



SHIRE OF CARNARVON

SCHEDULES

ORDINARY COUNCIL MEETING

TUESDAY 23 APRIL 2024

Table of Contents

4.2	Minutes of the Regional Road Group Meeting	
	Schedules 1	Regional Road Group Minutes - 12 March 20244
7.1.2	Request to terminate lease & write-off rates and interest charges - Carnarvon Tennis Club	
	Schedules 1	Tennis Club Request Letter12
	Schedules 2	Rates Financial Table14
7.1.4	Standardised Meeting Procedures - Submission to the Department of Local Government, Sport and Cultural Industries.	
	Schedules 1	Standardised Meeting procedures consultation - responses to questions.....15
	Schedules 2	Standardised Meeting Procedures-Consultation Paper19
7.1.5	Concept Report - Relocation of Existing Airport to Northern Site	
	Schedules 1	Concept Report - Airport Relocation.....33
7.2.1	Accounts Paid under Delegation March 2024	
	Schedules 1	Schedule 1 - Accounts for payment in March 202482
	Schedules 2	Schedule 2 - Credit Cards Reconciliation 23.02.2024 - 24.03.202489
7.2.2	Budget Adjustments - March 2024	
	Schedules 1	Budget Adjustments 2024102
7.2.3	Monthly Financial Report March 2024	
	Schedules 1	Monthly Financial Report- March 2024103
7.3.1	Development application for a change of use on Lot 9500 Robinson Street, Coral Bay	
	Schedules 1	Site Plan132
	Schedules 2	Submission Assessment.....133
	Schedules 3	Planning Solutions Objection140



<h1>Minutes</h1>			
Gascoyne Regional Road Group Meeting – Meeting 2 -2023/2024			
22 nd March 2024 at 10am via Teams Meeting			
Chairperson:	Hamish McTaggart		
Secretary:	Kate Medhurst		
Gascoyne Regional Road Group Delegates (effective 24/11/2023)	Shire of Carnarvon - Cr. Burke Maslen - Proxy: President Eddie Smith Shire of Upper Gascoyne - Cr. Hamish McTaggart – Proxy: Cr. Jim Caunt Shire of Shark Bay - Cr. Greg Ridgley – Proxy: President Cheryl Cowell Shire of Exmouth - President Matthew Niikkula - Proxy: Cr. Jackie Brooks		
Attendees:	Cr. Burke Maslen	Delegate	Shire of Carnarvon
	David Nielsen	Executive Manager Infrastructure	Shire of Carnarvon
	Cr. Hamish McTaggart	Delegate/Chairperson	Shire of Upper Gascoyne
	John McCleary	Chief Executive Officer	Shire of Upper Gascoyne
	Cr. Greg Ridgley	Delegate	Shire of Shark Bay
	Dale Chapman	Chief Executive Officer	Shire of Shark Bay
	Brian Galvin	Works Manager	Shire of Shark Bay
	Cr. Jackie Brooks	Proxy	Shire of Exmouth
	Murray Swarbrick	Manager – Works	Shire of Exmouth
	Louise Adamson	A/Director	Main Roads WA
	Kate Medhurst	Secretary	Main Roads WA
Visitors:	Tom Carroll	Graduate Engineer	Shire of Exmouth
	Mark Bondietti	Policy Manager – Transport & Roads	WALGA
	Max Bushell	Senior Policy Advisor - Road Safety & Infrastructure	WALGA
	Samantha Adams	RoadWise Safety Advisor	WALGA Roadwise
	Kevin Pethick	Manager Budget & Programming	Main Roads WA
	Paul Starling	A/Local Government Road Safety Manager	Main Roads WA
Apologies:	Jarrold Walker	Manager of Works & Service	Shire of Upper Gascoyne
	Andrea Selvey	Chief Executive Officer	Shire of Carnarvon
	Sa Toomalatai	Project Contract Manager	Shire of Carnarvon
	Pres. Matt Niikkula	Delegate	Shire of Exmouth
	Ben Lewis	Chief Executive Officer	Shire of Exmouth
	Gaff Murray	Operations Manager Carnarvon	Main Roads WA

<h2>AGENDA</h2>		
Link to Agenda Document: February 2024 Meeting Agenda Document		
1.	Attendance & Apologies	Chairperson
2.	Endorsement of 24 th November 2023 Minutes	Chairperson
3.	Business Arising from Previous Minutes	Chairperson
4.	Correspondence	Chairperson
5.	Standing Reports	Various
6.	Other Business	Various
7.	New Business	Various



Gascoyne Regional Road Group

Meeting – 2/3 2023/2024

1. Attendance and Apologies		Chairperson
1.1	Attendance and Apologies – see the above list	
2. Endorsement of previous minutes		Chairperson
2.1	Previous Gascoyne Regional Road Group Meeting Minutes – 24 th November 2023 Emailed to the Group 30 th November 2023 - Gascoyne Regional Road Group Meeting Minutes 24 November 2023	
Moved: Cr. Jackie Brooks		Seconded: Cr. Burke Maslen
3. Business arising from previous minutes		Chairperson
4.1	Actions arising from the Meeting of 24 th November 2023	
	4.1 – February 2023 Meeting 3.3, June 2023 Meeting 6.6, November 2023 Meeting 8.2 – Development of Multi-Criteria Assessment Model – Mark Bondiotti and Max Bushell have met with Jarred Walker and have an MCA in draft form, it is a simple, fit for purpose and will be presented at the next meeting.	
	<ul style="list-style-type: none"> See Presentation in WALGA Standing Report 	
	5.5 WALGA Report - Mark Bondiotti to speak with John McCleary regarding the use of tools for pricing on the WALGA website and review the user guides. Mark Bondiotti has sent out surveys to 4 Local Governments and is awaiting 2 responses regarding information for pricing guides and asset preservation models. WALGA would like to develop an online tool to produce a marginal cost for industry which can be negotiated between the Local Government and Industry. Will report back on progress in the new year.	
	<ul style="list-style-type: none"> Mark Bondiotti – A survey of unit rates has been conducted and finalized. The next step is National Transport and Research Organisation to update the user guides to reflect the new rates. We envisage the project will take another 6 months to complete. 	
	6.1 A letter to be drafted to SAC and ask what is being done about underspending regions and whether the money can be reallocated to regions that are performing and spending their budgets.	
	<ul style="list-style-type: none"> See the attached copy in the agenda or link in the Correspondence below 	
4. Correspondence		Chairperson
5.1	State Roads Funds to Local Government Advisory Committee Agenda – December 2023 Meeting	SAC Meeting Agenda 03-2023
	<ul style="list-style-type: none"> Noted 	
5.2	State Roads Funds to Local Government Advisory Committee Minutes – December 2023 Meetings	SAC Meeting - 03-2023 - Final Minutes
	<ul style="list-style-type: none"> Noted - 11.2 RRG Key Performance Indicators for 22/23 – Well done to the Gascoyne Region for 100% budget Expenditure in 22/23 was a noted. 	
5.3	Letter to SAC regarding the South West Region Underspend Emailed 5/2/2024	Letter to SAC
	<ul style="list-style-type: none"> Noted 	
5. Standing Reports		
5.1	Finance Report – November 2023 & overview for 2024/2025 – as tabled	Kate Medhurst Finance Spreadsheet 2023/2024
5.2	Finance Report – 2024/2025 – as tabled	Kate Medhurst Finance Spreadsheet 24/25



