payments for Capital Acquisitions	11,316,306	7,316,662	3,264,504	(4,052,158)
Right of use assets	0	0	0	0
Total Capital Acquisitions	11,316,306	7,316,662	3,264,504	(4,052,158)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	7,356,828	5,667,679	1,950,710	(3,716,969)
Other (disposals & C/Fwd)	30,000	0	0	0
Cash backed reserves				
Unspent Grants & Contributions Reserve	784,105	784,105	0	(784,105)
Contribution - operations	2,198,373	864,878	1,313,795	448,917
Capital funding total	11,316,306	7,316,662	3,264,504	(4,052,158)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



CAPITAL ACQUISITIONS SUMMARY

5. CAPITAL ACQUISITIONS DETAILED

Account	Job	Account Description	Adopted		YTD Actual	Variance (Under)/Over
			Original Budget	YTD Budget		
Land & Buildings						
0604		Land & Buildings	30,000	20,000	0	(20,000)
	2314 0375	Rubbish Tip	0	0	235	235
1224		Land & Buildings - Dfes	141,000	141,000	140,856	(144)
2974	0410	7 Airport Cres. - Capital	15,000	10,000	13,002	3,002
3064	LRC016	Public Toilets Baxter Park	100,000	0	0	0
3680	1501	Depot Improvements	69,431	6,280	0	(6,280)
3688		Depot Information Technology Links	6,000	0	0	0
3764	LRC015	Baston Oval Ablutions Upgrade	20,000	0	0	0
4154	0415	Main Airport Terminal	20,000	19,998	205	(19,793)
4154	LRC008	Airport Amenity Improvements	34,985	34,983	11,956	(23,027)
			436,416	232,261	166,254	(66,007)
Furniture & Equipment						
0594		Furn & Equip (Admin)	20,000	13,336	(290)	(13,626)
0598		Equipment (New And Renewal) For I.T.	56,000	37,336	0	(37,336)
3554		Furn & Equip (Lib)	35,000	23,336	5,000	(18,336)
			111,000	74,008	4,710	(69,298)
Plant & Equipment						
1234		Plant & Equip - Dfes	0	0	24,064	24,064
2514		Plant And Equipment - Refuse Site	265,000	176,664	0	(176,664)
3274	1564	Other Plant And Equipment - Aquatic Centre	30,000	20,000	1,293	(18,707)
3344		Plant And Equipment	30,000	30,000	0	(30,000)
4114		Plant & Equip. - Airport	25,000	16,666	0	(16,666)
4284		Plant & Equipment	995,850	663,904	306,053	(357,851)
			1,345,850	907,234	331,410	(575,824)
Roads						
3740						
3740	R2R209	Harbour Road - Roads To Recovery	807,225	518,152	0	(518,152)
3740	R2R241	Main Street - Roads To Recovery	807,225	538,150	780,827	242,677
3747	RRG066	Blowholes Road	375,000	503,199	495,067	(8,132)
3747	RRG121	Quobba Gnaraloo	950,000	333,328	509,189	175,861
3747	RRG174	Minilya/Lyndon Road	550,343	366,888	0	(366,888)
3747	RRG209	Harbour Road	1,192,775	1,009,720	18,393	(991,327)
3760	C702	Grid Construction & Approches	266,017	180,834	50,304	(130,530)
3760	C737	Water Bore Installation	125,000	41,666	0	(41,666)
3760	LRC001	Dog Fence Project Support	14,668	14,667	0	(14,667)
3760	LRC018	Culverts And Flood Wall Rock Minilya Lyndon & Wahroonga Pimberley	310,000	14,667	4,815	(9,852)
			5,398,253	3,521,271	1,858,595	(1,662,676)
Footpaths						

CAPITAL ACQUISITIONS SUMMARY

5. CAPITAL ACQUISITIONS DETAILED

3848		Bicycle Network Coral By Design And Construct	30,000	0	0	0
3850	9004	Temporary Budget Job No - Footpaths Asset Renewals (COA 3850)	118,724	79,144	0	(79,144)
3850	F004	Footpath - Robinson Street	0	0	500	500
3850	F177	Footpath - Johnston Street	0	0	20,764	20,764
3850	F178	Footpath - Olivia Terrace	0	0	11,325	11,325
3858		Wa Bicycle Network Carnarvon Feasibility Study	50,000	0	10,000	10,000
			198,724	79,144	42,590	(36,554)

