



SHIRE OF CARNARVON SCHEDULES

ORDINARY COUNCIL MEETING TUESDAY 23 NOVEMBER 2021

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Shire of Carnarvon Audit and Risk Committee Terms of Reference

Objectives of the Audit Committee:

The primary objective of the Audit and Risk Committee (the Committee) is to accept responsibility for the annual external audit and liaise with the Shire's auditor and CEO so that Council can be satisfied with the performance of the Shire of Carnarvon (the Shire) in managing its financial affairs and risk matters.

Reports from the Committee will assist Council in discharging its legislative responsibilities of controlling the Shire's affairs, determining the Shire's policies, overseeing the allocation of its finances and resources and mitigating risk where possible. The Committee will ensure openness in the Shire's financial reporting and will liaise with the CEO to ensure the efficient and effective management of the City's financial and accounting systems, risk management systems and compliance with legislation.

The Audit Committee is to:

- Facilitate the enhancement of the credibility and objectivity of internal and external financial reporting; effective management of financial and other risks and the protection of Council assets;
- Oversee compliance with laws and regulations as well as use of best practice guidelines relative to audit, risk management, internal controls and legislative compliance;
- oversee the internal control functions in conjunction with the CEO;
- oversee the coordination of the internal audit (if required) and external audit and
- provide an effective means of communication between the external auditor, internal auditor, the CEO and Council.

Powers of the Audit Committee

The Committee is a formally appointed committee of Council and is responsible to that body. The committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility, but does have delegated authority to meet with the external Auditor. The Committee does not have any management functions and cannot involve itself in management processes or procedures.

Membership

The Committee will consist of a minimum of five (5) members. Membership will be reviewed biennially immediately following Local Government elections unless, by a decision of Council, an interim appointment is required. All members shall have full voting rights.

An external person (if any) will have senior business or financial management/reporting knowledge and experience and be conversant with the financial and other reporting requirements. The evaluation and

selection of potential members will be reviewed and endorsed by the CEO and the Committee presiding member. This will take into consideration the candidate's work experience and their likely ability to apply appropriate analytical, strategic financial and management skills, and a recommendation put to Council. The nature of independence with regard to an external independent person is a person with no operating responsibilities with the Shire. Associations refer to commitment and paid services to the Shire, directly or indirectly, for example sporting clubs, regional committees and participation on other Council committees. The exclusion does not include ratepayers. The objective is to have the Committee approach its tasks objectively, maintain its independence also be seen to be independent.

Appointments of external persons shall be for maximum of two years endorsed by the Council following public advertisement and the allocation of sufficient funds for meeting expenses. Members will be eligible for reappointment. The terms of the appointment should be arranged to align with the beginning of the Council year to ensure an orderly rotation and continuity of membership despite changes to the Council's elected representatives.

The CEO, Executive Manager for Governance and Communities and Manager of Finance or their nominee is to attend all meetings to provide advice and guidance to the Committee. Other officers will attend where necessary. The CEO and officers are not members of the Committee.

Meetings

The Audit and Risk Committee shall meet at least four times a year in accordance with a schedule adopted and published by the Council. The schedule will be developed to coincide with Council reporting deadlines.

Reporting

Reports and recommendations of each Committee meeting shall be presented to the next ordinary meeting of the Council.

Duties and Responsibilities

The duties and responsibilities of the Audit Committee will be to:

- a) Provide guidance and assistance to Council as to the carrying out the functions of the local government in relation to audits;
- b) Meet with the auditor at least once in each year and provide a report to Council on the matters discussed and outcome of those discussions;
- c) Liaise with the CEO to ensure that the local government does everything in its power to
 - assist the auditor to conduct the audit and carry out his or her other duties under the Local Government Act 1995; and
 - ensure that audits are conducted successfully and expeditiously;
- d) Examine the reports of the auditor after receiving a report from the CEO on the matters to:
 - determine if any matters raised require action to be taken by the local government; and
 - ensure that appropriate action is taken in respect of those matters;
- e) Review the report prepared by the CEO on any actions taken in respect of any matters raised in the report of the auditor and presenting the report to the Council for adoption prior to the end of the

next financial year or 6 months after the last report prepared by the auditors is received, whichever is the latest time.

- f) Review the appropriateness of any special internal audit assignments undertaken at the request of Council or CEO;
- g) Review the level of resources allocated to internal audit and the scope of its authority;
- h) Review reports of internal audits, oversee the implementation of recommendations made by the audit and review the extent to which Council and management reacts to matters raised;
- i) Review the local government's draft annual financial report, focusing on:
 - accounting policies and practices;
 - changes to accounting policies and practices;
 - the process used in making significant accounting estimates;
 - significant adjustments to the financial report (if any) arising from the audit process;
 - compliance with accounting standards and other reporting requirements; and
 - significant variances from prior years;
- j) Consider and recommend adoption of the annual financial report to Council. Review any significant changes that may arise subsequent to any such recommendation but before the annual financial report is signed;
- k) Review the annual Compliance Audit Return and report to Council the results of that review, and
- l) Consider the CEO's biennial reviews of the appropriateness and effectiveness of the Shire's systems and procedures in regard to risk management, internal control and legislative compliance, required to be provided to the committee, and report to the Council.
- m) Review the Shires Risk Management framework, policies and processes and their fitness for purpose including:
 - IT provisions
 - Business continuity
 - Internal controls



Shire of Carnarvon Awards Committee

Draft Terms of Reference

Membership

The Committee will consist of four (4) Elected Members plus one (1) proxy.

Membership will be reviewed biannually immediately following Local Government elections unless, by a decision of Council, an interim appointment is required. All members shall have full voting rights.

Meeting Chair

The meeting shall be nominated by the Committee.

Objectives

The objectives of the Awards Committee is to consider the nomination of persons and organisations for awards and honours.

Meetings

The Committee will meet within two weeks following the closing of award nominations.

Quorum

A quorum is a simple majority obtained by the attendance of a majority of the membership of the Committee, ie. 3 members.

Committee Decision Making

Committee decisions are to be made by consensus in the first instance. If a consensus decision cannot be reached the Chair may request a vote by members in attendance. The Chair will cast the deciding vote if required. The details of any decision made will be recorded including any dissenting views.

Administration and reporting of minutes and recommendations to council

All secretariat tasks for the Committee will be undertaken by Council officers appointed by the relevant department manager. All minutes of the Committee meetings will be presented to Council at the earliest available Council meeting. Council officers will prepare a report to accompany the minutes of each meeting. Agendas and minutes of previous meetings shall be forwarded to members at least five working days before the meeting.

Limitations of Authority

In accordance with S.5.8 of the *Local Government Act 1995* the Awards Committee has delegated authority to make decisions regarding the recipients of the following awards:

- WA Citizenship of the Year Awards
- Nominations of persons and organisations for awards and honours
- Prestigious or other significant awards (ie. Order of Australia)
- Honorary Freeman of the Shire of Carnarvon

Publicity

Committee members must not make statements to the media or on social media about Council business or items discussed by the Committee. Instead, all media enquiries should be referred to Shire of Carnarvon Council President for a response (as per Council's Code of Conduct).

Conflict of Interest

The Chair of the Committee will provide the opportunity for members to identify any actual, perceived or potential conflicts of interest at the beginning of each meeting. The Chair will determine the action taken by the member to manage the conflict of interest.

Confidentiality and Information Management

Papers prepared for meetings and outcomes from meetings are not to be made public unless agreed by Committee. Any information made available to members that is identified as commercial-in-confidence, private and confidential, or generally of a confidential nature, must not be provided or allowed to be provided to third parties.

Timeframe

The Committee will operate until it determines it has met its objectives.

Review

The Terms of Reference will be reviewed biannually or as required.



SHIRE OF CARNARVON BEHAVIOUR COMPLAINTS COMMITTEE TERMS OF REFERENCE

These Terms of Reference apply to the Shire of Carnarvon Behaviour Complaints Committee, which is a formal Committee established under section 5.8 of the Local Government Act 1995.

1.0 COMMITTEE FUNCTION

The Behaviour Complaints Committee is a Committee of Council established in accordance with s.5.8 of the Local Government Act 1995 (the Act) for the purpose of dealing with Behaviour Complaints made under Division 3 of Shire of Carnarvon's Code of Conduct for Council Members, Committee Members and Candidates (Code of Conduct).

The extent of authority provided to the Behaviour Complaints Committee is specified in the relevant Delegated Authority, and includes:

- Dismissing a behaviour complaint in accordance with clause 13 of the Code of Conduct and providing reasons for any such dismissal.
- Making a Finding as to whether an alleged complaint has or has not occurred.
- Determining reasons for such a Finding.
- Where a Finding is made that a breach has occurred, determining:
 - To take no further action; or
 - Prepare and implement a plan to address the behaviour of the person to whom the complaint relates.

The extent of authority of the Behaviour Complaints Committee is limited by Condition of the Delegated Authority.

2.0 MEMBERSHIP

The Complaints Committee is a Committee of Council Members only in accordance with s.5.9(2)(a) of the Act. Membership of the Behaviour Complaints Committee will comprise of four Council Members, appointed by Council in accordance with s.5.10 of the Act. In addition, two Council Members will be appointed as Deputy Committee Members in accordance with s.5.11A of the Act.

The Delegated Authority Condition prescribes that if an appointed Committee Member is identified in the Complaint as either the Complainant or the Respondent, they are to recuse themselves from the Committee's Function by providing an apology. They are to be replaced for the duration of the handling of the subject Complaint by a Deputy Committee Member, selected by the Presiding Member of the Committee.

There is no external membership associated with this Group.

3.0 QUORUM

Relevant Behaviour Complaints Officer plus 3 members

4.0 TERM OF MEMBERSHIP

Membership will be for a period of two years to coincide with Local Government Elections.

5.0 PRESIDING MEMBER/ CHAIRPERSON

The members shall elect a meeting Chairperson from the Group membership as required.

6.0 MEETING SCHEDULE

Meetings are to be scheduled as required by the CEO or Behaviour Complaints Officer in consultation with the Committee Presiding Member

7.0 DELEGATED AUTHORITY

The Behaviour Complaints Committee will act under Delegated Authority in accordance with s.5.16 of the Act. The delegation is recorded in the Shire of Carnarvon Delegations Register.

It is a Condition of Delegated Authority that the Behaviour Complaints Committee will be unable to exercise delegated authority if the Complainant or Respondent attend as a Complaints Committee Member.

8.0 COMMITTEE GOVERNANCE

Complaints Behaviour Committee meetings are required to:

- be called and convened by the CEO, as required, in consultation with the Committee's Presiding Member;
- make the Committee Notice Papers and Agenda publicly available [s.5.94(p), s.5.96A(f)], with the exception of agenda content that relates to that part of the meeting which will be closed to members of the public under s.5.23(2) [Admin.r.14]; and
- make Committee minutes publicly available [s.5.94(n), s.5.96A(h)], with the exception of Minutes content that relates to that part of the meeting which was closed to the public or was determined as confidential under s.5.23(2).

9.0 ADMINISTRATION

Shire officers will:

- Be responsible for coordinating meetings;
- Circulate an agenda before each meeting to Committee Members;
- Take Minutes of the meeting and register them in the City's Document Management System.

November 2021



BLOWHOLES WORKING COMMITTEE TERMS OF REFERENCE

Membership

The Committee will consist of five (5) members and two (2) advisors.

Members will be:

- 2 Council Members
 - 2 Blowholes Preservation Association (BPA) Members
 - 1 Independent Member
- The Advisors will consist of:
- Shire of Carnarvon CEO
 - Executive Manager Community Services

Membership will be reviewed biannually immediately following Local Government elections unless, by a decision of Council, an interim appointment is required. All members shall have full voting rights.

Meeting Chair

The meeting shall be Chaired by (the Independent Member?) or such other person as nominated by the Committee.

Objectives

The objectives of the Blowholes Working Committee are to:

- Collaborate and work together to reach an amicable solution for all parties.
- Support, refine and finalise project design and scope.
- Champion the project to community, stakeholders and government.

Background

Shire officers have had several meetings with representatives of the Blowholes Preservation Association (BPA) over the last couple of years, with recent community meetings on the future of the Blowholes area. There have been some overall discussions about the pathway required to progress the development of the Blowholes in a way consistent with the Blowholes Reserves Management Plan 2014 – 2036.

Previous Council resolved to direct the CEO to immediately implement the Demolition Orders on the following shacks being no's: 6, 7, 8, 10, 12, 16, 21, 23, 24, 26, 28, 30, 41 and 43 due to their unsafe condition. This decision was overturned by the Shire of Carnarvon Council at the November 2019 Council Meeting where they resolved to establish a committee to correctly address the future of the Blowholes.

Blowholes Working Committee

The Committee will meet monthly, or more frequently as determined by the committee, with no less than 8 meeting per annum.

Resources and Budget

The Shire of Carnarvon will Chair and provide secretariat support to the Committee. Any costs incurred for travel in support of the Committee will be at the attendee's expense.

Quorum

A quorum is a simple majority obtained by the attendance of a majority of the membership of the Committee, ie. 3 members.

Committee Decision Making

Committee decisions are to be made by consensus in the first instance. If a consensus decision cannot be reached the Chair may request a vote by members in attendance. The Chair will cast the deciding vote if required. The details of any decision made will be recorded including any dissenting views.

Administration and reporting of minutes and recommendations to council

All secretariat tasks for the Committee will be undertaken by Council officers appointed by the relevant department manager. All minutes of the Committee meetings will be presented to Council at the earliest available Council meeting. Council officers will prepare a report to accompany the minutes of each meeting. Agendas and minutes of previous meetings shall be forwarded to members at least five working days before the meeting.

Limitations of Authority

The Blowholes Working Committee has no authority to:

- Expend money on behalf of Council
- Commit Council to any arrangement
- Consider any matter outside its area of reference
- Direct Council officers in the performance of their duties.

Publicity

Committee members must not make statements to the media or on social media about Council business or items discussed by the Committee. Instead, all media enquiries should be referred to Shire of Carnarvon Council President for a response (as per Council's Code of Conduct). The Shire of Carnarvon, by resolution of Council, may terminate a member's term for making any statement to the media or on social media.

Conflict of Interest

The Chair of the Committee will provide the opportunity for members to identify any actual, perceived or potential conflicts of interest at the beginning of each meeting. The Chair will determine the action taken by the member to manage the conflict of interest.

Confidentiality and Information Management

Papers prepared for meetings and outcomes from meetings are not to be made public unless agreed by Committee. Any information made available to members that is identified as commercial-in-confidence, private and confidential, or generally of a confidential nature, must not be provided or allowed to be provided to third parties.

Timeframe

The Committee will operate until it determines it has met its objectives.

Review

The Terms of Reference will be reviewed biannually or as required.

November 2021



SHIRE OF CARNARVON COMMUNITY GROWTH FUND COMMITTEE

DRAFT TERMS OF REFERENCE

Membership

The Committee will consist of four (4) Elected Members plus one (1) proxy.

Membership will be reviewed biannually immediately following Local Government elections unless, by a decision of Council, an interim appointment is required. All members shall have full voting rights.

Meeting Chair

The meeting shall be nominated by the Committee.

Objectives

The objectives of the Community Growth Fund Committee are to:

- Collaborate and work together to ensure that all applications for funding are considered in accordance with the principles of the Community Growth Fund Policy
- To ensure that the terms and conditions of the Community Growth Fund Policy are adhered to in applications.
- To ensure unbiased assessment of the merits of each application.
- To ensure Shire funds for this program are well managed.
- To champion the program to the community and stakeholders.

Meetings

The Committee will meet three times per annum within six weeks of funding round closing.

Quorum

A quorum is a simple majority obtained by the attendance of a majority of the membership of the Committee, ie. 3 members.

Committee Decision Making

Committee decisions are to be made by consensus in the first instance. If a consensus decision cannot be reached the Chair may request a vote by members in attendance. The Chair will cast the deciding vote if required. The details of any decision made will be recorded including any dissenting views.

Administration and reporting of minutes and recommendations to council

All secretariat tasks for the Committee will be undertaken by Council officers appointed by the relevant department manager. All minutes of the Committee meetings will be presented to Council at the earliest available Council meeting. Council officers will prepare a report to accompany the minutes of each meeting. Agendas and minutes of previous meetings shall be forwarded to members at least five working days before the meeting.

Limitations of Authority

In accordance with S.5.8 of the *Local Government Act 1995* the Community Growth Fund Committee has delegated authority to allocate funds to applicants for Community Growth Fund subject to:

- The application being entirely consistent with the Community Growth Fund Policy;
- There being sufficient funds allocated in the budget.

Publicity

Committee members must not make statements to the media or on social media about Council business or items discussed by the Committee. Instead, all media enquiries should be referred to Shire of Carnarvon Council President for a response (as per Council's Code of Conduct).

Conflict of Interest

The Chair of the Committee will provide the opportunity for members to identify any actual, perceived or potential conflicts of interest at the beginning of each meeting. The Chair will determine the action taken by the member to manage the conflict of interest.

Confidentiality and Information Management

Papers prepared for meetings and outcomes from meetings are not to be made public unless agreed by Committee. Any information made available to members that is identified as commercial-in-confidence, private and confidential, or generally of a confidential nature, must not be provided or allowed to be provided to third parties.

Timeframe

The Committee will operate until it determines it has met its objectives.

Review

The Terms of Reference will be reviewed biannually or as required.

November 2021



LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

TERMS OF REFERENCE

(DRAFT – subject to further review by the LEMC)

MEMBERSHIP

In accord with section 38 (3) (a) of the Emergency Management Act 2005, the following members are included:

POSITION	ORGANISATION
<i>Voting Members</i>	
Shire President / Chairperson	Shire of Carnarvon
Councillor	Shire of Carnarvon
Officer in Charge	Carnarvon Police Service
Chief Bush Fire Control Officer	Bushfire Advisory Committee
Director of Nursing	Carnarvon District Hospital
Centre Manager	Carnarvon Silver Chain
Unit Manager	Carnarvon State Emergency Service
Officer in Charge	Carnarvon St John Ambulance
Commander	Carnarvon Volunteer Marine Sea Rescue
Captain	Carnarvon Fire & Rescue Service
District Operations Officer	Dept. of Biodiversity, Conservation & Attractions
.....	(Parks and Wildlife Service)
District Officer	Dept. of Communities
.....	(Child Protection and Family Support)
<i>Non-Voting Members</i>	
Community Emergency Services Manager	Shire of Carnarvon / DFES

With the exception of the Shire President (as this is covered by the Local Government Act 1995), each position holder is entitled to nominate a Deputy Delegate from their organisation for any individual meeting.

Representation is valid for two years until the next Ordinary Local Government Election Day or until the person resigns or the Committee is disbanded, whichever happens first. Nothing prevents a previous member re-nominating.

CHAIRPERSON

The Chairperson of the Committee is appointed by the Local Government pursuant to Section 38(3) (a) of the Emergency Management Act 2005. Where Council has failed to nominate a chairperson, the default Chair will be the current serving Shire President of the Council.

OBJECTIVES

- To implement the objectives of the Western Australian Emergency Management Arrangements Public Statement number 7 as follows:
- To advise and assist the local government in ensuring that local emergency management arrangements are established for its district;
- To liaise with public authorities and other persons in the development, review and testing of local emergency management arrangements;
- The local emergency management arrangements are to set out the following:
 - a. the local government's policies for emergency management;
 - b. the roles and responsibilities of public authorities and other persons involved in emergency management in the local government district;
 - c. provisions about the coordination of emergency operations and activities relating to emergency management performed by the persons mentioned in paragraph (b);
 - d. a description of emergencies that are likely to occur in the local government district;
 - e. strategies and priorities for emergency management in the local government district;
 - f. other matters about emergency management in the local government district prescribed by the regulations; and
 - g. other matters about emergency management in the local government district the local government considers appropriate.
 - h. Local emergency management arrangements are to be consistent with the State emergency management policies and State emergency management plans.
 - i. Local emergency management arrangements are to include a recovery plan and the nomination of a local recovery coordinator.
- To carry out other emergency management activities as directed by the State Emergency Management Committee (SEMC) or prescribed by the Emergency Management Act or Regulations.

MEETINGS

Annual General Meeting:

Nil.

Committee Meetings:

Meetings shall be held at least four times per year or more often as determined by the Committee and shall follow the minimum procedures as set out in State Emergency Management Policy 2.5 (Flowcharts Appendix 1 and 2 attached).

Quorum:

The quorum for any meeting of the Local Emergency Management Committee is at least 50% of the number of member positions prescribed on the Committee, whether vacant or not.

Voting:

Shall be in accordance with the Local Government Act, Section 5.21 with all members of the Committee entitled and required to vote (subject to financial and proximity interest provisions of the LGA).

Minutes:

Shall be in accordance with the Local Government Act, Section 5.22.

Public

Meetings are not open to the public pursuant to Section 5.23 of the Act as the has no delegated authority.

Members Conduct

Members of the Committee are bound by the:

- provisions of Section 5.65 of the Local Government Act 1995;
- Shire of Carnarvon Meeting Procedures Local Law 2021;
- Shire of Carnarvon Code of Conduct (amended from time to time);
- Local Government (Rules of Conduct) Regulations with respect to their conduct and duty of disclosure of financial, proximity or impartiality interests,

Secretary

The Community Emergency Services Manager will fulfil the role of non-voting secretary who will also be responsible for preparation and distribution of agendas and minutes.

Standing Ex-Officio Members

The Committee is authorised to co-opt standing ex-officio members not listed under the general membership as non-voting members.

LIMITATIONS OF AUTHORITY

The LEMC has no delegated authority.

LEGISLATION

This committee is established with the guiding principles in accordance with the Local Government Act 1995, the Emergency Management Act 2005 and the State Emergency Management Policy No.2.5.



MANAGEMENT REVIEW COMMITTEE

CEO Recruitment Terms of Reference

1. Head of Power

This Committee is established by Council pursuant to Section 5.8 of the *Local Government Act, 1995*.

2. Definitions

Act means the *Local Government Act 1995*.

Committee means the Shire of Carnarvon 'Management Review Committee' as stipulated in this Terms of Reference.

Council means the Council of the Shire of Carnarvon.

Chief Executive Officer (CEO) means the Chief Executive Officer of the Shire of Carnarvon.

Elected Member means a Councillor of the Shire of Carnarvon Council.

Facilitator means the person appointed to assist with the recruitment and performance review process as nominated by Council.

Key Performance Indicators (KPIs) means as agreed performance targets or standards applied to the CEO position by Council to deliver the key priorities for the Shire of Carnarvon in line with its Strategic Community Plan and Corporate Business Plan.

Salaries and Allowances Determination means the determination provided by the Salaries and Allowances Tribunal under Section 7A of the *Salaries and Allowances Act 1975* which requires the Tribunal at intervals of not more than 12 months, to "inquire into and determine, the amount of remuneration, or the minimum and maximum amounts of remuneration, to be paid or provided to chief executive officers of local governments".

3. Role of the Committee

The Committee is to fulfil the following functions:

- a) Review the employment applications received through advertising of the CEO position and determine a short listing of applicants to be interviewed.
- b) Review draft interview questions as prepared by the Facilitator, and establish the questions to be asked of the interviewees.

- c) Conduct initial interviews, and if determined by the Committee, second interviews with independent scoring of the candidates.
- d) Undertake negotiation with the preferred candidate to reach consensus on an agreed draft of the employment package and wording of the employment contract for consideration by Council.
- e) Provide a recommendation to Council on the preferred candidate for the position of CEO and agreed remuneration package, including employment contract, for Council's acceptance and adoption.
- f) Further review and recommend changes to Council regarding the key performance indicators for the CEO to achieve the key priorities of the Corporate Business Plan, and any other means that will be used to assess the CEO's future performance to meet the expectations of Council;
- g) In conjunction with a facilitator, undertake an assessment annually, or as requested by Council, of the CEO's performance in accordance with the provisions of the CEO's contract of employment and key performance indicators;
- h) Review the CEO's remuneration package annually and make recommendations to Council in relation to remuneration in accordance with the CEO's contract of employment, having consideration to the CEO's performance, current level of remuneration, and the Salaries and Allowances Determination.
- i) As may be requested by the CEO from time to time, assist in the recruitment and/or performance of Executive Staff members.

4. Committee Structure

The following applies to the Committee structure:

- a) The Committee shall consist of at least four (4) elected members of the local government, with one being the Shire President as the presiding member.
- b) A Facilitator is to assist the Committee in the recruitment or performance review processes but is not a voting member the Committee
- c) A quorum of the Committee is three (3) members.

5. Terms of Appointment

Appointment to the Committee is determined by Council following the Ordinary Local Government Elections, for a term to expire on the date of the subsequent Ordinary Local Government Elections in two years. If a member of the Committee resigns prior to an Ordinary Local Government Election, the Council will appoint a replacement.

6. Presiding Member

For the purpose of this Committee the Shire President has been elected the Presiding Member. In the absence of the Shire President a Deputy Presiding Member is to be nominated and endorsed to preside at that meeting in accordance with Section 5.14 of the *Local Government Act, 1995*.

The role of the Presiding Member includes:

- a) Overseeing and facilitating the conduct of meetings in accordance with the Act and the Shire's Standing Orders Local Law; ensuring all Committee members have an opportunity to participate in discussions in an open and encouraging manner; and
- b) Where a matter has been debated significantly and no new information is being discussed, to call the meeting to order and ask for the debate to be finalised and the motion to be put.

7. Meetings of the Committee

The following is applicable to the conduct of Committee meetings:

- a) The Committee is to meet at least once a year to facilitate an annual assessment of the CEO's performance, and in relation to matters arising in relation to the CEO position.
- b) A Committee meeting may also be held if called by Council, requested by the Shire President or requested by at least two (2) members of the Committee in writing to the CEO.
- c) The Committee may invite Shire employees, appointed facilitator or others to attend meetings and provide pertinent information, where necessary.
- d) The Committee shall meet with the CEO on such dates and at such times as the Presiding Member determines, to receive and discuss an update on the progress of key performance indicators or other matters.
- e) Minutes of Committee meetings will be kept in accordance with section 5.22 of the *Local Government Act, 1995* and the Shire's Standing Orders Local Law.
- f) The Committee is to close the meeting to members of the public if the meeting deals with any of the matters listed in section 5.23(2) of the *Local Government Act, 1995*.

8. Powers of the Committee

The following powers, and limitations thereto, apply to the Management Review Committee;

- a) The Committee is a formally appointed committee of Council.
- b) The Committee does not have executive powers or authority to implement actions in areas over which the CEO has legislative responsibility.
- c) The Committee does not have any delegated authority, other than performing the role and responsibilities, as outlined in this Terms of Reference.
- d) The Committee recommendations must be adopted by Council before identified actions are implemented.

9. Voting

The following voting protocol applies:

- a) Each member of the Committee at a meeting is to only have one vote.
- b) The Chairperson does not in the event of an equality of votes have a casting vote.
- c) In the event of a tied vote the matter will be referred to the Council for deliberation.

10. Process

All recruitment and review processes must be conducted in line with procedural fairness principles under the *Fair Work Act, 2009* and *Equal Opportunity Act, 1984*, and must accord to applicable selection criteria for recruitment or key performance indicators for reviews. Any perceived or understood inequity or bias in process shall be reported to Council.

November 2021



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15th November 2021

Shire of Carnarvon
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Carnarvon WA 6701
9941 0000

To Shire of Carnarvon Council

The Gascoyne Memorial Foundation Inc is seeking the assistance of the Shire of Carnarvon in a submission to secure a State Government Grant under the Social Housing Economic Recovery Package (SHERP).

The Gascoyne Memorial Foundation's aim is to develop vacant land it currently owns at 7-11 George Street, Carnarvon and to increase the current capacity with a further 12 to 15 one-bedroom and two-bedroom dwellings.

As part of the SHERP grants submission criteria, the applicant must either be a registered housing provider or be supported via their local council.

The Gascoyne Memorial Foundation's status regarding being a registered housing provider is pending and is currently in the initial application phase. The entire process is expected to take three to four months to attain registration.

With the support from the Shire of Carnarvon in the way of an interim partnership in this SHERP grant application process, the Gascoyne Memorial Foundation will be able to meet the specific application criteria via a submission made by the local shire on the behalf of Gascoyne Memorial Foundation. This also ensures the deadline for the grant application submission, being 4pm 30th November 2021 can be achieved.

As the SHERP grants are not expected be approved before February 2022, the Gascoyne Memorial Foundation should be well on the way to receiving its registration with the housing authority.

The intent being, once the Gascoyne Memorial Foundation Inc receives the housing provider registration, it will then relieve the Shire of Carnarvon of any responsibilities or liabilities related to the Grant proposal.

The Gascoyne Memorial Foundation will ensure all forms of recognition is given to the Local Shire should this proposal be successful.

With regards to the prospects of the Shire of Carnarvon's risk and liability in this process, The Gascoyne Memorial Foundation has no intention of encumbering the Shire of Carnarvon with costs related to project risk or cost variation.

The Gascoyne Memorial Foundation will, if required, supply bank guarantees or bonds covering the period of the partnership only and only sufficient to cover possible cost over runs.

The Gascoyne Memorial Foundation expect by the time there is an announcement of the SHERP grants, the housing provider registration will be gained and at this point, apply to transfer the application directly to the Gascoyne Memorial Foundation Inc.

If unsuccessful in receiving the housing registration, the Gascoyne Memorial Foundation will cancel the grant application with the relative department.

We are submitting this request with documentation of our financial status proving our financial strength and to show we are capable of and prepared to meet any additional costs in the event of early cost overruns.

The Gascoyne Memorial Foundation Inc can see this proposal benefitting both parties, with benefits to the local shire being:

- No cost, no risk solution to the Shire of Carnarvon by improving current housing constraints in the region.
- It provides the Shire of Carnarvon the opportunity to gain favour with its constituents by having its name associated with this housing development,
- And allows the Shire of Carnarvon to be recognised as a committed supporter of the state Government's COVID 19 stimulus package 2020, via this Social Housing Economic Recovery Package.

The Gascoyne Memorial Foundation hopes this proposal is of interest to the Shire of Carnarvon and as always, we will continue to be open to discussion regarding this matter should you wish to proceed.