Gascoyne Regional Road Group

5.3	3 -5 year works plan – as tabled	Kate Medhurst 3/5 Year Plan
5.4	Main Roads WA Mid West Gascoyne Region Directors Report – see attached	Louise Adamson
5.5	<p>Level 1 Bridge Inspections</p> <ul style="list-style-type: none"> • Due by 30th April 2024 – 3 Shires remaining • Emailed to Structures team at Main Roads and cc in Kate Medhurst to record them as complete <p>This has been added to the finance spreadsheet to mark that Main Roads has received it. It is a requirement from SAC to include the Level 1 Bridge inspections and inventory updates in the agenda, which we were already completing.</p>	Kate Medhurst
5.6	WALGA Report	Max Bushell /Mark Bondiotti WALGA Report
<p>Max Bushell presented an overview of the latest version of the MCA.</p> <ul style="list-style-type: none"> • Discussion on the Criteria/Factors/Weights • Funding Split – unchanged - based on APV • Preservation Model Factors include – Road Condition (40%), Road Safety (20%), Traffic (20%), Sustainability (5%), Social/Economics (15%) entered into the MCA spreadsheet with a rating/score that provides the end total. Evidence will be required. • Improvement Model Factors include Traffic (35%), Road Safety (20%), Economics (15%), Environment (10%), Sustainability (5%), Social entered into the MCA spreadsheet with a rating/score that provides an end total. Evidence is also required. <p>Each Shire proposes their projects to be funded within the Preservation and Improvement Categories for the next 3 years and submits to Main Roads. They can provide justification to why they have chosen to deviate from the scored priority (eg. due to a weather event or usage changed since submissions closed)</p> <ul style="list-style-type: none"> • Main Roads checks the validity of scores and produces final lists for each Shire • The RRG approves project lists and funding allocations • Funding is allocated to the projects • Secretary puts together 3 year plan for the RRG <p>John McCleary – Would like to form a small working group with the Shire Works Managers to work through any remaining issues and have input from the other Shires and ensure that it works for the Shires.</p> <p>John McCleary & David Neilson raised their concerns over the photographic evidence that is required. The photos will have to be provided from September for the following financial year and the road conditions could have changed significantly due to weather etc.</p> <p>Max - Shires can deviate from the original priority with justification in case of weather/usage.</p> <p>Kevin – The evidence can also be a diary entry from a site inspection as there is a reason the Shire has chosen this section of road originally.</p> <p>Timing – Would like it approved by the Group at the June meeting to be used for the 2025/2026 submissions closing in September 2024.</p>		
<p>Action Item: Kate to email the Works Manager & WALGA to arrange a meeting to discuss the above and ensure the model works for the Shires and have a model ready to present at the June RRG Meeting.</p>		



Gascoyne Regional Road Group

5.7	Roadwise Report	Samantha Adams
	Samantha has resigned from the RoadWise Advisor Role finishing up at the end of April. WALGA hope to have a new Advisor in place by then, if not we can contact the Head Office in Perth.	
5.8	Reminder to Request a data upload by the Shires Asset Management Provider to IRIS for a March upload	
6. Other Business		Chairperson
6.1	Updates to the Gascoyne Regional Road Group Committee Procedures – Kate to show the changes needed to reflect the updates in the Main Roads State Possible Gascoyne RRG Manual Updates Feb 2024	Kate Medhurst
	Action Item: Kate to add the following to the Gascoyne Procedures Manual – <ul style="list-style-type: none"> • Reporting Structure • Direct Grant – Certificate of Completion -Updated Certificate • Road and Bridge Data for IRIS upload 	
7. New Business		Chairperson
7.1	Shire of Exmouth – Asked about submitting an application for a new road for Road 2040 Document – The Shire to submit the application as a New Business item at the June Meeting	
7.2	Shire of Exmouth – At the last meeting they moved a motion to request the support of the RRG to send a letter to Main Roads regarding the Slip Lane into Learmonth Airport/QANTAS Terminal on Minilya Exmouth Road. <ul style="list-style-type: none"> • Cr. Brooks to follow up with Shire President/Staff to see if it was sent to Main Roads. 	
Close of Meeting: 11:33am		Next meeting: 28 June 2024 at the Shire of Upper Gascoyne

March 2024



Mid West – Gascoyne Update

Indian Ocean Drive (IOD) – Stage 2 between Leeman and Brand Highway

This will involve a road closure of IOD with a detour around the Coolimba Eneabba Rd. Works have begun on the ground and the closure of IOD will be from 17th April 2024 until 30th November 2024. Works are likely to be completed by the end of 2024.

Road Safety Widening Improvements

This is a continuation of the road widening works with one-meter-wide seal shoulders and audible edge lines. We have further funding to complete the widening works on Brand Highway, where only one side of the road was done from the turn off to IOD to the Intersection with Midlands Road. This work is very close to completion.

We have a large widening project on the Great Northern Highway from 747 SLK to 850 SLK (Meekatharra for approximately 100km north). This work has been awarded and will begin on the ground in April 2024.

Midlands Rd -significant section from 217 SLK to 263 SLK (Mingenew to Brand Highway section), contract is now awarded and works will begin on the ground in May 2024.

Heavy Vehicle Productivity Funds

We have funding this year to construct a truck bay at Yalgoo on the Geraldton Mt Magnet Rd and Sandstone on the Mount Magnet Leinster Rd. The developments are underway, but unfortunately are unable to deliver this year due to heritage constraints, however, we have one on Great Northern Highway at Payne's Finds which is programmed to be build next year but we will bring this forward, as it doesn't have any constraints.

Buller River Bridge Replacement - NWCH

Will be tendered with the Oakagee access road works in March 2024 with an aim to begin construction works in June or July 2024.

Oakajee Road (intersection of North West Coastal Highway)

Main Roads will be delivering this project on behalf of JTSI. We are currently finalizing the design and have an estimate. JTSI have now secured additional funds to allow the works to be tendered. We will go out to tender in March 2024 and anticipate construction to be completed May 2025.

Northampton Kalbarri Road (Black Spot Funding)

Works entail floodway widening/ upgrade. Works are progressing well on site and are due to be completed in late March 2024.

www.mainroads.wa.gov.au



*We're working for
Western Australia*

Re-Seal Program

The re-seal program is currently undertaking works on the Brand Hwy. They have two more weeks of re-seals on Brand Hwy before moving to NWCH, Geraldton-Mount Magnet Rd and GNH.

Major Pavement Repair Program

The major pavement repairs have recently completed some patches on GNH north of Meekatharra and have now moved to the Geraldton Mt Magnet Rd to complete the patches between Mt Magnet and Geraldton.

Maintenance Works

- Routine maintenance activities ongoing
- Periodic maintenance activities has now commenced.
 - Shoulder Grading on;
 - Minilya Exmouth Rd
 - NWCH Carnarvon for 235 km north (various sections)
 - NWCH, Carnarvon south for 226 km (various sections)
 - Crack Sealing on Brand Hwy, GNH, NWCH & Minilya Exmouth
 - Edge breaks repairs to commencing last quarter on the entire network
 - Minor Pavement Repairs – targeting areas south of Mt Magnet on the GNH

Inhouse Model

The Inhouse Model is progressing well. We continue to face staffing challenges. Our approach to addressing this involves expanding our capacity by outsourcing work and pairing our staff with contractors to provide the necessary skills our workforce requires.