CAPITAL ACQUISITIONS SUMMARY

5. CAPITAL ACQUISITIONS DETAILED

Account	Job	Account Description	Original Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Drainage						
3770	D0002	Storm Water Pumps	40,000	39,999	11,596	(28,403)
			40,000	39,999	11,596	(28,403)
Parks & Ovals						
3294	1562	Upgrades To Swimming Pool Bowl	55,000	55,000	0	(55,000)
3474	0615	Playground Equipment	50,000	0	7,000	7,000
3690	1154	Blowholes Development Project (Capital Works)	173,500	173,499	22,297	(151,202)
3690	R013	Skate Park Upgrade	80,000	26,666	0	(26,666)
3690	R046	Youth Precinct Development	566,997	188,998	0	(188,998)
			925,497	444,163	29,297	(414,866)
Airport						
4124	A011	Northern Apron, Taxiway B Upgrade & Lighting Rwy 04/22	262,750	262,750	14,207	(248,544)
4124	A012	Coral Bay Airstrip Upgrade	415,871	415,871	427,244	11,373
4124	A015	Carnarvon Airport Airside Fencing , Boundary Fencing, Apron Light	474,290	20,000	65,897	45,897
			1,152,911	698,621	507,347	(191,274)
Other Infrastructure						
3124	0495	Brown'S Range Cemetery - Niche Wall (Columbarium)	15,000	0	0	0
3124	LRC014	Pioneer Cemetery Remediation	59,000	59,000	12,538	(46,462)
3604	3616	Fascine Wall (Own Sources Capital Works)	250,000	0	20,552	20,552
3604	3620	Iws - Infrastructure (Bbrf)	224,431	221,278	172	(221,106)
3604	3621	Fascine Wall (Grant Funded)	3,000	3,000	0	(3,000)
3604	LRC005	Fascine Shelter & Bbq Project	49,500	59,500	0	(59,500)
3604	LRC006	Tramway Bridge Upgrade Project	48,000	15,000	0	(15,000)
3604	LRC007	Town Amenity Improvements	275,600	275,598	144,577	(131,021)
3604	LRC017	Brockman Park Retic And Landscape	148,912	148,912	0	(148,912)
3800	LRC012	Upgrade Power Supply Main Street	20,000	20,000	41,028	21,028
3974	0404	Replacement Of Triple J Transmitter	15,000	15,000	0	(15,000)
4214	LRC003	Coral Bay Visitor Signage Project	25,000	24,999	0	(24,999)
4214	LRC009	Blowholes Camping Area Improvements	159,212	132,675	3,050	(129,625)
4314	LCR004	Town Beach Kiosk Upgrade Project	20,000	19,998	11,000	(8,998)
			1,312,655	994,960	232,916	(762,044)
Landfill						
2414	0385	New Refuse Site Development At Coral Bay	310,000	251,665	0	(251,665)
2614	0403	Install New Customer Service Booth	35,000	23,336	30,370	7,034
2614	LRC013	Solar Power Browns Range Tip	50,000	50,000	49,418	(582)
			395,000	325,001	79,788	(245,213)
TOTALS			11,316,306	7,316,662	3,264,504	(4,052,158)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**INVESTING ACTIVITIES
Note 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$
	Community amenities								
	Rubbish Truck	46,500	23,000	0	(23,500)	0	0	0	0
	Recreation and culture								
	Utility Vehicle	8,900	7,000	0	(1,900)	0	0	0	0
		55,400	30,000	0	(25,400)	0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