Kind Regards

Sandy McGinn

Chairman

Gascoyne Memorial Foundation Inc.

gmf@westnet.com.au

(08) 9941 1081

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

**Financial Statements
For the year ended 30 June 2020**

GOODALL & CO

1/235 Rockingham Road
SPEARWOOD WA 6163

Phone: 94342722 Fax: 94341694

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305

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Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Independent Audit Report to the Members

Report on the Audit of the Financial Report

Opinion

We have audited the financial report of Gascoyne Memorial Foundation Inc (the association), which comprises the Statement by Members of the Committee, the Income and Expenditure Statement, Balance Sheet as at 30 June 2020, a summary of significant accounting policies and the certification by members of the committee on the annual statements giving a true and fair view of the financial position and performance of the association.

In our opinion, the accompanying financial report presents fairly, in all material respects, the financial position of the association as at 30 June 2020 and [of] its financial performance for the year then ended in accordance with the accounting policies described in Note 1 to the financial statements and the requirements of the Associations Incorporation Act 1991.

Basis for Opinion

We conducted our audit in accordance with Australian Auditing Standards. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Report section of our report. We are independent of the association in accordance with the ethical requirements of the Accounting Professional and Ethical Standards Board's APES 110 Code of Ethics for Professional Accountants (the Code) that are relevant to our audit of the financial report in Australia. We have also fulfilled our ethical responsibilities in accordance with the Code.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Emphasis of Matter – Basis of Accounting

We draw attention to Note 1 to the financial report, which describes the basis of accounting. The financial report has been prepared to assist the association to meet the requirements of Associations Incorporation Act 1991. As a result, the financial report may not be suitable for another purpose. Our opinion is not modified in respect of this matter.

Responsibilities of the Committee for the Financial Report

The committee is responsible for the preparation and fair presentation of the financial report in accordance with the financial reporting requirements of the Associations Incorporation Act 1991 and for such internal control as the committee determines is necessary to enable the preparation and fair presentation of a financial report that is free from material misstatement, whether due to fraud or error.

In preparing the financial report, the committee is responsible for assessing the association's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the committee either intends to liquidate the association or to cease operations, or has no realistic alternative but to do so.

Auditor's Responsibilities for the Audit of the Financial Report

Gascoyne Memorial Foundation Inc**ABN 62 713 452 305****Independent Audit Report to the Members**

Our objectives are to obtain reasonable assurance about whether the financial report as a whole is free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with the Australian Auditing Standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of this financial report.

As part of an audit in accordance with Australian Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial report, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the association's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the committee.
- Conclude on the appropriateness of the committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the association's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial report or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the association to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial report, including the disclosures, and whether the financial report represents the underlying transactions and events in a manner that achieves fair presentation.

We communicate with the committee regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Signed on:



Brian Goodall, CPA

Goodall & Co

1/235 Rockingham Road, Spearwood

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Committee's Report

For the year ended 30 June 2020

Your committee members submit the financial accounts of the Gascoyne Memorial Foundation Inc for the financial year ended 30 June 2020.

Committee Members

The names of committee members at the date of this report are:

E Garrett
K Brandenburg
W J Smith
R Johnson
T Bate

Principal Activities

The principal activities of the association during the financial year were: to manage the property owned by the Foundation..

Significant Changes

No significant change in the nature of these activities occurred during the year.

Operating Result

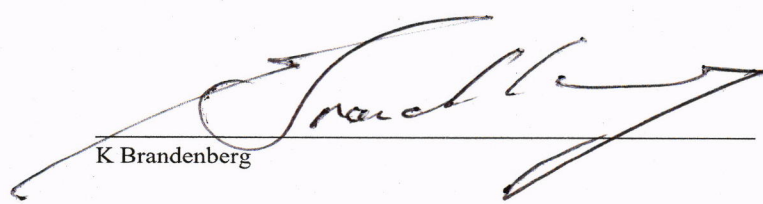
The profit from ordinary activities after providing for income tax amounted to

Year ended	Year ended
30 June 2020	30 June 2019
\$	\$
91,878	229,300

Signed in accordance with a resolution of the Members of the Committee on:



E Garrett



K Brandenburg

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Statement by Members of the Committee

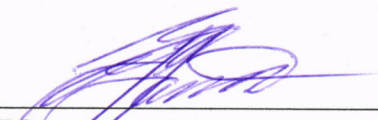
For the year ended 30 June 2020

The Committee has determined that the association is not a reporting entity and that this special purpose financial report should be prepared in accordance with the accounting policies outlined in Note 1 to the financial statements.

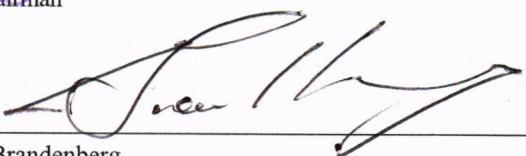
In the opinion of the Committee the Income and Expenditure Statement, Statement of Financial Position, and Notes to the Financial Statements:

- 1. Presents fairly the financial position of Gascoyne Memorial Foundation Inc as at 30 June 2020 and its performance for the year ended on that date.**
- 2. At the date of this statement, there are reasonable grounds to believe that the association will be able to pay its debts as and when they fall due.**

This statement is made in accordance with a resolution of the Committee and is signed for and on behalf of the Committee by:



E Garrett
Chairman



K Brandenburg
Board Director

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Income and Expenditure Statement
For the year ended 30 June 2020

	2020 \$	2019 \$
Income		
Recoveries received		1,996
Interest received	46,630	48,303
Donations received		10,000
Subsidies received	2,500	
ATO Cash Flow Boost	10,000	
Rent received	425,132	430,931
NRAS credits	158,649	146,122
Total income	642,910	637,352
Expenses		
Accountancy & Audit	11,220	11,200
Advertising	132	117
Bad Debts		39
Bank Fees And Charges	240	251
Computer Requisites	763	233
Depreciation	22,590	24,351
Donations	8,082	7,740
Insurance	34,801	32,503
Legal fees	261	424
Postage & Freight	173	
Property expenses	394,202	241,962
Property rent deductions	1,169	1,210
Stationery & office expenses	2,029	4,419
Subscriptions	1,181	1,084
Superannuation	6,013	6,778
Telephone	1,233	1,631
Training & Travel	1,841	1,892
Wages	65,103	72,218
Total expenses	551,033	408,052
Profit from ordinary activities before income tax	91,878	229,300
Income tax revenue relating to ordinary activities		
Net profit attributable to the association	91,878	229,300
Total changes in equity of the association	91,878	229,300

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Income and Expenditure Statement
For the year ended 30 June 2020

	2020	2019
	\$	\$
Opening retained profits	1,596,262	1,366,962
Net profit attributable to the association	91,878	229,300
Closing retained profits	<u>1,688,139</u>	<u>1,596,262</u>

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Detailed Balance Sheet as at 30 June 2020

	Note	2020 \$	2019 \$
Current Assets			
Cash Assets			
CBA Business On Line 066509 10138687		95,313	148,251
CBA Business Account 066509 10138679		1,354	7,322
BWA Gold T/D 049-026473-9		1,742,010	1,700,000
BWA Long Term T/D 049-027063-1		320,278	310,497
CBA Debit Card 066509 10174397		2,799	550
		2,161,754	2,166,621
Receivables			
Debtors			4
			4
Current Tax Assets			
ATO credits refundable		6,938	
		6,938	
Other			
Prepayments		3,295	
		3,295	
Total Current Assets		2,171,987	2,166,625

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Detailed Balance Sheet as at 30 June 2020

	Note	2020 \$	2019 \$
Non-Current Assets			
Property, Plant and Equipment			
George St - Independant Valuation		500,000	500,000
JV George St - Independant Valuation		797,000	797,000
Douglas St. - exWA Govt at cost		2,000	2,000
Douglas St - additions at cost -2009		46,859	46,859
Douglas St - additions at cost -2011		7,652	7,652
George St - ex Shire at cost		97,000	97,000
George St. - fencing - at cost - 2008		38,862	38,862
George st. - additions - at cost -2009		4,934	4,934
George st. - additions - at cost -2010		8,548	8,548
George st - additions - at cost -2011		4,500	4,500
U36-50 George St - at cost		5,000,320	5,000,320
Fittings & equipment - at cost		340,146	332,562
Less: Accumulated depreciation		(109,218)	(86,628)
		6,738,603	6,753,609
Total Non-Current Assets		6,738,603	6,753,609
Total Assets		8,910,589	8,920,234

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Detailed Balance Sheet as at 30 June 2020

	Note	2020 \$	2019 \$
Current Liabilities			
Payables			
Unsecured:			
Trade Creditors		1,426	4,774
Accruals		10,200	10,200
Bond money held		8,238	
		19,864	14,974
Current Tax Liabilities			
ATO re BAS		3,566	1,331
		3,566	1,331
Provisions			
Employee entitlements		1,788	1,436
		1,788	1,436
Total Current Liabilities		25,218	17,741
Non-Current Liabilities			
Financial Liabilities			
Unsecured:			
Loan - Housing Authority		763,000	872,000
		763,000	872,000
Total Non-Current Liabilities		763,000	872,000
Total Liabilities		788,218	889,741
Net Assets		8,122,371	8,030,494

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Detailed Balance Sheet as at 30 June 2020

	Note	2020	2019
		\$	\$
<hr/>			
Members' Funds			
Reserves			
Capital reserve - Robinson St Sale		998,232	998,232
Asset revaluation reserve		500,000	500,000
Asset revaluation reserve - JV		797,000	797,000
Housing Authority - funding assistance		839,000	839,000
Royalties for Regions - grant		3,300,000	3,300,000
Accumulated surplus (deficit)		1,688,139	1,596,262
Total Members' Funds		<u>8,122,371</u>	<u>8,030,494</u>

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Depreciation Schedule for the year ended 30 June, 2020

		Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				PROFIT			LOSS			
					Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Plant & Equipment																			
Fittings & equipment	15,429.00	15,429	0.00	0		0		0	0	P	10.00	0	0	0	0	0	0	0	
Desk set	1,666.00 20/06/14	1,666	0.00	542		0		0	542	D	20.00	108	0	434	0	0	0	0	
Power transformer	250,000.00 26/04/17	250,000	0.00	215,136		0		0	215,136	D	6.67	14,350	0	200,786	0	0	0	0	
Telstra cabling and TV antennas	12,000.00 26/04/17	12,000	0.00	7,402		0		0	7,402	D	20.00	1,480	0	5,922	0	0	0	0	
Vertical blinds - George St	16,350.00 26/04/17	16,350	0.00	10,086		0		0	10,086	D	20.00	2,017	0	8,069	0	0	0	0	
Office computer	2,050.00 23/03/17	2,050	0.00	443		0		0	443	D	50.00	222	0	221	0	0	0	0	
Fittings & equipment	15,828.00	15,828	0.00	0		0		0	0	P	10.00	0	0	0	0	0	0	0	
Sea container	3,000.00 22/06/11	3,000	0.00	593		0		0	593	P	10.00	300	0	293	0	0	0	0	
Cannon scanner	1,307.00 27/05/14	1,307	0.00	421		0		0	421	D	20.00	84	0	337	0	0	0	0	
CCTV security	14,932.18 12/07/18	14,932	0.00	11,311		0		0	11,311	P	25.00	3,733	0	7,578	0	0	0	0	
CCTV Hydro Pool Room	2,858.00 07/02/20	2,858	0.00	0	0 07/02/20		2,858	2,858	2,858	P	25.00	283	0	2,575	0	0	0	0	
14 Solar Lights - George St	4,726.00 26/06/20	4,726	0.00	0	0 26/06/20		4,726	4,726	4,726	D	20.00	13	0	4,713	0	0	0	0	
		340,146		245,934		0		7,584	253,518			22,590	0	230,928					
												Deduct Private Portion		0					
												Net Depreciation		22,590					

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc
ABN 62 713 452 305
Depreciation Schedule for the year ended 30 June, 2020

	Total	Priv	OWDV	DISPOSAL		ADDITION		DEPRECIATION				PROFIT			LOSS			
				Date	Consid	Date	Cost	Value	T	Rate	Deprec	Priv	CWDV	Upto	+	Above	Total	-
Property & Improvements - 36-50 George St																		
Building construction costs	3,400,000.00	26/04/17	3,400,000		0		0	3,400,000	P	0.00	0	0	3,400,000	0		0	0	0
Retaining walls, fencing and driveway	1,450,000.00	26/04/17	1,450,000		0		0	1,450,000	P	0.00	0	0	1,450,000	0		0	0	0
Landscaping works	122,500.00	26/04/17	122,500		0		0	122,500	P	0.00	0	0	122,500	0		0	0	0
Carpark and drainage works	27,819.66	03/10/16	27,820		0		0	27,820	P	0.00	0	0	27,820	0		0	0	0
							</											

The accompanying notes form part of these financial statements.

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Notes to the Financial Statements

For the year ended 30 June 2020

Note 1: Summary of Significant Accounting Policies

Basis of Preparation

This financial report is a special purpose financial report prepared in order to satisfy the financial reporting requirements of the Associations Incorporations Act . In the opinion of the committee the association is not a reporting entity because it is not reasonable to expect the existence of users who rely on the association's general purpose financial statements for information useful to them for making and evaluating decisions about the allocation of resources.

The financial report has been prepared in accordance with the Associations Incorporations Act , the basis of accounting specified by all Australian Accounting Standards and Interpretations, and the disclosure requirements of Accounting Standards AASB 101: Presentation of Financial Statements, AASB 107: Cash Flow Statements, AASB 108: Accounting Policies, Changes in Accounting Estimates and Errors, AASB 1031: Materiality and AASB 1054: Australian Additional Disclosures.

The association has concluded that the requirements set out in AASB 10 and AASB 128 are not applicable as the initial assessment on its interests in other entities indicated that it does not have any subsidiaries, associates or joint ventures. Hence, the financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

The association has not assessed whether these special purpose financial statements comply with all the recognition and measurement requirements in Australian Accounting Standards.

The financial report has been prepared on an accrual basis and is based on historical costs and does not take into account changing money values or, except where specifically stated, current valuations of non-current assets.

The following significant accounting policies, which are consistent with the previous period unless otherwise stated, have been adopted in the preparation of this financial report.

(a) Accounts Receivables and Other Debtors

Accounts receivable and other debtors include amounts due from members as well as amounts receivable from donors. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets.

(b) Property, Plant and Equipment (PPE)

Leasehold improvements and office equipment are carried at cost less, where applicable, any accumulated depreciation.

The depreciable amount of all PPE is depreciated over the useful lives of the assets to the association commencing from the time the asset is held ready for use.

Leasehold improvements are amortised over the shorter of either the unexpired period of the lease or the estimated useful lives of the improvements.

The depreciation rates used for each class of depreciable asset are:

Class of Fixed Asset	Depreciation Rate
----------------------	-------------------

Please enter classes of fixed asset and depreciation rates here

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Notes to the Financial Statements

For the year ended 30 June 2020

(c) Impairment of Assets

At the end of each reporting period, the entity reviews the carrying values of its tangible and intangible assets to determine whether there is any indication that those assets have been impaired. If such an indication exists, the recoverable amount of the asset, being the higher of the asset's fair value less costs to sell and value in use, is compared to the asset's carrying value. Any excess of the asset's carrying value over its recoverable amount is expensed to the income statement.

(d) Employee Benefits

Provision is made for the association's liability for employee benefits arising from services rendered by employees to the end of the reporting period. Employee benefits have been measured at the amounts expected to be paid when the liability is settled.

(e) Cash and Cash Equivalents

Cash and cash equivalents include cash on hand, deposits held at call with banks, and other short-term highly liquid investments with original maturities of three months or less.

(f) Revenue and Other Income

Revenue is measured at the fair value of the consideration received or receivable after taking into account any trade discounts and volume rebates allowed. For this purpose, deferred consideration is not discounted to present values when recognising revenue.

The association has applied AASB 15: Revenue from Contracts with Customers (AASB 15) and AASB 1058: Income of Not-for-Profit Entities (AASB 1058) using the cumulative effective method of initially applying AASB 15 and AASB 1058 as an adjustment to the opening balance of equity at 1 July 2019. Therefore, the comparative information has not been restated and continues to be presented under AASB 118: Revenue and AASB 1004: Contributions.

In the current year

Contributed Assets

The association receives assets from the government and other parties for nil or nominal consideration in order to further its objectives. These assets are recognised in accordance with the recognition requirements of other applicable accounting standards (eg. AASB 9, AASB 16, AASB 116 and AASB 138).

On initial recognition of an asset, the association recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer).

The association recognises income immediately in profit or loss as the difference between initial carrying amount of the asset and the related amount.

Operating Grants, Donations and Bequests

When the association receives operating grant revenue, donations or bequests, it assesses whether the contract is enforceable and has sufficiently specific performance obligations in accordance with AASB 15.

When both these conditions are satisfied, the association:

- identifies each performance obligation relating to the grant
 - recognises a contract liability for its obligations under the agreement
 - recognises revenue as it satisfies its performance obligations.
-

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Notes to the Financial Statements

For the year ended 30 June 2020

Where the contract is not enforceable or does not have sufficiently specific performance obligations, the association:

- recognises the asset received in accordance with the recognition requirements of other applicable accounting standards (eg. AASB 9, AASB 16, AASB 116 and AASB 138)
- recognises related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer)
- recognises income immediately in profit or loss as the difference between the initial carrying amount of the asset and the related amount.

If a contract liability is recognised as a related amount above, the association recognises income in profit or loss when or as it satisfies its obligations under the contract.

Capital Grant

When the association receives a capital grant, it recognises a liability for the excess of the initial carrying amount of the financial asset received over any related amounts (being contributions by owners, lease liability, financial instruments, provisions, revenue or contract liability arising from a contract with a customer) recognised under other Australian Accounting Standards.

The association recognises income in profit or loss when or as the association satisfies its obligations under the terms of the grant.

Interest Income

Interest revenue is recognised using the effective interest rate method.

Dividend Income

The association recognises dividends in profit or loss only when the right to receive payment of the dividend is established.

Income from Sale of Goods

The association publishes and sells books and magazines publications to the general public. Revenue is recognised when control of the products has transferred to the customer. For such transactions, this is when the products are delivered to the customers. Volume discounts could be provided with the sale of these items, depending on the volume of aggregate sales made to eligible customers over every six-month period. Revenue from these sales is based on the price stipulated in the contract, net of the estimated volume discounts. The volume discounts are estimated using historical experience and applying the expected value method. Revenue is then only recognised to the extent that there is a high probability that a significant reversal of revenue will not occur. Where there is expected volume discounts payable to the customers for sales made until the end of the reporting period, a contract liability is recognised.

A receivable will be recognised when the goods are delivered. The association's right to consideration is deemed unconditional at this time as only the passage of time is required before payment of that consideration is due. There is no significant financing component because sales (which include those with volume discounts) are made within a credit term of 30 to 45 days.

Customers have a right to return products within 60 days as stipulated in the current contract terms. At the point of sale, a refund liability is recognised based on an estimate of the products expected to be returned, with a corresponding adjustment to revenue for these products.

Consistent with the recognition of the refund liability, the association further has a right to recover the product when customers exercise their right of return so consequently the company recognises a right to returned goods asset and a corresponding adjustment is made to cost of sales.

Historical experience of product returns is used to estimate of the number of returns on a portfolio level, using the expected value method. It is considered highly probable that significant reversal in the cumulative revenue will not occur given the consistency in the rate of return presented in the historical information.

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Notes to the Financial Statements

For the year ended 30 June 2020

All revenue is stated net of the amount of goods and services tax (GST).

In the comparative period

Non-reciprocal grant revenue was recognised in profit or loss when the association obtained control of the grant and it was probable that the economic benefits gained from the grant would flow to the entity and the amount of the grant could be measured reliably.

If conditions were attached to the grant which must be satisfied before the association was eligible to receive the contribution, the recognition of the grant as revenue was deferred until those conditions were satisfied.

When grant revenue was received whereby the association incurred an obligation to deliver economic value directly back to the contributor, this was considered a reciprocal transaction and the grant revenue was recognised in the statement of financial position as a liability until the service had been delivered to the contributor; otherwise the grant was recognised as income on receipt.

The association received non-reciprocal contributions of assets from the government and other parties for no or nominal value.

These assets were recognised at fair value on the date of acquisition in the statement of financial position, with a corresponding amount of income recognised in the statement of profit or loss and other comprehensive income.

Donations and bequests were recognised as revenue when received.

Interest revenue was recognised using the effective interest method, which for floating rate financial assets is the rate inherent in the instrument.

Dividend revenue was recognised when the right to receive a dividend had been established.

Rental income from operating leases was recognised on a straight-line basis over the term of the relevant leases.

Revenue from the rendering of a service was recognised upon the delivery of the service to the customer.

(g) Goods and Services Tax (GST)

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of the amount of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with other receivables or payables in the assets and liabilities statement.

(h) Trade and Other Payables

Trade and other payables represent the liability outstanding at the end of the reporting period for goods and services received by the association remain unpaid at the end of the reporting period. The balance is recognised as a current liability with the amounts normally paid within 30 days of recognition of the liability.

Gascoyne Memorial Foundation Inc

ABN 62 713 452 305

Notes to the Financial Statements

For the year ended 30 June 2020

(i) New and Amended Accounting Policies Adopted by the Association

Initial application of AASB 16: Leases

The association has adopted AASB 16: Leases retrospectively with the cumulative effect of initially applying AASB 16 recognised at ***Please enter date***. In accordance with AASB 16, the comparatives for the ***Please enter year*** reporting period have not been restated.

The association has recognised a lease liability and right-of-use asset for all leases recognised as operating leases under AASB 117: Leases where the association is the lessee.

The lease liabilities are measured at the present value of the remaining lease payments. The association's incremental borrowing rate as at ***Please enter date*** was used to discount the lease payments.

The right of use assets for equipment was measured at its carrying amount as if AASB 16 had been applied since the commencement date, but discounted using the association's weighted average incremental borrowing rate as at ***Please enter date***.

The right of use assets for the remaining leases were measured and recognised in the statement of financial position as at ***Please enter date*** by taking into consideration the lease liability, prepaid and accrued lease payments previously recognised as at ***Please enter date*** (that are related to the lease).

The following practical expedients have been used by the association in applying AASB 16 for the first time:

- for a portfolio of leases that have reasonably similar characteristics, a single discount rate has been applied
- leases that have remaining lease term of less than 12 months as at ***Please enter date*** have been accounted for in the same way as short-term leases
- the use of hindsight to determine lease terms on contracts that have options to extend or terminate
- applying AASB 16 to leases previously identified as leases under AASB 117 and Interpretation 4: Determining whether an arrangement contains a lease without reassessing whether they are, or contain, a lease at the date of initial application and
- not applying AASB 16 to leases previously not identified as containing a lease under AASB 117 and Interpretation 4.

Initial application of AASB 15: Revenue from Contracts with Customers and AASB 1058: Income of Not-for-Profit Entities

The association has applied AASB 15: Revenue from Contracts with Customers and AASB 1058: Income of Not-for-Profit Entities using the cumulative effective method of initially applying AASB 15 and AASB 1058 as an adjustment to the opening balance of equity as at ***Please enter date***. Therefore, the comparative information has not been restated and continues to be presented under AASB 118: Revenue and AASB 1004: Contributions.

The association has elected to apply AASB 1058 retrospectively only to contracts that are not completed contracts at the date of initial application. The adjustment to opening retained surplus on ***Please enter date*** was an increase of \$***Please enter amount*** with a corresponding decrease in contract liabilities. A classification change occurred which resulted in the deferred income now being classified as contract liability in line with wording used in AASB 15.

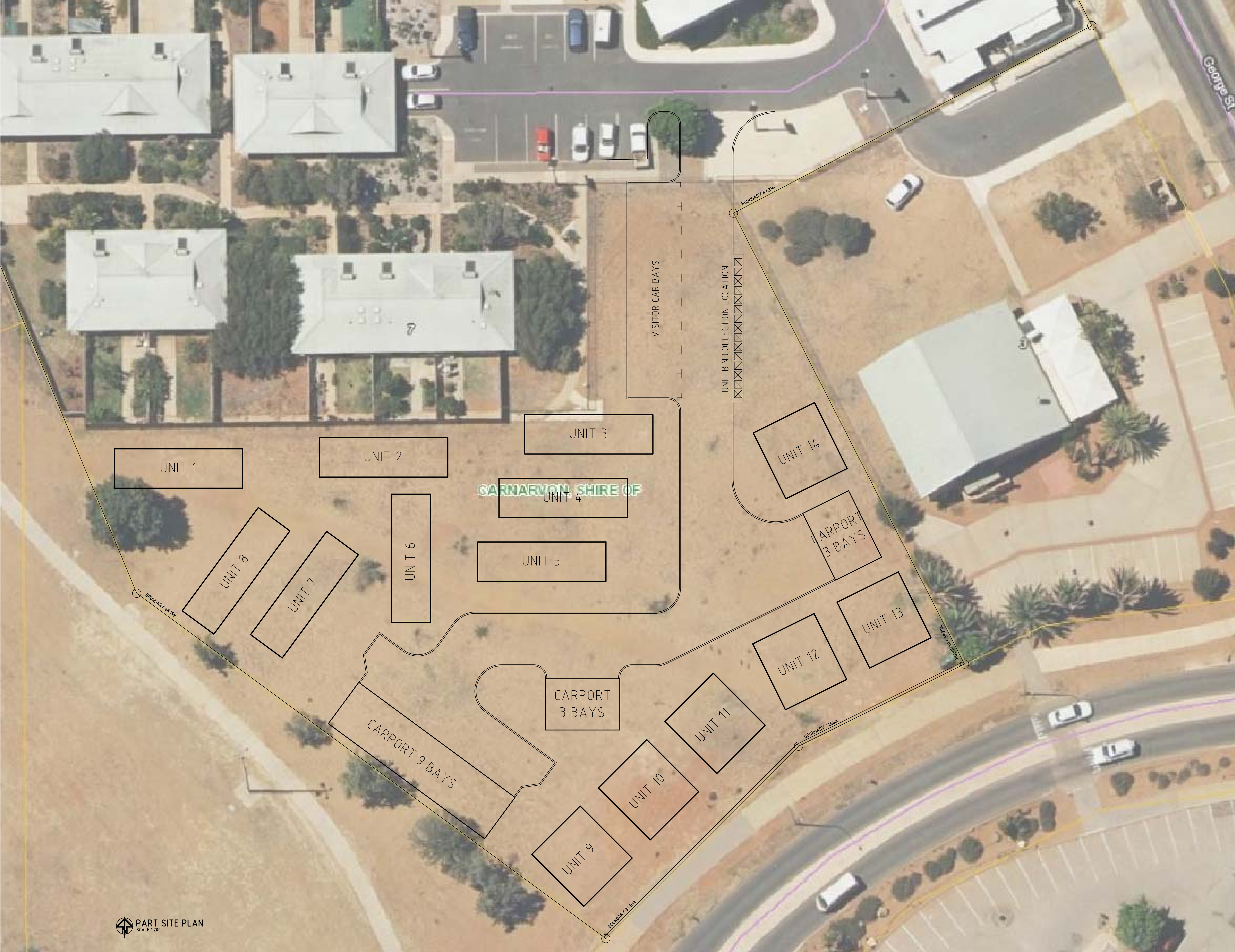
		Summary												
		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	YTD
Income														
	Actual Rental Income	38,491	36,160	42,064	37,156	-	-	-	-	-	-	-	-	153,872
	Budget Rental Income	35,238	35,238	35,238	35,238	35,238	35,238	35,238	35,238	35,238	35,238	35,238	35,238	422,856
	Actual Other income	2	32,967	35,238	1	-	-	-	-	-	-	-	-	68,208
	Budget Other Income	10	10	31,510	10	10	10	10	10	10	10	125,010	3,510	160,120
	Actual Total Income	38,493	69,127	42,065	37,157	-	-	-	-	-	-	-	-	186,843
	Budget Total Income	35,248	35,248	66,748	35,248	35,248	35,248	35,248	35,248	35,248	35,248	160,248	38,748	582,976
	Over/Under Budget	3,245	33,879	- 24,683	1,909	- 35,248	- 35,248	- 35,248	- 35,248	- 35,248	- 35,248	- 160,248	- 38,748	- 396,133
	Expense													
	Actual Douglas Street	741	- 361	585	240	-	-	-	-	-	-	-	-	1,205
	Budget Douglas Street	1,450	2,145	1,450	9,945	1,450	2,245	1,450	2,295	1,450	2,395	4,950	2,195	33,420
	Actual George Street	19,765	29,185	41,180	12,052	-	-	-	-	-	-	-	-	102,183
	Budget George Street	18,350	22,150	18,350	64,250	18,350	22,400	18,350	22,650	18,350	22,850	60,350	22,650	329,050
	Actual Administration	7,414	11,044	8,489	6,277	-	-	-	-	-	-	-	-	33,224
	Budget Administration	6,885	14,755	11,885	7,015	19,885	9,535	6,885	7,055	7,645	7,075	6,885	116,045	221,550
	Actual Total Expense	27,919	39,869	50,255	18,569	-	-	-	-	-	-	-	-	136,612
	Budget Total Expense	26,685	39,050	31,685	81,210	39,685	34,180	26,685	32,000	27,445	32,320	72,185	140,890	584,020
Over/Under Budget	1,234	819	18,570	- 62,641	- 39,685	- 34,180	- 26,685	- 32,000	- 27,445	- 32,320	- 72,185	- 140,890	- 447,408	
Profit/Loss														
	Actual	10,574	29,258	- 8,190	18,588	-	-	-	-	-	-	-	-	50,230
	Budget	8,563	- 3,802	35,063	- 45,962	- 4,437	1,068	8,563	3,248	7,803	2,928	88,063	- 102,142	- 1,044
	Over/Under Budget	2,011	33,060	- 43,253	64,550	4,437	- 1,068	- 8,563	- 3,248	- 7,803	- 2,928	- 88,063	102,142	51,274

Bank Accounts

	Last Month	This Month
CBA ONLINE SAVER \$	110,470.09	\$ 129,262.97
CBA TRANS ACCT \$	7,048.24	\$ 8,237.43
CBA DEBIT CARD \$	1,044.00	\$ 841.45
CBA LONG TERM MAINTENANCE FUND \$	350,610.82	\$ 350,610.82
CBA LARGE TERM DEPOSIT \$	1,753,054.11	\$ 1,753,054.11
TOTAL \$	2,222,227.26	\$ 2,242,006.78

Comments

\$1.75m TD invested @ 0.30% for 6 months unit 29th June 2022
\$ 350K TD invested @ 0.20% for 6 month unit 11th Dec 2021