Year	Program	Shire	Project Number	Road	Description	GST	Total State Contribution	Total LGA Contribution	Total Project Cost	1st 40% Claim	Invoice Processed Date	2nd 40% Claim	Invoice Processed Date2	Final 20% Claim	Invoice processed Date3	YTD Expenditure	To be claimed	Comment
2023/2024	Road Project Grants	Carnarvon	30002193	Quobba-Gnarloo Road	Re-surfacing formation & drainage. Includes new compact formation to Type 3 Standard. Reshape and compact table drains and provide off-road drains. Impact pavement material. Mix pavement material to OMC. Add stabilising chemical if required. Lay & compact pavement to the width. Road roll pavement, re-surface signage or guidelanes S/LK 76.44 to 83.11 & 6/66m.	GST10	\$ 533,037	\$ 266,519	\$ 799,556	\$ 207,039	RCTI 21/07/2023 \$207,039	\$ 207,039	RCTI 14/08/2023 \$207,039	\$ 103,520	RCTI 03/11/2023 \$103,520 Additional \$15,439 claimed 5/3/24	\$ 533,037	\$ -	Extra \$13879 allocated to this project after 2.5% increase from Drivers License Revenue. Additional amount \$15,439 added to the total in Jan 24 see below table
2023/2024	Road Project Grants	Carnarvon	30002194	Wahroonga Pimbee Road	Rehape formation and drainage to achieve consistent Type 3 Standard and provide off-road drains from S/LK 74 to S/LK 82	GST10	\$ 517,604	\$ 258,802	\$ 776,406	\$ 207,042	RCTI 21/07/2023 \$207,042	\$ 207,042	RCTI 03/11/2023 \$207,042	\$ 103,520	RCTI 02/01/2024 \$103,520	\$ 517,604	\$ -	Extra \$11879 allocated to this project after 2.5% increase from Drivers License Revenue - COMPLETED
2023/2024	Road Project Grants	Upper Gascoyne	30002195	Cobra Dairy Creek Road	Re-surf and water bond various sections with good quality gravel. S/LK 60-145	GST10	\$ 389,991	\$ 194,996	\$ 584,987	\$ 154,001	RCTI 09/08/2023	\$ 154,001	RCTI 01/12/2023	\$ 81,989	RCTI 07/02/2024	\$ 389,991	\$ -	Extra \$10,003 allocated to this project after 2.5% increase from Drivers License Revenue. Additional \$4988 allocated to the budget January 2024 from below table
2023/2024	Road Project Grants	Upper Gascoyne	30002197	Updated: Cobra Mt Augustus Road	S/LK 2.4 to 5.02, 28.48 to 27.02 & 25. Re-surf with good quality gravel & S/LK 12 replace grid and stabilise approaches	GST10	\$ 366,546	\$ 183,273	\$ 549,819	\$ 143,995	RCTI 09/08/2023	\$ 146,618	RCTI 6/3/2024	\$ 75,933		\$ 290,613	\$ 75,933	Extra \$10,003 allocated to this project after 2.5% increase from Drivers License Revenue. Project changed to Cobra Mt Augustus Road - Endorsed 23/02/2023 by email. Additional \$6559 allocated in Jan 24 see below table
2023/2024	Road Project Grants	Shark Bay	30002198	Stella Rowley Drive	Cut in sheeting material. Form and shape shoulders to standard. Fill steep barriers on shoulders, replace guide posts and signs as required S/LK 0 to 4.31	GST10	\$ 60,000	\$ 30,000	\$ 90,000	\$ 24,000	RCTI 23/05/2023	\$ 24,000		\$ 12,000		\$ 24,000	\$ 36,000	
2023/2024	Road Project Grants	Shark Bay	30002199	Useless Loop Road	Cut in sheeting material, Lay & Shape/improve drainage, and prepare to increase base material strength, replace guide posts & signs as required S/LK 28 to 33	GST10	\$ 292,080	\$ 146,040	\$ 438,120	\$ 116,831	RCTI 23/08/2023	\$ 116,831	RCTI 23/01/2024	\$ 58,418		\$ 233,662	\$ 58,418	Extra \$9455 allocated to this project after 2.5% increase from Drivers License Revenue
2023/2024	Road Project Grants	Exmouth	30002200	Yardie Creek Road	The Road Management Strategy is to undertake road maintenance, resurface and upgrade works to preserve and improve the integrity of the road. Works are to be determined on a needs basis but will focus on the following: Shoulder reinstatement, Line marking, drainage and road work improvements, Bitumen edges and repairs, Roadway improvements, Bitumen surfaces S/LK 0 to S/LK 76	GST10	\$ 178,170	\$ 89,085	\$ 267,255	\$ 68,961	RCTI 09/08/2023	\$ 73,174	RCTI 18/03/2024	\$ 36,035		\$ 142,135	\$ 36,035	Extra \$4209 allocated to this project after 2.5% increase from Drivers License Revenue. Additional \$5385 in Jan 24 - see below table
2023/2024	Road Project Grants	Exmouth	30002201	Murat Road	The Road Management Strategy is to upgrade Murat Road to a standard which allows for increased traffic, reduce dust for development and increase in tourism. The works will focus on: Bitumen edge seal repairs, Resurfacing modifications, drainage, Bitumen surfaces, Shoulder Reinstatement, S/LK 0 to 18.9	GST10	\$ 140,559	\$ 70,280	\$ 210,839	\$ 56,223	RCTI 09/08/2023	\$ 56,223	RCTI 18/03/2024	\$ 28,113		\$ 112,446	\$ 28,113	Extra \$4209 allocated to this project after 2.5% increase from Drivers License Revenue

YEAR STATE FUNDS ALLOCATED	Program	Shire	Project Number	GST10	STATE CONTRIBUTION	Invoice Processed Date	Invoice Number	YTD Expenditure	Balance To Be Claimed 2023/24	Level 1 Bridge Inspections
023/24	Direct Grants	Carnarvon	21100503	GST100	\$ 417,277	21/07/2023	RCTI	\$417,277.00	\$0.00	Received
023/24	Direct Grants	Shark Bay	21100506	GST100	\$ 141,902	23/08/2023	RCTI	\$141,902.00	\$0.00	N/A
023/24	Direct Grants	Upper Gascoyne	21100507	GST100	\$ 300,275	9/08/2023	RCTI	\$300,275.00	\$0.00	Received
023/24	Direct Grants	Exmouth	21100504	GST100	\$ 126,148	9/08/2023	RCTI	\$126,148.00	\$0.00	Received
					\$ 985,622					

Remaining to be claimed for 23/24 in the Gascoyne	\$ 234,499
Additional Budget	
\$ 32,745	
30002193	1544 SOC Quobba Gnarloo Road
30002195	11547 SOUP \$4988 Cobra Dairy Creek Rd
30002197	5761 SOUP \$6559 to Mt Augustus Road
30002200	5761 SOE Yardie Creek Road

STATE BLACKSPOT

YEAR STATE FUNDS ALLOCATED	Program	Shire	Project Number	Road	Work	GST	TOTAL STATE CONTRIB	TOTAL LGA CONTRIB	TOTAL PROJECT COST	1st 40% Claim (GST Exclusive amount)	Invoice Processed Date	2nd 40% Claim (GST Exclusive amount)	Invoice Processed Date2	Final Claim 20% (GST Exclusive amount)	Invoice Processed Date3	2023/24 YTD Expenditure	Balance To Be Claimed 2023/24	Comments
023/24	State Blackspot	Carnarvon	30002073	Speedway Road	Widen and realign Speedway Road, improve light distance at turn-off to a waste facility, total delineation and signs. S/LK 1.76-2.73	GST10	\$ 82,000	\$ 41,000	\$ 123,000	\$ 82,000	RCTI 2/11/2023	-	-	-	-	\$ 82,000	\$0.00	COMPLETED
024/25	State Blackspot	Carnarvon	30002073	Speedway Road	Widen and realign Speedway Road, improve light distance at turn-off to a waste facility, total delineation and signs. S/LK 1.76-2.73	GST10	\$ 328,000	\$ 164,000	\$ 492,000	\$ 131,200		\$ 131,200		\$ 65,600		\$ -	\$328,000.00	

IVSPP

YEAR STATE FUNDS ALLOCATED	Program	Shire	Project Number	Road	Work	GST	TOTAL STATE CONTRIB	TOTAL LGA CONTRIB	TOTAL PROJECT COST	1st 40% Claim (GST Exclusive amount)	Invoice Processed Date	2nd 40% Claim (GST Exclusive amount)	Invoice Processed Date2	Final Claim 20% (GST Exclusive amount)	Invoice Processed Date3	2023/24 YTD Expenditure	Balance To Be Claimed 2023/24	Comments
2023/24	HVSP	Upper Gascoyne	30001948	Dalgely Brook Floodway	Upgrade the existing concrete floodway to an 8m wide x 200mm thick x 220m long concrete floodway. Includes edge walls and rock protection on upstream and downstream	GST10	\$ 1,528,763	\$ 382,250	\$ 1,911,013	\$ 611,505	RCTI 23/08/2023	\$ 611,505		\$ 305,753		\$ 611,505	\$917,258	