INVESTING ACTIVITIES

Note 7

NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

	Type	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Comment
		\$	\$	\$	
Non-operating grants and subsidies					
Governance					
Law, order, public safety					
Capital Grant - Dfes	Tied	151,500	141,000	164,920	Date of receipt of LRCI Grants is still undetermined
Health					
Community amenities					
LRCI Grant	Tied	50,000	50,000	0	
L.R.C.I GRANT	Tied	156,000	0	0	
Recreation and culture					
L.R.C.I. Grant	Tied	0	0	0	
Grants - Blowholes Dev.	Tied	190,529	190,528	0	
L.R.C.I. Grant	Tied	406,957	406,957	0	
Grants - Integrated Water Project	Tied	465,000	465,000	291,865	
Lrci Grant	Tied	168,912	168,912	0	
Bbrf & Dpird Grants (Skate Park & Youth Precinct)	Tied	646,997	0	30,000	
Transport					
Local Roads & Community Infrastructure Grant	Tied	34,668	34,667	0	
Regional Road Group	Tied	1,564,535	1,173,399	466,758	
Roads To Recovery	Tied	1,615,450	1,211,586	0	
R.A.D.S Grant	Tied	440,883	440,883	146,747	
R.A.U.P. Grant	Tied	401,200	401,200	199,362	
L.R.C.I. Infr. Grant	Tied	34,985	34,985	0	
Lrci Grant	Tied	310,000	310,000	0	
Wa Bicycle Network Coral Bay Design And Construct	Tied	15,000	15,000	5,000	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

INVESTING ACTIVITIES

Note 7

NON-OPERATING GRANTS AND CONTRIBUTIONS

Non operating grants, subsidies and contributions revenue

	Type	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Comment
		\$	\$	\$	
Wa Bicycle Network Carnarvon Feasibility Study	Tied	0	0	10,000	
Main Roads Funding	Tied	500,000	300,000	500,000	
Economic services					
Lrci Grant - Infr.	Tied	204,212	204,212	0	
		7,356,828	5,548,329	1,814,652	

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

OPERATING ACTIVITIES
Note 8
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Type	Adopted Budget Revenue \$	YTD Budget \$	YTD Revenue Actual \$	Comment
Operating grants and subsidies					
Governance					
Grant Income	Untied	30,000	30,000	30,000	
General purpose funding					
F.A.G.- General Purpose	Untied	1,744,263	872,132	1,308,197	
F.A.G. - Roads	Untied	694,264	347,132	520,698	
Law, order, public safety					
Bushfire Grant		17,120	12,840	14,329	
Emergency Svces Grant	Untied	35,410	35,409	13,283	
Grant-Emergency Risk Management (Aware)	Untied	25,082	25,082	0	
Grants And Contributions	Untied	129,697	0	0	
Dfes Grant Risk Officer	Untied	148,203	148,203	148,203	
Health					
Grants (Mosquito Funding)	Untied	8,000	5,328	4,617	
Education and welfare					
Grants- Service Agreement	Untied	244,190	183,141	127,992	
Recreation and culture					
Grants - Civic Centre		43,866	14,622	0	
Lib. And Gallery Grants		6,000	6,000	3,968	
Library Fundraising (Sale Of Books)		0	0	37	
Transport					
Mrwa Direct Grant	Untied	337,930	337,930	337,930	
Mrwa Streetlighting Contribution	Untied	21,200	21,200	20,497	
Mrwa Robinson Street Sweeping Contribution	Untied	10,000	10,000	10,000	
Mrwa Verge Mtnce Contribution	Untied	15,000	15,000	15,000	
Wa Bicycle Network Carnarvon Feasibility Study	Untied	25,000	0	0	
Agrn951- Tropical Low & Assoc Flooding 28 Jan - 8 Feb 2021	Untied	0	0	(144,179)	Correction required to costing
		3,535,225	2,064,019	2,426,574	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**OPERATING ACTIVITIES
Note 9
RATE REVENUE**