 PART SITE PLAN
SCALE 1:200



PROPOSED ACCOMMODATION EXPANSION
LOT 1000 (7) GEORGE STREET
BROCKMAN, WA
PART SITE PLAN

DRAWN		PRINCIPAL		REDUCTION
DESIGNED	LS		LS	0 25
SCALE	1:200	DATE	NOV 2021	DRAWING No
ERWA PROJ No	21544	ERWA JOB No		SK.01

THIS IS A CAD DRAWING
DO NOT AMEND MANUALLY

21 PIAVE STREET IPO BOX 7028 BERALTON WA 6155

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Schedule 8.2.1 (a)

List of Accounts submitted to the ordinary Council Meeting to be held on 23rd November 2021 for information in respect to accounts already paid in October 2021. (Local Government Financial Management Regulations 1996)

SHIRE OF CARNARVON						
VOUCHER NUMBER	DATE PAID	PAYEE	DESCRIPTION	MUNI BANK	TRUST BANK	BANK DIRECT
EFT33888	06/10/2021	BUILDING & CONSTRUCTION INDUSTRY TRAINING	BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND LEVY FOR THE PERIOD OF AUGUST 2021		2232.00	
EFT33889	06/10/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY FOR THE PERIOD 1/08/2021 TO 31/08/2021		2153.52	
EFT33890	06/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	COMMISSION ON BUILDING SERVICES LEVY FOR THE PERIOD 1/7/2021 TO 31/07/2021		98.00	
EFT33891	06/10/2021	ABLE SALES	NEW CONTROLLER FOR P122 GENERATOR AS PER QUOTE Q10580	450.00		
EFT33892	06/10/2021	AUSTRALIA POST	POSTAGE - AUGUST 2021	181.57		
EFT33893	06/10/2021	BAY LODGE	DENHAM ACCOMMODATION 27/7/2021 FOR WARREN HATT TO FACILITATE HANDOVER OF BUSFIRE/FIREFIGHTING TRAINING SKILLS	140.00		
EFT33894	06/10/2021	KF & PD BURKETT	SLASHING OF ROAD SHOULDERS AND VERGES ON THE CARNARVON MULLEWA ROAD FROM NWCH TO SHIRE BOUNDARY, MINIMUM OF 2 CUTS BOTH SIDES	39600.00		
EFT33895	06/10/2021	CAPRICORN PEST CONTROL	TREAT THE NETBALL COMPOUND FOR THE CONTROL OF ANTS - \$1200+GST	1320.00		
EFT33896	06/10/2021	CARNARVON CLEANERS PTY LTD	CLEANING OF THE CIVIC CENTRE FOR THE MONTH OF AUGUST 2021	1686.30		
EFT33897	06/10/2021	KEMPTON FAMILY TRUST T/A CARNARVON GLASS & WINDOW TINT	REGLAZE 3 WINDOWS AT SHIRE TOWN OFFICE	1111.38		
EFT33898	06/10/2021	BARRY EVANS FURNITURE & FLOOR COVERINGS	SUPPLY AND INSTALL NEW ROLLER SHUTTER CURTAIN AT THE LIBRARY	1724.00		
EFT33899	06/10/2021	PETER BARRETT CORPORATION PTY LTD T/A CARNARVON MOTEL WA	ACCOMMODATION FOR FACILITATOR FROM 5/9/2021 TO 10/9/2021 - EMERGENCY MANAGEMENT TRAINING	1572.00		
EFT33900	06/10/2021	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	DEPOT - TEST & TAG ELECTRICAL APPLIANCES AND LEADS. INSPECTION AND TESTING OF ALL ELECTRICAL SWITCHBOARDS, EARTHS AND ELECTRICAL FITTINGS. CHECK SWITCHBOARDS HAVE CORRECT PERMANENT LABELLING INSTALLED AND ARE CLEAN, FREE OF DUST, DEBRIS, VERMIN. GENERAL INSPECT AND TEST FOR CORRECT OPERATION SOLAR SYSTEM ON THE ROOF. RCD TESTING. INSPECTION AND TESTING OF ALL DEPOT BASED PORTABLE GENERATORS. REPLACEMENT OF VARIOUS LIGHTS AT DEPOT, LIBRARY AND YOUTH HUB	10320.20		
EFT33901	06/10/2021	CHADSON ENGINEERING P/L	POOL TEST 9 5/N 70008160093 - DISMANTLE UNIT, CLEAN, CHECK & ADJUST CALIBRATION	302.50		
EFT33902	06/10/2021	CITY OF GREATER GERALDTON	ANNUAL MID-WEST CONSORTIUM COST-SHARE FEES (SIRSIDYNIX LIBRARY MANAGEMENT SYSTEM) FOR 01/04/2021 TO 31/03/2022	8256.70		
EFT33903	06/10/2021	CORAL COAST PLUMBING	PLUMBING WORKS AT TOWN BEACH TOILETS TO LOCATE AND FIX LEAKING PIPE.	429.40		
EFT33904	06/10/2021	CORSIGN WA PTY LTD	SIGNS FOR ROADS AND STREET NAME PLATES	4065.60		
EFT33905	06/10/2021	CARNARVON COMMUNITY COLLEGE	END OF YEAR BOOK AWARD 2021 - YEAR 12 ACADEMIC DUX AWARD	100.00		
EFT33906	06/10/2021	CARNARVON GROWERS ASSOCIATION INC	5LT BIN-DIE HERBICIDE	185.42		
EFT33907	06/10/2021	CARNARVON FRESH IGA	PROVISION OF BASIC KITCHEN EQUIPMENT FOR THE SHIRE OFFICE	627.51		
EFT33908	06/10/2021	THE TRUSTEE FOR CHAPMAN TRUST T/A CARNARVON MITRE 10	HAND AND POWER TOOLS FOR BUILDING SERVICES FOR THE MONTH OF AUGUST 2021	3946.18		
EFT33909	06/10/2021	DEPARTMENT OF TRANSPORT	PELICAN POINT PRIVATE JETTY RENEWAL FEE	147.55		
EFT33910	06/10/2021	DUN DIRECT PTY LTD	FUEL FOR SHIRE OWNED VEHICLES TO THE 11/09/2021	3558.47		
EFT33911	06/10/2021	GOODFORM HOLDINGS PTY LTD T/A EVERYWHERE TRAVEL	AIRFARE FOR RENEE WILLIAMSON TO ATTEND LG PROFESSIONAL CONFERENCE - 09/09/2021	253.00		
EFT33912	06/10/2021	GASCOYNE OFFICE EQUIPMENT	FRAMING - REPLACEMENT OF MATBORAD, DISMANTLE FRAME AND REPLACE BACKING TAPE IN LIBRARY	75.00		
EFT33913	06/10/2021	GASCOYNE TROPICAL NURSERY	REPLACEMENT PLANTS FOR THE FRONT OF OLD POST OFFICE	205.00		
EFT33914	06/10/2021	THE TRUSTEE FOR HAMPEL TRUST T/A ACCESS TECHNOLOGIES	RADIO KEYFOB TRANSMITTERS FOR AIRPORT	240.46		
EFT33915	06/10/2021	WA HOLIDAY GUIDE PTY LTD	COMPLETED BOOKINGS MARKETING FEE - BOOEASY AUGUST 2021	794.11		
EFT33916	06/10/2021	HORIZON POWER (BENTLEY OFFICE)	STREET LIGHT ELECTRICITY FOR THE MONTH OF AUGUST 2021	32994.48		
EFT33917	06/10/2021	ROBERT EDWARD HULL	MEAL REIMBURSEMENT 16-17 SEPTEMBER 2021 - SCHEDULED WORKS IN CORAL BAY	44.50		
EFT33918	06/10/2021	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	PUNCTURE REPAIRS AND OTHER MINOR REPAIRS - P344, C27749 RANGER VEHICLE	175.00		
EFT33919	06/10/2021	KLEENIT PTY LTD	RFT 6/2017 - PUBLIC SPACE & FOOTPATH CLEANING FORTNIGHT ENDING 19/09/2021	22299.55		
EFT33920	06/10/2021	MCLEODS BARRISTERS AND SOLICITORS	LEGAL SERVICES FOR THE REVIEW OF BUILDING ORDERS FOR BLOWHOLES SHACKS	2773.98		
EFT33921	06/10/2021	MIDWEST CHEMICAL AND PAPER DISTRIBUTORS	DEPOT - 4 X BOXES 240LT HD BLACK BIN LINERS	267.89		
EFT33922	06/10/2021	THE TRUSTEE FOR KIMAL TRUST T/A MKB INDUSTRIES	SUPPLY OF 9M3 SKIP BIN WITH LID AT BLOWHOLES CAMPING AREA, INCLUDING A WEEKLY EMPTY FOR 1 JULY 2021 TO 31 DECEMBER 2021 (26 WEEKS) @ \$471.90 PER WEEK	943.80		
EFT33924	06/10/2021	NORWEST REFRIGERATION SERVICES	INSPECT AND REPAIR AIRCON IN THE CORPORATE MEETING ROOM	132.00		
EFT33925	06/10/2021	PARKWOOD UPHOLSTERY	REPAIR 2 SHADESAILS (1 LARGE & 1 SMALL) FROM SWIMMING POOL	650.00		
EFT33926	06/10/2021	PLEXUS TOWN PLANNING	ONSITE CONSULTANCY FEE FOR 5/09/2021 TO 10/09/2021 - \$110 PER HOUR, ACCOMMODATION AND MEALS	4733.84		
EFT33927	06/10/2021	SHAWN RAMIREZ	MEAL REIMBURSEMENT FOR 16-17 SEPTEMBER 2021 - SCHEDULED WORKS IN CORAL BAY	65.65		
EFT33928	06/10/2021	REPCO PTY LTD	PROCUREMENT RECOVERY HYDRAULIC OVERIDE	301.50		
EFT33929	06/10/2021	RICHER888 PTY LTD	CATERING FOR 15 PEOPLE - FRIDAY 17 SEPTEMBER 2021 IN COUNCIL CHAMBERS	125.00		
EFT33930	06/10/2021	SADIE JAMES	ONE WEEK AUTHOR/ILLUSTRATOR RESIDENCY (CHILDREN'S BOOK WEEK 2021) IN LIBRARY	3306.60		
EFT33931	06/10/2021	SEA CONTRACTING PTY LTD	QUARTERLY SECURITY MONITORING OF SHIRE BUILDINGS FOR OCTOBER TO DECEMBER 2021 - SHIRE DEPOT	1094.46		
EFT33932	06/10/2021	RIP IT SECURITY SHREDDING AND RECYCLERS	SUPPLY OF 2 PALLETS FOR THE DISPOSAL OF ARCHIVE BOXES AS PER STATE ARCHIVES REGULATIONS FROM THE SHIRE OF CARNARVON @ \$352 EACH	923.00		
EFT33933	06/10/2021	SHIRE OF DALWALLINU	LSL ENTITLEMENTS TRANSFER FOR EX EMPLOYEE 20/08/2021	3336.91		

Schedule 8.2.1 (a)

List of Accounts submitted to the ordinary Council Meeting to be held on 23rd November 2021 for information in respect to accounts already paid in October 2021. (Local Government Financial Management Regulations 1996)

SHIRE OF CARNARVON						
VOUCHER NUMBER	DATE PAID	PAYEE	DESCRIPTION	MUNI BANK	TRUST BANK	BANK DIRECT
EFT33934	06/10/2021	SMITH, EDWARD	REIMBURSEMENT OF TAXI FARE FROM AIRPORT TO HOTEL (WALGA CONVENTION)	48.30		
EFT33935	06/10/2021	SUSAN F MIZEN	PROFESSIONAL MEMBERSHIP OF LG PROFESSIONALS WA AS PART OF PROFESSIONAL DEVELOPMENT ALLOWANCE	834.65		
EFT33936	06/10/2021	THE TRUSTEE FOR THE SWEETMAN NO 2 TRUST T/A SWEET AS CONCRETE	SUPPLY AND DELIVER UP TO 190 TONNES OF ROAD BASE (MRWA 501 SPEC) TO SHIRE DEPOT @ \$67.50 + GST PER TONNE	9663.50		
EFT33937	06/10/2021	TLP PAINTING	PREPARE AND PAINT BAGGAGE CLAIM STEEL WORK (6 POSTS AND CROSS BEAMS) AT AIRPORT - \$2100 EX GST	4400.00		
EFT33938	06/10/2021	TOLL EXPRESS	FREIGHT - HEMPFIELD - PUMP KUBOTA	625.70		
EFT33939	06/10/2021	TROPICS HARDWARE	BUILDING MAINTENANCE - JUBILEE HALL FOR THE MONTH OF AUGUST	116.40		
EFT33940	06/10/2021	VANGUARD PRESS	ANNUAL DISTRIBUTION, STORAGE AND BROCHURE RACKING FOR THE 2021 DESTINATION GUIDE BROCHURE DISPLAY	1316.30		
EFT33941	06/10/2021	WATER CORPORATION	TRADE WASTE PERMIT - HILL STREET CARNARVON LOT 1164 RES 1856 ANNUAL CHARGES 01/07/2021 - 30/06/2022 - PERMIT 29451	491.15		
EFT33984	13/10/2021	DEFINITIV GROUP PTY LTD - (STAFF PAY) PAYMENT	PAYROLL FOR THE WEEK ENDING 10/10/2021 PAYRUN 50	263085.86		
EFT33985	15/10/2021	DEFINITIV GROUP PTY LTD - (STAFF PAY) PAYMENT	PAYROLL FOR THE WEEK ENDING 10/10/2021 PAYRUN ADHOC 53	703.34		
EFT33986	18/10/2021	ASM ECLIPSE PTY LTD	SOUVENIR ORDER FOR RETAIL AT VISITORS CENTRE	4172.37		
EFT33987	18/10/2021	AUSTRALIA POST	POSTAGE - SEPTEMBER 2021	4142.99		
EFT33988	18/10/2021	BAYSIDE MARINE & MOTORCYCLES	REMOVAL OF EXISTING EVINRUDE OUTBOARDS ON CARNARVON SES FLOOD BOAT SUPPLY AND INSTALL 2 X NEW 70 HP YAMAHA OUTBOARDS AND TEST OPERATION	26470.00		
EFT33989	18/10/2021	BETTA ROADS PTY LTD	160KG OF POLYCOM SOIL STABILIZER FOR ROAD WORKS ON GNARALOO ROAD	52800.00		
EFT33990	18/10/2021	BLACKBOX CONTROL PTY LTD	MONTH SUBSCRIPTION FEE FOR GPS TRACKING ON 22 FLEET VEHICLES FROM 28/9/2021 TO 27/10/2021	759.00		
EFT33991	18/10/2021	B & L BUILDING	INSURANCE WORKS - VISITORS CENTRE - REMOVE DAMAGE CEILING TILE AND REPLACE WITH WHITE VINYL TILES	825.00		
EFT33992	18/10/2021	BOC LIMITED (AUST)	GAS CYLINDERS FOR DEPOT AND SAFETY GEAR 29/07/2021 - 28/08/2021	112.75		
EFT33993	18/10/2021	BTX CONTRACTING	REMOVE DEADLOCKS AT AQUATIC CENTRE & REPLACE. REKEY OTHER LOCKS TO SAME KEY. REPLACE PRIVACY SET AT STORE ROOM IN AQUATIC CENTRE.	558.72		
EFT33994	18/10/2021	CARNARVON CLEANERS PTY LTD	AIRPORT CLEANING FOR THE MONTH OF SEPTEMBER 2021	4435.00		
EFT33995	18/10/2021	BARRY EVANS FURNITURE & FLOOR COVERINGS	MISCELLANEOUS CRAFT MATERIALS (BALLS OF WOOL, CROCHET HOOKS, NEEDLES) FOR LIBRARY	95.95		
EFT33996	18/10/2021	CASTLEDEX PTY LTD	PACK OF 100 STANDARD FULLVUE FILES	175.90		
EFT33997	18/10/2021	CUTTING EDGES EQUIPMENT PARTS PTY LTD	ADAPTORS PINS AND TEETH FOR P299	380.73		
EFT33998	18/10/2021	CITY OF GREATER GERALDTON	BUILDING CERTIFICATION SERVICES - AUGUST 2021 - 30 HOURS ONSITE @ \$90.85ph	6018.60		
EFT33999	18/10/2021	CONWAY HIGHBURY PTY LTD	PROGRESS OF REVIEW OF LOCAL LAW PROJECT FOR AUGUST AND SEPTEMBER 2021	577.50		
EFT34000	18/10/2021	CS LEGAL	RATES RECOVERY AS PER COUNCIL RESOLUTION FC 26/03/21 PROPERTY A1644 - SALE OF PLANTATION	4060.32		
EFT34001	18/10/2021	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	AIRCONDITIONER REPAIRS TO P303	3814.65		
EFT34002	18/10/2021	CARNARVON GROWERS ASSOCIATION INC	RETICULATION PARTS FOR REVITALISATION OF WOOLWORTHS CAR PARK GARDEN BEDS	851.68		
EFT34003	18/10/2021	CARNARVON FRESH IGA	CATERING SUPPLIES FOR THE SHIRE OF CARNARVON YOUTH HUB ACTIVITIES	370.77		
EFT34004	18/10/2021	THE TRUSTEE FOR CHAPMAN TRUST T/A CARNARVON MITRE 10	MAKITA RECIPROCATING SAW, 2 x BATTERY LI_ION 18V FOR WORKSHOP	577.00		
EFT34005	18/10/2021	THE TRUSTEE FOR SILVERSPRING TRUST T/A TJ DEPIAZZI & SONS	SUPPLY AND DELIVER UP TO 100M3 OF MUJA BLACK MULCH FOR GARDEN BED ON ROBINSON STREET CBD @ \$98.81 PLUS GST PER M3	17353.25		
EFT34006	18/10/2021	DEPARTMENT OF TREASURY - UNCLAIMED MONEY OPERATING	REF 108461 - PAYMENT OF UNCLAIMED MONIES FOR REPORTING PERIOD 31/12/2020	3038.75		
EFT34007	18/10/2021	D & J BLACK	RE-ORDER OF LOCAL PRODUCTS FOR RETAIL AT THE VISITORS CENTRE 30 ASSORTED PRESERVE JARS AND 50 X MANGO LEATHER	340.00		
EFT34008	18/10/2021	DUN DIRECT PTY LTD	FUEL FOR SHIRE OWNED VEHICLES TO THE 17/9/2021	7323.75		
EFT34009	18/10/2021	JM AND VL FARNE	1 JULY TO 31 OCTOBER 2021 - MAINTENANCE TO LANDFILL SITE - \$10898.74 PER MONTH + GST = \$43,594.96 + GST	22939.76		
EFT34010	18/10/2021	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2021/22 ESL IN ACCORDANCE WITH THE FIRE & EMERGENCY SERVICES ACT 1998 PART 6A - SECTION 36L & 36M	8966.63		
EFT34011	18/10/2021	ALEXANDER FULLARTON	MONTHLY COUNCILLOR SITTING FEE - SEPTEMBER 2021	1457.00		
EFT34012	18/10/2021	GASCOYNE BAKERY CAFE	CATERING FOR 14 PEOPLE PER DAY FOR 4 DAYS (MONDAY 6TH SEPTEMBER TO THURSDAY 9TH SEPTEMBER) FOR WALGA EMERGENCY MANAGEMENT TRAINING	844.00		
EFT34013	18/10/2021	INTEGRATED ICT	STANDING ORDER FOR CLOUD STORAGE - SEPTEMBER 2021	322.87		
EFT34014	18/10/2021	JENNIFER LITTLE	MONTHLY MANAGEMENT FEE OCTOBER 2021 - CARNARVON AQUATIC CENTRE	18230.17		
EFT34015	18/10/2021	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	TYRES AND WHEEL ALIGNMENT FOR P349	1077.00		
EFT34016	18/10/2021	JULEE NELSON	MONTHLY COUNCILLOR SITTING FEE - SEPTEMBER 2021	1457.00		
EFT34017	18/10/2021	KRISTAN PINNER	MONTHLY COUNCILLOR SITTING FEE - SEPTEMBER 2021	1457.00		
EFT34018	18/10/2021	LANDGATE - ACCOUNTS	MINING TENEMENTS CHARGABLE SCHEDULE No. M2021/5 DATED 7/08/2021 TO 2/09/2021	41.30		
EFT34019	18/10/2021	CARNARVON ART STUDIO	REORDER OF 20 x CARDS AND 10 x COOKBOOKS FOR VISITORS CENTRE RETAIL SHOP	140.00		
EFT34020	18/10/2021	LGISWA	INSURANCE RENEWAL 21/22 - LGIS PROPERTY INSTALMENT 2 - INSURANCES FOR 2021/2022 FINANCIAL YEAR, GST	360663.98		
EFT34021	18/10/2021	LO-GO APPOINTMENTS	TEMPORARY COVER OF CREDITORS ROLE UNTIL EARLY DECEMBER 2021 - 12 WEEKS APPROX (MATERNITY LEAVE COVER)	4076.33		
EFT34022	18/10/2021	LUKE SKENDER	MONTHLY COUNCILLOR SITTING FEES - SEPTEMBER 2021	1457.00		
EFT34023	18/10/2021	BURKE MASLEN	MONTHLY COUNCILLOR SITTING FEES - SEPTEMBER 2021	2434.00		
EFT34024	18/10/2021	MESSAGES ON HOLD AUSTRALIA PTY LTD	ANNUAL RENEWAL OF THE 'MESSAGES ON HOLD SERVICE' FOR THE SHIRE OF CARNARVON PHONE SERVICE PERIOD: 28/08/2021 TO 27/08/2021	324.99		

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List of Accounts submitted to the ordinary Council Meeting to be held on 23rd November 2021 for information in respect to accounts already paid in October 2021. (Local Government Financial Management Regulations 1996)

SHIRE OF CARNARVON						
VOUCHER NUMBER	DATE PAID	PAYEE	DESCRIPTION	MUNI BANK	TRUST BANK	BANK DIRECT
EFT34025	18/10/2021	MIDWEST CHEMICAL AND PAPER DISTRIBUTORS	10 X JUMBO TOILET ROLLS 2 PLY (8 ROLLS EACH PACK) FOR BLOWHOLES PUBLIC TOILETS	582.89		
EFT34026	18/10/2021	THE TRUSTEE FOR KIMAL TRUST T/A MKB INDUSTRIES	SUPPLY OF 9M3 SKIP BIN WITH LID AT BLOWHOLES CAMPING AREA, INCLUDING A WEEKLY EMPTY FOR 1 JULY 2021 TO 31 DECEMBER 2021 (26 WEEKS) @ \$471.90 PER WEEK	1331.00		
EFT34027	18/10/2021	JLT RISK SOLUTIONS PTY LTD T/A LGIS INSURANCE BROKING	MARINE CARGO INSURANCE FOR PERIOD 30TH JUNE 2021 UNTIL 30TH JUNE 2022	275.00		
EFT34028	18/10/2021	FULTON HOGAN INDUSTRIES PTY LTD	SUPPLY AND DELIVER 8 ONE TONNE BAGS OF EZSTREET COLD MIX @ \$640 PER BAG	7392.00		
EFT34029	18/10/2021	PUBLIC LIBRARIES WESTERN AUSTRALIA INC	2021-22 PUBLIC LIBRARIES WA MEMBERSHIP	170.00		
EFT34030	18/10/2021	SANDY MCGINNS MOTORCYCLES	HONDA WH15XT HIGH PRESS PUMP FOR P67	799.00		
EFT34031	18/10/2021	KANE SIMPSON	MONTHLY COUNCILLOR SITTING FEES - SEPTEMBER 2021	1457.00		
EFT34032	18/10/2021	SKRIBB MINING TRADING AS CARNARVON SMASH	REPLACE ROOF ON MITSUBISHI CANTER - 1E0U690	5557.34		
EFT34033	18/10/2021	SMITH, EDWARD	MONTHLY PRESIDENTS ALLOWANCE - SEPTEMBER 2021	5365.00		
EFT34034	18/10/2021	SOUTHERN CROSS AUSTRALIA PTY LTD	COURTYARD CRAFT MARKETS ANNUAL RADIO ADVERTISEMENT - ADDITIONAL ADS FOR SCHOOL HOLIDAYS AS RUNNING THE MARKETS ON HOLIDAYS START 1/07/2021 END 31/07/2021	820.60		
EFT34035	18/10/2021	SOUVENIRS AUSTRALIA PTY LTD	REORDER OF SOUVENIRS FOR RETAIL SHOP AT THE VISITORS CENTRE	1306.47		
EFT34036	18/10/2021	ST JOHN AMBULANCE ASSOCIATION IN WA INC	PROVIDE FIRST AID TRAINING FOR LIBRARY/GALLERY STAFF	320.00		
EFT34037	18/10/2021	THE WARD FAMILY TRUST T/A SUNCITY PRINT	45 X 50 SHEET TRIPLICATE DOCKET BOOKS FOR WASTE FACILITY INC GST AND POSTAGE	912.00		
EFT34038	18/10/2021	THE TRUSTEE FOR THE SWEETMAN NO 2 TRUST T/A SWEET AS CONCRETE	SUPPLY AND DELIVER UP TO 190 TONNES OF ROAD BASE (MRWA 501 SPEC) TO SHIRE DEPOT @ \$67.50 + GST PER TONNE	6359.10		
EFT34039	18/10/2021	TELSTRA AUSTRALIA	MOBILE PHONE (04) ACCOUNTS FOR THE MONTH OF AUGUST/SEPTEMBER	2459.75		
EFT34040	18/10/2021	TOLL EXPRESS	FREIGHT - PATHWEST, CHADSON ENGINEERING, WANNEROO PUBLIC LIBRARY	91.15		
EFT34041	18/10/2021	LUKE VANDELEUR	MONTHLY COUNCILLOR SITTING FEE - SEPTEMBER 2021	1457.00		
EFT34042	18/10/2021	WEST AUSTRALIAN NEWSPAPER LTD	NOTICE OF PUBLIC ADVERTISEMENT OF PLANNING PROPOSAL (DEVELOPMENT/CONSTRUCTION OF PONDS FOR THE PRODUCTIONS OF BETA CAROTENE) PUBLISHED IN THE MIDWEST TIMES WEDNESDAY 1ST SEPTEMBER 2021	177.36		
EFT34043	18/10/2021	WILSONS SIGN SOLUTIONS	1 X DESKTOP NAME PLATE - ANDREA SELVEY	44.00		
EFT34044	18/10/2021	ZIPFORM PTY LTD	PRINTING AND POSTAGE OF PRE-SEASON BUSH FIRE PREPAREDNESS LETTER	1293.18		
EFT34045	18/10/2021	TREMOR EARTHMOVING	CRUSHING WORKS AT WARROORA PIT FOR DPIRD GRAVEL SUPPLY	102025.00		
EFT34046	22/10/2021	AMPOL AUSTRALIA PETROLEUM PTY LTD	FUEL FOR THE PERIOD 1/9/2021 TO 30/9/2021	2136.52		
EFT34047	22/10/2021	CARNARVON MENSWEAR	5 X MEDIUM YAKKA WORK PANTS - AIRPORT STAFF	255.00		
EFT34048	22/10/2021	CABCHARGE AUSTRALIA PTY LTD	CAB CHARGE FROM 20/9/2021 TO 22/09/2021 - CEO, SHIRE PRESIDENT AND COUNCILLORS ATTENDING LG CONVENTION	351.26		
EFT34049	22/10/2021	CORAL COAST PLUMBING	CS37 BLOWHOLES - PUMPED 3x DUMP POINT TANKS - 2 x TANKS AT TOILET BLOCK #1 AND SOME OF TOILET BLOCK #2	1603.65		
EFT34050	22/10/2021	CORAL COAST VETERINARY HOSPITAL	PATIENT ID: 13264 - BOARDING CAT GREY MALE	302.68		
EFT34051	22/10/2021	WINC AUSTRALIA PTY LTD T/A CORPORATE EXPRESS STAPLES	JUNE 2021 STATIONARY ORDER	181.78		
EFT34052	22/10/2021	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	REPAIR AIR CONDITIONER ON GRADER	606.65		
EFT34053	22/10/2021	CARNARVON GROWERS ASSOCIATION INC	2 X COBRA CLAMP TOOLS FOR DEPOT	109.03		
EFT34054	22/10/2021	CARNARVON MEDICAL CENTRE	MEDICAL CONSULTATION WITH DOCTOR TO DISCUSS HEPATITIS VACCINATION DUE TO POTENTIAL FOR WORKPLACE EXPOSURE. \$300 COVERS DOCTOR APPOINTMENT, BLOOD TEST AND 2 VACCINATIONS IF REQUIRED FOR MANOJ DANUGUDUM	84.10		
EFT34055	22/10/2021	CARNARVON FRESH IGA	SUPPLIES FOR THE AIRPORT - WATER/HAND SOAP/TEA/COFFEE/MILK/AIR FRESHNER/DISINFECTANT/FLOOR CLEANER/KETTLE/DISH CLOTHS, CATERING AND CLEANING SUPPLIES FOR YOUTH HUB	469.05		
EFT34056	22/10/2021	CARNARVON PEST CONTROL	AIRSIDE RABBIT CONTROL	847.00		
EFT34057	22/10/2021	THE TRUSTEE FOR CHAPMAN TRUST T/A CARNARVON MITRE 10	PRESSURE WASHER K4 PREMIUM	1017.95		
EFT34058	22/10/2021	DEPARTMENT OF TRANSPORT	JETTY NUMBER 4052 - 51 TARDI QUAYS LICENCE RENEWAL	147.55		
EFT34059	22/10/2021	THE TRUSTEE FOR SILVERSPRING TRUST T/A TJ DEPIAZZI &	SUPPLY AND DELIVERY OF 100M3 OF MARRI CHIPS @ \$100.21 PER M3 + GST	11023.10		
EFT34060	22/10/2021	DUN DIRECT PTY LTD	FUEL FOR SHIRE OWNED VEHICLES - 28/09/2021 TO 30/09/2021	2157.48		
EFT34061	22/10/2021	GASCOYNE FOOD COUNCIL	EVENT FUNDING 2021 - GASCOYNE FOOD FESTIVAL 2021	11000.00		
EFT34062	22/10/2021	GASCOYNE OFFICE EQUIPMENT	CESM - PROTECTIVE PHONE COVER AND GLASS SCREEN PROTECTOR	99.90		
EFT34063	22/10/2021	PARMELIA HILTON PERTH	ACCOMMODATION FOR CEO AND SHIRE PRESIDENT - MEETINGS WITH MINISTERS 02/08 - 04/08/2021	1176.00		
EFT34064	22/10/2021	HORIZON POWER (BENTLEY OFFICE)	ELECTRICITY ACCOUNT - SWIMMING POOL 21 BABBAGE ISLAND ROAD 03/08/2021 TO 01/10/2021	32455.18		
EFT34065	22/10/2021	INDEPENDENT FUEL SOLUTIONS PTY LTD	FUEL FOR SHIRE MACHINERY FROM 06/09/2021 TO 09/09/2021	4292.69		
EFT34066	22/10/2021	JACKSON MCDONALD	DEBT COLLECTION OUTSTANDING SPECIFIED AREA RATES - CORAL BAY INVESTMENTS, PREPARING PAPERWORK FOR LETTER OF DEMAND.	6270.00		
EFT34067	22/10/2021	KLEENIT PTY LTD	CLEANING OF NETBALL FACILITIES FOR THE PERIOD SEPTEMBER 2021	1379.40		
EFT34068	22/10/2021	LO-GO APPOINTMENTS	TEMPORARY COVER OF CREDITORS ROLE FOR WEEK ENDING 2/10/2021	3171.23		
EFT34069	22/10/2021	MARKET CREATIONS PTY LTD	MAJOR PROJECTS DOCUMENT DESIGN AND 15 A4 LANDSCAPE DOUBLE SIDED PRINTS	484.00		
EFT34070	22/10/2021	MARKETFORCE PTY LTD	ADVERTISING WEST AUSTRALIAN WED 15 SEPT 2021 RFT 06/2021 SUPPLY & DELIVERY OF BASECOURSE PAVEMENT MATERIAL HARBOUR RD	1150.17		
EFT34071	22/10/2021	THE TRUSTEE FOR KIMAL TRUST T/A MKB INDUSTRIES	SUPPLY OF 9M3 SKIP BIN WITH LID AT BLOWHOLES CAMPING AREA, INCLUDING A WEEKLY EMPTY FOR 1 JULY 2021 TO 31 DECEMBER 2021 (26 WEEKS) @ \$471.90 PER WEEK	2274.80		
EFT34072	22/10/2021	NINGALOO SURFARIS PTY LTD	MILESTONE 1 PAYMENT RFS 01/2021 TOWN BEACH KIOSK STRUCTURAL IMPROVEMENT & FITOUT	4000.00		
EFT34073	22/10/2021	TALYDEN PTY LTD T/AS PRO CRACK SEAL	CONDUCT 1 DAY OF AIRSIDE CRACK SEALING AT CARNARVON AIRPORT	2750.00		
EFT34074	22/10/2021	REPCO PTY LTD	SMARTQUOTE SUBSCRIPTION - 12 MONTHS TO SEPTEMBER 2022	1536.78		