BORIGINAL COMMUNITY ACCESS ROADS FUNDING PROGRAM

YEAR STATE FUNDS ALLOCATED	Program	Shire	Project Number	Road	Work	GST	TOTAL STATE CONTRIB	TOTAL FEDERAL CONTRIB	TOTAL PROJECT COST	1st 40% Claim (GST Exclusive amount)	Invoice Processed Date	Balance To Be Claimed 2023/24	Comments
2023/24	RAG	Upper Gascoyne	21100546	Landor Mt Augustus Road	Reform and reshape formation by way of re-surfacing section of road with good quality material and correct off-road drainage to improve driver safety and all weather vehicles. The Burungmah community depends on this section of road daily to access employment and food at Mount Augustus	GST10	\$ 113,333	\$ 226,667	\$ 340,000	\$ 113,333	RCTI 14/08/2023	\$0.00	COMPLETED

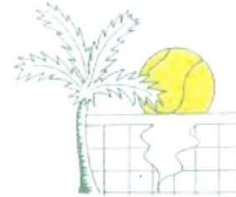
Year	Program	Shire	Project Number	Road	Description	GST	Total State Contribution	Total LGA Contribution	Total Project Cost	1st 40% Claim	Invoice Processed Date	2nd 40% Claim	Invoice Processed Date2	Final 20% Claim	Invoice processed Date3	YTD Expenditure	To be claimed	Comment	
2024/2025	Road Project Grants	Carnarvon	30003029	Quobba-Gnarloo Road	Successful Grant - Rebadge formation and drainage re-sheet and apply 2 coats of bitumen seal of 7m width from SLK 0 to 14 - Unsuccessful Grant - Rebadge formation and drainage to achieve consistent Type 3 standard and re-sheet to achieve 7m pavement SLK 47 to 56	GST10	\$ 537,672	\$ 268,836	\$ 806,508	\$ 215,069		\$ 215,069		\$ 107,534					
2024/2025	Road Project Grants	Carnarvon	30003031	Minilya Lyndon Road - TBA depending Growing Regions Funding outcomes	Successful grant- Rebadge formation and drainage to achieve consistent Type 3 standard and re-sheet to achieve 7m pavement SLK 100-116	GST10	\$ 537,672	\$ 268,836	\$ 806,508	\$ 215,069		\$ 215,069		\$ 107,534					
2024/2025	Road Project Grants	Upper Gascoyne	30003031	Landor Meekatharra Road	Upgrade subgrade and base course to 9m standard to receive seal at later date SLK 22 to 27	GST10	\$ 386,893	\$ 193,447	\$ 580,340	\$ 154,757		\$ 154,757		\$ 77,379					
2024/2025	Road Project Grants	Upper Gascoyne	30003032	Cobra Gifford Creek Road	Re-sheet various sections of exposed rock and align road surface to improve drainage SLK 0.25 to 10.25	GST10	\$ 386,893	\$ 193,447	\$ 580,340	\$ 154,757		\$ 154,757		\$ 77,379					
2024/2025	Road Project Grants	Shark Bay	30003033	Airport Road	Reconstruct shoulders with a 7m and add program, undertake re-eval program, replace signs and guardposts as required - SLK 6 to 8/8	GST10	\$ 60,000	\$ 30,000	\$ 90,000	\$ 24,000		\$ 24,000		\$ 12,000					
2024/2025	Road Project Grants	Shark Bay	30003034	Useless Loop Road	New seal program, Cut and fill as required, Shape base, cart suitable material and add polymers if required, Layout sheet material improve drainage, replace signs and guide posts as required - SLK 74 to 78	GST10	\$ 122,906	\$ 61,453	\$ 184,359	\$ 49,162		\$ 49,162		\$ 24,581					
2024/2025	Road Project Grants	Shark Bay	30003035	Useless Loop Road	New seal program, Cut and fill as required, Shape base, cart suitable material and add polymers if required, Layout sheet material improve drainage, replace signs and guide posts as required - SLK 64 to 71	GST10	\$ 182,763	\$ 91,382	\$ 274,145	\$ 73,105		\$ 73,105		\$ 36,553					
2024/2025	Road Project Grants	Exmouth	30003036	Yardie Creek Road	Bitumen edge seal renewal, bitumen resal and shoulder reinforcement SLK 54 to SLK 76	GST10	\$ 184,481	\$ 92,241	\$ 276,722	\$ 73,792		\$ 73,792		\$ 36,896					
2024/2025	Road Project Grants	Exmouth	30003037	Murat Road	Bitumen edge seal renewal, bitumen resal and shoulder reinforcement SLK 73 to SLK 104	GST10	\$ 140,588	\$ 70,294	\$ 210,882	\$ 56,235		\$ 56,235		\$ 28,118					
Total							\$ 2,539,868	Indicative Budget											
Budget:							\$ 2,539,870												
Variance:							\$ -2												

YEAR STATE FUNDS ALLOCATED	Program	Shire	Project Number	GST00	STATE CONTRIBUTION	Invoice Processed Date	Invoice Number	YTD Expenditure	Balance To Be Claimed 2023/24	Level 1 Bridge Inspections
2024/25	Direct Grants	Carnarvon	21100503	GST100	\$ 428,740		RCT1		\$428,740.00	
2024/25	Direct Grants	Shark Bay	21100506	GST100	\$ 145,260		RCT1		\$145,260.00	
2024/25	Direct Grants	Upper Gascoyne	21100507	GST100	\$ 311,500		RCT1		\$311,500.00	
2024/25	Direct Grants	Exmouth	21100504	GST100	\$ 129,600		RCT1		\$129,600.00	
					\$ 1,015,100					

STATE BLACKSPOT

YEAR STATE FUNDS ALLOCATED	Program	Shire	Project Number	Road	Work	GST	TOTAL STATE CONTRIB	TOTAL LGA CONTRIB	TOTAL PROJECT COST	1st 40% Claim (GST Exclusive amount)	Invoice Processed Date	2nd 40% Claim (GST Exclusive amount)	Invoice Processed Date2	Final Claim 20% (GST Exclusive amount)	Invoice Processed Date3	2023/24 YTD Expenditure	Balance To Be Claimed 2023/234	Comments
023/24	State-Blackspot	Carnarvon	30002079	Speedway Road	Widen and realign Speedway Road, improve sight distance at turn-off to a waste facility, install delineation and signs.	GST140	\$ 82,000	\$ 41,000	\$ 123,000	\$ 82,000	RCT1- 2/11/2023	-	-	-	-	\$ 82,000	\$0.00	COMPLETED
024/25	State Blackspot	Carnarvon	30002073	Speedway Road	Widen and realign Speedway Road, improve sight distance at turn-off to a waste facility, install delineation and signs.	GST10	\$ 328,000	\$ 164,000	\$ 492,000	\$ 131,200		\$ 131,200		\$ 65,600		\$ -	\$328,000.00	

Carnarvon Tennis Club



The Carnarvon Tennis Club

Over the past year the club has continued to look for opportunities to grow tennis and offer tennis experiences to the Carnarvon Community. The Club has:

- Delivered Term 1 Coaching to both Adult and Junior players.
- Run Monday night Social Tennis throughout the year.
- Participated in the Gascoyne Games
- Offered Court Hire – available through all the Tourist Parks
- Run Murlpirmarra Connection - Indigenous Tennis and Learning Program
- Hosted an interschool tennis competition.
- Run Sunday Fundays
- Run open day celebrating IDPWD
- Made Facilities available to:
 - Carnarvon Community College
 - St Marys Star of the Sea
 - Carnarvon Christian School

The Club is currently look to:

- Deliver Term 4 Coaching (Both Adult and Junior)
- Run Friday Night Teams competition.

Under the current arrangement the Carnarvon Tennis Club will be unable to maintain its financial viability in the face of ever-increasing rate rises. If the Shire entertains the afore mentioned proposal to terminate the lease, then the Carnarvon Tennis Club will continue to service the community and look for ways to increase Tennis engagement both now and into the future.

The Club would also like to formally acknowledge and thank the Shire of Carnarvon for their ongoing support and assistance.

