

**SHIRE OF CARNARVON**

**AGENDA PAPERS**

**ORDINARY MEETING OF**

**COUNCIL**

**TUESDAY**

**25 JUNE 2019**



Council Chambers, Stuart Street  
CARNARVON, West Australia  
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# NOTICE OF MEETING

Notice is hereby given

## Shire of Carnarvon Ordinary Council Meeting

will be held  
on Tuesday 25 June 2019  
in the Shire Council Chambers,  
Stuart Street Carnarvon, commencing at 8.30am



David Burton  
CHIEF EXECUTIVE OFFICER

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### DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Carnarvon for any act, omission or statement or intimation occurring during Council/Committee Meetings or during formal/informal conversations with Staff or Councillors. The Shire of Carnarvon disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee Meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Carnarvon during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnarvon. The Shire of Carnarvon warns that anyone who has an application lodged with the Shire of Carnarvon must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnarvon in respect of the application.

# AGENDA

## 1.0 ATTENDANCES , APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

(The Local Government Act 1995 Section 2.25 provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. The leave cannot be granted retrospectively and an apology for non-attendance at a meeting is not an application for leave of absence.)

## 2.0 PUBLIC AND ELECTED MEMBER QUESTION TIME

(In accordance with Section 5.24 of the Local Government Act 1995, a 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them. All questions are to be provided on the Public Question Time Submission Form.)

### 2.1 RESPONSES TO QUESTIONS TAKEN ON NOTICE

### 2.2 PUBLIC QUESTION TIME

## 3.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

## 4.0 QUESTIONS OF WHICH DUE NOTICE HAS BEEN GIVEN

## 5.0 CONFIRMATION OF MINUTES

### 5.1 Minutes of Ordinary Meeting of Council held on 28<sup>th</sup> May 2019

## 6.0 PRESENTATIONS, PETITIONS AND MEMORIALS

## 7.0 ANNOUNCEMENTS BY THE PRESIDENT WITHOUT DISCUSSION

## 8.0 DEPARTMENTAL REPORTS

### 8.1 GOVERNANCE

8.1.1 Actions Performed Under Delegated Authority – May/June 2019..... 5

### 8.2 CORPORATE & COMMUNITY SERVICES

8.2.1 Accounts for Payment – 31 May 2019 ..... 16

8.2.2 Management Report – 31 May 2019 ..... 18

8.2.3 Investments as at 31 May 2019 ..... 20

8.2.4 RFT 03/2019 – Camel Lane Theatre – Lighting, Stage & Electrical Systems Upgrade... 22

8.2.5 Review of Corporate Policies – C002 – Purchasing Policy ..... 26

8.2.6 Carnarvon Airport Fees and Charges..... 28

**8.3 DEVELOPMENT SERVICES**

- 8.3.1 Lot 1312 Pelican Point Road – Department Lands – Lease Renewal..... 32
- 8.3.2 Lot 1164 Egan Street – Carnival Promotions Family Fun Fair Event..... 36

**8.4 INFRASTRUCTURE SERVICES**

- 8.4.1 Infrastructure Monthly Report May 2019 ..... 40

**9.0 MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

**10.0 URGENT BUSINESS APPROVED BY THE PRESIDING MEMBER OR BY A DECISION OF THE COUNCIL**

**11.0 DATE OF NEXT MEETING**

- 11.1 Next meeting of Council will be held on Tuesday 23<sup>rd</sup> July 2019 commencing at 8.30am.

**12.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC**

**13.0 CLOSURE**