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SHIRE OF CARNARVON						
VOUCHER NUMBER	DATE PAID	PAYEE	DESCRIPTION	MUNI BANK	TRUST BANK	BANK DIRECT
EFT34075	22/10/2021	SOUTHERN CROSS AUSTERO PTY LTD	QUILT, POTTERY AND CRAFT EXHIBITION - RADIO ADVERTISING CAMPAIGN - 11 JULY TO 29 JULY	297.00		
EFT34076	22/10/2021	TELSTRA AUSTRALIA	TELSTRA SAT PHONE ACCOUNT FOR THE PERIOD 22/8/2021 TO 21/09/2021	100.35		
EFT34077	22/10/2021	TENDERLINK (TRADING AS TENDERLINK.COM)	TENDERBOX FOR RFT 04/2021 - SUPPLY AND DELIVERY BASECOURSE MATERIAL HARBOUR ROAD - OPENING TENDERBOX WEDNESDAY 15 SEPTEMBER 2021	184.80		
EFT34078	22/10/2021	TERRA TEMPTATIONS	VISITORS CENTRE - ASSORTED PRODUCTS FROM BUMBAKS PRESERVES & ICECREAMS FOR MEDIA / PR BOXES	100.00		
EFT34079	22/10/2021	TOLL EXPRESS	FREIGHT - RATE NOTICES AND STATIONERY	619.18		
EFT34080	22/10/2021	TROPICS HARDWARE	Z' PURLIN FOR THE AIRPORT BUILDING	554.75		
EFT34081	22/10/2021	VANGUARD PRESS	VISITORS CENTRE - ANNUAL DISTRIBUTION STORAGE AND BROCHURE RACKING FOR THE 2021 DESTINATION GUIDE BROCHURE DISPLAY FOR THE PERIOD SEPTEMBER 2021	1019.20		
EFT34082	22/10/2021	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	WALGA EMERGENCY MANAGEMENT COURSE - 6 SEPTEMBER 2021 AT SHIRE OF CARNARVON COUNCIL CHAMBERS AIMS AWARENESS - \$3500 PARTICIPATE IN LOCAL GOVERNMENT EMERGENCY MANAGEMENT PREPARATION - \$4000 COMMUNITY DISASTER RECOVERY FOR LOCAL GOVERNMENT - \$4000 RECOVERY COORDINATORS COURSE FOR LOCAL GOVERNMENT - \$6000 ESTIMATED TRAINER TRAVEL AND ACCOMMODATION - 2 TRAINERS - \$2000 MAXIMUM OF 15 PEOPLE PER DAY INCLUSIVE OF TRAINING DELIVERY FEE, ADMINISTRATION FEE AND MATERIALS DELIVERY FEE TOTAL SERVICE CHARGES \$19,250 inc GST	23165.60		
EFT34083	22/10/2021	WESTRAC PTY LTD	60 2V-7053 TIPS FOR P297	1630.77		
EFT34084	22/10/2021	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY FOR THE PERIOD 1/9/2021 TO 30/09/2021		350.38	
EFT34085	22/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	COMMISSION ON BUILDING SERVICES LEVY FOR THE PERIOD 1/9/2021 TO 30/9/2021		25.00	
EFT34086	22/10/2021	INTEGRITY COACH LINES (AUST) PTY LTD	INTEGRITY OPERATOR RETURN 31/08/2021			3447.26
EFT34101	27/10/2021	DEFINITIV GROUP PTY LTD - (STAFF PAY) PAYMENT	PAYROLL FOR WEEK ENDING 24/10/2021 PAYRUN 56	288158.49		
EFT34102	27/10/2021	BLACKBOX CONTROL PTY LTD	GPS TRACKING UNIT FOR TOYOTA HILUX - C28462/P434	570.00		
EFT34103	27/10/2021	BLUE DIAMOND MACHINERY PTY LTD	SUPPLY WATER LEVEL SENSOR FOR P337	220.00		
EFT34104	27/10/2021	CARNARVON'S CUT ABOVE LAWN CARE	MOW, WHIPPER SNIP LAWN, TRIM & MAINTAIN TREES FOR 21 RICHARDS ST CARNARVON	240.00		
EFT34105	27/10/2021	CAPRICORN PEST CONTROL	STANDARD PEST TREATMENT INSIDE AND OUTSIDE OF 21 RICHARDS ST	308.00		
EFT34106	27/10/2021	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	SUPPLY INVERTERS, BATTERIES AND SOLAR PANELS FOR THE STAND ALONE SYSTEM AT THE CARNARVON WASTE FACILITY	48523.67		
EFT34107	27/10/2021	CENTRAL REGIONAL TAFE - GERALDTON	5 DAY SAFETY & HEALTH REP COURSE - SOPHIA ALSTON	2029.60		
EFT34108	27/10/2021	CORAL COAST PLUMBING	PUMPED OUT 3 OF DUMP POINT TANKS & ABLUTION BLOCK 1 & 2 AT BLOWHOLES = 8,000 LITRES	1994.53		
EFT34109	27/10/2021	RK & LJ SMITH CORPORATION PTY LTD T/A CARNARVON AUTO ELECTRICS	TOYOTA HILUX C28462 - MOUNT GPS TRACKING UNIT & ANTENNA. RUN CONNECT, ACTIVATE, CHECK OPERATION	145.20		
EFT34110	27/10/2021	CARNARVON GROWERS ASSOCIATION INC	2 x ADAPTOR MALE X BSP FEMALE 100MM 6 X CAMLOCK WASHER 100MM 15M L/GREY SUCTION HOSE 100MM WATER SUPPLY FOR ROAD WORKS COMMENCING 7/10/2021	673.57		
EFT34111	27/10/2021	CARNARVON MEDICAL CENTRE	1 X DEPOT PRE-EMPLOYMENT MEDICAL FOR BRAD TOULMIN 1 X AUDIOMETRY FOR BRAD TOULMIN	1055.50		
EFT34112	27/10/2021	CARNARVON MOTOR WRECKERS	PICK UP MITSUBISHI VAN ON BLOWHOLES ROAD & DROP OFF AT RUBBISH TIP	385.00		
EFT34113	27/10/2021	CARNARVON FRESH IGA	CATERING SUPPLIES FOR THE SHIRE OF CARNARVON YOUTH HUB ACTIVITIES	233.84		
EFT34114	27/10/2021	THE TRUSTEE FOR CHAPMAN TRUST T/A CARNARVON MITRE 10	LASERLITE 2000 ROMA CLEAR 3.6 X 2 ROOF SHEETS FOR 21 RICHARDS ST	418.25		
EFT34115	27/10/2021	DEPARTMENT OF TRANSPORT	WA BICYCLE NETWORK CARNARVON - GRANT PROJECT CANCELLED - RECOUP OF EXPENSES FROM OTHER GOVERNMENT RELATED ENTITIES-NON SALARY	11000.00		
EFT34116	27/10/2021	DUN DIRECT PTY LTD	FUEL FOR SHIRE OWNED VEHICLES TO 01/10/2021	197.02		
EFT34117	27/10/2021	E P DRAFFIN MANUFACTURING PTY LTD	4 X TABLE LEG SUPPORTS, 6 X BENCH LEG SUPPORTS, 4 X PLASTIC BRACKETS FOR AIRPORT SEATING	1507.00		
EFT34118	27/10/2021	GASCOYNE FUNERAL DIRECTORS & MONUMENTALS	GARDEN MAINTENANCE AT BROWNS RANGE CEMETERY IN ACCORDANCE WITH RFT 02/2018 - @ \$65 INC GST PER HOUR @156 HOURS PER YEAR FOR 1 JULY 2021 TO 30 JUNE 2022	2980.00		
EFT34119	27/10/2021	GASCOYNE OFFICE EQUIPMENT	SERVICE MANAGEMENT AGREEMENT FOR THE PERIOD 1 JULY 2021 TO 30 JUNE 2022 FOR THE FOLLOWING COPY MACHINES: - SHIRE ADMIN EXEC - VISITOR CENTRE -LIBRARY -DEPOT -SHIRE RECEPTION	3876.14		
EFT34120	27/10/2021	GATEPOST HOLDINGS PTY LTD	SUITE 11/12, 12 ROBINSON STREET CARNARVON - USE OF FRONT WINDOW FOR CHRISTMAS DISPLAY	496.60		
EFT34121	27/10/2021	WOODHAM PTY LTD T/A HAMMOND WOODHOUSE ADVISORY	DEVELOP REVIEW FORMS AND FACILITATE AGREEMENT BETWEEN CEO AND COUNCIL AS KEY FOCUS AREAS FOR REVIEW PERIOD JUNE 2021 TO MAY 2022 (REMOTE)	2420.00		
EFT34122	27/10/2021	WA HOLIDAY GUIDE PTY LTD	COMPLETED BOOKINGS MARKETING FEE - BOOEASY SEPTEMBER 2021. TOTAL BOOKING VALUE = \$8114.00	357.02		
EFT34123	27/10/2021	BEST WESTERN HOSPITALITY INN CARNARVON	4 NIGHTS ACCOMMODATION FOR VISITING AUTHOR/ILLUSTRATOR - 22 TO 25TH AUGUST 2021	572.00		
EFT34124	27/10/2021	INDEPENDENT FUEL SOLUTIONS PTY LTD	FUEL FOR SHIRE MACHINERY 28/09/2021 TO 01/10/2021	1275.30		
EFT34125	27/10/2021	JILLIAN K BILCICH	REORDER OF JEWELLERY FOR RETAIL AT THE VISITORS CENTRE	182.00		
EFT34126	27/10/2021	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	4 x TYO 265/65R17 TYRES FOR TOYOTA HILUX P350	1487.00		
EFT34127	27/10/2021	JTAGZ PTY LTD	300 x YELLOW TAGS, SET UP AND PRINT PLATE - POOL PASS 2021/2022 CARNARVON AQUATIC CENTRE AND FREIGHT	133.10		
EFT34128	27/10/2021	KLEENIT PTY LTD	RFT 06/2017 -PROVISION OF PUBLIC SPACE & FOOTPATH CLEANING FORTNIGHT ENDING 3RD OCTOBER 2021	9351.36		
EFT34129	27/10/2021	KOMATSU AUSTRALIA PTY LTD	1000 HOUR SERVICE KIT FOR P299	861.94		

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SHIRE OF CARNARVON						
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EFT34130	27/10/2021	LO-GO APPOINTMENTS	TEMPORARY COVER OF CREDITORS ROLE UNTIL EARLY DECEMBER 2021 FOR THE WEEK ENDING 9 OCTOBER 2021	2539.35		
EFT34131	27/10/2021	MIDDALYA CATTLE CO	WET HIRE OF D7 DOZER FOR PREPARATION OF MATERIALS IN SHIRE GRAVEL PIT (SLK 64 AND RIO TINTO ACCESS ROAD) FOR THE WORKS ON THE QUOBBA GNARLOO ROAD AT \$270 PER HOUR + GST BASED ON A 10 DAYS X 10 HOUR DAYS (100 HOURS)	29700.00		
EFT34132	27/10/2021	THE TRUSTEE FOR KIMAL TRUST T/A MKB INDUSTRIES	SUPPLY OF 9M3 SKIP BIN WITH LID AT BLOWHOLES CAMPING AREA, INCLUDING A WEEKLY EMPTY FOR 4/10/2021	943.80		
EFT34133	27/10/2021	JLT RISK SOLUTIONS PTY LTD T/A LGIS INSURANCE BROKING	SALARY CONTINUANCE PREMIUMS FOR THE PERIOD 30/6/2021 TO 30/6/2022	8085.00		
EFT34134	27/10/2021	OCEAN CENTRE HOTEL	ONE NIGHT ACCOMMODATION - SUNDAY 10TH OCTOBER 2021 - WARREN HATT FOR DRIVER INSTRUCTOR TRAINING	189.00		
EFT34135	27/10/2021	PLEXUS TOWN PLANNING	JOHN MEGGITT - 12 HOURS OFFSITE TOWN PLANNING CONSULTANCY FEES @ \$110 PER HOUR, ACCOMODATION, MEALS FOR AUGUST 2021	1320.00		
EFT34136	27/10/2021	MIRANDA PLUM	PURCHASE OF LOCALLY MADE PRODUCTS FOR RETAIL AT THE VISITOR CENTRE: 50 X ASSORTED GREETING CARDS - \$3.50EACH = \$175 1 X KILL WAVES KILL - MERCHANDISE LICENSING FOR STUDDY HOLDERS - \$100 1 X KING WAVES KILL - MERCHANDISE LICENSING FOR T-TOWEL - \$100	375.00		
EFT34137	27/10/2021	PROACTIV PAYROLL AUSTRALIA PTY LTD	PAYROLL OUTSOURCING - SEPTEMBER 2021	4144.80		
EFT34138	27/10/2021	PROFORM CIVIL	HARBOUR ROAD - ISSUED FOR TENDER CIVIL DESIGN	726.00		
EFT34139	27/10/2021	REPCO PTY LTD	TOYOTA HILUX SR (4x4) DOUBLE CAB CHASSIS - FUEL FILTER	325.30		
EFT34140	27/10/2021	RICHER888 PTY LTD	CATERING FOR 15 PEOPLE (TO INCLUDE VEGETARIAN OPTIONS) TUESDAY 28TH SEPTEMBER 2021 12 NOON - COUNCIL MEETING	235.00		
EFT34141	27/10/2021	R & J HAULAGE PTY LTD T/A SAFE ROADS WA	RFT 05/2021 - BLOWHOLES ROAD WIDENING	517642.51		
EFT34142	27/10/2021	SANDHURST SECURITY SERVICES PTY LTD	SHIRE SECURITY PATROL FOR THE PERIOD: 15/09/2021 TO 30/09/2021	3000.72		
EFT34143	27/10/2021	TECHNOLOGY ONE	YEAR 2 INTRAMAPS GIS SUBSCRIPTION - FOR THE PERIOD 1 OCTOBER 2021 UNTIL 30 SEPTEMBER 2022	6286.50		
EFT34144	27/10/2021	TELSTRA AUSTRALIA	TELEPHONE ACCOUNTS FROM 20/08/2021 - 19/09/2021	4333.34		
EFT34145	27/10/2021	TENDERLINK (TRADING AS TENDERLINK.COM)	TENDERLINK AND FORUM FOR RFT 07/2021 - HARBOUR ROAD CONSTRUCTION OPENING 13TH OCTOBER 2021 CLOSING 10TH NOVEMBER 2021	184.80		
EFT34146	27/10/2021	TILLEY LANE GIFT & HOME	1 X SMALL FLOWER WREATH FOR VIETNAM VETRANS DAY - 18 AUGUST 2021	110.00		
EFT34147	27/10/2021	TOLL EXPRESS	FREIGHT - WANNEROO PUBLIC LIBRARY TO CARNARVON	22.47		
EFT34148	27/10/2021	TOYWORLD - CARNARVON	PRIZES FOR MAYU-MIA YOUTH HUB AND LIBRARY GAMES	484.94		
EFT34149	27/10/2021	NEW IMAGE HOLDINGS PTY LTD T/A TRAC BUILDING SERVICES	INSTALLATION OF PIGEON PROOFING AROUND SOLAR PANELS ON TOP OF LIBRARY	1496.00		
EFT34150	27/10/2021	TROPICS HARDWARE	STORAGE GEELONG 5 TIER SHELVING UNIT 1830MM X 1240MM	599.35		
EFT34151	27/10/2021	VEE JAYS (WA) PTY LTD	TRANSPORT SHIRE EQUIPMENT FROM SHIRE DEPOT TO SITE ON THE GNARALOO ROAD APPROX 140KM FROM DEPOT. 3 X EQUIPMENT @ \$3 PER KM	5500.00		
EFT34152	27/10/2021	WESTBOOKS	MISCELLANEOUS BOOKS (ADULT FICTION/FICTION, LARGE PRINT, JUNIOR FICTION/NON FICTION, DVDS)	593.36		
EFT34153	27/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	INTEGRITY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 31/08/2021			626.40
47227	22/10/2021	CASH (MUNI)	PETTY CASH REIMBURSEMENT FOR PERIOD 28/6/2021 TO 14/10/2021	345.65		
DD39019.2	01/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD 1ST OCTOBER 2021			687.96
DD39019.3	03/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD ENDING 3RD OCTOBER 2021			8681.50
DD39019.4	04/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD ENDING 4TH OCTOBER 2021			5194.35
DD39019.5	02/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD ENDING 2 OCTOBER 2021			9506.00
DD39020.2	01/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 1 OCTOBER 2021			14.04
DD39020.3	02/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 2 OCTOBER 2021			294.00
DD39020.4	03/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 3 OCTOBER 2021			268.50
DD39020.5	04/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 4 OCTOBER 2021			160.65
DD39020.6	05/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 5 OCTOBER 2021			447.00
DD39028.1	11/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD ENDING 04/10/2021 - GASCOYNE FOOD COUNCIL			14153.00
DD39031.1	13/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD ENDING 11/10/2021			11687.29
DD39031.2	11/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 11/10/2021			1669.71
DD39048.1	19/10/2021	ANZ BANK LIMITED	Corporate Credit Card Expenditure - 23/08/2021 to 22/09/2021	3515.42		
DD39074.1	28/10/2021	SHIRE OF CARNARVON VISITOR CENTRE	BOOEASY OPERATOR RETURN FOR THE PERIOD ENDING 26/10/2021			13061.08
DD39075.1	26/10/2021	SHIRE OF CARNARVON MUNICIPAL FUND	BOOEASY OPERATOR RETURN COMMISSION FOR THE PERIOD ENDING 26/10/2021			1865.92
TOTAL				\$ 2,237,439.30	\$ 4,858.90	\$ 71,764.66
TOTAL MUNI EFT				\$ 2,237,439.30		
TOTAL MUNI CHEQUES				\$ -		
TOTAL BANK DIRECTS				\$ 71,764.66		
TOTAL TRUST EFT				\$ 4,858.90		
TOTAL TRUST CHEQUES				\$ -		
TOTAL				\$ 2,314,062.86		

Shire of Carnarvon

MONTHLY FINANCIAL REPORT (Containing the Statement of Financial Activity) FOR THE PERIOD ENDED 30 SEPTEMBER 2021

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

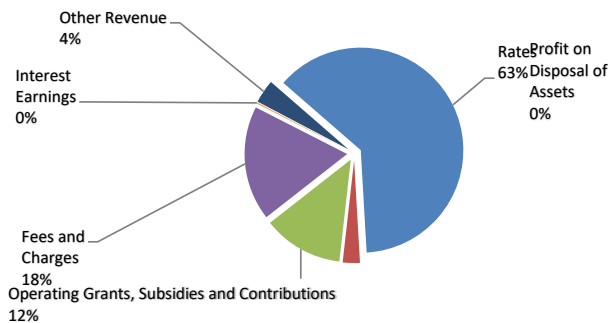
TABLE OF CONTENTS

Summary Graphs	2
Statement of Financial Activity by Program	3
Statement of Financial Activity by Nature or Type	4
Note 1 Explanation of Composition of Net Current Assets	5
Note 2 Explanation of Material Variances	6
Index to Notes for Information	7

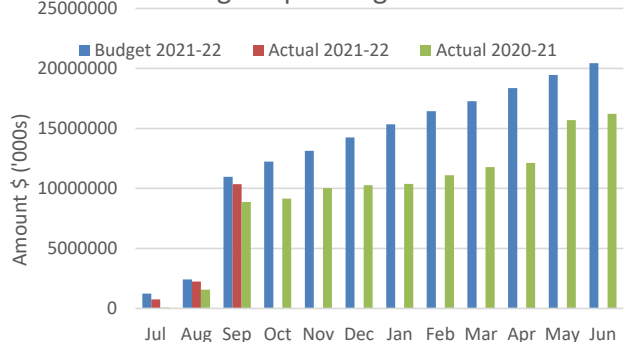
Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary with the completion of Year end processes.

OPERATING ACTIVITIES

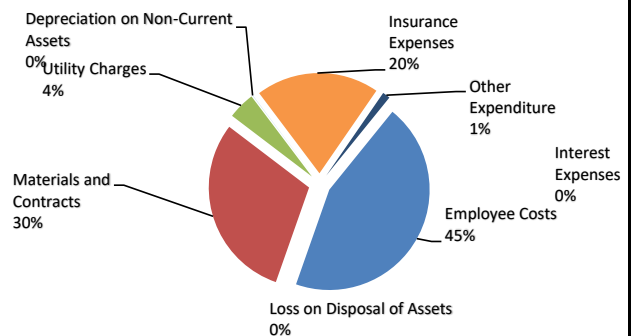
OPERATING REVENUE



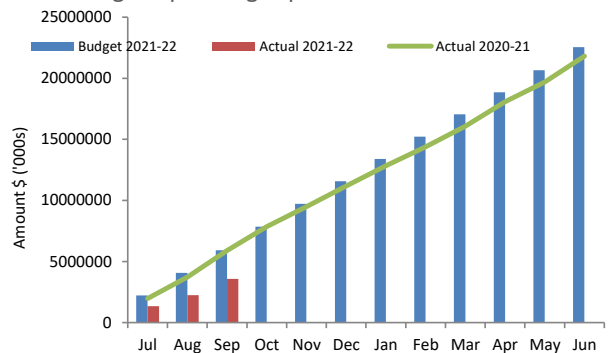
Budget Operating Revenues -v- Actual



OPERATING EXPENSES

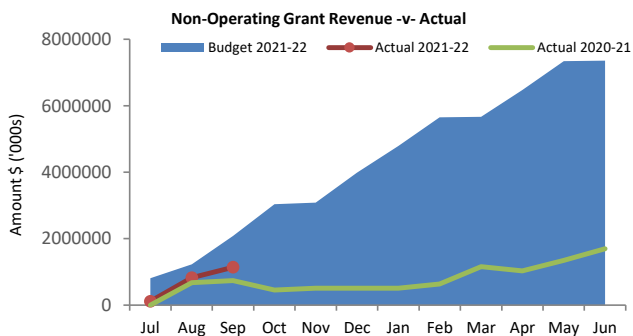


Budget Operating Expenses -v- YTD Actual

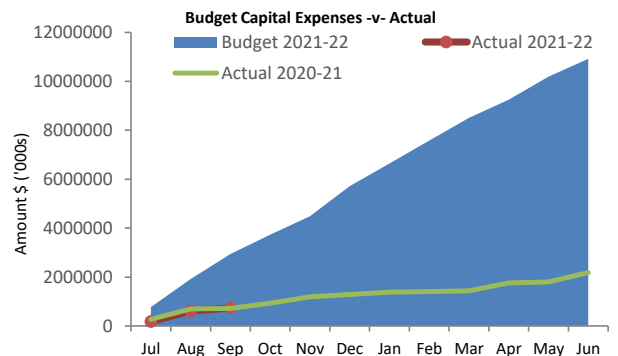


INVESTING ACTIVITIES

CAPITAL REVENUE



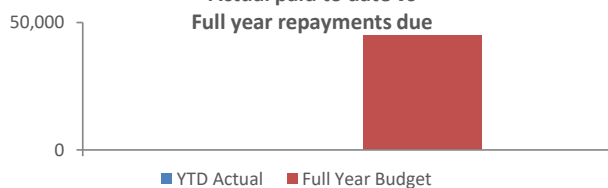
CAPITAL EXPENSES



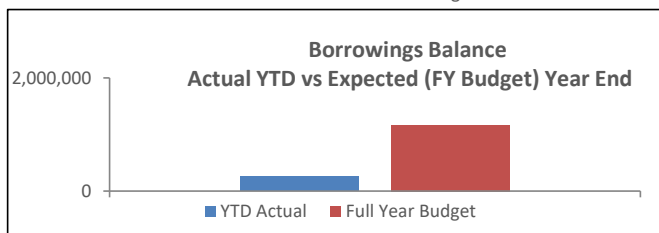
FINANCING ACTIVITIES

BORROWINGS

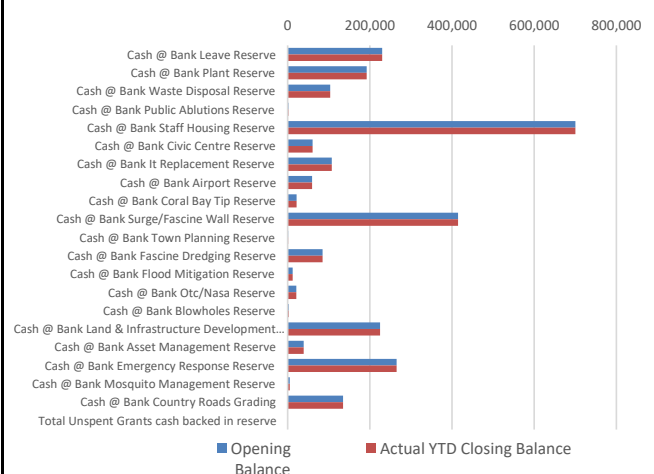
**Loan Repayments
Actual paid to date vs
Full year repayments due**



**Borrowings Balance
Actual YTD vs Expected (FY Budget) Year End**



RESERVES



STATUTORY STATEMENT Local Government (Financial Management) Regulations 34
STATEMENT OF FINANCIAL ACTIVITY
BY PROGRAM
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

		REG 34(1)(a)	REG 34(1)(b)	REG 34(1)(c)	0	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	YTD Budget	YTD Actual	Var. \$	Var. %		Var.
	Note		(a)	(b)	(b)-(a)	(b)-(a)/(a)		
		\$	\$	\$	\$	%		
Opening funding surplus / (deficit)	1	6,215,963	7,048,400	7,068,844	20,444	0.29%		
Revenue from operating activities								
Governance		65,884	16,467	23,164	6,697	40.67%		
General purpose funding - general rates	9	5,767,048	6,026,277	5,785,286	(240,991)	(4.00%)		
General purpose funding - other		2,571,827	388,676	632,118	243,442	62.63%	▲	
Law, order and public safety		384,612	194,264	158,042	(36,223)	(18.65%)	▼	
Health		45,600	10,899	8,613	(2,286)	(20.98%)		
Education and welfare		310,190	61,047	57,439	(3,608)	(5.91%)		
Community amenities		2,086,561	1,718,683	1,661,833	(56,850)	(3.31%)		
Recreation and culture		131,199	12,372	212,152	199,780	1614.78%	▲	
Transport		1,136,519	312,528	542,642	230,114	73.63%	▲	
Economic services		341,775	92,058	135,636	43,578	47.34%	▲	
Other property and services		242,788	60,693	10,533	(50,160)	(82.65%)	▼	
		13,084,003	8,893,964	9,227,456	333,492			
Expenditure from operating activities								
Governance		(1,475,458)	(398,332)	(419,449)	(21,117)	(5.30%)		
General purpose funding		(270,954)	(53,239)	(29,076)	24,163	45.39%	▲	
Law, order and public safety		(1,122,956)	(313,158)	(235,462)	77,696	24.81%	▲	
Health		(781,701)	(199,623)	(118,039)	81,584	40.87%	▲	
Education and welfare		(840,461)	(239,037)	(165,148)	73,889	30.91%	▲	
Housing		(184,842)	(47,451)	(2,407)	45,044	94.93%	▲	
Community amenities		(1,960,933)	(481,961)	(405,647)	76,314	15.83%	▲	
Recreation and culture		(4,220,064)	(1,177,757)	(589,239)	588,518	49.97%	▲	
Transport		(9,341,491)	(2,331,699)	(620,664)	1,711,035	73.38%	▲	
Economic services		(1,352,130)	(324,224)	(315,718)	8,506	2.62%		
Other property and services		(999,874)	(354,571)	(677,676)	(323,105)	(91.13%)	▼	
		(22,550,864)	(5,921,052)	(3,578,527)	2,342,525			
Non-cash amounts excluded from operating activities								
Less: Profit on asset disposals	6	0	0	0	0	0.00%		
Add: Loss on disposal of assets	6	25,400	0	0	0	0.00%		
Add: Depreciation on assets		8,212,681	2,053,152	0	(2,053,152)	(100.00%)	▼	
Less: Movement in Contract Liabilities		(2,334,858)	0	(0)	(0)	0.00%		
Amount attributable to operating activities		(3,563,638)	5,026,064	5,648,929	622,865			
Investing Activities								
Non-operating grants, subsidies and contributions	7	7,356,828	2,080,508	1,139,049	(941,459)	(45.25%)	▼	
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0	0	0	0	0.00%		
Net Non-Operating Grants		7,356,828	2,080,508	1,139,049	(941,459)	(45.25%)		
Proceeds from disposal of assets	6	30,000	0	0	0	0.00%		
Payments for property, plant and equipment and infrastructure	5	(11,316,306)	(3,001,169)	(720,096)	2,281,073	76.01%	▲	
Amount attributable to investing activities		(3,929,478)	(920,661)	418,953	1,339,614			
Financing Activities								
Proceeds from new debentures	12	947,000	947,000	0	(947,000)	(100.00%)	▼	
Transfer from reserves	4	0	0	0	0	0.00%		
Payments for principal portion of lease liabilities		(298,028)	(813)	(813)	0	0.00%		
Repayment of debentures	12	(44,831)	0	0	0	0.00%		
Principal elements on self supporting loan			0	0				
Transfer to reserves	4	(200,800)	1	1	0	0.00%		
Amount attributable to financing activities		403,341	946,188	(812)	(947,000)			
Closing funding surplus / (deficit)	1	(873,812)	12,099,992	13,135,914	1,035,922			