Regards,

Warwick Hodgson
 Club Treasurer
 M: 0411116906
 E: carnarvontennis@gmail.com

DATE DEL
 8.4.24.

Carnarvon Tennis Club
 ABN: 89 160 427 037
 33 Butcher Street
 PO Box 892, Carnarvon WA 6701

Carnarvon Tennis Club

CARNARVON TENNIS CLUB
170 Butcher Street
Carnarvon WA 6701
ABN 89 160 427 037



19 October 2023

The Shire of Carnarvon
3 Francis Street
Carnarvon WA 6701

Request to Terminate Lease

Shire of Carnarvon,

The Carnarvon Tennis Club recently held a meeting to discuss the ongoing rate increases and the ability for the club to maintain its financial survival. Of all the options proposed the club believes it will best be able to continue to serve the Carnarvon Community if we kindly request the Shire too:

- Terminate the current lease.
- The Club would then cover the outstanding rates for 2022 - 2023.
- This would include the \$2000 previously awarded by the Shire.
- Kindly request the Council to waiver rates for 2023 – 2024.
- The Tennis Club would then pay per use, on an ongoing basis.

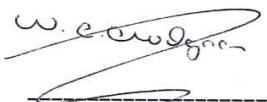
The committee has unanimously decided that the afore mentioned proposal is the best way for the club to continue to operate and maintain its financial viability.

Signature: 

Jarron Kretchman
Club
President

Signature: 

Sonia Leca
Vice President

Signature: 

Warwick Hodgson
Treasurer Secretary

Signature: 

Laura Sweetman
Committee Member

Carnarvon Tennis Club
ABN: 89 160 427 037
33 Butcher Street
PO Box 892, Carnarvon WA 6701

Carnarvon Tennis Club Inc Requested Write-off on Property A678

Description	Amount	Requested Write-off	Payment still Required
ESL levy for the 2023/2024 financial year.	\$ 158.09		\$158.09
Rates levied for the 2023/2024 financial year.	\$3,930.58	\$3,930.58	
Penalty Interest on outstanding balance.	\$ 342.96	\$ 342.96	
ESL Interest on outstanding balance.	\$ 17.15	\$ 17.15	
Total balance-A678	\$4,448.78	\$4,290.69	

LOCAL GOVERNMENT REFORM – STANDARDISED MEETING PROCEDURES

Shire of Carnarvon response to questions

March 2024

The following questions will need to be referenced against the consultation paper provided with the CIS agenda which is in Dropbox and also reattached. An email from the Department of Local Government was also forwarded from the Shire of Carnarvon mailbox to all Councillors on 28 February with links to the consultation paper and online survey questions should Councillors wish to make individual submissions as per the Shire President's briefing from State Council.

I will collate responses from Councillors. Where there is consensus, I will reflect that in our submission. Where there are differing views, I will bring those questions to the April CIS for discussion with Councillors with an aim of providing the draft submission for Council's formal consideration at the April Ordinary Council Meeting prior to submitting a response from the Shire of Carnarvon.

Deadline for submissions to the Department is 29 May 2024.

1. Is it suitable to allow for a special council meeting to be convened with less than 24 hours' notice if an absolute majority of council members call the meeting?

Yes

2. Are there any circumstances where meetings must start earlier than 8 am or later than 8 pm?

Council should have the flexibility to meet at a time that suits the Council and their community. The Meeting Procedures should not be so prescriptive.

3. Is the proposed order of business suitable?

Yes

4. Are the proposed requirements for urgent business suitable?

Yes

5. Are the proposed requirements for when a quorum is not present or lost suitable?

Yes

6. Is 11 pm an appropriate time for when a meeting must be adjourned?

Perhaps recommended but not prescribed.

- 7. Is the existing minimum allocation of 15 minutes for public question time sufficient?**
This should be at the Presiding Member's discretion.
- 8. Is 2 minutes enough time for a member of the public to ask a question?**
2 minutes could be recommended by the Chair should have some discretion.
- 9. Should any other standard requirements for public question time be established?**
No
- 10. Should a personal representative be able to ask a question on behalf of another person?**
Yes
- 11. Should the Regulations specify that a request to make a presentation must relate to an item on the agenda for the relevant meeting?**
No. Items of interest to the community should be allowed to be presented.
- 12. Is 48 hours of notice sufficient to administer an application from a member of the public to present to a meeting?**
Yes
- 13. Should a standard time limit be set for public presentations?**
Yes
- 14. Would 5 minutes be a suitable time limit for public presentations?**
No – some discretion should be available to the Presiding Member
- 15. Do the proposed regulations provide an effective system for managing petitions?**
Yes

16. Do these measures provide a suitable framework to maintain order in meetings?

Yes

17. Is a period of 1 calendar week an appropriate notice period for motions?

Yes

18. Are these proposals for motions suitable?

Yes

19. Do you support these rules for formal debate on a motion or amendment?

Yes

20. Is 5 minutes a suitable maximum speaking time during debate?

Yes

21. Is a general principle against speaking twice on the same motion suitable?

Yes

22. Should the new standardised provisions include a maximum time limit for the "questions from council members" agenda item?

Yes

23. Is 1 day of notice for a question from a council member sufficient?

Yes

24. Is it appropriate for the presiding member to consider whether to allow a member to ask clarifying questions during debate?

Yes

25. Should any of these procedural motions not be included?

No

26. Are any additional procedural motions needed?

Provision to allow for the suspension of standing orders/meeting procedures to allow for clarification on a matter if required.

27. Are there any circumstances where a person should be able to adversely reflect on another council member, an employee or a decision of the local government?

No

28. Is 1 day sufficient notice for a proposed correction to the minutes?

Yes

29. Has the change to enable electronic meetings to occur outside of emergency situations been helpful?

Yes

30. Has the ability for individual members to attend meetings electronically been beneficial?

Yes

31. Do you think any changes to electronic meetings or electronic attendance are required?

Yes, Councillors should be required to attend a minimum of 50% of meetings in person> In exceptional circumstances at request for more than 50% attendance by electronic means can be put to Council for formal consideration by Council .

32. Are any other modifications needed for committee meetings?

No

33. Should parts of the proposed standard apply at electors' meetings?

No

34. Are any other modifications needed for committee meetings?

No



Department of
**Local Government, Sport
and Cultural Industries**

Local Government Reform

Consultation Paper

Standardised Meeting Procedures

February 2024



Contents

Introduction.....	3
Consultation process.....	3
Part 1: General meeting process	4
1. Calling meetings	4
2. Agendas and order of business.....	4
3. Urgent business.....	5
4. Quorum.....	5
5. Adjourning a meeting	5
Part 2: Public participation	6
6. Public question time.....	6
7. Presentations at council.....	7
8. Petitions.....	8
Part 3: Conduct of debate.....	8
9. Orderly conduct of meetings	8
10. Motions and amendments.....	9
11. Debate on a motion.....	9
12. Questions by members	10
13. Procedural motions	10
14. Adverse reflection	11
Part 4: Other matters	11
15. Meeting minutes and confirmation	11
16. Electronic meetings and attendance	12
17. Council committees.....	12
18. Meetings of electors.....	13
19. Any other matters.....	13
Appendix: Example timeline for an ordinary council meeting	14

Privacy statement

Submissions will be treated as public documents unless explicitly requested otherwise.

If you do not consent to your submission being treated as a public document, you should mark it as confidential or specifically identify the confidential information, and include an explanation.

Even if your submission is treated as confidential, it may still be required to be disclosed in accordance with the requirements of the [Freedom of Information Act 1992](#) (WA) or any other applicable written law.

The Department of Local Government, Sport and Cultural Industries reserves the right to redact any content that could be regarded as racially vilifying, derogatory or defamatory to an individual or an organisation.

Introduction

The State Government is implementing a number of reforms to the [Local Government Act 1995](#) (the Act) to improve transparency and accountability in local government in Western Australia and deliver benefits to ratepayers and residents.

Standardising council and committee procedures is part of these reforms. Establishing a consistent approach to all local government council and committee meetings will make it easier and simpler for people to participate in and observe council meetings, wherever they are held.