General rate revenue	Budget						YTD Actual				
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Residential	11.1200	1,679	22,108,446	2,458,459	(5,000)	4,000	2,457,459	2,456,736	46,266	(82,337)	2,420,665
Commercial/Industrial	10.3000	322	15,551,561	1,601,811	0	0	1,601,810	1,604,489	0	0	1,604,489
Special Use/Rural	11.1200	102	1,757,732	195,460	0	0	195,459	195,460	0	0	195,460
Unimproved value											
Mining	24.512000	46	501,801	123,001	0	4,000	127,001	123,001	0	0	123,001
Pastoral	11.110000	40	3,143,392	349,231	0	(88,000)	261,230	349,231	0	0	349,231
Intensive Horticultural	2.273000	170	23,409,501	532,098	0	(8,000)	524,097	532,098	0	0	532,098
Sub-Total		2,359	66,472,433	5,260,060	(5,000)	(88,000)	5,167,056	5,261,014	46,266	(82,337)	5,224,944
Minimum payment	Minimum \$										
Gross rental value											
Residential	1,158.58	395	457,639	457,639	0	0	457,639	457,639	0	0	457,639
Commercial/Industrial	1,158.58	59	68,356	68,356	0	0	68,356	68,356	0	0	68,356
Special Use/Rural	1,158.58	47	54,453	54,453	0	0	54,453	54,453	0	0	54,453
Unimproved value											
Mining	400.00	17	6,800	6,800	0	0	6,800	6,800	0	0	6,800
Pastoral	1,158.58	9	10,427	10,427	0	0	10,427	10,427	0	0	10,427
Intensive Horticultural	1,158.58	2	2,317	2,317	0	0	2,317	2,317	0	0	2,317
Sub-total		529	599,993	599,993	0	0	599,992	599,993	0	0	599,992
Total general rates							5,767,048	5,861,007	46,266	(82,337)	5,824,936
Other Rates	Rate in \$ (cents)										
SAR - GRV Coral Bay	0.06833		3,644,983	249,061	0	0	249,061	249,058	0	0	249,058
Ex-gratia rates							9,200	0	0	0	6,615
Total specified area rates			3,644,983	249,061	0	0	258,261	249,058	0	0	255,673
Total Rates							6,025,309	6,110,065	46,266	(82,337)	6,080,610

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.
Rate Revenue by Rate Type

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**Note 10
RECEIVABLES**

Rates receivable	30 June 2021	28 Feb 2022
	\$	\$
Opening arrears previous years		834,286
Levied this year		6,080,610
Less - collections to date		(5,274,892)
Equals current outstanding	834,286	1,640,004
Net rates collectable	834,286	1,640,004
% Collected		76.3%

Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	144,271	7,079	1,155	12,392	164,897
Percentage	0.0%	87.5%	4.3%	0.7%	7.5%	
Balance per trial balance						
Sundry receivable	0	144,271	7,079	1,155	12,392	164,897
* Due (to)/from ATO - GST and PAYG Net	0	246,821	0	0	0	246,821
Provision for Doubtful Debts	0	0	0	0	(5,184)	(5,184)
FESA Control	0	0	0	0	0	(7,244)
Accrued Income	0	0	0	0	0	(338)
Total receivables general outstanding	0	391,092	7,079	1,155	7,208	398,952

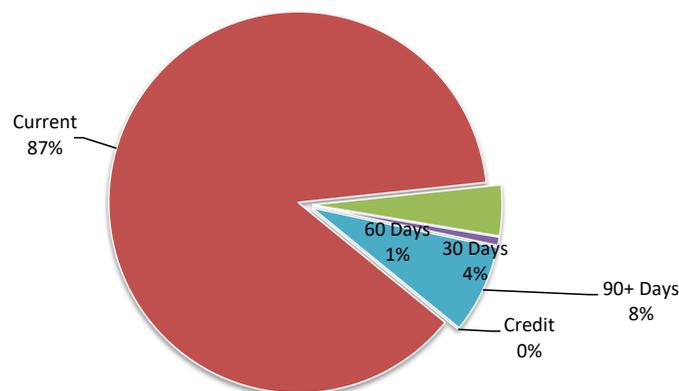
Amounts shown above include GST (where applicable)

* - Transactions pending from payroll system - processed in December.