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold. Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2021-22 year for Operating is \$10,000 and for Non-Operating \$20,000 or 10.00% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34
STATEMENT OF FINANCIAL ACTIVITY
BY NATURE OR TYPE
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

		REG 34(1)(a)	REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)	REG 34(1)(d)	
	Ref	Adopted Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
	Note						
Opening funding surplus / (deficit)	1	\$ 6,215,963	\$ 7,048,400	\$ 7,068,844	\$ 20,444	% 0.29%	
Revenue from operating activities							
Rates	9	5,767,048	6,026,277	5,785,286	(240,991)	(4.00%)	
Specified area rates	9	258,261	0	249,058	249,058	0.00%	▲
Operating grants, subsidies and contributions	8	3,535,225	1,001,749	1,167,108	165,359	16.51%	▲
Fees and charges		3,180,701	1,798,777	1,667,997	(130,780)	(7.27%)	
Interest earnings		83,500	20,874	16,706	(4,168)	(19.97%)	
Other revenue		259,268	46,287	341,299	295,012	637.35%	▲
		13,084,003	8,893,964	9,227,456	333,492		
Expenditure from operating activities							
Employee costs		(6,898,727)	(1,721,261)	(1,594,936)	126,325	7.34%	
Materials and contracts		(5,560,361)	(1,467,033)	(1,072,780)	394,253	26.87%	▲
Utility charges		(813,400)	(203,313)	(156,398)	46,915	23.08%	▲
Depreciation on non-current assets		(8,212,681)	(2,053,152)	0	2,053,152	100.00%	▲
Interest expenses		(44,634)	(6,450)	839	7,289	113.01%	
Insurance expenses		(540,661)	(360,106)	(711,339)	(351,233)	(97.54%)	▼
Other expenditure		(455,000)	(109,737)	(43,915)	65,822	59.98%	▲
Loss on disposal of assets	6	(25,400)	0	0	0	0.00%	
		(22,550,864)	(5,921,052)	(3,578,529)	2,342,523		
Non-cash amounts excluded from operating activities							
Less: Profit on asset disposals	6	0	0	0	0	0.00%	
Add: Loss on disposal of assets	6	25,400	0	0	0	0.00%	
Add: Depreciation on assets		8,212,681	2,053,152	0	(2,053,152)	(100.00%)	▼
Less: Movement in Contract Liabilities		(2,334,858)	0	(0)	(0)	0.00%	
Amount attributable to operating activities		(3,563,638)	5,026,064	5,648,926	622,863		
Investing activities							
Non-operating grants, subsidies and contributions	7	7,356,828	2,080,508	1,139,049	(941,459)	(45.25%)	▼
Less UnSpent Non-Operating Grants (Contract Liabilities)	7	0	0	0	0	0.00%	
Net Non-Operating Grants		7,356,828	2,080,508	1,139,049	(941,459)		
Proceeds from disposal of assets	6	30,000	0	0	0	0.00%	
Payments for property, plant and equipment and infrastructure	5	(11,316,306)	(3,001,169)	(720,096)	2,281,073	76.01%	▲
Amount attributable to investing activities		(3,929,478)	(920,661)	418,953	1,339,614		
Financing Activities							
Proceeds from new debentures	12	947,000	947,000	0	(947,000)	(100.00%)	▼
Transfer from reserves	4	0	0	0	0	0.00%	
Payments for principal portion of lease liabilities		(298,028)	(813)	(813)	0	0.00%	
Repayment of debentures	12	(44,831)	0	0	0	0.00%	
Transfer to reserves	4	(200,800)	1	1	0	0.00%	
Amount attributable to financing activities		403,341	946,188	(812)	(947,000)		
Closing funding surplus /(deficit) REG 34(1)(e)	1	(873,811)	12,099,992	13,135,912	1,035,920		

KEY INFORMATION

▲ ▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the 2020-21 year is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

Statutory document REG 34(2)(b)
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

Note 2
Explanation of material variances

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date actual materially.

The material variance adopted by Council for the 2021-22 year for Operating is \$10,000 and for Non-Operating \$20,000 or 10.00% whichever is the greater.

This is indicated by the up and down arrow symbols

Reporting Program	Var. \$	Var. %	Timing/ Permanent	Explanation of Variance
	\$	%		
Revenue from operating activities				
Governance	6,697	40.67%	Timing	Within variance threshold
General purpose funding - rates	(240,991)	(4.00%)		Within variance threshold
General purpose funding - other	243,442	62.63%	➡	Within variance threshold
Law, order and public safety	(36,223)	(18.65%)	▼	Within variance threshold
Health	(2,286)	(20.98%)		Within variance threshold
Education and welfare	(3,608)	(5.91%)		Within variance threshold
Housing	0	0.00%		Within variance threshold
Community amenities	(56,850)	(3.31%)		Within variance threshold
Recreation and culture	199,780	1614.78%	▲ Permanent	Unexpected Insurance Claim re Cyclone Seroja
Transport	230,114	73.63%	▲ Timing	MRWA Grant received earlier than expected
Economic services	43,578	47.34%	▲ Timing	Blowholes Camping fees are greater than budgeted
Other property and services	(50,160)	(82.65%)	▼ Timing	Private Works revenue is less than anticipated at this point in time
Expenditure from operating activities				
Governance	(21,117)	(5.30%)		Within variance threshold
General purpose funding	24,163	45.39%	▲ Timing	As it is early in the Financial Year expenditure from rates write offs, legal expenses and valuations are yet to occur.
Law, order and public safety	77,696	24.81%	▲ Timing	General Program expenses are under budget at this point in time
Health	81,584	40.87%	▲ Timing	General Program expenses are under budget at this point in time
Education and welfare	73,889	30.91%	▲ Timing	General Program expenses are under budget at this point in time
Housing	45,044	94.93%	▲ Timing	General Program expenses are under budget at this point in time
Community amenities	76,314	15.83%	▲ Timing	General Program expenses are under budget at this point in time
Recreation and culture	588,518	49.97%	▲ Timing	General Program expenses are under budget at this point in time
Transport	1,711,035	73.38%	▲ Permanent	Expenditure on Roads is under budget at this point in time
Economic services	8,506	2.62%		Within variance threshold
Other property and services	(323,105)	(91.13%)	▼ Timing	Public Works and Plant Overheads are under recovered and will be reviewed
Non-cash amounts excluded from operating activities				
Less: Profit on asset disposals	0	0.00%		Within variance threshold
Add: Loss on disposal of assets	0	0.00%		Within variance threshold
Add: Depreciation on assets	(2,053,152)	(100.00%)		Depreciation is on hold until audit has accepted asset values
Investing activities				
Proceeds from non-operating grants, subsidies and contributions	(941,459)	(45.25%)	▼ Timing	R2R, DFES, RADS and LRCI funding has not yet been received/brought to account.
Proceeds from disposal of assets	0	0.00%		Within variance threshold
Payments for property, plant and equipment and infrastructure	2,281,073	76.01%	▲ Timing	Refer to Capital expenditure Note 5 for project details.
Financing activities				
Proceeds from new debentures	(947,000)	(100.00%)	▼	Budgeted borrowings will occur when ordered assets arrive
Transfer from reserves	0	0.00%		Within variance threshold
Payments for principal portion of lease liabilities	0	0.00%		Within variance threshold
Repayment of debentures	0	0.00%		Within variance threshold
Transfer to reserves	0	0.00%		Within variance threshold
Opening funding surplus / (deficit)	20,444	0.29%	▲ Permanent	The Final audited result for 2020 improved the Shires Bfwd position in 2021 by \$20,444.

KEY INFORMATION

Shire of Carnarvon

SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 30 SEPTEMBER 2021

The Local Government (Financial Management) Regulations provide at 34.(2) that:
(2) Each Statement of financial activity is to be accompanied by documents containing —
(c) such other supporting information as is considered relevant by the local government;
as such the following supporting information is provided.

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**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**Note 3
CASH AND FINANCIAL ASSETS**

Description	Classification	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
		\$	\$	\$	\$			
Cash on hand								
Municipal Bank Account - 4334-09426	Cash and cash equivalents	4,778,785	99,331	4,878,116	0	ANZ Bank	0.00%	On Call
Municipal Online Account - 4510-69349	Cash and cash equivalents	1,355,849	0	1,355,849	0	ANZ Bank	0.05%	On Call
Municipal Bank Account - 3781-67777 - Visitor Centre	Cash and cash equivalents	230,688	0	230,688	0	ANZ Bank	0.00%	On Call
Trust Bank Account - 4334-09434	Cash and cash equivalents		0		340,806	ANZ Bank	0.00%	On Call
Reserve Bank Account-433475677	Cash and cash equivalents	0	271	271	0	ANZ Bank	0.00%	On Call
Reserve Online Account - 451672666	Cash and cash equivalents	0	2,908,943	2,908,943	0	ANZ Bank	0.05%	On Call
Term Deposit - No.2 Blowholes	Cash and cash equivalents	33,703	0	0	0	WATC	0.05%	OCDF*
Total		6,399,025	3,008,545	9,373,867	340,806			
Comprising								
Cash and cash equivalents		6,399,025	3,008,545	9,373,867	340,806			
		6,399,025	3,008,545	9,373,867	340,806			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.

Restricted cash includes outstanding reserve transfers.

* OCDF - Overnight Cash Deposit Facility

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

FINANCING ACTIVITIES

Note 4

CASH RESERVES

Reserves

Reserve name	Opening Balance	Actual Interest Earned	Original Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$
Cash @ Bank Leave Reserve	229,808	0	100,000		0	0	329,808	230,125
Cash @ Bank Plant Reserve	192,457	0		0	0	0	192,457	192,457
Cash @ Bank Waste Disposal Reserve	103,324	0	50,000	0	0	0	153,324	103,324
Cash @ Bank Public Ablutions Reserve	1,764	0	0	0	0	0	1,764	1,764
Cash @ Bank Staff Housing Reserve	700,540	0	0	0	0	0	700,540	700,540
Cash @ Bank Civic Centre Reserve	60,515	0	0	0	0	0	60,515	60,515
Cash @ Bank It Replacement Reserve	107,065	0	0	0	0	0	107,065	107,065
Cash @ Bank Airport Reserve	59,302	0	0	0	0	0	59,302	59,302
Cash @ Bank Coral Bay Tip Reserve	21,860	0	50,000	0	0	0	71,860	21,860
Cash @ Bank Surge/Fascine Wall Reserve	414,442	0	0	0	0	0	414,442	414,442
Cash @ Bank Town Planning Reserve	1,451	0	0	0	0	0	1,451	1,451
Cash @ Bank Fascine Dredging Reserve	84,693	0	0	0	0	0	84,693	84,693
Cash @ Bank Flood Mitigation Reserve	11,886	0	0	0	0	0	11,886	11,886
Cash @ Bank Otc/Nasa Reserve	21,368	0	0	0	0	0	21,368	21,368
Cash @ Bank Blowholes Reserve	2,750	0	0	0	0	0	2,750	2,750
Cash @ Bank Land & Infrastructure Development Reserve	224,864	0	0	0	0	0	224,864	224,864
Cash @ Bank Asset Management Reserve	38,896	0	0	(1)	0	0	38,896	38,896
Cash @ Bank Emergency Response Reserve	265,402	0	0	0	0	0	265,402	265,402
Cash @ Bank Mosquito Management Reserve	5,373	0	800	0	0	0	6,173	5,373
Cash @ Bank Country Roads Grading	135,032	0	0	0	0	0	135,032	135,032
Reserve Funds	2,682,792	0	200,800	(1)	0	0	2,883,592	2,683,109
Unspent Grants								
Cash @ Bank Unspent Grants & Contributions Reserve	0	0	0	0	0	0	0	0
Investments Unspent Grants & Contributions Reserve	0		0	0	0	0	0	0
Total Unspent Grants cash backed in reserve	0	0	0	0	0	0	0	0
TOTAL CASH BACKED RESERVES	2,682,792	0	200,800	(1)	0	0	2,883,592	2,683,109

KEY INFORMATION

Reserves transfers to and from the Muni bank are in progress

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

INVESTING ACTIVITIES

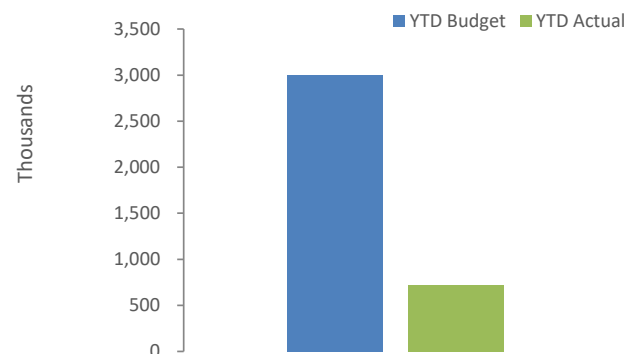
Note 5

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted Budget	YTD Budget	YTD Actual	Variance
	\$	\$	\$	\$
Land & Buildings	436,416	93,587	151,647	58,060
Furniture & Equipment	111,000	27,753	0	(27,753)
Plant & Equipment	1,345,850	322,713	1,293	(321,420)
Roads	5,398,253	1,308,414	76,537	(1,231,877)
Footpaths	198,724	29,679	0	(29,679)
Drainage	40,000	0	(4,285)	(4,285)
Parks & Ovals	925,497	228,499	22,297	(206,202)
Airport	1,152,911	686,121	430,019	(256,102)
Other Infrastructure	1,312,655	295,652	42,589	(253,063)
Landfill	395,000	8,751	0	(8,751)
Payments for Capital Acquisitions	11,316,306	3,001,169	720,096	(2,281,073)
Right of use assets	0	0	0	0
Total Capital Acquisitions	11,316,306	3,001,169	720,096	(2,281,073)
Capital Acquisitions Funded By:				
	\$	\$	\$	\$
Capital grants and contributions	7,356,828	2,080,508	1,139,049	(941,459)
Other (disposals & C/Fwd)	30,000	0	0	0
Cash backed reserves				
CASH @ BANK UNSPENT GRANTS & CONTRIBUTIONS RESERVE	0	0	0	0
CASH @ BANK LAND & INFRASTRUCTURE DEVELOPMENT RESERVE	0	0	0	0
Contribution - operations	2,982,478	(26,339)	(418,953)	(392,614)
Capital funding total	11,316,306	3,001,169	720,096	(2,281,073)

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.



5. CAPITAL ACQUISITIONS DETAILED

Adopted						
Account	Job	Account Description	Original Budget	YTD Budget	YTD Actual	Variance (Under)/Over
Land & Buildings						
0604		Land & Buildings	30,000	7,500	0	(7,500)
1224		Land & Buildings - Dfes	141,000	0	140,856	140,856
2974	0410	Staff Housing - (L.&B.)	15,000	3,750	0	(3,750)
3064	LRC016	Public Toilets Baxter Park	100,000	24,999	0	(24,999)
3680	1501	Depot Improvements	69,431	2,355	0	(2,355)
3688		Depot Information Technology Links	6,000	0	0	0
3764	LRC015	Baston Oval Ablutions Upgrade	20,000	20,000	0	(20,000)
4154	0415	Main Airport Terminal	20,000	0	205	205
4154	LRC008	Airport Amenity Improvements	34,985	34,983	10,586	(24,397)
			436,416	93,587	151,647	58,060
Furniture & Equipment						
0594		Furn & Equip (Admin)	20,000	5,001	0	(5,001)
0598		Equipment (New And Renewal) For I.T.	56,000	14,001	0	(14,001)
3554		Furn & Equip (Lib)	35,000	8,751	0	(8,751)
			111,000	27,753	0	(27,753)
Plant & Equipment						
2514		Plant And Equipment - Refuse Site	265,000	66,249	0	(66,249)
3274	1564	Other Plant And Equipment - Aquatic Centre	30,000	7,500	1,293	(6,207)
3344		Plant And Equipment	30,000	0	0	0
4114		Plant & Equip. - Airport	25,000	0	0	0
4284		Plant & Equipment	995,850	248,964	0	(248,964)
			1,345,850	322,713	1,293	(321,420)
Roads						
3740						
3740	R2R209	HARBOUR ROAD - ROADS TO RECOVERY	807,225	201,804	0	(201,804)
3740	R2R241	Main Street - Roads to Recovery	807,225	0	168	168
3747	RRG066	Blowholes Road	375,000	375,000	828	(374,172)
3747	RRG121	Quobba Gnarlaloo	950,000	237,498	21,009	(216,489)
3747	RRG174	Minilya/Lyndon Road	550,343	137,583	0	(137,583)
3747	RRG209	Harbour Road	1,192,775	298,191	0	(298,191)
3760	C702	GRID CONSTRUCTION & APPROCHES	266,017	29,004	49,761	20,757
3760	C737	Water Bore Installation	125,000	0	0	0
3760	LRC001	DOG FENCE PROJECT SUPPORT	14,668	14,667	0	(14,667)
3760	LRC018	Culverts and Flood wall rock Minilya Lyndon & Wahrenoonga Pimbe	310,000	14,667	4,771	(9,896)
			5,398,253	1,308,414	76,537	(1,231,877)
Footpaths						
3848		Bicycle Network Coral By Design And Construct	30,000	0	0	0
3850	9004	Temporary Budget Job No - Footpaths Asset Renewals (COA 3850	118,724	29,679	0	(29,679)
3858		Wa Bicycle Network Carnarvon Feasibility Study	50,000	0	0	0
			198,724	29,679	0	(29,679)

5. CAPITAL ACQUISITIONS DETAILED

Drainage						
3770	D0002	Storm Water Pumps	40,000	0	(4,285)	(4,285)
			40,000	0	(4,285)	(4,285)
Parks & Ovals						
3294	1562	Upgrades To Swimming Pool Bowl	55,000	55,000	0	(55,000)
3474	0615	Playground Equipment	50,000	0	0	0
3690	1154	Blowholes Development Project (Capital Works)	173,500	173,499	22,297	(151,202)
3690	R013	Skate Park Upgrade	80,000	0	0	0
3690	R046	Youth Precinct Development	566,997	0	0	0
			925,497	228,499	22,297	(206,202)
Airport						
4124	A011	Northern Apron, Taxiway B Upgrade & Lighting Rwy 04/22	262,750	262,750	0	(262,750)
4124	A012	Coral Bay Airstrip Upgrade	415,871	415,871	2,775	(413,096)
4124	A015	Carnarvon Airport Airside Fencing , Boundary Fencing, Apron Ligh	474,290	7,500	427,244	419,744
			1,152,911	686,121	430,019	(256,102)
Other Infrastructure						
3124	0495	Brown'S Range Cemetery - Niche Wall (Columbarium)	15,000	0	0	0
3124	LRC014	Pioneer Cemetery Remediation	59,000	0	9,000	9,000
3604	3616	Fascine Wall (Own Sources Capital Works)	250,000	0	20,552	20,552
3604	3620	Iws - Infrastructure (Bbrf)	224,431	2,355	172	(2,183)
3604	3621	Fascine Wall (Grant Funded)	3,000	3,000	0	(3,000)
3604	LRC005	Fascine Shelter & Bbq Project	49,500	49,500	0	(49,500)
3604	LRC006	Tramway Bridge Upgrade Project	48,000	48,000	0	(48,000)
3604	LRC007	Town Amenity Improvements	275,600	137,799	5,815	(131,984)
3604	LRC017	Brockman Park Retic And Landscape	148,912	0	0	0
3800	LRC012	Upgrade Power Supply Main Street	20,000	20,000	0	(20,000)
3974	0404	Replacement Of Triple J Transmitter	15,000	15,000	0	(15,000)
4214	LRC003	Coral Bay Visitor Signage Project	25,000	0	0	0
4214	LRC009	Blowholes Camping Area Improvements	159,212	0	3,050	3,050
4314	LCR004	Town Beach Kiosk Upgrade Project	20,000	19,998	4,000	(15,998)
			1,312,655	295,652	42,589	(253,063)
Landfill						
2414	0385	New Refuse Site Development At Coral Bay	310,000	0	0	0
2614	0403	New Refuse Site Development At Coral Bay	35,000	8,751	0	(8,751)
2614	LRC013	Install New Customer Service Booth	50,000	0	0	0
			395,000	8,751	0	(8,751)
TOTALS			11,316,306	3,001,169	720,096	(2,281,073)

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**INVESTING ACTIVITIES
Note 6
DISPOSAL OF ASSETS**

Asset Ref.	Asset description	Budget				YTD Actual			
		Net Book	Proceeds	Profit	(Loss)	Net Book	Proceeds	Profit	(Loss)
		Value				Value			
		\$	\$	\$	\$	\$	\$	\$	\$
	Community amenities								
	Rubbish Truck	46,500	23,000	0	(23,500)	0	0	0	0
	Recreation and culture								
	Utility Vehicle	8,900	7,000	0	(1,900)	0	0	0	0
		55,400	30,000	0	(25,400)	0	0	0	0

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**INVESTING ACTIVITIES
Note 7
NON-OPERATING GRANTS AND CONTRIBUTIONS**

Non operating grants, subsidies and contributions revenue					
Type	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	Comment
	\$	\$	\$	\$	
Non-operating grants and subsidies					
Governance					
Law, order, public safety					
Capital Grant - Dfes	Tied	151,500	151,500	141,000	164,920
Health					
Community amenities					
LRCI Grant	Tied	50,000	50,000	50,000	0
L.R.C.I GRANT	Tied	156,000	156,000	39,000	0
Recreation and culture					
L.R.C.I. Grant	Tied	0	0	0	0
Grants - Blowholes Dev.	Tied	190,529	190,529	190,528	0
L.R.C.I. Grant	Tied	406,957	406,957	0	0
Grants - Integrated Water Project	Tied	465,000	465,000	465,000	291,865
Lrci Grant	Tied	168,912	168,912	0	0
Bbrf & Dpird Grants (Skate Park & Youth Precinct)	Tied	646,997	646,997	0	0
Transport					
Local Roads & Community Infrastructure Grant	Tied	34,668	34,668	0	0
Regional Road Group	Tied	1,564,535	1,564,535	391,133	420,000
Roads To Recovery	Tied	1,615,450	1,615,450	403,862	0
R.A.D.S Grant	Tied	440,883	440,883	0	0
R.A.U.P. Grant	Tied	401,200	401,200	200,000	100,506
L.R.C.I. Infr. Grant	Tied	34,985	34,985	34,985	0
Lrci Grant	Tied	310,000	310,000	0	0
Wa Bicycle Network Coral Bay Design And Construct	Tied	15,000	15,000	15,000	5,000
Wa Bicycle Network Carnarvon Feasibility Study	Tied	0	0	0	10,000
Main Roads Funding	Tied	500,000	500,000	150,000	146,758
Economic services					
Lrci Grant - Infr.	Tied	204,212	204,212	0	0
		7,356,828	7,356,827	2,080,508	1,139,049

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

OPERATING ACTIVITIES
Note 8
OPERATING GRANTS AND CONTRIBUTIONS

Provider	Type	Adopted Budget Revenue	YTD Budget	YTD Revenue Actual	Comment
		\$	\$	\$	
Operating grants and subsidies					
Governance					
Grant Income	Untied	30,000	7,500	0	
General purpose funding					
F.A.G.- General Purpose	Untied	1,744,263	436,066	436,066	
F.A.G. - Roads	Untied	694,264	173,566	173,566	
Law, order, public safety					
Bushfire Grant		17,120	4,280	1,046	
Emergency Svces Grant	Untied	35,410	35,409	0	
Grant-Emergency Risk Management (Aware)	Untied	25,082	0	0	
Grants And Contributions	Untied	129,697	0	0	
Dfes Grant Risk Officer	Untied	148,203	148,203	148,203	
Health					
Grants (Mosquito Funding)	Untied	8,000	1,998	0	
Education and welfare					
Grants- Service Agreement	Untied	244,190	61,047	42,297	
Recreation and culture					
Lib. And Gallery Grants		6,000	3,000	3,000	
Transport					
Mrwa Direct Grant	Untied	337,930	84,480	337,930	
Mrwa Streetlighting Contribution	Untied	21,200	21,200	0	
Mrwa Robinson Street Sweeping Contribution	Untied	10,000	10,000	10,000	
Mrwa Verge Mtnc Contribution	Untied	15,000	15,000	15,000	
		3,466,359	1,001,749	1,167,108	

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**OPERATING ACTIVITIES
Note 9
RATE REVENUE**

General rate revenue	Budget						YTD Actual				Total Revenue
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Residential	11.1200	1,679	22,108,446	2,458,459	(5,000)	4,000	2,457,459	2,456,736	0	(82,337)	2,374,399
Commercial/Industrial	10.3000	322	15,551,561	1,601,811	0	0	1,601,810	1,604,489	0	0	1,604,489
Special Use/Rural	11.1200	102	1,757,732	195,460	0	0	195,459	195,460	0	0	195,460
Unimproved value											
Mining	24.512000	46	501,801	123,001	0	4,000	127,001	123,001	0	0	123,001
Pastoral	11.110000	40	3,143,392	349,231	0	(88,000)	261,230	349,231	0	0	349,231
Intensive Horticultural	2.273000	170	23,409,501	532,098	0	(8,000)	524,097	532,098	0	0	532,098
Sub-Total		2,359	66,472,433	5,260,060	(5,000)	(88,000)	5,167,056	5,261,014	0	(82,337)	5,178,678
Minimum payment	Minimum \$										
Gross rental value											
Residential	1,158.58	395	457,639	457,639	0	0	457,639	457,639	0	0	457,639
Commercial/Industrial	1,158.58	59	68,356	68,356	0	0	68,356	68,356	0	0	68,356
Special Use/Rural	1,158.58	47	54,453	54,453	0	0	54,453	54,453	0	0	54,453
Unimproved value											
Mining	400.00	17	6,800	6,800	0	0	6,800	6,800		0	6,800
Pastoral	1,158.58	9	10,427	10,427	0	0	10,427	10,427		0	10,427
Intensive Horticultural	1,158.58	2	2,317	2,317	0	0	2,317	2,317		0	2,317
Sub-total		529	599,993	599,993	0	0	599,992	599,993	0	0	599,992
Amount from general rates							5,767,048	5,861,007	0	(82,337)	5,778,670
Ex-gratia rates							9,200	0	0	6,615	6,616
Total general rates							5,776,248	5,861,007	0	(75,722)	5,785,286
Specified area rates	Rate in \$ (cents)										
GRV Coral Bay	0.06833		3,644,983	249,061	0	0	249,061	249,058	0	0	249,058
Total specified area rates			3,644,983	249,061	0	0	249,061	249,058	0	0	249,058
Total							6,025,309	6,110,065	0	(75,722)	6,034,344

KEY INFORMATION

Prepaid rates are, until the taxable event for the rates has occurred, refundable at the request of the ratepayer. Rates received in advance give rise to a financial liability. On 1 July 2020 the prepaid rates were recognised as a financial asset and a related amount was recognised as a financial liability and no income was recognised. When the taxable event occurs the financial liability is extinguished and income recognised for the prepaid rates that have not been refunded.