Establishing one standard is expected to simplify and improve training for council members and local government staff. It can also strengthen the enforcement of breaches of meeting procedures (for instance, if a person repeatedly and unreasonably disrupts a meeting).

Currently, it is usual practice for local governments to have local laws and policies in place to govern the conduct of council meetings. However, this approach means that there can be variation in how members of the public can engage with council meetings.

The [Local Government Amendment Act 2023](#) inserts section 5.33A, to allow standardised meeting procedures for all local governments to be made in the form of Regulations or model provisions.

The State Government intends under section 5.33A to make Regulations that apply to all local governments and an order of the Governor under section 3.17 of the Act to repeal all existing local government meetings procedures, standing orders or council meeting local laws.

It is intended that the new standard meeting procedures (also known as “standing orders”) apply to all council and committee meetings held by local governments. It is also intended that Regulations will contain consistent rules for how meetings are held.

It is envisaged that relevant elements of Parts 2 and 3 of the [Local Government \(Administration\) Regulations 1996](#) (the Regulations) would be incorporated into the new standardised meeting procedures.

The Department of Local Government, Sport and Cultural Industries (DLGSC) will also develop reference materials for council members, local government staff and communities to assist in ensuring consistency throughout the sector.

Note: Unless otherwise specified in this paper, the word **meeting** refers to both a council or a committee meeting and the word **member** refers to both a council and a committee member.

Consultation process

You may choose to answer all or some of the questions in the consultation paper, and/or provide a submission that raises related matters not included in this consultation paper.

The DLGSC invites local governments, council members, Chief Executive Officers (CEOs), local government employees, groups and associations, and members of the community to consider the proposals and provide feedback.

Our preferred method for providing a submission is our [online feedback form](#).

Specific questions have been targeted to certain meeting procedure topics to better understand the variety of existing approaches currently used by the sector. The DLGSC is interested in learning more about how existing approaches work well in practice; and how reforms can be structured to improve transparency and public involvement, simplify the way meetings are conducted, and promote uniformity throughout the sector.

Although it is preferred that the feedback form is used to guide responses, general submissions and suggestions on any relevant topic can be provided via email to actreview@dlgsc.wa.gov.au

Part 1: General meeting process

1. Calling meetings

The calling of council meetings is outlined in sections 5.5 to 5.7 of the Act, and in existing regulations 12 to 14. Amendments are proposed to add new requirements for the oversight of special council meetings that are held at short notice and prevent any meeting from being held at an unreasonable time of day. It is important that special meetings are only convened in appropriate circumstances. Regulations are proposed to require:

- a minimum of 24 hours' notice to convene a special council meeting
- that notice to convene a special council meeting may be done with less than 24 hours' notice if an absolute majority of council members call the meeting
- that a meeting cannot commence any earlier than 8 am or later than 8 pm.

1. Is it suitable to allow for a special council meeting to be convened with less than 24 hours' notice if an absolute majority of council members call the meeting? Yes / No

(a) If no, please provide a suggested alternative.

2. Are there any circumstances where meetings must start earlier than 8 am or later than 8 pm? Yes / No

(a) If yes, please provide examples and the suggested alternative.

2. Agendas and order of business

It is proposed to broadly retain existing requirements for local governments to publish meeting agendas.

It is proposed that the general order of meetings be outlined in the Regulations for consistency across the local government sector. However, a council or committee may decide to consider business in a different order, provided that the other requirements of the Regulations (such as public question time being held before any decisions are made) are still met.

Regulations are proposed to outline the following order of business:

- opening (local governments will still be able to continue their own practices for opening meetings, such as making acknowledgements, prayers, opening statements, etc.)
- recording attendance
- public question time (see section 6)
- public presentations and petitions (see sections 7 and 8)
- members' question time (see section 12)
- confirmation of previous minutes (see section 15)
- reports from committees and the CEO
- motions from members
- urgent business
- matters for which the meeting may be closed
- closure.

3. Is the proposed order of business suitable? Yes / No

(a) If no, please provide a suggested alternative.

3. Urgent business

Currently, individual local governments' meeting local laws and policies may vary in how urgent business is raised at a meeting. Existing local laws and policies provide various procedures for urgent business to be considered at a council meeting. Broadly, these procedures seek to limit the use of urgent business to only the most exceptional circumstances.

Regulations are proposed to allow the CEO to introduce an item without notice in cases of urgency if:

- an absolute majority of the council resolve to hear the matter at the meeting, and
- the item is clearly marked as urgent business.

It is proposed that DLGSC must be notified each time this occurs, within 7 calendar days, to ensure this process is only used in exceptional circumstances.

Urgent business may only be heard after public question time (see section 6).

4. Are the proposed requirements for urgent business suitable? Yes / No
 (a) If no, please provide a suggested alternative.

4. Quorum

Existing regulation 8 addresses the process for when there isn't a quorum at a meeting.

Amendments are proposed to provide for the following where a quorum is lost or not present:

- if no quorum is present within 30 minutes of the time set for the meeting, the meeting lapses
- where quorum is lost during a meeting:
 - the meeting proceeds to the next item of business if it is due to members leaving because of a financial or proximity interest
 - the meeting is adjourned for 15 minutes for any other reason and if quorum cannot be reformed, the meeting is closed
- where quorum is lost, the names of the members then present are to be recorded in the minutes.

5. Are the proposed requirements for when a quorum is not present or lost suitable? Yes / No
 (a) If no, please explain why and the suggested alternative, if any.

5. Adjourning a meeting

Currently, individual local governments' meeting local laws or policies may contain processes for adjourning a meeting. It is intended to adopt similar rules, while also addressing concerns regarding meetings of council that run late. Regulations are proposed to provide that:

- council may decide to adjourn a meeting to another day, time and place to resume from the point it adjourned
- a presiding member may adjourn a meeting for 15 minutes to regain order of a meeting that has been disrupted
- if a meeting is adjourned for a second time due to disruption, a presiding member must adjourn the meeting to another day, time or place (not on the same day), with notice being published on the local government's website.

It is also proposed that if a meeting is continuing and it reaches 10:45 pm:

- the council or committee may decide to either extend the meeting for a further 15 minutes to allow for any remaining business to be concluded or determine to adjourn the meeting

- if any business remains at 11 pm, the meeting must adjourn to a day and time which is at least 10 hours later to deal with any outstanding agenda items and a notice must be published on the local government's website listing when the meeting will resume.

6. Is 11 pm an appropriate time for when a meeting must be adjourned? Yes / No

(a) If no, what is the suggested alternative?

Part 2: Public participation

6. Public question time

Currently, the Act and Regulations require that public question time is to be made available at every council meeting and certain committee meetings.

Regulation 6 requires that at least 15 minutes is to be made available for public questions at those meetings. However, question time may be extended if there are further questions; the time may also be used for other business if there are no further questions.

Regulation 7 also provides that question time must be held before substantive decisions are made at that meeting.

Currently, the practice at many local governments is that a person who wishes to ask a question attends the meeting (either physically in-person or by electronic means) to ask their question. However, it is proposed that regulations allow for a personal representative of a person to ask a question. This provides an alternative avenue for someone who may be unable to attend a meeting to have their question raised.

Currently, individual local governments meeting local laws and policies may contain processes for members of the public to raise questions. Some requirements, such as rules requiring a person to lodge a question in writing before a meeting, may prevent a person who is not familiar with those requirements from being able to ask a question.