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)

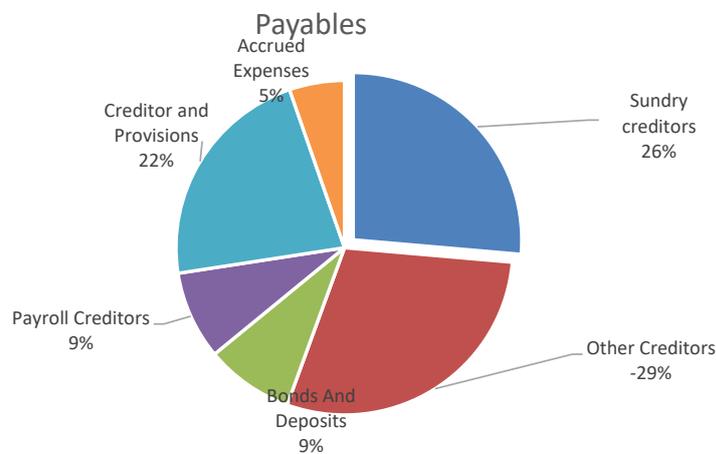


Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	258,708	209	2,617	8,398	269,932
Percentage	0%	95.8%	0.1%	1%	3.1%	
Balance per trial balance						
Sundry creditors	0	258,708	209	2,617	8,398	269,932
Other Creditors	(298,232)	0	0	0	0	(298,232)
Bonds And Deposits	0	86,793	0	0	0	86,793
Payroll Creditors	0	87,319	0	0	0	87,319
Creditor and Provisions	0	226,698	0	0	0	226,698
Accrued Expenses	0	54,100	0	0	0	54,100
Total payables general outstanding						426,610

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**FINANCING ACTIVITIES
Note 12
BORROWINGS**

Repayments - borrowings

Information on borrowings	Loan No.	1 July 2021	New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport										
Airport Corrective works	216	264,239	0	0	22,246	44,831	241,993	219,408	4,107	7,720
Water Truck	TBC	0	0	256,720	0	0	0	256,720	0	11,103
Rubbish Truck	TBC	0	0	353,000	0	0	0	353,000	0	0
Utility Vehicles (5)	TBC	0	0	227,280	0	0	0	227,280	0	0
LWB Utility Truck	TBC	0	0	110,000	0	0	0	110,000	0	0
Total		264,239	0	947,000	22,246	44,831	241,993	1,166,408	4,107	18,823
Current borrowings		30,305					30,305			
Non-current borrowings		211,689					211,689			
		241,994					241,994			

Loan Repayments are 6 monthly and are financed by general purpose revenue.

New borrowings 2021-22

The Shire has approved borrowing in the 2021/22 Budget of \$947,000 which are yet to be financed

Unspent borrowings

The Shire had no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

**FINANCING ACTIVITIES
NOTE 13
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases	Lease No.	1 July 2021	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Various Plant & Equipment		765,299	0		813	298,028	764,486	453,238	0	16,962
Total		765,299	0	0	813	298,028	764,486	453,238	0	16,962
Current lease liabilities		348,948					348,135			
Non-current lease liabilities		416,351					416,351			
		765,299					764,486			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