Rate Revenue by Rate Type

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

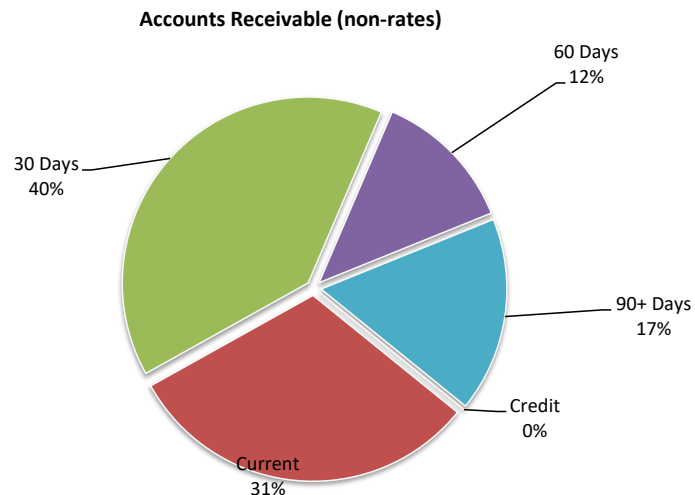
**Note 10
RECEIVABLES**

Rates receivable	30 Jun 2021	30 Sep 2021
	\$	\$
Opening arrears previous years		834,186
Levied this year		6,034,344
Less - collections to date		(436,018)
Equals current outstanding	834,186	6,432,512
Net rates collectable	834,186	6,432,512
% Collected		6.3%

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

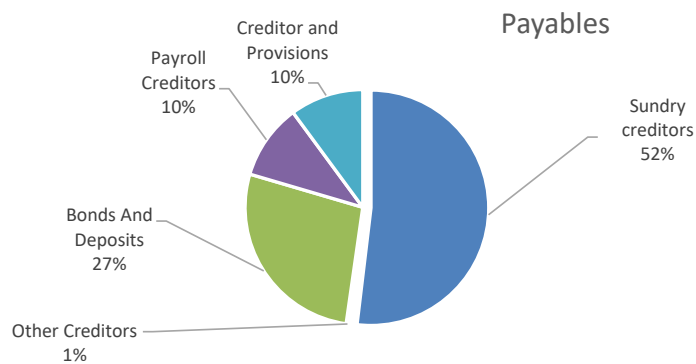
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	0	30,869	39,279	12,362	16,830	99,340
Percentage	0.0%	31.1%	39.5%	12.4%	16.9%	
Balance per trial balance						
Sundry receivable	0	30,869	39,279	12,362	16,830	99,340
GST receivable	0	210,299	0	0	0	210,299
Provision for Doubtful Debts	0	0	0	0	(27,758)	(27,758)
FESA Control	0	0	0	0	0	92,404
Accrued Income	0	0	0	0	0	(162,674)
Total receivables general outstanding	0	241,168	39,279	12,362	(10,928)	211,611
Amounts shown above include GST (where applicable)						



Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	434,094	1,219	2,047	278	437,638
Percentage	0%	99.2%	0.3%	0.5%	0.1%	
Balance per trial balance						
Sundry creditors	0	434,094	1,219	2,047	278	437,638
Other Creditors	(3,115)	0	0	0	0	(3,115)
Bonds And Deposits	0	230,075	0	0	0	230,075
Payroll Creditors	0	87,319	0	0	0	87,319
Creditor and Provisions	0	85,141	0	0	0	85,141
Accrued Expenses	0	0	0	0	0	0
Total payables general outstanding						837,058
Amounts shown above include GST (where applicable)						

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**FINANCING ACTIVITIES
Note 12
BORROWINGS**

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding		Interest Repayments	
Particulars	Loan No.	1 July 2021	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Transport										
Airport Corrective works	216	264,239	0	0	0	44,831	264,239	219,408	(839)	7,720
Water Truck	TBC	0	0	256,720	0	0	0	256,720	0	11,103
Rubbish Truck	TBC	0	0	353,000	0	0	0	353,000	0	0
Utility Vehicles (5)	TBC	0	0	227,280	0	0	0	227,280	0	0
LWB Utility Truck	TBC	0	0	110,000	0	0	0	110,000	0	0
Total		264,239	0	947,000	0	44,831	264,239	1,166,408	(839)	18,823
Current borrowings		52,550					52,550			
Non-current borrowings		<u>211,689</u>					<u>211,689</u>			
		264,239					264,239			

All debenture repayments were financed by general purpose revenue.

New borrowings 2021-22

The Shire has approved borrowing in the 2021/22 Budget of \$947,000

Unspent borrowings

The Shire had no unspent debenture funds as at 30th June 2021, nor is it expected to have unspent funds as at 30th June 2022.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

**FINANCING ACTIVITIES
NOTE 13
LEASE LIABILITIES**

Movement in carrying amounts

Information on leases		Principal			Principal			Interest		
		New Leases		Repayments		Outstanding		Repayments		
Particulars	Lease No.	1 July 2021	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Various Plant & Equipment		765,299	0		813	298,028	764,486	453,238	0	16,962
Total		765,299	0	0	813	298,028	764,486	453,238	0	16,962
Current lease liabilities		348,948					348,135			
Non-current lease liabilities		416,351					416,351			
		765,299					764,486			

All lease repayments were financed by general purpose revenue.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

Amendments to original budget since budget adoption. Surplus/(Deficit)

Account No.	Job No.	Description	Council Resolution	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
							\$	\$	\$
*There are no budget amendments at this point in time									

MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 SEPTEMBER 2021

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government.

Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All processed transactions up to 30 September 2021

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

**KEY TERMS AND DESCRIPTIONS
FOR THE PERIOD ENDED 30 SEPTEMBER 2021**

STATUTORY REPORTING PROGRAMS

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
GOVERNANCE To provide a decision making process for the efficient allocation of scarce resources.	Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.
GENERAL PURPOSE FUNDING To collect revenue to allow for the provision of services.	Rates, general purpose government grants and interest revenue.
LAW, ORDER, PUBLIC SAFETY To provide services to help ensure a safer and environmentally conscious community.	Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.
HEALTH To provide an operational framework for environmental and community health.	Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ROEROC health scheme and provision of various medical facilities.
EDUCATION AND WELFARE To provide services to disadvantaged persons, the elderly, children and youth.	Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities.
HOUSING To provide housing to staff.	Provision and maintenance of staff, community and joint venture housing.
COMMUNITY AMENITIES To provide services required by the community.	Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus.
RECREATION AND CULTURE To establish and effectively manage infrastructure and resources which help the social well being of the community.	Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.
TRANSPORT To provide safe, effective and efficient transport services to the community.	Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.
ECONOMIC SERVICES To help promote the Shire and its economic wellbeing.	Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.
OTHER PROPERTY AND SERVICES To monitor and control Council's overhead operating accounts.	Private works operation, plant repair and operation costs, administration and engineering operation costs.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 30 SEPTEMBER 2021

REVENUE

RATES

All rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

PROFIT ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

NATURE OR TYPE DESCRIPTIONS

EXPENSES

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

LOCAL GOVERNMENT ACT 1995
SHIRE OF CARNARVON

PUBLIC PLACES AND
LOCAL GOVERNMENT PROPERTY
LOCAL LAW 2021

Published in the Government Gazette on dd mm yy, No 1234
Amended:
Disclaimer: This version is an administrative version and while every attempt to ensure it is correct, only the Gazetted version as amended should be relied on. In particular, text boxes and notes in this version do not form part of the local law.

Local Government Act 1995

Shire of Carnarvon

Public Places and Local Government Property Local Law 2021

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Local Government Act 1995

Shire of Carnarvon

Public Places and Local Government Property Local Law 2021

Under the powers conferred on it by the *Local Government Act 1995* and under all other enabling powers, the Council of the Shire of Carnarvon resolved on dd mm 2021 to make this local law.

Part 1 - Preliminary

1.1 Title

This is the *Shire of Carnarvon Public Places and Local Government Property Local Law 2021*.

1.2 Commencement

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

1.3 Application

This local law applies throughout the district.

Note:

In accordance with s3.6 of the *Local Government Act 1995*, approval from the Governor to apply the local law into the sea adjoining the district for a distance of 200 metres seawards from the low water mark at ordinary spring tides was received and published in the *Government Gazette* on 26 October 2021 (p4826).

1.4 Repeal and transitional provisions

(1) The following local laws are repealed –

- (a) The *Shire of Carnarvon Local laws Relating to Local Government Act Local Laws 1998* published in the *Government Gazette* on 26 February 1998; and
- (b) The *Municipality of the Shire of Carnarvon Carnarvon Airport By-laws* published in the *Government Gazette* on 22 January 1993.

(2) An application for, or an application for the renewal of, a licence, permit or other authorisation made under a repealed local law that has not been finally determined before the commencement day is to be dealt with and determined as if it were an application under this local law.

-
- (3) A licence, permit or other authorisation under a repealed local law that is in force before the commencement day is to be regarded on and after that day as a permit under this local law and may be dealt with accordingly.

1.5 Definitions

In this local law -

Act means the *Local Government Act 1995*;

applicant means a person who applies for a permit;

application means an application for a permit;

application fee means the fee payable on the lodgement of an application for a permit and which relates to the lodgement, assessment and determination of the application but does not include the permit fee;

authorised person means a person appointed by the ~~local government~~CEO under section 9.10 of the Act to perform any of the functions of an authorised person under this local law;

boat means any ship, vessel or structure capable of being used in navigation by water, however propelled or moved, and includes a jet ski;

building means any building which is local government property and includes any –

- (a) hall or room;
- (b) corridor, stairway or annexe of any hall or room; and
- (c) jetty;

bulk rubbish container means a bin or container designed or used for holding a substantial quantity of rubbish and which is unlikely to be lifted without mechanical assistance, but does not include a bin or container used in connection with the local government's regular domestic rubbish collection service;

carriageway has the meaning given to it by the *Road Traffic Code 2000*;

carriageway means a portion of a road that is improved, designed or ordinarily used for vehicular traffic, and includes the shoulders, and areas, including embayments, at the side or centre of the carriageway, used for the stopping or parking of vehicles; and, where a road has 2 or more of those portions divided by a median strip, the expression means each of those portions, separately;

Regulation 3 of the Road Traffic Code 2000

CEO means the chief executive officer of the local government;

commencement day means the day on which this local law comes into operation;

Council means the council of the local government;

crossing means a crossing giving access from a public thoroughfare to -

- (a) private land; or
- (b) a private thoroughfare serving private land;

determination means a determination made under clause 2.1;

district means the district of the local government and any area outside the district of the local government in respect of which the Governor's approval under section 3.6(1) of the Act has been obtained;

Note:

In accordance with s3.6 of the *Local Government Act 1995*, approval from the Governor to apply the local law into the sea adjoining the district for a distance of 200 metres seawards from the low water mark at ordinary spring tides was received and published in the Government Gazette on 26 October 2021 (p4826).

entertainment means the action of providing or being provided with amusement or enjoyment, an event, performance, or activity designed to entertain others.

function means an event or activity characterised by all or any of the following -

- (a) formal organisation and preparation;
- (b) its occurrence is generally advertised or notified in writing to particular persons;
- (c) organisation by or on behalf of a club;
- (d) payment of a fee to attend it; and
- (e) systematic recurrence in relation to the day, time and place;

garden means any part of a street planted, developed or treated, otherwise than as a lawn, with one or more plants;

hire includes offer to hire and expose for hire;

intersection has the meaning given to it in the *Road Traffic Code 2000*;

intersection means —

- (a) the area where 2 or more carriageways meet; or
- (b) the area within which vehicles, travelling by, on or from different carriageways may come into conflict;

Rea 3 *Road Traffic Code 2000*

kerb includes the edge of a carriageway;

lawn means any part of a street which is planted only with grass, or with a similar plant, but will include any other plant provided that it has been planted by the local government;

liquor has the meaning given to it in section 3 of the *Liquor Control Act* ;

Liquor Control Act means the *Liquor Control Act 1988* and all regulations made under that Act;

local government means the Shire of Carnarvon;

local government property means anything –

- (a) which belongs to or leased by the local government;
 - (b) of which the local government is the management body under the *Land Administration Act 1997*; or
 - (c) which is an otherwise unvested facility within section 3.53 of the Act;
- except a street.

local public notice has the meaning given to it by the Act;

1.7. Local public notice

- (1) Where under this Act local public notice of a matter is required to be given, a notice of the matter is to be –
 - (a) published in a newspaper circulating generally throughout the district; and
 - (b) exhibited to the public on a notice board at the local government's offices; and
 - (c) exhibited to the public on a notice board at every local government library in the district.
- (2) Unless expressly stated otherwise it is sufficient if the notice is –
 - (a) published under subsection (1)(a) on at least one occasion; and
 - (b) exhibited under subsection (1)(b) and (c) for a reasonable time, being not less than –
 - (i) the time prescribed for the purposes of this paragraph; or
 - (ii) if no time is prescribed, 7 days.

lot has the meaning given to it in the *Planning and Development Act 2005*;

lot means a defined portion of land –

- (a) depicted on a plan or diagram available from, or deposited with, the Authority and for which a separate Crown grant or certificate of title has been or can be issued; or
- (b) depicted on a diagram or plan of survey of a subdivision approved by the Commission; or
- (c) which is the whole of the land the subject of –
 - (i) a Crown grant issued under the *Land Act 1933*²; or
 - (ii) a certificate of title registered under the *Transfer of Land Act 1893*; or
 - (iii) a survey into a location or lot under section 27(2) of the *Land Administration Act 1997* or a certificate of Crown land title the subject of such a survey; or
 - (iv) a part-lot shown on a diagram or plan of survey of a subdivision deposited with the Authority; or

-
- (v) a conveyance registered under the *Registration of Deeds Act 1856*,

but does not include a lot in relation to a strata scheme, a lot in relation to a survey-strata scheme, or a lot shown as common property on a survey-strata plan, as those terms are defined in the *Strata Titles Act 1985*;

Section 4 *Planning and Development Act 2005*

market means a collection of stalls, stands or displays erected for the purpose of selling or hiring goods or services or carrying out any other transaction;

nuisance means any activity, thing, condition, circumstance or state of affairs caused or contributed to by a person which –

- (a) is injurious or dangerous to the health or safety of another person of normal susceptibility; or
- (b) which has a disturbing effect on the state of reasonable physical, mental or social well being of another person;

owner or occupier, in relation to land, does not include the local government;

permit means a permit under this local law;

permit fee means the fee payable on the issue of a permit;

permit document means a permit document issued under this local law;

permit holder means a person who holds a permit;

permissible verge treatment means any one of the treatments described in clause 8.4(2), and includes any associated reticulation pipes and sprinklers;

person does not include the local government;

private property means any land that –

- (a) has a separate certificate of title; and
- (b) is in private ownership or is the subject of a lease or agreement with a person enabling its use for private purposes,

and includes any building or structure on the land;

prohibited drug has the meaning given to it by the *Misuse of Drugs Act 1981*;

prohibited drug means a drug to which this Act applies by virtue of section 4;

4. Drugs and plants to which Act applies

- (1) Subject to subsection (4), the drugs to which this Act applies are —

- (a) drugs of addiction;
- (b) specified drugs; and
- (c) whether or not they are also drugs of addiction or specified drugs, the drugs specified in Schedule I.

- (2) Subject to subsection (3), the plants to which this Act applies are —

-
- | |
|---|
| <p>(a) prohibited plants as defined by section 5 of the Poisons Act 1964; and</p> <p>(b) whether or not they are also prohibited plants as defined by section 5 of the Poisons Act 1964, the plants specified in Schedule II.</p> <p>(3) This Act does not apply to the non-viable seeds of the opium poppy <i>Papaver somniferum</i>.</p> <p>(4) This Act does not apply to processed industrial hemp.</p> |
|---|

Extract from the Misuse of Drugs Act 1981

public place means –

- (a) a street;
- (b) any local government property; or
- (c) a place to which the public have access;

Regulations means the *Local Government (Functions and General) Regulations 1996*;

repealed local law means a local law repealed under clause 1.4;

retailer means a the owner or occupier of a shop in respect of which shopping trolleys are provided for the use of customers of the shop;

Schedule means a schedule to this local law;

sell includes –

- (a) offer or attempt to sell;
- (b) display for sale;
- (c) send, forward or deliver for sale or on sale;
- (d) barter or exchange;
- (e) dispose, by lot or chance or by auction;
- (f) supply, or offer, agree or attempt to supply –
 - (i) in circumstances which the supplier derives or would be likely to derive a direct or indirect pecuniary benefit; or
 - (ii) gratuitously, but with a view to gaining or maintaining custom or other commercial advantage; or
- (g) authorise, direct, cause or permit to be done any act referred to in this definition;

shopping trolley means a wheeled container or receptacle supplied by a retailer to enable a person to transport goods;

sign includes a notice, flag, mark, structure or device approved by the local government on which may be shown words, numbers, expressions or symbols;

stall means a movable or temporarily fixed structure, stand or table in, on or from which goods or services are sold and includes a vehicle;

street means any highway, thoroughfare or land used for vehicular or pedestrian traffic, and includes all the land lying between property lines, including the verge and footpath;

street tree means any tree planted or self sown in the street, of an appropriate species and in an appropriate location, for the purposes of contributing to the streetscape;

thoroughfare has the meaning given to it by the Act;

thoroughfare means a road or other thoroughfare and includes structures or other things appurtenant to the thoroughfare that are within its limits, and nothing is prevented from being a thoroughfare only because it is not open at each end;

Extract from s1.4 Local Government Act 1995

trading means selling or hiring goods or services and includes the setting up of a stall and conducting business at a stall;

vehicle includes –

- (a) every conveyance and every object capable of being propelled or drawn on wheels, tracks or otherwise; and
- (b) an animal being ridden or driven,

but excludes –

- (c) a wheel-chair or any device designed for use, by a physically impaired person on a footpath; and
- (d) a pram, stroller or similar device, or a shopping trolley;

verge means that part of a street between the carriageway and the land which abuts the street, but does not include any footpath; and

waste includes matter –

- (a) whether liquid, solid, gaseous or radioactive and whether useful or useless, which is discharged into the environment; or
- (b) prescribed by regulations under the *Waste Avoidance and Resource Recovery Act 2007* to be waste.

1.6 Interpretation

In this local law, a reference to local government property includes a reference to any part of local government property.

1.7 Overriding power to hire and agree

Despite anything to the contrary in this local law, the CEO or an authorised person, on behalf of the local government, may –

- (a) hire local government property to any person; or

-
- (b) enter into an agreement with any person regarding the use of any local government property.

Part 2 - Determinations in respect of local government property

2.1 Determinations as to use of local government property

- (1) The local government may make a determination in accordance with clause 2.2 –
 - (a) setting aside specified local government property for the pursuit of all or any of the activities referred to in clause 2.7;
 - (b) prohibiting a person from pursuing all or any of the activities referred to in clause 2.8 on specified local government property;
 - (c) as to the matters in clauses 2.7(2) and 2.8(2); and
 - (d) as to any matter ancillary or necessary to give effect to a determination.
- (2) The determinations in Schedule 1 –
 - (a) are to be taken to have been made in accordance with clause 2.2;
 - (b) may be amended or revoked in accordance with clause 2.6; and
 - (c) have effect on the commencement day.

2.2 Procedure for making a determination

- (1) The CEO or an authorised person is to give local public notice of the local government's intention to make a determination.
- (2) The local public notice referred to in subclause (1) is to state that –
 - (a) the local government intends to make a determination, the purpose and effect of which is summarised in the notice;
 - (b) a copy of the proposed determination may be inspected and obtained from the offices of the local government; and
 - (c) submissions in writing about the proposed determination may be lodged with the local government within 21 days after the date of publication.
- (3) If no submissions are received in accordance with subclause (2)(c), the Council may decide –
 - (a) to give local public notice that the proposed determination has effect as a determination on and from the date of publication;

-
- (b) to amend the proposed determination, in which case subclause (5) is to apply; or
 - (c) not to continue with the proposed determination.
 - (4) If submissions are received in accordance with subclause (2)(c), the Council -
 - (a) is to consider those submissions; and
 - (b) may decide –
 - (i) whether or not to amend the proposed determination; or;
 - (ii) whether or not to continue with the proposed determination.
 - (5) If the Council decides to amend the proposed determination, it is to give local public notice –
 - (a) of the effect of the amendments; and
 - (b) that the proposed determination has effect as a determination on and from the date of publication.
 - (6) If the Council decides not to amend the proposed determination, it is to give local public notice that the proposed determination has effect as a determination on and from the date of publication.
 - (7) A proposed determination is to have effect as a determination on and from the date of publication of the local public notice referred to in subclauses (3), (5) and (6).
 - (8) A decision under subclause (3) or (4) is not to be delegated by the Council.

2.3 Discretion to erect sign

The local government may erect a sign on local government property to give notice of the effect of a determination which applies to that property.

2.4 Determination to be complied with

A person must comply with a determination.

2.5 Register of determinations

- (1) The local government is to keep a register of determinations made under clause 2.1, and of any amendments to or revocations of determinations made under clause 2.6.
- (2) Sections 5.94 and 5.95 of the Act apply to the register referred to in subclause (1) and for that purpose the register is to be taken to be information within section 5.94(u)(i) of the Act.

2.6 Amendment or revocation of a determination

- (1) The local government may amend or revoke a determination.
- (2) The provisions of clause 2.2 are to apply to an amendment of a determination as if the amendment were a proposed determination.
- (3) If the local government revokes a determination it is to give local public notice of the revocation and the determination is to cease to have effect on the date of publication.

2.7 Activities which may be pursued on specified local government property

- (1) A determination may provide that specified local government property is set aside as an area on which a person may –
 - (a) take, ride or drive a vehicle, or a particular class of vehicle;
 - (b) fly or use a motorised model aeroplane;
 - (c) use a children's playground provided that the person is under an age specified in the determination, but the determination is not to apply to a person having the charge of a person under the specified age;
 - (d) launch, beach or leave a boat;
 - (e) take or use a boat, or a particular class of boat;
 - (f) play or practise –
 - (i) golf or archery;
 - (ii) pistol or rifle shooting, but subject to the compliance of that person with the *Firearms Act 1973*; or
 - (iii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property; or
 - (g) ride a bicycle, a skateboard, roller skates, rollerblades, a sandboard or a similar device.
- (2) A determination may specify the extent to which and the manner in which an activity referred to in subclause (1) may be pursued and in particular –
 - (a) the days and times during which the activity may be pursued;
 - (b) that an activity may be pursued on a class of local government property, specified local government property or all local government property;
 - (c) that an activity is to be taken to be prohibited on all local government property other than that specified in the determination;

-
- (d) may limit the activity to a class of vehicles, equipment or things, or may extend it to all vehicles, equipment or things;
 - (e) may specify that the activity can be pursued by a class of persons or all persons; and
 - (f) may distinguish between different classes of the activity.

2.8 Activities which may be prohibited on specified local government property

- (1) A determination may provide that a person is prohibited from pursuing all or any of the following activities on specified local government property –
 - (a) riding a bicycle, a skateboard, roller skates, rollerblades, a sandboard or a similar device;
 - (b) taking, riding or driving a vehicle or a particular class of vehicle;
 - (c) riding or driving above a specified speed a vehicle or a particular class of vehicle;
 - (d) taking or using a boat, or a particular class of boat;
 - (e) the playing or practice of –
 - (i) golf, archery, pistol shooting or rifle shooting; or
 - (ii) a similar activity, specified in the determination, involving the use of a projectile which, in the opinion of the local government may cause injury or damage to a person or property;
 - (f) the playing or practice of any ball game which may cause detriment to the property or any fauna on the property; and
 - (g) the traversing of land which in the opinion of the local government has environmental value warranting such protection, either absolutely or except by paths provided for that purpose.
- (2) A determination may specify the extent to which and the manner in which a person is prohibited from pursuing an activity referred to in subclause (1) and, in particular –
 - (a) the days and times during which the activity is prohibited;
 - (b) that an activity is prohibited on a class of local government property, specified local government property or all local government property;
 - (c) that an activity is prohibited in respect of a class of vehicles, equipment or things, or all vehicles, equipment or things;
 - (d) that an activity is prohibited in respect of a class of persons or all persons; and

-
- (e) may distinguish between different classes of the activity.

Note: smoking on local government property, and in other places, is regulated by the Tobacco Products Control Regulations 2006.

2.9 Sign under repealed local law taken to be determination

- (1) Where an approved sign erected on local government property has been erected under a repealed local law, then it is to be taken to be and have effect as a determination on and from the commencement day, except to the extent that the sign is inconsistent with any provision of this local law or any determination made under clause 2.1.
- (2) Clause 2.5 does not apply to a sign referred to in subclause (1).

Part 3 - Activities on local government property requiring a permit

3.1 Activities requiring a permit

- (1) A person must not without a permit –
- (a) subject to subclause (3) hire local government property;
 - (b) advertise anything by any means on local government property;
 - (c) erect, on local government property a structure for public amusement or for any performance, whether for gain or otherwise;
 - (d) teach, coach or train, for profit, a person or animal on local government property;
 - (e) plant any plant or sow any seeds on local government property;
 - (f) carry on any trading on local government property or public place unless the trading is conducted –
 - (i) with the consent of a person who holds a permit to conduct a function, and where the trading is carried on under and in accordance with the permit; or
 - (ii) by a person who has a permit or permit to carry on trading on local government property under any written law;
 - (g) conduct or set up a market on local government property or public place;
 - (h) unless an employee of the local government in the course of her or his duties or on an area set aside for that purpose –
 - (i) drive or ride or take any vehicle on to local government property; or

-
- (ii) park or stop any vehicle on local government property;
 - (i) conduct a function on local government property ;
 - (j) charge any person for entry to local government property, unless the charge is for entry to land or a building hired by a voluntary non-profit organisation;
 - (k) light a fire on local government property except in a facility provided for that purpose;
 - (l) parachute, hang glide, abseil or base jump from or on to local government property;
 - (m) erect a building or a refuelling site on local government property;
 - (n) make any excavation on or erect or remove any fence on local government property;
 - (o) erect or install any structure above or below ground of local government property, for the purpose of supplying any water, power, sewer, communication, television or similar service to a person;
 - (p) conduct or take part in any gambling game or contest or bet, or offer to bet, publicly on local government property;
 - (q) erect, install, operate or use any broadcasting, public address system, loudspeaker or other device for the amplification of sound on local government property;
 - (r) conduct an entertainment event on local government property;
 - (s) fly or land a drone, balloon, unmanned aircraft or similar device from or on local government property; or
 - (t) film or make a recording as part of or for commercial gain on local government property.
- (2) The CEO or an authorised person may exempt a person from compliance with subclause (1) on the application of that person.
 - (3) The CEO or an authorised person may exempt specified local government property or a class of local government property from the application of subclause (1)(a).

3.2 Erecting structures or camping

- (1) In this clause –

camp unless the context requires otherwise has the same meaning as given to it in section 5 of the *Caravan Parks and Camping Grounds Act 1995*;

camp means any portable shed or hut, tent, tent fly, awning, blind or other portable thing used as or capable of being used for habitation and includes a vehicle of a prescribed type or in prescribed circumstances;

Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

caravan has the same meaning as given to it in section 5 of the *Caravan Parks and Camping Grounds Act 1995*;

caravan means a vehicle that is fitted or designed for habitation, and unless the contrary intention appears, includes an annexe;

Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

facility has the same meaning as is given to it in section 5(1) of the *Caravan Parks and Camping Grounds Act 1995*.

facility means a caravan park or camping ground;

Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

park home has the same meaning as given to it in section 5 of the *Caravan Parks and Camping Grounds Act 1995*; and

park home means a vehicle of a prescribed class or description that is fitted or designed for habitation;

prescribed means prescribed by regulation;

Extract from s5 *Caravan Parks and Camping Grounds Act 1995*

structure includes a caravan, park home, or camp.

- (2) This clause does not apply to a facility operated by the local government.
- (3) A person must not without a permit –
- (a) camp on, lodge at or occupy any structure at night for the purpose of sleeping on local government property;
 - (b) erect, on local government property, any tent, camp, hut or similar structure; or
 - (c) erect, on local government property that is not enclosed, an umbrella or temporary shade structure unless –
 - (i) it is erected for protection from the sun or other elements;
 - (ii) it has an area of no more than 18 square metres;
 - (iii) it has a height of no less than 2.5 metres;
 - (iv) it is removed by that person –
 - (l) immediately on leaving that local government property; and

-
- (II) during daylight on the same day on which it was erected; and
 - (v) it is for a private use.
- (4) The maximum period for which the CEO or an authorised person may approve an application for a permit in respect of paragraph (a) or (b) of subclause (3) is that provided in regulation 11(2)(a) of the *Caravan Parks and Camping Grounds Regulations 1997*.

Sections 3.37 – 3.38 of the *Local Government Act 1995* set out the requirements and processes for impounding animals, vehicles or goods that may have been involved in a contravention of a Regulation or Local Law.

Regulation 29 of the Local Government (Functions and General) Regulations 1996 further provides that:

- (1) A contravention of a regulation or local law made under the Act can lead to the impounding of goods involved in the contravention if —
 - (a) it occurs in a public place; and
 - (b) either —
 - (i) the presence of the goods —
 - (I) presents a hazard to public safety; or
 - (II) obstructs the lawful use of any place; or
 - (ii) where the regulation or local law prohibits or regulates the placement of the goods, the goods are located in a place contrary to that regulation or local law.

3.3 Licence required for possession and consumption of liquor

- (1) A person, on local government property, must not consume any liquor or have in her or his possession or under her or his control any liquor, unless —
 - (a) that is permitted under the *Liquor Control Act*; and
 - (b) a licence has been obtained for that purpose.
- (2) Subclause (1) does not apply where the liquor is in a sealed container.

Part 4 - Advertising Signs On Thoroughfares

4.1 Interpretation

In this Part, unless the context otherwise requires—

advertising sign means a sign used for the purpose of advertisement;

direction sign means a sign which indicates the direction of another place, activity or event, but does not include any such sign erected or affixed by the local government or the Commissioner of Main Roads;

portable direction sign means a portable free standing direction sign; and portable sign means a portable free standing advertising sign.

4.2 Advertising signs and portable direction signs

- (1) A person shall not, without a permit—
 - (a) erect or place an advertising sign on a thoroughfare; or
 - (b) post any bill or paint, place or affix any advertisement on a thoroughfare.
- (2) Notwithstanding subclause (1), a permit is not required in respect of a portable direction sign which neither exceeds 500 millimetres in height nor 0.5 square metres in area, provided that the sign is placed or erected on a thoroughfare on an infrequent or occasional basis only to direct attention to a place, activity or event during the hours of that activity or event.
- (3) Notwithstanding subclause (1), a person shall not erect or place an advertising sign—
 - (a) on a footpath;
 - (b) over any footpath where the resulting vertical clearance between the sign and the footpath is less than 2.5 metres;
 - (c) on or within 3 metres of a carriageway;
 - (d) in any other location where, in the opinion of the local government, the sign is likely to obstruct lines of sight along a thoroughfare or cause danger to any person using the thoroughfare; or
 - (e) on any natural feature, including a rock or tree, on a thoroughfare, or on any bridge or the structural approaches to a bridge.

4.3 Matters to be considered in determining application for permit

In determining an application for a permit for the purpose of clause 4.2(1), the local government is to have regard to—

- (a) any other written law regulating the erection or placement of signs within the district;
- (b) the dimensions of the sign;
- (c) other advertising signs already approved or erected in the vicinity of the proposed location of the sign;
- (d) whether or not the sign will create a hazard to persons using a thoroughfare; and
- (e) the amount of the public liability insurance cover, if any, to be obtained by the applicant.

4.4 Conditions on portable sign

- (1) If the local government approves an application for a permit for a portable sign, the application is to be taken to be approved subject to the following conditions —
- (a) the portable sign shall—
- (i) not exceed 1 metre in height;
 - (ii) not exceed an area of 1 square metre on any side;
 - (iii) relate only to the business activity described on the permit;
 - (iv) contain letters not less than 200 millimetres in height;
 - (v) not be erected in any position other than immediately adjacent to the building or the business to which the sign relates;
 - (vi) be removed each day at the close of the business to which it relates and not be erected again until the business next opens for trading;
 - (vii) be secured in position in accordance with any requirements of the local government;
 - (viii) be placed so as not to obstruct or impede the reasonable use of a thoroughfare or access to a place by any person; and
 - (ix) be maintained in good condition.
- (2) No more than one portable sign shall be erected in relation to the one building or business.
- (3) A person must not place or erect a sign in contravention of a condition of a permit issued under this clause.