New standardised requirements are proposed to expand the existing Regulations to require that:

- a member of the public only needs to provide their name and suburb/locality (and not any other information) before asking a question
- a person is not required to lodge a question in writing in advance of a meeting (although a person may choose to do so, for instance if they have a very specific or technical question)
- a local government may still require a person, or their personal representative, to attend a meeting to ask a question lodged in writing in advance of the meeting for it to be addressed at that meeting
- questions must not take more than 2 minutes to ask, including a relevant preamble, unless the presiding member grants an extension of time
- if other people are waiting to ask questions, the presiding member will seek to provide equal opportunity for people to ask questions (for instance, by moving to the next person waiting after someone has asked 3 questions, and returning to the first person if time allows)
- any questions are to be answered by the presiding member, or a relevant member (nominated by the presiding member), the CEO, or an employee nominated by the CEO
- if a question, or a question of a similar nature, was asked and answered in the previous 6 months, the presiding member may direct the member of the public to the minutes of the meeting that contains the question and answer
- no debate of a question or answer is to take place
- questions may be taken on notice by the person who is answering the question
- when a question is taken on notice, a response is to be given to the member of the public in writing and a copy of the answer is to be included in the agenda of the next ordinary meeting
- the presiding member may reject questions that contain offensive language or reflect adversely on others but must provide opportunities for the question to be rephrased.

Page 6 of 14

- 7. Is the existing minimum allocation of 15 minutes for public question time sufficient? Yes / No**
 (a) If no, what minimum time limit do you suggest?
- 8. Is 2 minutes enough time for a member of the public to ask a question? Yes / No**
 (a) If no, what time limit or other method of allocating questions do you suggest?
- 9. Should any other standard requirements for public question time be established? Yes / No**
 (a) If yes, please provide details.
- 10. Should a personal representative be able to ask a question on behalf of another person? Yes / No**
 (a) If no, please provide your reasons.

7. Presentations at council

Local governments commonly allow for presentations (also known as deputations) to be made to inform council decisions. Councils may set a policy for whether they hear presentations at council meetings and/or committee meetings, or at other meetings, and the circumstances in which a presentation may be heard.

It is proposed that local governments will continue to have discretion to choose whether and when to hear presentations.

To allow for a decision to be made in advance of the meeting, it is proposed that either the presiding member or CEO will make the decision on whether a presentation is heard at a meeting, based on any policy established by the council.

Accordingly, it is proposed that a council may establish a policy that determines:

- the types of meetings at which presentations may be heard
- whether the responsibility for making decisions on presentation requests sits with either the presiding member or CEO
- any other matters to guide the presiding member or CEO's decision making towards requests.

New Regulations are also proposed to:

- allow a person, or group of people, to lodge a request in accordance with the council's policy to provide a presentation at least 48 hours before the meeting
- require the presiding member or CEO to decide and provide a response to the person requesting the presentation by 12 noon the day of the meeting
- provide that if the presiding member or CEO refuses an application, they are to provide their reasons to the applicant and advise of the refusal at the meeting
- limit presentations to 5 minutes (not including questions) unless there is a resolution to extend the time limit
- allow council and committee members to ask questions of presenters.

- 11. Should the Regulations specify that a request to make a presentation must relate to an item on the agenda for the relevant meeting? Yes / No**
 (a) If no, please provide reasons.
- 12. Is 48 hours of notice sufficient to administer an application from a member of the public to present to a meeting? Yes / No**
 (a) If no, please provide reasons and suggest an alternative.

13. Should a standard time limit be set for public presentations? Yes / No

(a) If no, please provide reasons.

14. Would 5 minutes be a suitable time limit for public presentations? Yes / No

(a) If no, please provide reasons and suggest an alternative.

8. Petitions

Many local governments have a tradition of accepting petitions, mirroring the practice of Parliament.

Regulations are proposed to:

- enable any person to petition a local government by lodging a petition to the council on any matter, including petitions which may be critical of actions or decisions of the local government
- require the lead petitioner to provide their contact details
- require any person signing a petition to state their suburb/town, and declare whether they are residents and/or electors of the district
- require the petitioner to tally the number of signatories
- limit rejection of a petition to only when it is not in the prescribed form
- require that the council is to consider each petition and must determine how it is to respond, such as by seeking a report from the CEO
- allow local governments to establish an electronic petitioning system if they wish
- require all petitions received and outcomes from petitions to be summarised in a report to the annual meeting of electors.

15. Do the proposed regulations provide an effective system for managing petitions? Yes / No

(a) If no, please provide reasons and suggested alternatives.

Part 3: Conduct of debate**9. Orderly conduct of meetings**

New Regulations are proposed to create a duty for all people present at a meeting to:

- ensure that the business of the meeting is attended to efficiently and without delay
- conduct themselves courteously at all times
- allow opinions to be heard within the requirements of the meetings procedures.

It is also proposed that the Regulations:

- allow members to raise points of order to bring the presiding member's attention to a departure from procedure
- provide that it is a minor breach for a presiding member to preside in a manner which is unreasonable or contravenes the requirements of the Act or Regulations
- empower the presiding member to call a person to order and:
 - should a member not comply with a third call to order, the presiding member may direct them to speak no further (but they may continue to cast their vote) for the remainder of the meeting, with failure to adhere to the direction being a minor breach

- if any other person does not comply with one call to order, the presiding member may direct them to leave the meeting, with failure to do so being an offence
- provide that a council may vote to rescind a direction made by a presiding member for a member to not speak further during a meeting
- provide that a member who has had a direction made against them to not speak further cannot move or second a motion that attempts to rescind the decision.

16. Do these measures provide a suitable framework to maintain order in meetings? Yes / No
 (a) If no, what are the suggested changes?

10. Motions and amendments

Existing meeting procedures address many matters relating to the processes of decision making. This includes motions and amendments (including foreshadowed and alternate motions), notices of motion by members, reasons for changes to the CEO’s recommended motion, passing motions “en bloc”, and how voting occurs. The existing system of motions (including foreshadowed, amendment, alternate and revocation motions) are proposed to be broadly maintained.

Council members may raise motions that are not part of the agenda of a meeting to recommend a proposal for consideration. For instance, a motion might propose a new policy or decision.

Local governments commonly require notice of a motion to be provided in advance of a council meeting. This is to allow council members time to review the motion and for the CEO and administration to provide advice needed to assist council members with making a decision on a motion.

Providing notice to other council members, the CEO and administration can support a more fulsome consideration of the motion.

Regulations are proposed to require council members to provide written notice of motions at least 1 calendar week before the council meeting commences. This would generally allow those motions to be included in the meeting agenda, which must be published 72 hours before the commencement of the meeting.

It is proposed that council members will still be able to move amendments and alternative motions during debate on agenda items without providing written notice in advance of the meeting. This provides for members to be able to consider all options and suggestions for an item included in the agenda of a meeting.

It is proposed that reasons for notices of motion, amendments and other decisions that are changed at a meeting would still be required.

17. Is a period of 1 calendar week an appropriate notice period for motions? Yes / No
 (a) If no, what is your suggested alternative?
18. Are these proposals for motions suitable? Yes / No
 (a) If no, please provide reasons.

11. Debate on a motion

The practice of motions being moved and seconded and debate alternating between speakers for and against the motion is used in meeting procedures statewide.

Some local governments have a further requirement where if a motion is not opposed, no debate occurs, and the motion is recorded as passing unanimously.

Regulations are proposed to provide for the following rules for formal debate on a motion or amendment:

- any motion must be seconded before it may be debated (or carried without debate)
- a motion is carried without debate if no member is opposed to the motion

- if a member is opposed, the mover and seconder may speak and are followed by alternating speakers against and for the motion, with a final right of reply for the mover
- speeches must be relevant to the motion under debate and no member must speak twice – except for the mover’s right of reply, or if the council decides to allow further debate
- no member can speak for longer than 5 minutes without the approval of the meeting.

19. Do you support these rules for formal debate on a motion or amendment? Yes / No

(a) If no, what is your suggested alternative?

20. Is 5 minutes a suitable maximum speaking time during debate? Yes / No

(a) If no, what should be the default maximum speaking time?

21. Is a general principle against speaking twice on the same motion suitable? Yes / No

(a) If no, please provide reasons.

12. Questions by members

The current practices for members asking formal questions at meetings varies throughout the sector. Some local governments have a “questions from council members” period; other local governments allow members to place questions on notice for future meetings.

Regulations are proposed to provide that:

- council members can ask the CEO questions related to any item on an agenda by providing the question in writing by 12 noon the day before the meeting
- council member questions are to be answered during the “questions from council members” agenda item
- council members must seek permission from the presiding member to ask the CEO clarifying questions during debate.