FINANCING ACTIVITIES
NOTE 14
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account No.	Job No.	Description	Council Resolution	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							\$	\$	\$
		Budget adoption		Budgeted Closing surplus/(deficit)					6,215,963
0584	LRC023	Admin Building Roof Replacement	FC111/1/22	Capital Expenditure	0	(300,000)	0	(300,000)	5,915,963
05G5		LRCI Grant Phase 3	FC111/1/22	Capital Income	0	300,000	300,000	0	6,215,963
0809		Bushfire Brigade Water Tank		Capital Expenditure	0	(119,350)	0	(119,350)	6,096,613
0808		Bushfire Brigade Water Tank Grant		Capital Income	0	119,350	119,350	0	6,215,963
3125		L.R.C.I GRANT	FC11/1/22	Operating Income	156,000	256,000	100,000	0	6,315,963
3064	LRC016	Public Toilets Baxter Park	FC111/1/22	Capital Expenditure	(100,000)	0	100,000	0	6,415,963
3064	LRC022	Baxter Park Ablution Block Refurbishment	FC111/1/22	Capital Expenditure	0	(100,000)	0	(100,000)	6,315,963
3092		Live Show Expenses		Operating Expenditure	(65,000)	(75,000)	0	(10,000)	6,305,963
3163		Grants (Civic Centre)		Operating Income	0	10,000	10,000	0	6,315,963
3604	LRC005	Other Infrastructure	FC15/9/21	Capital Expenditure	(49,500)	(77,500)	0	(28,000)	6,287,963
3604	LRC006	Tramway Bridge Upgrade Project	FC15/9/21	Capital Expenditure	(48,000)	(20,000)	28,000	0	6,315,963
3604	LRC019	Facine Wall Capping Beam Replacement	FC111/1/22	Capital Expenditure	0	(441,000)	0	(441,000)	5,874,963
3604	LRC020	Facine Wall Cathodic Protection	FC111/1/22	Capital Expenditure	0	(413,000)	0	(413,000)	5,461,963
3764	LRC015	Baston Oval Ablutions Upgrade	FC15/9/21	Capital Expenditure	(20,000)	(120,000)	0	(100,000)	5,361,963
3764	LRC021	Foreshore Playground Upgrades	FC111/1/22	Capital Expenditure	0	(434,082)	0	(434,082)	4,927,881
3626	IRC001	Lrci Grants Phase 3	FC111/1/22	Capital Income	0	1,288,082	1,288,082	0	6,215,963

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 28 FEBRUARY 2022

FINANCING ACTIVITIES
NOTE 14
BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account No.	Job No.	Description	Council Resolution	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							\$	\$	\$
3740	R2R209	Harbour Road - Roads To Recovery	FC18/11/21	Capital Expenditure	(807,225)	(777,225)	30,000	0	6,245,963
3740	R2R242	Carnarvon-Mullewa Road - Roads To Recovery	FC18/11/21	Capital Expenditure	0	(49,761)	0	(49,761)	6,196,202
3747	RRG066	Blowholes Road	FC9/9/21	Capital Expenditure	(375,000)	(503,199)	0	(128,199)	6,068,003
3747	RRG121	Quobba Gnaraloo	FC20/11/21	Capital Expenditure	(950,000)	(500,000)	450,000	0	6,518,003
3747	RRG209	Harbour Road	FC20/11/21	Capital Expenditure	(1,192,775)	(1,514,576)	0	(321,801)	6,196,202
3760	C702	Grid Construction & Approches	FC18/11/21	Capital Expenditure	(266,017)	(246,256)	19,761	0	6,215,963

MONTHLY FINANCIAL REPORT FOR THE PERIOD ENDED 28 FEBRUARY 2022

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996*, Regulation 34. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government.

Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All processed transactions up to 28 February 2022

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 28 FEBRUARY 2022**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES

ACTIVITIES

GOVERNANCE

To provide a decision making process for the efficient allocation of scarce resources.

Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.

GENERAL PURPOSE FUNDING

To collect revenue to allow for the provision of services.

Rates, general purpose government grants and interest revenue.

LAW, ORDER, PUBLIC SAFETY

To provide services to help ensure a safer and environmentally conscious community.

Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.

HEALTH

To provide an operational framework for environmental and community health.

Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ROEROC health scheme and provision of various medical facilities.

EDUCATION AND WELFARE

To provide services to disadvantaged persons, the elderly, children and youth.

Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities.

HOUSING

To provide housing to staff.

Provision and maintenance of staff, community and joint venture housing.

COMMUNITY AMENITIES

To provide services required by the community.

Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus.

RECREATION AND CULTURE

To establish and effectively manage infrastructure and resources which help the social well being of the community.

Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.

TRANSPORT

To provide safe, effective and efficient transport services to the community.

Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.

ECONOMIC SERVICES

To help promote the Shire and its economic wellbeing.