Part 5 - Behaviour on all local government property

Division 1 - Prohibited behaviour

5.1 Behaviour which interferes with others

A person must not, in or on any local government property, behave in a manner which —

- (a) is likely to interfere with the enjoyment of a person who might use the property or who might otherwise lawfully be on the property; or
- (b) interferes with the enjoyment of a person using, or otherwise lawfully on, the property.

5.2 Behaviour detrimental to property

- (1) A person must not behave in or on local government property in a way which is or might be detrimental to the property.
- (2) In subclause (1) –
detrimental to the property includes –
 - (a) removing any thing from the local government property including a rock, a plant or a seat provided for the use of any person; and
 - (b) destroying, defacing or damaging any thing on the local government property, including a plant, a seat provided for the use of any person or a building.

5.3 Taking or injuring fauna

- (1) A person must not take, injure or kill, or attempt to take, injure or kill, any fauna which is on or above any local government property, unless that person is authorised under a written law to do so.
- (2) In this clause and in clause 5.5 –
animal means any living thing that is not a human being, fly or plant; and
fauna means any animal indigenous to or which periodically migrates to any State or Territory of the Commonwealth or the territorial waters of the Commonwealth and includes in relation to any such animal –
 - (a) any class of animal or individual member;
 - (b) the eggs or larvae; or
 - (c) the carcass, skin, plumage or fur unless it has been shed or discarded by the animal in a normal or natural manner.

5.4 Flora

- (1) Unless authorised to do so under a written law or with the written approval of the CEO or an authorised person, a person must not –
 - (a) remove, damage or interfere with any flora that is on or above any local government property; or
 - (b) cultivate, plant or deposit any flora on local government property.
- (2) In this clause –
flora means all vascular plants, seeds and other flora, whether living or dead.

5.5 Animals

- (1) A person must not –
- (a) tether any animal to a tree, shrub, tree guard, wall or fence; or
 - (b) permit any animal to enter upon or into any local government property,
- unless authorised by a permit or under this local law.
- (2) A person may exercise a horse in the area described in Schedule 2.
- (3) In this clause, 'animal' does not include a dog.

Note:

Dogs, and areas where they are prohibited from being, where they may be exercised off leash and other related matters are dealt with under the *Dog Act 1976*, the *Dogs Regulations 2012* and the *Shire of Carnarvon Dogs Local Law 2021*.

5.6 Intoxicated persons not to be on local government property

A person must not enter or remain on local government property while under the influence of liquor or a prohibited drug.

5.7 Only specified gender to use entry of toilet block or change room

- (1) Where a sign on a toilet block or change room specifies that a particular entry of the toilet block or change room is to be used by –
- (a) females - then a person of the male gender must not use that entry of the toilet block or change room;
 - (b) males - then a person of the female gender must not use that entry of the toilet block or change room; or
 - (c) families - then, where the toilet block or change room is being used by a family, only an immediate member of that family may use that entry of the toilet block or change room.
- (2) Paragraphs (a) and (b) of subclause (1) do not apply to a child, when accompanied by a parent, guardian or caregiver, where the child is –
- (a) under the age of 8 years; or
 - (b) otherwise permitted by an authorised person to use the relevant entry.

Division 2 - Signs and powers to give directions

5.8 Signs

- (1) The CEO or an authorised person may erect a sign on local government property –
 - (a) specifying any conditions of use which apply to that property; and
 - (b) for any other purpose relevant to this local law, including giving notice of a breach of clause 5.4 and substituting a sign for flora that has been removed, damaged or interfered with contrary to clause 5.4.
- (2) A person must comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is –
 - (a) not to be inconsistent with any provision of this local law or any determination; and
 - (b) to be for the purpose of giving notice of the effect of a provision of this local law.

5.9 Authorised person to be obeyed

A person on local government property must obey any lawful direction of the CEO or an authorised person and must not in any way obstruct or hinder the CEO or an authorised person in the execution of her or his duties.

5.10 Refusal of entry and removal

- (1) If the CEO or an authorised person reasonably suspects that a person is breaching, or has just breached, a provision of this local law or any other written law, the CEO or authorised person may –
 - (a) refuse to allow that person to enter local government property;
 - (b) if the person is on local government property, direct the person to leave the local government property; and
 - (c) specify a period of up to 30 calendar days within which the person is not to re-enter the local government property.
- (2) A person who has been refused entry or who has been directed to leave under subclause (1) must immediately leave the local government property quickly and peaceably.
- (3) If a person fails to comply with subclause (2), the CEO or an authorised person may remove the person, or arrange for the person to be removed, from the local government property.
- (4) The CEO or an authorised person may reduce the period specified in subclause (1)(c) on application of the person who has been directed not to re-enter local government property.

5.11 Disposal of lost property

An article left on any local government property, and not claimed within a period of 3 months, may be disposed of by the CEO or an authorised person -

- (a) if the value of the property is reasonably believed to exceed the amount prescribed by regulation 30(3) of the *Local Government (Functions and General) Regulations 1996*, using the process under section 3.58 of the Act for the sale of the article as if it was property referred to in that section;
- (b) if the article is reasonably believed to be of a negligible or little value or likely to be of no interest to a not for profit body, in any manner he or she thinks fit; or
- (c) in any other case, by donation to a not for profit body incorporated under the *Associations Incorporations Act 2015*.

Part 6 - Matters relating to particular local government property

Division 1 - Functions and closed property

6.1 No unauthorised entry to function

- (1) A person must not enter local government property on such days or during such times as the property is set aside for a function for which a charge for admission is authorised, except –
 - (a) through the proper entrance for that purpose; and
 - (b) on payment of the fee chargeable for admission at the time.
- (2) The CEO or an authorised person may exempt a person from compliance with subclause (1)(b).

6.2 No entry to fenced or closed local government property

A person must not enter local government property which has been fenced off or closed to the public by a sign or otherwise, unless that person is authorised to do so by the CEO or an authorised person.

Division 2 - Golf courses

6.3 Interpretation

In this Division –

controller means an authorised person who has been appointed to control and manage a golf course;

golf course means that portion of a local government property which is laid out as a golf course and includes –

- (a) all tees, fairways, greens, practice tees, practice fairways, practice greens and any driving range; and

-
- (b) all buildings, structures, fittings, fixtures and equipment on that property.

Note: under these definitions, the provisions of this Division apply to a 'golf course' on 'local government property', whether operated by the local government or, for example, by a contractor or lessee.

6.4 Observance of special conditions of play

While on a golf course, a player must –

- (a) observe and comply with a direction of the controller in respect of any special conditions of play;
- (b) observe and comply with a requirement of any notice erected to direct or control play; and
- (c) not be accompanied by a non playing person without the permission of the controller or an authorised person.

6.5 Children under the age of 10 years

A person under the age of 10 years must not enter, play or practise on a golf course unless accompanied by a person of 18 years or older.

Division 3 - Beaches

6.6 Powers of authorised persons or surf life saving club members

- (1) An authorised person employed by the local government may perform all or any of the following functions in relation to a beach -
 - (a) patrol any beach;
 - (b) carry out any activity on any beach;
 - (c) erect signs designating bathing areas and signs regulating, prohibiting or restricting specified activities on the whole or any part of a beach or in or on the water adjacent to the beach and to direct persons on the beach or in or on the water to comply with such signs;
 - (d) temporarily enclose any area with rope, hessian, wire or any other means for the conduct of surf life saving club activities; and
 - (e) direct persons to leave the water adjacent to a beach during dangerous conditions or if a shark is suspected of being in the vicinity of a beach.
- (2) Subject to subclause (3), the local government may authorise, under section 9.10 of the Act, one or more members of a surf life saving club to perform all or any of the functions listed in subclause (1).
- (3) Members authorised by the local government under subclause (2) must have been recommended by the surf life saving club as

competent to perform the functions referred to in that subclause in respect of which they are authorised.

- (4) Under subclause (2), the local government may authorise members generally, or in relation to particular times, days or months.

6.7 Authority of local government employee to prevail

If the local government has authorised a person under clause 6.6(1) and a member of a surf life saving club under clause 6.6(2) in relation to the same beach, where they could perform a function referred to in clause 6.6(1) contemporaneously, the authority of an authorised person employed by the local government under clause 6.6(1) is to prevail.

6.8 Persons to comply with signs and directions

A person must -

- (a) not act in contravention of a sign erected on a beach under clause 6.6(1)(c);
- (b) not enter an area which has been temporarily closed with rope, hessian, wire or any other means for the conduct of surf life saving club activities, unless he or she is a member of the club or has obtained permission to enter from the club;
- (c) comply with any direction given under clause 6.6(1)(c) or 6.6(1)(e); and
- (d) not interfere with, obscure, obstruct, or hang any item of clothing or towel on a flag, sign, notice or item of life saving equipment.

Division 4 - Airports

6.9 Application

This Part applies to each airport which is local government property within the district.

6.10 Use by aircraft

- (1) The owner of every aircraft, upon payment of the set fee and compliance with this local law and other written law, shall be entitled to use the airport for the landing, servicing and departure of their aircraft and the embarkment and disembarkment of passengers and freight.
- (2) The local government may close the airport to aircraft movements if it considers the surface of the airport to be unsafe.

6.11 Right of entry to airport

- (1) Except as provided, a person other than:

-
- (a) a person lawfully employed upon duties in or about the supervision and control of the airport, or acting under a permit or other agreement of or with the local government, in or about the arrival, departure and servicing of or other attention to aircraft lawfully using the airport; or
 - (b) a passenger or intending passenger of an aircraft lawfully using the airport; or
 - (c) a person greeting or seeing off a passenger or intending passenger of an aircraft lawfully using the airport;
- shall not enter or remain upon the airport or any part thereof without the approval of the local government.
- (2) The local government may from time to time designate or set apart any specified part or parts of the Airport:-
 - (a) to which only persons from time to time designated by the local government shall be admitted;
 - (b) to which persons other than those mentioned in subclause (1) shall not be admitted;
 - (c) to which the general public, or any limited classes of the general public, may be admitted, either at all times or at specified times, or for limited periods and generally upon such terms and conditions as the local government may resolve;
 - (d) to which no vehicle may be admitted or to which a limited class of vehicles may be admitted or to which vehicles may be admitted only on such terms and conditions as the local government may resolve;
 - (e) to which no aircraft may be admitted or to which a limited class of aircraft may be admitted or to which aircraft may be admitted only on such terms and conditions as the local government resolves.
 - (3) Signs, markings or notices may be placed by the local government at the airport indicating the limits of any part of the airport set apart for any special or limited use under subclause (2).
 - (4) Notwithstanding the provisions of this clause the local government may on special occasions, for instance, an aerial pageant or other event of public interest, make such arrangements for the control of the airport as it may by resolution impose.

6.12 Access of animals restricted

- (1) A person shall not bring an animal on to an airport unless –
 - (a) the person is a person referred to in section 8 of the *Dog Act 1976* acting in accordance with that provision;
 - (b) the animal is being air freighted from the airport;

-
- (c) the animal has been air freighted to the airport; or
 - (d) the person is authorized to do so by the local government.
- (2) A person in charge of an animal shall keep the animal under control and shall not allow it to wander at large on the airport.
- (3) If an animal is at any time on an airport in contravention of subclause (2), in addition to the person specified in that subclause, the owner of the animal at that time commits an offence against subclause (2).
- (4) This clause is subject to any written law and law of the Commonwealth about assistance animals as defined in the *Disability Discrimination Act 1992 (Commonwealth)* Section 9(2).

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Division 5 - Jetties

6.13 Interpretation

- (1) This Division only applies to jetties which are local government property.
- (2) In this Division –

jetty means any jetty, pier, wharf or landing place which is local government property; and

bulk cargo means bulk produce, such as grain, coal, oil or mineral ore, which is not packaged.

6.14 Application for consent and application fee

- (1) Where a person is required to obtain the consent of the local government under this Part, the person is to apply for that consent in the manner required by the local government.
- (2) The local government may require an application for consent made under subclause (1) to be accompanied by a fee.
- (3) If an application for consent is not made in the manner required by the local government or the fee which is to accompany that application is not paid, the local government may refuse to consider the application for consent.
- (4) The local government shall give its decision on an application for consent, in writing to the person who applied for that consent.
- (5) Where a fee is referred to in this Part, the fee must be imposed and determined by the local government under and in accordance with sections 6.16 to 6.19 of the Act inclusive.

6.15 When use of jetty is prohibited

A person shall not land at, use or go on any part of a jetty which is -

- (a) under construction or repair; or
- (b) closed,

unless that person has first obtained the consent of the local government.

6.16 Method of berthing boat

A person in control of a boat shall not berth or make fast the boat to a jetty, or to any part of the jetty, except to such berthing piles, ring bolts or other fastenings as are provided.

6.17 When boat may remain berthed

A person in control of a boat shall not berth or make fast the boat to a jetty unless –

- (a) the boat is in distress and then only to effect the minimum repairs necessary to enable the boat to be moved elsewhere;
- (b) the embarking or disembarking of passengers is in progress, and then not for a consecutive period exceeding 2 hours without the prior consent of the local government;
- (c) the loading or discharging of cargo or other goods is in progress in accordance with this Division;
- (d) where the boat is used at that time for commercial purposes, the person has first paid the fee (if any) for such berthing or making fast to the local government; or
- (e) to facilitate sea trials for newly launched vessels for a period as specified and approved by an authorised person.

6.18 Authorised person may order removal of boat

Notwithstanding anything to the contrary in this Part, a person in control of a boat berthed or fastened to or alongside a jetty shall remove it immediately upon being directed to do so by an authorised person.

6.19 Restrictions on launching

A person shall not launch a boat from or over any jetty (other than a boat ramp) unless she or he has first obtained the consent of the local government.

6.20 Loading and discharging

A person in control of a boat shall not allow the boat to come alongside or be berthed or made fast to a jetty for the purpose of loading or discharging cargo or other goods-

- (a) until the cargo or other goods are ready to be loaded or discharged; or
- (b) without the consent of the local government –
 - (i) between the hours of 6.00pm to 6.00am on the next day; or
 - (ii) for longer than 2 consecutive hours.

6.21 Outgoing cargo not to be stored on jetty

A person in control of cargo or other goods intended for loading on to a boat shall -

- (a) not allow them to be stored or placed on a jetty unless and until the boat is berthed or fastened to or alongside the jetty; and

-
- (b) load them on to the boat as soon as practicable after the boat is berthed or fastened to or alongside the jetty.

6.22 Removal of incoming cargo from jetty

Any person unloading cargo or other goods from a boat on to a jetty shall remove them, or cause them to be removed from the jetty as soon as practicable, but not later than 6.00pm on the day on which they were placed there.

6.23 Authorised person may direct removal

An authorised person may direct a person who, in the opinion of the authorised person, is in charge of cargo or other goods which remain on a jetty contrary to any provision of this Division to remove them from the jetty.

6.24 Handling of bulk cargo

Except with the prior consent of the local government, a person shall not place or deposit bulk cargo from a vehicle, boat or container on to a jetty.

6.25 Polluting surrounding area

A person shall not tip or deposit anything on to a jetty so as to pollute the surrounding area.

6.26 Limitations on fishing

A person shall not -

- (a) fish from a jetty so as to obstruct or interfere with the free movement of a boat approaching or leaving the jetty or so as to unreasonably interfere with the use of the jetty by any other person; or
- (b) hang or spread a fishing net from, on or over any part of a jetty.

Part 7 – Roadside Conservation

7.1 Interpretation

In this Part -

"**MRWA**" means Main Roads Western Australia;

"**protected flora**" has the meaning given to it in Part 10, Division 2 of the *Biodiversitysecurity Conservation Act 2016*;

"**rare flora**" has the meaning given to it in Regulation 168 of the *Biodiversitysecurity Conservation Regulations 2018* ~~section 23F~~;

"**Roadside Conservation Committee**" means the Roadside Conservation Committee appointed by the Minister for the Environment; and

"**special environmental area**" means an area designated as such under clause 7.7.

7.2 Application

This Part does not apply to a townsite.

7.3 Declaration of flora road

The local government may declare a thoroughfare which has, in the opinion of the local government, high quality roadside vegetation to be a flora road.

7.4 Construction works on flora roads

Construction and maintenance work carried out by the local government on a flora road is to be in accordance with the "Handbook of Environmental Practice for Road Construction and Road Maintenance Works" prepared by the Roadside Conservation Committee.

7.5 Signposting of flora roads

The local government may signpost flora roads with the standard MRWA "flora road" sign.

7.6 Driving only on carriageway of flora roads

- (1) A person driving or riding a vehicle on a flora road shall only drive or ride the vehicle on the carriageway.
- (2) Subclause (1) does not apply where -
 - (a) conditions on the thoroughfare do not reasonably permit a vehicle to remain on the carriageway;
 - (b) there is no carriageway; or
 - (c) an exemption from the application of subclause (1) has been obtained from the local government.

7.7 Designation of special environmental areas

The local government may designate a thoroughfare, or any part of a thoroughfare, as a special environmental area which -

- (a) has protected flora or rare flora; or
- (b) in the opinion of the local government, has environmental, aesthetic or cultural significance.

7.8 Marking of special environmental areas

The local government is to mark and keep a register of each thoroughfare, or part of a thoroughfare, designated as a special environmental area.

7.9 Permit to plant

A person shall not plant any plant or sow any seeds in a flora road without first obtaining a permit.

7.10 Relevant considerations in determining application

In determining an application for a permit for the purpose of clause 7.9, the local government is to have regard to -

- (a) existing vegetation within that part of the thoroughfare in which the planting is to take place; and
- (b) the diversity of species and the prevalence of the species which are to be planted or sown.

7.11 Permit to clear

A person shall not clear and maintain in a cleared state, the surface of a flora road within 1m of that person's land without first obtaining a permit and any other approvals which may be required under any written law.

7.12 Application for permit

A person making an application for a permit for the purpose of clause 7.11 shall submit a sketch plan clearly showing the boundary of the person's land and the portions of the thoroughfare joining that person's land which are to be cleared.

7.13 Permit to burn flora road

A person shall not burn part of a flora road without first obtaining a permit or unless acting under the authority of any other written law.

7.14 Application for permit

An application for a permit for the purposes of clause 7.13 shall –

- (a) include a sketch plan showing the portions of a thoroughfare which are proposed to be burned; and
- (b) advise of the estimated fire intensity and the measures to be taken to protect upper storey vegetation from the burn.

7.15 When application for permit can be approved

The local government may approve an application for a permit for the purpose of clause 7.13 only if the burning of the particular part of the thoroughfare will -

- (a) reduce a fire hazard and alternative means of reducing that hazard, such as slashing or the use of herbicides, are considered by the local government to be not feasible or more detrimental to native flora and fauna than burning; or
- (b) in the opinion of the local government, be beneficial for the

preservation and conservation of native flora and fauna.

7.16 Prohibitions on burning

- (1) Notwithstanding anything to the contrary in this local law, an application for a permit for the purpose of clause 7.13 is not to be approved by the local government -
 - (a) for burning between 1 October and 1 May of the following year where the intensity of the burn could damage native flora and fauna; or
 - (b) in any year to any person for any part of a thoroughfare which is on the opposite side of the carriageway to that portion of the thoroughfare for which a permit to burn has been approved in the same year.
- (2) Nothing in this clause prevents the local government approving a permit to burn part of a thoroughfare to remove an imminent fire risk.

7.17 Permit for firebreaks on thoroughfares

A person shall not construct a firebreak on a thoroughfare without first obtaining a permit.

7.18 When application for permit cannot be approved

- (1) The local government is not to approve an application for a permit for the purpose of clause 7.17 where the thoroughfare is less than 20m wide.
- (2) Subclause (1) does not apply where the firebreak is, in the opinion of the local government, desirable for the protection of roadside vegetation.

7.19 General prohibition on commercial wildflower harvesting

Subject to clause 7.20, a person shall not commercially harvest native flora on a thoroughfare.

7.20 Permit for revegetation projects

- (1) A person shall not collect seed from native flora on a thoroughfare without first obtaining a permit.
- (2) The local government may approve an application for a permit under subclause (1) only where-
 - (a) the seed is required for a revegetation project in any part of the district; and
 - (b) the thoroughfare, or the relevant part of it, is not a special environmental area.
- (3) Unless the local government specifically provides to the contrary on a permit, if the local government approves an application for a permit for the purpose of

subclause (1) it is to be taken to be approved subject to the following conditions

–

- (a) the collection of the seed is to be carried out so as not to endanger the long time survival of the native flora on the thoroughfare; and
- (b) any licence or approval which may be required under any other written law is to be obtained by the applicant.

Part 8 - Activities in streets

Division 1 - General

8.1 General prohibitions

A person must not –

- (a) plant, or allow to remain, in a street a plant that is or may become an obstruction to a reasonable sight line hazard for a driver of any vehicle negotiating or using the street;
- (b) damage a lawn or a garden, or remove any plant or part of a plant from a lawn or a garden, in a street unless –
 - (i) the person is the owner or the occupier of the lot abutting that portion of the street and the lawn or the garden or the particular plant has not been installed or planted by the local government ; or
 - (ii) the person is acting under the authority of a written law;
- (c) damage, or remove a street tree, or part of a street tree, irrespective of whether it was planted by the owner or occupier of the lot abutting the street or by the local government , unless –
 - (i) the damage to, or removal of, the street tree is authorised by the CEO or an authorised person in writing; or
 - (ii) the person is acting under authority of written law;
- (d) place, or allow to be placed or remain, on a street any thing (except water) that –
 - (i) obstructs the street; or
 - (ii) results in a hazard for any person using the street;
- (e) unless at the direction of the CEO or an authorised person, damage, remove or interfere with any part of a street, or any structure erected on a street, by the local government or a person acting under the authority of a written law; or

-
- (f) play or participate in any game or sport so as to cause danger to any person or thing or impede the movement of vehicles or persons on a street.

8.2 Activities allowed with a permit

- (1) A person must not, without a permit –
 - (a) dig or otherwise create a trench through or under a kerb or footpath;
 - (b) throw, place or deposit any thing on a verge or street except for removal by the local government under a bulk rubbish collection, and then only in accordance with the terms and conditions and during the period of time advertised in connection with that collection by the local government;
 - (c) cause any obstruction to a vehicle or a person using a street as a street;
 - (d) cause any obstruction to a water channel or a water course in a street;
 - (e) throw, place or drain offensive, noxious or dangerous fluid onto a street;
 - (f) damage a street;
 - (g) fell or damage any street tree;
 - (h) fell any tree onto a street;
 - (i) light any fire or burn any thing on a street other than in a stove or fireplace provided for that purpose;
 - (j) unless installing, or in order to maintain, a permissible verge treatment –
 - (i) lay pipes under or provide taps on any verge; or
 - (ii) place or install, on any part of a street, any thing such as gravel, stone, flagstone, cement, concrete slabs, blocks, bricks, pebbles, plastic sheeting, kerbing, wood chips, bark or sawdust;
 - (k) provide, erect, install or use in or on any building, structure or land abutting on a street any hoist or other thing for use over the street;
 - (l) on a street use anything or do anything so as to create a nuisance;
 - (m) place or cause to be placed on a street a bulk rubbish container;
 - (n) interfere with the soil of, or anything in, a street or take anything from a street;

-
- (o) conduct or carry on any trading on a street or public place;
 - (p) conduct, carry on or set up a market or stall on a street or public place;
 - (q) conduct or carry on an entertainment event on a street or public place; or
 - (r) film or make a recording as part of or for commercial gain on a street or public place.
- (2) The CEO or an authorised person may exempt a person from compliance with subclause (1) on the application of that person.

8.3 Notice to owner or occupier

The CEO or an authorised person may give a notice in writing to the owner or the occupier of a lot abutting on a verge to make good, within the time specified in the notice, any breach of a provision of this Part.

Division 2 - Permissible verge treatments

8.4 Permissible verge treatments

- (1) An owner or occupier of land which abuts on a verge may, on that part of the verge directly in front of her or his land, install a permissible verge treatment.
- (2) A permissible verge treatment is—
- (a) the planting and maintenance of a lawn;
 - (b) the planting and maintenance of a garden provided that —
 - (i) clear sight visibility is maintained at all times for a person using the abutting street in the vicinity of an intersection or bend in the street or using a driveway on land adjacent to the street for access to or from the street;
 - (ii) where there is no footpath, a pedestrian has safe and clear access of a minimum width of 2m along that part of the verge immediately adjacent to the kerb;
 - (iii) it does not include a wall or built structure; and
 - (iv) it is not of a thorny, poisonous or hazardous nature; and
 - (c) the installation of an acceptable material.
- (3) In this clause **acceptable material** means any material which would create a hard surface, and which has been approved by the local government.

-
- (4) A person must not install or maintain a verge treatment which is not a permissible verge treatment.
 - (5) The owner and occupier of the lot abutting a verge treatment referred to in subclause (1) are each to be taken to have installed and maintained that verge treatment for the purposes of this clause and clause 8.5.

8.5 Obligations of owner or occupier

An owner or occupier who installs or maintains a permissible verge treatment must –

- (a) keep the permissible verge treatment in a good and tidy condition and ensure, where the verge treatment is a garden or lawn, that a footpath on the verge and a carriageway adjoining the verge are not obstructed by the verge treatment;
- (b) ensure that clear sight visibility is maintained at all times for a person using the abutting thoroughfare in the vicinity of an intersection or bend in a thoroughfare, or using a driveway on land adjacent to the thoroughfare for access to or from the thoroughfare;
- (c) not place any obstruction on or around the verge treatment;
- (d) not disturb a footpath on the verge;
- (e) ensure that the verge treatment does not damage or obstruct a drain, manhole, galley, inspection pit, channel, kerb or tree planted by the local government; and
- (f) ensure that any sprinklers or pipes installed to irrigate a verge treatment –
 - (i) do not protrude above the level of the lawn or verge treatment when not in use;
 - (ii) are not used at such times so as to cause unreasonable inconvenience to pedestrians or other persons; and
 - (iii) do not otherwise present a hazard to pedestrians or other persons.

8.6 Transitional provision

- (1) In this clause –

former provisions means the provisions of the repealed local laws which permitted certain types of verge treatments, whether with or without the consent of the local government.
- (2) A verge treatment which –
 - (a) was installed prior to the commencement day; and

-
- (b) on the commencement day is a type of verge treatment which was permitted under and complied with the former provisions,

is to be taken to be a permissible verge treatment for so long as the verge treatment remains of the same type and continues to comply with the former provisions.

8.7 Power to carry out public works on verge

Where the local government or an authority empowered to do so under a written law disturbs a verge, the local government or the authority –

- (a) is not liable to compensate any person for that disturbance;
- (b) may backfill with sand, if necessary, any garden or lawn; and
- (c) is not liable to replace or restore any –
 - (i) verge treatment and, in particular, any plant or any acceptable material or other hard surface; or
 - (ii) sprinklers, pipes or other reticulation equipment.

Division 3 - Vehicle crossings

Note:

Regulations 12 – 15 of the *Local Government (Uniform Local Provisions) Regulations 1996* apply to crossovers.

This Division deals with temporary crossovers and removal of redundant crossovers.

8.8 Temporary crossings

- (1) Where it is likely that works on a lot will involve vehicles leaving a street and entering the lot, the person responsible for the works must obtain a permit for the construction of a temporary crossing to protect the existing carriageway, kerb, drains, footpath, existing materials and street trees, where –
 - (a) a crossing does not exist; or
 - (b) a crossing does exist, but the nature of the vehicles and their loads is such that they are likely to cause damage to the crossing.
- (2) The ***person responsible for the works*** in subclause (1) is to be taken to be –
 - (a) the builder named on the building permit issued under the *Building Act 2011*, if one has been issued in relation to the works; or
 - (b) the owner of the lot, if no building permit has been issued under the *Building Act 2011* in relation to the works.
- (3) If the permit authority for the purpose of subclause (1) is the local government, the permit is taken to be issued on the condition that until such time as the temporary crossing is removed, the person to whom

the permit is given must keep the temporary crossing in good repair and in such a condition so as not to create any danger or obstruction to persons using the street.

8.9 Removal of redundant crossing

- (1) Where works on a lot will result in a crossing no longer giving access to a lot, the crossing is to be removed and the kerb, drain, footpath, verge and any other part of the street affected by the removal are to be reinstated to the satisfaction of the CEO.
- (2) The CEO may give written notice to the owner or occupier of a lot requiring her or him to –
 - (a) remove any part of or all of a crossing which does not give access to the lot; and
 - (b) reinstate the kerb, drain, footpath, verge and any other part of the street, which may be affected by the removal,

within the period of time stated in the notice, and the owner or occupier of the lot must comply with that notice.

Division 4 - Property numbers

8.10 Assignment of numbers

- (1) The CEO or an authorised person may assign a number to a lot in the district and may assign another number to the lot instead of that previously assigned.
- (2) In this clause, **number** means a number of a lot with or without an alphabetical suffix indicating the address of a lot by reference to a thoroughfare.

Division 5 - Fencing

8.11 Public place – Item 4(1) of Division 1, Schedule 3.1 of Act

A public place, as that term is defined in clause 1.5, is specified as a public place for the purpose of item 4(1) of Division 1 of Schedule 3.1 of the Act.

Division 6 - Signs erected by the local government

8.12 Signs

- (1) The local government may erect a sign in a street specifying any conditions of use which apply to that street.
- (2) A person must comply with a sign erected under subclause (1).
- (3) A condition of use specified on a sign erected under subclause (1) is to be for the purpose of giving notice of the effect of a provision of this local law.

8.13 Transitional

Where a sign erected in a street has been erected under a repealed local law then, on and from the commencement day, it is to be taken to be a sign erected under clause 8.12 if –

- (a) the sign specifies a condition of use relating to the street which gives notice of the effect of a provision of this local law; and
- (b) the condition of use specified is not inconsistent with any provision of this local law.

Division 7 - Driving on a closed street

8.14 No driving on closed street

- (1) A person must not drive or take a vehicle on a closed street unless –
 - (a) it is in accordance with any limit or exception specified in the order made under section 3.50 of the Act; or
 - (b) the person has first obtained a permit.
- (2) In this clause –

closed street means a thoroughfare wholly or partially closed under section 3.50 or 3.50A of the Act.

Division 8 - Notices

8.15 Notice to redirect or repair sprinkler

Where a lawn or a garden is being watered with a sprinkler which is on the lawn or the garden, in a manner which causes or may cause an inconvenience or obstruction to any person using a street, the CEO or an authorised person may give a written notice to the owner or the occupier of the land abutting the lawn or the garden, requiring the owner or the occupier or both to move or alter the direction of the sprinkler or other watering equipment.

8.16 Notice to remove hazardous plants

- (1) Where a plant in a garden creates or may create a hazard for any person using a street, the CEO or an authorised person may give a written notice to the owner or the occupier of the land abutting on the garden to remove, cut, move or otherwise deal with that plant so as to remove the hazard.
- (2) Subclause (1) does not apply where the plant was planted by the local government.

8.17 Notice to remove any thing unlawfully placed on street

Where any thing is placed on a street in contravention of this local law, the CEO or an authorised person may give a written notice –

-
- (a) to the owner or the occupier of the property which abuts that portion of the street where the thing has been placed; or
 - (b) to any other person who may be responsible for the thing being so placed,

requiring the person to remove the thing.

Note: other provisions relating to notices are set out in Division 1 of Part 10 of this local law.

Part 9 – Activities in public places

Division 1 - General provisions

9.1 Leaving animal or vehicle in public place

- (1) A person must not leave an animal or a vehicle, or any part of a vehicle, in a public place so that it obstructs the use of any part of that public place, unless that person has first obtained a permit or is authorised to do so under a written law.
- (2) A person does not contravene subclause (1) where the animal is secured or tethered for a period not exceeding 1 hour.
- (3) A person does not contravene subclause (1) where the vehicle is left for a period not exceeding 24 hours.

9.2 Prohibitions relating to animals

- (1) In subclause (2), **owner** in relation to an animal includes –
 - (a) an owner of it;
 - (b) a person in possession of it;
 - (c) a person who has control of it; and
 - (d) a person who ordinarily occupies the premises where the animal is permitted to stay.
- (2) An owner of an animal must not –
 - (a) allow the animal to enter or remain for any time on any public place except for the use of the public place as a thoroughfare and unless it is led, ridden or driven;
 - (b) allow the animal, if it has a contagious or infectious disease, to be led, ridden or driven in a public place; or
 - (c) train or race the animal in a public place.
- (3) An owner of a horse must not lead, ride or drive the horse on a street, unless that person does so under a permit or under the authority of a written law.

- (4) This clause is subject to any written law and law of the Commonwealth about assistance animals as defined in the *Disability Discrimination Act 1992* (Commonwealth) Section 9(2).

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9.3 Shopping trolley to be marked

A retailer must clearly mark its name or its trading name on any shopping trolley made available for the use of customers.

9.4 Person not to leave trolley in public place

A person must not leave a shopping trolley in a public place other than in an area set aside for the storage of shopping trolleys.

3.37. Contraventions that can lead to impounding

- (1) Regulations may prescribe any contravention of a regulation or local law made under this Act to be a contravention that can lead to impounding.
(2) Regulations may exclude the application of particular provisions of this Subdivision.

[Section 3.37 Local Government Act 1995]

29. Contraventions that may lead to impounding of goods (Act s. 3.37)

- (1) A contravention of a regulation or local law made under the Act can lead to the impounding of goods involved in the contravention if —

- (a) it occurs in a public place; and
(b) either —

the presence of the goods —

- (I) presents a hazard to public safety; or
(II) obstructs the lawful use of any place;
or

where the regulation or local law prohibits or regulates the placement of the goods, the goods are located in a place contrary to that regulation or local law.

- (1a) A contravention of a regulation or local law made under the Act can lead to the impounding of goods that are animals (if they are involved in the contravention) whether or not the contravention takes place in a private or a public place.

- (2) In subregulation (1) or (1a) —

public place includes a place that is on private property that the public are allowed to use.

[R29 Local Government (Functions and General) Regulations 1996]

3.38. Terms used

goods means any goods involved in a contravention that can lead to impounding, and includes —

- (a) a vehicle; or
- (ab) an animal; or
- (b) a stall or other structure temporarily placed on land, involved in such a contravention;

[Section 3.37 Local Government Act 1995]

9.5 Retailer to remove abandoned trolley

- (1) If a shopping trolley is found in a public place, other than in an area set aside for the storage of shopping trolleys, the CEO or an authorised officer may advise (verbally or in writing) a retailer whose name is marked on the trolley of the location of the shopping trolley.
- (2) A retailer must remove a shopping trolley within 24 hours of being so advised under subclause (1).

9.6 Retailer taken to own trolley

In the absence of any proof to the contrary, a shopping trolley is to be taken to belong to a retailer whose name is marked on the trolley.

Part 10 - Permits

Division 1 - Applying for a permit

10.1 Application for permit

- (1) Where a person is required to obtain a permit under this local law, that person must apply for the permit in accordance with subclause (2).
- (2) An application for a permit under this local law must -
 - (a) be in the form determined by the CEO;
 - (b) be signed by the applicant;
 - (c) provide the information required by the form; and
 - (d) be forwarded to the CEO together with any fee imposed by the Council under sections 6.16 to 6.19 of the Act.
- (3) The CEO or an authorised person may require an applicant to provide additional information reasonably related to the application before determining the application.
- (4) The CEO or an authorised person may require an applicant to give local public notice of the application .
- (5) The CEO or an authorised person may refuse to consider an application which is not in accordance with subclause (2) or where the requirements of subclause (3) or (4) have not been satisfied.

10.2 Decision on application

- (1) The CEO or an authorised person may –
 - (a) approve an application unconditionally or subject to any conditions; or
 - (b) refuse to approve an application.
- (2) If the CEO or an authorised person approves an application, he or she is to issue to the applicant a permit in the form determined by the CEO.

-
- (3) If the CEO or an authorised person refuses to approve an application, he or she is to give written notice of that refusal to the applicant.
 - (4) The CEO or an authorised person may, at any time, amend a condition of approval and the amended condition takes effect when written notice of it is given to the permit holder.

10.3 General restrictions on grant of permit

- (1) The CEO or an authorised person must not grant a permit if there are reasonable grounds for believing that the carrying on of the activity to which the application relates would constitute an unacceptable risk to the safety of the public.
- (2) The CEO or an authorised person must not grant a permit unless the CEO or an authorised person is satisfied that –
 - (a) the applicant is capable of carrying on the activity in accordance with this local law and the terms and conditions of the permit;
 - (b) the public place at which the activity is to be carried on is suitable for that purpose;
 - (c) a permit or similar authority granted or issued to the applicant has not been cancelled in the period of 5 years before the application is made; and
 - (d) the applicant is a fit and proper person to carry on the activity.

10.4 Amendment of permit

- (1) In this clause –
 - amend*** includes –
 - (a) to impose any new condition; and
 - (b) to change or remove any existing condition.
- (2) The CEO or an authorised person may, by written notice given to the permit holder, amend a permit.
- (3) An amendment may be made on application made by the permit holder or on the CEO or authorised person's initiative.

Division 2 - Conditions

10.5 Examples of conditions

- (1) Examples of the conditions that the CEO or an authorised person may impose on a permit under clause 10.2(1)(a) or 10.4(2) are conditions relating to –
 - (a) the payment of a fee;

-
- (b) compliance with a standard or a policy adopted by the local government;
 - (c) the duration and commencement of the permit;
 - (d) the commencement of the permit being contingent on the happening of an event;
 - (e) the rectification, remedying or restoration of a situation or circumstance reasonably related to the application;
 - (f) the approval of another application for a permit which may be required by the local government under any written law;
 - (g) the area of the district to which the permit applies;
 - (h) where a permit is issued for an activity which will or may cause damage to local government property, the payment of a deposit or bond against such damage; and
 - (i) the obtaining of public risk insurance in an amount and on terms reasonably required by the CEO or an authorised person.
- (2) Examples of the type and content of the conditions on which a permit to hire local government property may be issued include –
- (a) when fees and charges are to be paid;
 - (b) payment of a bond against possible damage or cleaning expenses or both;
 - (c) restrictions on the erection of material or external decorations;
 - (d) rules about the use of furniture, plant and effects;
 - (e) limitations on the number of persons who may attend any function in or on local government property;
 - (f) the duration of the hire;
 - (g) the right of the CEO or an authorised person to cancel a booking during the course of an annual or seasonal booking, if the CEO or an authorised person sees fit;
 - (h) a prohibition on the sale, supply or consumption of liquor unless a liquor licence is first obtained for that purpose under the Liquor Control Act;
 - (i) whether or not the hire is for the exclusive use of the local government property;
 - (j) the obtaining of a policy of insurance in the names of both the local government and the hirer, indemnifying the local government in respect of any injury to any person or any

damage to any property which may occur in connection with the hire of the local government property by the hirer; and

- (k) the provision of an indemnity from the hirer, indemnifying the local government in respect of any injury to any person or any damage to any property which may occur in connection with the hire of the local government property by the hirer.

10.6 Imposing conditions under a policy

- (1) In this clause –

policy means a local government policy adopted by the Council under section 2.7 of the Act containing conditions subject to which an application for a permit may be approved under clause 10.2.

- (2) Under clause 10.2(1)(a) the CEO or an authorised person may approve an application subject to conditions by reference to a policy.
- (3) The CEO or an authorised person must give to the permit holder a copy of the policy or, at the discretion of the CEO or the authorised person, the part of the policy which is relevant to the application for a permit, with the form of permit referred to in clause 10.2(2).
- (4) An application for a permit is not to be taken to have been approved subject to the conditions contained in a policy until the CEO or an authorised person gives the permit holder a copy of the policy or the part of the policy which is relevant to the application.
- (5) Sections 5.94 and 5.95 of the Act apply to a policy and, for that purpose, a policy is deemed to be information within section 5.94(u)(i) of the Act.

10.7 Compliance with conditions

Where an application for a permit has been approved subject to conditions, the permit holder must comply with each of those conditions, as amended.

Division 3 - Duration of permits

10.8 Duration of permit

A permit is valid for one year from the date on which it is issued, unless it is –

- (a) otherwise stated in this local law or in the permit; or
- (b) suspended or cancelled under this Division.

10.9 Renewal of permit

- (1) A permit holder may apply to the CEO for the renewal of a permit.
- (2) An application for renewal must –
 - (a) be in the form determined by the CEO;
 - (b) be signed by the permit holder;

-
- (c) provide the information required by the form;
 - (d) be forwarded to the CEO no later than 28 days before the expiry of the permit, or within a shorter period that the CEO in a particular case permits; and
 - (e) be accompanied by any fee imposed by the Council under section 6.16 to 6.19 of the Act.
- (3) The provisions of this Part that apply to an application for a permit also apply to an application for the renewal of a permit as though it were an application for a permit.

10.10 Transfer of permit

- (1) An application for the transfer of a valid permit is -
- (a) to be made in writing;
 - (b) to be signed by the permit holder and the proposed transferee of the permit;
 - (c) to include such information as the CEO or an authorised person may require to enable the application to be determined; and
 - (d) to be forwarded to the CEO together with any fee imposed by the Council under sections 6.16 to 6.19 of the Act.
- (2) The CEO or an authorised person may approve an application for the transfer of a permit, refuse to approve it or approve it subject to any conditions.
- (3) Where the CEO or an authorised person approves an application for the transfer of a permit, the transfer may be effected by an endorsement on the permit signed by the CEO or the authorised person.
- (4) Where the CEO or an authorised person approves the transfer of a permit, the local government is not required to refund any part of any fee paid by the former permit holder.

10.11 Suspension of permit

- (1) The CEO may, subject to clause 10.12, by written notice given to the permit holder, suspend a permit if there are reasonable grounds for believing that –
- (a) the permit holder has contravened a term or condition of a permit;
 - (b) the permit holder has contravened a provision of this local law; or
 - (c) the continued carrying on of the activity authorised by the permit constitutes or will constitute an unacceptable risk to the safety of the public.

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- (2) The suspension notice must –
- (a) state the day, or the day and time, on or at which the suspension takes effect;
 - (b) state the reasons for the CEO's decision to suspend the permit; and
 - (c) where appropriate, indicate what steps need to be taken to ensure that there is compliance with the relevant provision, term or condition or that there is no longer a risk as described in subclause (1)(c); and
 - (d) inform the permit holder that he/she has a right to apply under the Act for a review of the CEO's decision to suspend the permit.

Note – Part 11 of this local law deals with objection and review rights.

10.12 Proposed suspension

- (1) If the CEO proposes to suspend a permit for the reason mentioned in clause 10.11(1)(a), the CEO must give written notice to the permit holder of the proposed suspension.
- (2) The notice must –
 - (a) state that the CEO proposes to suspend the permit;
 - (b) state the reasons for the proposed suspension; and
 - (c) inform the permit holder that the permit holder is entitled to make representations to the CEO in respect of the proposed suspension within 7 days after the day on which the permit holder is given the notice.
- (3) In considering whether to suspend the permit, the CEO must have regard to any representations made by the permit holder within the period referred to in subclause (2)(c).

10.13 Revocation of suspension

- (1) The CEO must, by written notice given to the permit holder, revoke the suspension of a permit if the CEO is satisfied that the steps specified in the suspension notice have been taken.
- (2) The CEO may, by written notice given to the permit holder, revoke the suspension of the permit if the CEO considers that it is appropriate to do so in the circumstances of a particular case.

10.14 Period of suspension

The suspension of a permit has effect on the day, or the day and time, specified in the suspension notice until one of the following happens –

- (a) the suspension is revoked under clause 10.13;

-
- (b) the permit is cancelled under clause 10.15 or expires; or
 - (c) the permit is surrendered in accordance with the provisions of this local law.

10.15 Cancellation of permit

A permit may be cancelled by the CEO if -

- (a) the permit was obtained improperly by including false or misleading information;
- (b) the permit holder has persistently or frequently contravened a term or condition of the permit, or a provision of this local law, whether or not the permit is or has been suspended on the grounds of a contravention; or
- (c) there are reasonable grounds for believing that the continued carrying on of the activity constitutes or would constitute an unacceptable risk to the safety of the public, whether or not the permit has been suspended on the grounds of that risk.

<i>Note – objection and appeal rights under Part 11 apply to the suspension or cancellation of a permit</i>

10.16 Surrender of permit

A permit holder may, at any time by notice in writing to the CEO, surrender the permit.

Division 4 - Responsibilities of permit holders and others

10.17 Production of permit

A permit holder must produce to an authorised person her or his permit immediately after being required to do so by that authorised person.

10.18 Other responsibilities of permit holder

A permit holder must, in respect of local government property to which the permit relates -

- (a) ensure that an authorised person has unobstructed access to the local government property for the purpose of inspecting the property or enforcing any provision of this local law;
- (b) comply with a direction from the CEO or an authorised person to take the action specified in the direction for the purpose of maintaining public safety;
- (c) leave the local government property in a clean and tidy condition after its use;
- (d) report any damage or defacement of the local government property to the CEO or an authorised person; and

-
- (e) take reasonable action to prevent the consumption of any liquor on the local government property unless the permit allows it and a licence has been obtained under the *Liquor Control Act* for that purpose.

10.19 Production of permit document for amendment

If the CEO or an authorised person amends or renews a permit, the permit holder must, if required by the CEO or authorised person, produce the permit document to the CEO or authorised person for amendment within the period specified by the CEO or authorised person.

10.20 Return of permit document if permit no longer in effect

If a permit –

- (a) has expired or has not been renewed;
- (b) has been suspended or cancelled; or
- (c) has been surrendered,

the person who was the permit holder must, as soon as practicable after the expiry, suspension, cancellation or surrender, return the permit document to the CEO.

10.21 Advertising

A person must not advertise, or otherwise hold out in any way, that the person conducts a commercial activity in any public place unless that person holds a permit authorising that commercial activity.

10.22 False or misleading statement

A person must not make a false or misleading statement in connection with an application in respect of a permit under this local law.

Part 11 – Objections and review

11.1 Objection and review rights

Division 1 of Part 9 of the Act applies to a decision under this local law in respect of the grant, renewal, transfer, amendment, suspension or cancellation of a permit.

Part 12 – Enforcement

Division 1 - Notices

12.1 Definition

In this Division –

costs of the local government include its administrative costs.

12.2 Damage to local government property

If a person unlawfully removes, damages or interferes with local government property or portion of a street, the CEO or an authorised person may give the person a notice requiring that person, within the time specified in the notice, to do any one or more of the following (at the local government's option) –

- (a) reinstate the property to the state it was in before the removal, damage or interference;
- (b) replace that property; or
- (c) pay for the costs of reinstatement or replacement.

12.3 Breach of a permit

If a permit holder breaches a condition of the permit, or fails to comply with a direction under this local law, the CEO or an authorised person may give the person a notice.

12.4 Notice requirements

A notice under this Division must –

- (a) be in writing;
- (b) specify the reason for giving the notice, the work or action that is required to be undertaken and the time within which it is to be undertaken; and
- (c) be given to the person referred to in clause 12.2 or 12.3, as the case may be.

12.5 Local government may undertake requirements of notice

- (1) If a person fails to comply with a notice referred to in clause 12.2, the local government may –
 - (a) do the thing specified in the notice, including replace the property, or reinstate the property to the state it was in before the removal, damage or interference; and
 - (b) recover from the person, as a debt, the costs of doing so.
- (2) If a person fails to comply with a notice referred to in clause 12.3, the local government may –
 - (a) take whatever remedial action it considers appropriate to put the local government in the position it would have been in if the breach or failure had not occurred; and
 - (b) recover from the person, as a debt, the costs of doing so.

12.6 Offence to fail to comply with notice

A person who fails to comply with a notice given to him or her under this local law commits an offence.

Division 2 - Offences and penalties

12.7 Offences and general penalty

- (1) A person who fails to do anything required or directed to be done under this local law, or who does anything which under this local law that person is prohibited from doing, commits an offence.
- (2) A person who commits an offence under this local law is liable, on conviction, to a penalty not less than \$500 and not exceeding \$5,000, and if the offence is of a continuing nature, to an additional penalty not exceeding \$500 for each day or part of a day during which the offence has continued.

12.8 Prescribed offences

- (1) An offence against a clause specified in Schedule 3 is a prescribed offence for the purposes of section 9.16(1) of the Act.
- (2) The modified penalty for a prescribed offence is the amount specified adjacent to the clause in Schedule 3.
- (3) For the purpose of guidance only, before giving an infringement notice to a person in respect of the commission of a prescribed offence, the local government should be satisfied that –
 - (a) commission of the prescribed offence is a relatively minor matter; and
 - (b) only straightforward issues of law and fact are involved in determining whether the prescribed offence was committed, and the facts in issue are readily ascertainable.

12.9 Form of notices

- (1) For the purposes of this local law -
 - (a) where a vehicle is involved in the commission of an offence, the form of the notice referred to in section 9.13 of the Act is that of Form 1 in Schedule 1 of the Regulations;
 - (b) the form of the infringement notice given under section 9.16 of the Act is that of Form 2 in Schedule 1 of the Regulations; and
 - (c) the form of the notice referred to in section 9.20 of the Act is that of Form 3 in Schedule 1 of the Regulations.
- (2) Where an infringement notice is given under section 9.16 of the Act in respect of an alleged offence against clause 2.4, the notice is to contain a description of the alleged offence.

12.10 Evidence of a determination

- (1) In any legal proceedings, evidence of a determination may be given by tendering the register referred to in clause 2.5 or a certified copy of an extract from the register.

-
- (2) It is to be presumed, unless the contrary is proved, that the determination was properly made and that every requirement for it to be made and have effect has been satisfied.
 - (3) Subclause (2) does not make valid a determination that has not been properly made.

SCHEDULE 1 - DETERMINATIONS

[Clause 2.1]

The following determinations are to be taken to have been made by the local government under clause 2.1.

Part 1 - Preliminary

1.1 Definition

In these determinations –

local law means the *Public Places and Local Government Property Local Law 2021* made by the local government.

1.2 Interpretation

Where a term is used but not defined in a determination and that term is defined in this local law then the term is to have the meaning given to it in this local law.

Part 2 - Application

2.1 Vehicles on local government property

- (1) Unless authorised by a permit or determination, a person must not take or cause a vehicle to be taken onto or driven on local government property unless –
- (a) subject to subclause (3), the local government property is clearly designated as a road, access way or car park;
 - (b) the vehicle is driven by a local government employee, authorised person or contractor engaged by the local government, who is engaged in –
 - (i) providing a service or making a delivery in connection with the local government property; or
 - (ii) maintaining the local government property;
 - (c) the person is driving an emergency vehicle in the course of his or her duties;
 - (d) the vehicle is –
 - (i) driven on local government property that has been designated as a golf course;
 - (ii) used in accordance with the conditions set down by the local government, the controller or an authorised person; and
 - (iii) of a type allowed to be taken onto the golf course by the local government, the controller or an authorised person; or

-
- (e) the vehicle is a motorised wheelchair, and the driver of that vehicle is a disabled person.
 - (2) A person must not drive a vehicle or allow a vehicle to be driven on local government property at a speed exceeding 10 kilometres per hour or as otherwise indicated by a sign, or in such a manner as to cause danger to any person.
 - (3) Other than in accordance with paragraphs (b), (c), (d) or (e) of subclause (1), a person must not drive a vehicle on local government property that is being used for a function for which a permit has been obtained unless permitted to do so by the permit holder or an authorised person.

2.2 Motorised model aeroplanes, toys or ships

A person must not use, launch or fly a drone, motorised model aeroplane, toy, ship, glider or rocket that is propelled by mechanical, hydraulic, combustion or pyrotechnic means on or from local government property except in accordance with a permit or determination that specifies that particular local government property.

2.3 Children's playgrounds

- (1) The local government may set aside a public reserve or any portion of a public reserve as a children's playground.
- (2) The local government may limit the ages of persons who are permitted to use a children's playground and may erect a sign under clause 2.3 of this local law to that effect on or in the immediate vicinity of the playground.
- (3) A person over the age specified on that sign, other than a person having the charge of a child or children in the playground, must not use a playground or interfere with the use by children of the playground.

2.4 Launching and retrieval of boats

A person must not take a boat onto, launch a boat from, or retrieve a boat on, local government property except in accordance with permit or a determination that specifies that particular local government property unless –

- (a) the person is
 - (i) a local government employee or authorised person; or
 - (ii) a contractor engaged by the local government and who is engaged in providing a service, maintaining or making a delivery in connection with, the local government property.
- (b) the person is in charge of a boat engaged in rescue services or dealing with an emergency; or
- (c) the local government property is a boat ramp that is delineated by a sign to that effect.

2.5 Activities prohibited on local government property

- (1) A person must not play or practise archery or pistol or rifle shooting on local government property except on land which is reserved by the local government for that purpose, or as otherwise permitted by a determination or permit.
- (2) A person must not play or practise golf on local government property except on a reserve set aside by the local government as a golf course.
- (3) A person must not, on any local government property, use or ride a bicycle or wheeled recreational device, skateboard, or sand board –
 - (a) inside, or on the curtilage to, a building;
 - (b) on a golf course except to the extent permitted under clause 2.1(1)(d) of these Determinations; or
 - (c) in or on a lakebed or waterway.
- (4) A person must not use on, or take on to, any local government property, a spear gun, hand spear, gidgie or similar device unless permitted by a determination or permit.
- (5) A person shall not traverse sand dunes except along pathways designated by signs or fences for the purpose.

SCHEDULE 2 - AREAS WHERE HORSES MAY BE EXERCISED

[Clause 5.5]

Horse may be exercised at Pelican Point, Carnarvon as shown on the map below and indicated on site by signs, between the hours of 5.00am to 9.00am, from the high tide mark into the Indian Ocean.



SCHEDULE 3 - PRESCRIBED OFFENCES

[Clause 12.8]

Item number	Clause	Description	Modified Penalty (\$)
1	2.4	Failure to comply with a determination	100
2	3.1	Undertaking activity on local government property without a permit	100
3	3.2	Camping on local government property or erecting an unauthorised structure	100
4	3.3	Failure to obtain licence for liquor	100
5	4.2	Failure to obtain permit for sign	100
6	4.4(3)	Failure to comply with sign permit condition	100
7	5.1	Behaviour interfering with others	100
8	5.2	Behaviour detrimental to local government property	100
9	5.3	Taking or injuring fauna without authorisation	100
10	5.4	Removing, damaging or depositing flora without authorisation	100
11	5.5	Animal on local government property without a permit	100
12	5.6	Under influence of liquor or prohibited drug on local government property	100
13	5.8	Failure to comply with sign	100
14	5.9	Failure to comply with direction of authorised person	100
15	6.1, 6.2	Unauthorised entry to event, closed or fenced local government property	100
16	6.4	Failure to observe conditions of play or direction of course controller on golf course	100
17	6.8	Failure to comply with sign or direction on beach	100
18	6.11	Unauthorised entry to airport premises	100
19	6.12	Animal on airport premises without approval	100
20	6.15	Unauthorised use of any part of jetty which is closed or under repair or construction	100
21	6.16	Berthing of boats in unauthorised manner	100
22	6.17	Unauthorised berthing of a boat to jetty	100
23	6.18	Failure to remove berthed boat on direction of authorised person	100
24	6.19	Launching of boat from jetty without consent	100
25	6.20	Berthing when not ready to load or discharge cargo, at times not permitted or for longer than permitted	100
26	6.21	Unlawful storing of goods on jetty	100

Item number	Clause	Description	Modified Penalty (\$)
27	6.22	Removing goods from jetty during other than permitted hours	100
28	6.23	Failure to remove cargo on jetty on direction of authorised person	100
29	6.24	Unauthorised deposit of bulk cargo on jetty	100
30	6.25	Polluting area surrounding jetty	100
31	6.26	Fishing from jetty so as to obstruct a boat or another person	100
32	7.6(1)	Driving or riding vehicle on area of a flora road that is not a carriageway	100
33	7.9	Planting in flora road without a permit	100
34	7.11	Clearing a flora road without a permit	100
35	7.13	Burning a flora road without a permit	100
36	7.17	Constructing firebreak without a permit	100
37	7.19	Commercially harvesting flora without a permit	100
38	7.20(1)	Collecting native flora seeds without a permit	100
39	8.1(a), 8.4(2)(b)	Planting or allowing plant or verge treatment in street to become a sightline hazard	100
40	8.1(b)	Damaging a street lawn or garden	100
41	8.1(c)	Damaging or removing whole or part of a street tree without authorisation	300
42	8.1(d)	Obstruction of street	100
43	8.1(e)	Damaging, removing or interfering with street, part of street, sign or structure in a street without authorisation	100
44	8.1(f)	Playing games in street so as to impede vehicles or persons	100
45	8.2	Carry on or undertake prohibited activity in street or damage local government property in a street without authorisation	300
46	8.4(4)	Install verge treatment that is not a permissible treatment	100
47	8.5(a), 8.5(d), 8.5(e)	Failure to keep permissible verge treatment in good and tidy condition, obstruct a street, footpath, drain, or driveway	100
48	8.5(c)	Placing an obstruction on or around a verge treatment	100
49	8.5(f)	Failure to ensure sprinklers or reticulation pipes do not protrude above level of verge treatment when not in use, not used at such times as to cause inconvenience to pedestrians, or otherwise present a hazard	100

Item number	Clause	Description	Modified Penalty (\$)
50	8.8	Failure to obtain permit for a temporary crossing	100
51	8.9	Failure to remove redundant crossing or reinstate kerb, drain, footpath, verge or street	100
52	8.12	Failure to comply with condition of use of a street indicated by a sign	100
53	9.1(1)	Animal or vehicle obstructing public place without authorisation	100
54	9.2(2)	Animal in public place when not led, ridden or driven	100
55	9.3	Failure to clearly mark name or trading name on shopping trolley	100
56	9.4	Person leaving a shopping trolley in a public place other than trolley bay	100
57	9.5	Failure to remove shopping trolley after being advised of location	100
58	10.7	Failure to comply with permit condition	100
59	10.18	Failure to comply with permit condition in relation to local government property	100
60	10.17, 10.19, 10.20	Failure to produce permit for inspection, amendment or to return permit when no longer in effect	100
61	12.6	Failure to comply with notice	300
62	12.7	All other offences not specified	100

Dated

The Common Seal of the)
Shire of Carnarvon was affixed in)
the presence of)

.....
Eddie Smith
President

.....
David Burton
Chief Executive Officer

- David Stewart—FCO 3
- Peter Wilson—FCO 4
- Philip Howe—FCO 5
- Michael Hall—FCO 6
- Robert Moiler—FCO 7

City of Kalamunda—Restricted Powers Pursuant to Section 38 (4) of the *Bush Fires Act 1954* all powers of a Fire Control Officer except for control and extinguishment of bush fires—

- Jamie Hunter—FCO 8
- Grant Howatson—FCO 9
- Tim Parry—FCO 10
- Sarah Stampalia—FCO 11
- Megan Carter—FCO 12
- Gary MacMillan-Smith-Davies—FCO 13
- Phillip Munckton—FCO 14
- Laura-Jane Parker—FCO 15
- Nicola Branson—FCO 16
- Nathan Garrington—FCO 18
- James Armanasco—FCO 19
- Jennifer Steyn—FCO 20

Date: 19 October 2021

RHONDA HARDY, Chief Executive Officer.

LG402

LOCAL GOVERNMENT ACT 1995

APPOINTMENTS

Local Government Advisory Board

It is hereby notified for public information that the Governor has made the following appointments to the Local Government Advisory Board.

Under the provisions of clause 2 of Schedule 2.5 of the *Local Government Act 1995*, the following person is appointed as a Chairperson and member of the Local Government Advisory Board for a term commencing on 5 October 2021 and expiring on 31 August 2024—

Cr Daniel Canute Lyle Bull

Under the provisions of clause 2 of Schedule 2.5 of the *Local Government Act 1995*, the following person is appointed as a member of the Local Government Advisory Board for a term commencing on 5 October 2021 and expiring on 31 August 2024—

Cr Caroline Louise Knight

Under the provisions of clause 3 of Schedule 2.5 of the *Local Government Act 1995*, the following person is appointed as a deputy member of the Local Government Advisory Board for a term commencing on 5 October 2021 and expiring on 31 August 2024—

Cr Jannah Marie Stratford

LG403

LOCAL GOVERNMENT ACT 1995

Shire of Carnarvon

APPLICATION OF LOCAL LAW OUTSIDE DISTRICT

It is hereby noted for public information that under section 3.6(1) of the *Local Government Act 1995*, the Governor has approved of the making of the *Shire of Carnarvon Public Places and Local Government Property Local Law 2021* to the extent that it will apply to the area bounded by the low water mark of the Indian Ocean and extending for a distance 200 metres seaward from the western boundary of the district of the Shire of Carnarvon.

TIM FRASER, Executive Director- Local Government,
Department of Local Government, Sport and Cultural Industries.