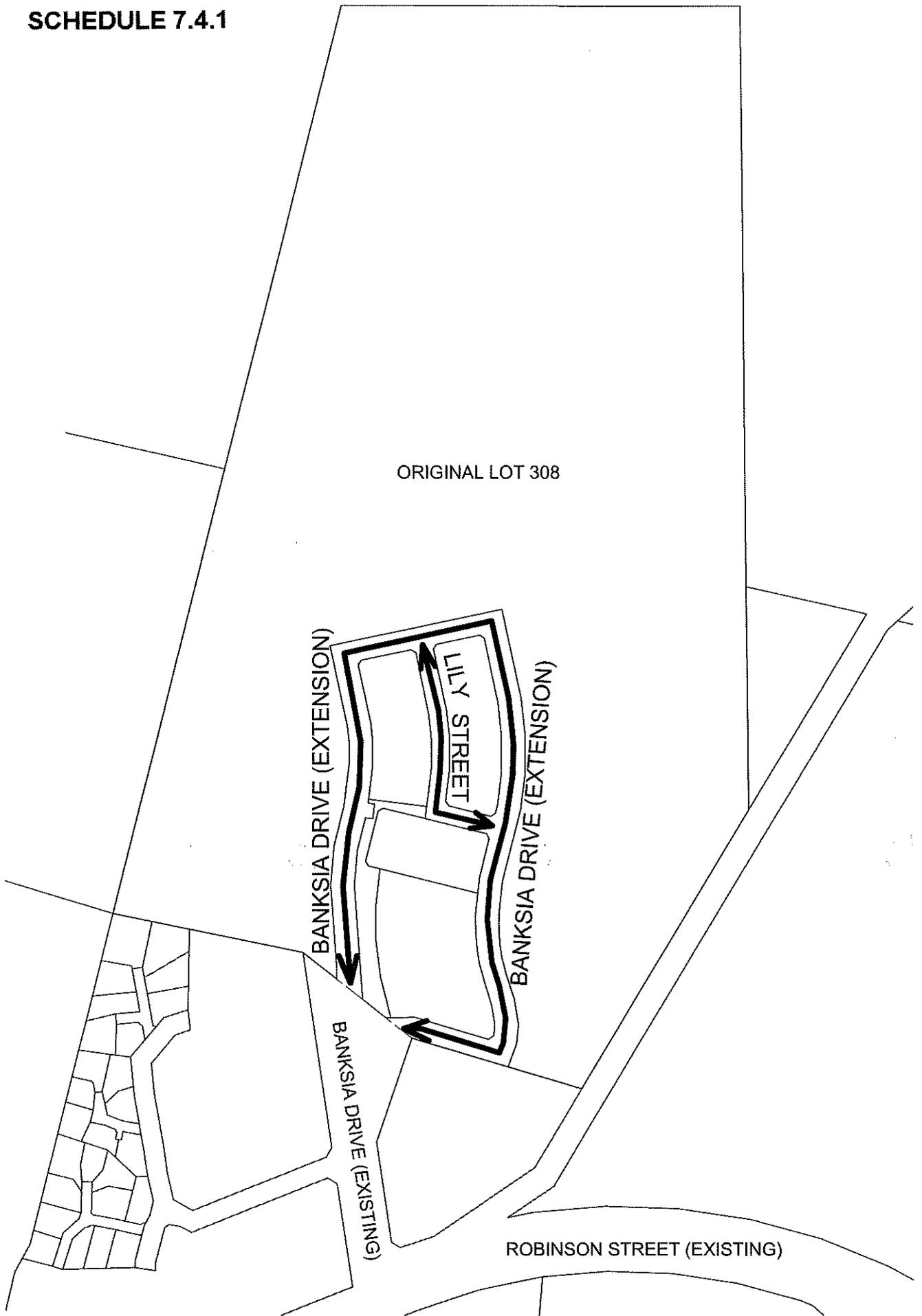
Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.

OTHER PROPERTY AND SERVICES

To monitor and control Council's overhead operating accounts.

Private works operation, plant repair and operation costs, administration and engineering operation costs.

SCHEDULE 7.4.1



PROPOSED ROAD NAMES CORAL BAY:

BANKSIA DRIVE (EXTENSION)

LILY STREET (NEW)