22. Should the new standardised provisions include a maximum time limit for the “questions from council members” agenda item? Yes / No

(a) If no, please provide details.

23. Is 1 day of notice for a question from a council member sufficient? Yes / No

(a) If no, what is your suggested alternative and why?

24. Is it appropriate for the presiding member to consider whether to allow a member to ask clarifying questions during debate? Yes / No

(a) If no, what is your suggested alternative and why?

13. Procedural motions

Various procedural motions are provided for in each local governments’ meeting procedures. They help with managing a meeting effectively and democratically.

Regulations are proposed to provide for the following procedural motions to be put without debate:

- a motion to vary the order of business (e.g. to move a report in the order of business so it is considered earlier)
- a motion to adjourn debate to another time
- a motion to adjourn the meeting
- a motion to put the question (close debate)

- a motion to extend a member’s speaking time
- a motion to extend public question time
- a motion to extend the time for a public presentation
- a motion to refer a motion to a committee or for the CEO to provide a new or updated report to a future meeting
- a motion of dissent in the presiding member’s ruling (for example, to overturn the presiding member’s direction that a member does not speak further)
- a motion to close a meeting to the public in accordance with the Act.

25. Should any of these procedural motions not be included? Yes / No
 (a) If yes, please identify which motions and why they should not be included.

26. Are any additional procedural motions needed? Yes / No
 (a) If yes, please provide suggestions and explain why.

14. Adverse reflection

In addition to aspects of the model code of conduct, existing meeting procedures seek to prevent inappropriate language and adverse reflections from occurring at meetings.

Regulations are proposed to provide that:

- a person, including a member, cannot reflect adversely on the character of members, employees or other persons – if they do so they must withdraw their remark
- members cannot adversely reflect on the decisions of the council, except in making a motion to revoke or change a decision
- failure to withdraw adverse reflection is to be dealt with as disorderly conduct (including as a potential minor breach)
- a member who is concerned about a remark that may be an adverse reflection may raise a point of order with the presiding member.

27. Are there any circumstances where a person should be able to adversely reflect on another council member, an employee or a decision of the local government? Yes / No
 (a) If yes, please provide more information to explain the circumstances.

Part 4: Other matters

15. Meeting minutes and confirmation

Existing meeting procedures provide for the method of confirmation of the minutes. It is proposed to amend the Regulations to provide a clear process for correcting minutes by:

- allowing a member who identifies errors with unconfirmed minutes to provide a CEO with any proposed corrections by 12 noon the day before a meeting at which the minutes are to be confirmed
- requiring any proposed corrections to the minutes to be presented to council for a decision with a recommendation from the CEO
- Requiring DLGSC to be notified if a local government fails to adopt or defers confirmation of the minutes of a meeting.

28. Is 1 day sufficient notice for a proposed correction to the minutes? Yes / No

(a) If no, how much notice should be required and why?

16. Electronic meetings and attendance

In 2020, Regulations were introduced in response to the COVID-19 pandemic to enable councils to hold meetings electronically and for council members to attend using electronic means. This allowed councils to continue making critical decisions during the pandemic. The use of videoconferencing and the adoption of livestreaming has also encouraged public access and participation in local government.

On 9 November 2022, the [Local Government \(Administration\) Amendment Regulations 2022](#) took effect, meaning local governments could conduct council and committee meetings electronically outside of emergency situations and that council and committee members could attend in-person meetings using electronic means, such as videoconferencing.

The State Government committed to a public consultation process to gain feedback on the effect of these changes following 12 months of operation.

29. Has the change to enable electronic meetings to occur outside of emergency situations been helpful? Yes / No / Unsure or unable to comment

(a) If no, please explain why.

30. Has the ability for individual members to attend meetings electronically been beneficial? Yes / No / Unsure or unable to comment

(a) If no, please explain why.

31. Do you think any changes to electronic meetings or electronic attendance are required? Yes / No / Unsure or unable to comment

(a) If yes, please provide details of the changes and explain why they are needed.

17. Council committees

Sections 5.8 to 5.18 of the Act provide for the establishment of committees that may assist with decision-making. Section 7.1A provides for the establishment of an audit committee. The standardised meeting procedures will only apply to those committees established under sections 5.8 and 7.1A.

It is proposed that provisions for committees be similar to requirements for council meetings. Committees may need to provide a more flexible meeting environment, in terms of time limitations and procedure, to facilitate the consideration of issues in detail. This is reflected in meeting procedures across the State.

Regulations are proposed to provide that:

- a committee meeting is to be called when requested by the presiding member of the committee, the mayor or president, or a third of the committee's members
- certain meeting procedures such as the order of debate, speaking twice and time limits do not apply to a committee
- a committee is answerable to the council and must provide at least 1 report to council on its activities each year.

32. Are any other modifications needed for committee meetings? Yes / No

(a) If yes, please provide details of the modifications and explain why.

18. Meetings of electors

The Act establishes that the mayor or president is to preside at electors' meetings, and any resolutions passed by an electors' meeting are considered at a following council meeting.

As electors' meetings are quite different to council meetings, comment is sought about whether parts of the proposed standard should apply for electors' meetings.

33. Should parts of the proposed standard apply at electors' meetings? Yes / No

(a) If yes, please explain what may be required.

19. Any other matters

Feedback is welcome on any other element of local government meetings for consideration in the further development of the new Regulations.

34. Do you have any other comments or suggestions for the proposed new Regulations?

(a) If yes, please explain what may be required.

Appendix: Example timeline for an ordinary council meeting

For this example, the local government holds its ordinary council meetings on the second Tuesday of every month. March 2024 has been used as an example.

Day/time	Task	Requirements
Tue 5 March 6 pm	Deadline for council members to provide written notice of motions.	<ul style="list-style-type: none"> Council members must provide written notice of motions at least 1 calendar week before the day of an ordinary council meeting.
Sat 9 March 6 pm	Deadline for publishing ordinary council meeting agenda. In practice, the local government publishes the agenda prior to close of business Friday.	<ul style="list-style-type: none"> An ordinary council meeting agenda must be published at least 72 hours before the commencement of a meeting.
Sun 10 March 6 pm	Deadline for member of the public to lodge a request to present on an agenda item.	<ul style="list-style-type: none"> A person or group of people can lodge a request with the CEO to provide a presentation on an agenda item but must do so at least 48 hours before the meeting.
Mon 11 March 12 noon	Deadline for council members to provide written notice of questions that will be asked about agenda items at the ordinary council meeting.	<ul style="list-style-type: none"> Council members must submit questions about agenda items to the CEO in writing by 12 noon the day before the meeting.
Tue 12 March 12 noon	Presiding member or CEO (in accordance with policy) to decide whether members of the public can present on agenda items and provide a response to people making requests.	<ul style="list-style-type: none"> The presiding member or CEO must decide and provide a response to a person requesting to make a presentation on an agenda item by 12 noon the day of the meeting. If an application is refused, the presiding member or CEO must provide their reasons and advise of the refusal at the meeting.
Tue 12 March 6 pm	Ordinary council meeting.	<ul style="list-style-type: none"> Meeting must finish by 11 pm.
Wed 13 March 9 am	Adjourned meeting can begin if scheduled meeting was adjourned due to reaching 11 pm.	<ul style="list-style-type: none"> If a meeting needs to be adjourned because it reaches 11 pm, the meeting to deal with outstanding items must be at least 10 hours after the original meeting was adjourned.
Tue 19 March 6 pm	Deadline for notifying DLGSC of any urgent business considered at the ordinary council meeting.	<ul style="list-style-type: none"> The DLGSC must be notified within 7 calendar days each time urgent business is considered at an ordinary council meeting.
Sat 6 April 6 pm	Responses to questions on notice included in agenda for next ordinary council meeting.	<ul style="list-style-type: none"> When a question is taken on notice, a response is to be given to members of the public in writing and the answer is to be included in the agenda of the next ordinary council meeting. An ordinary council meeting agenda must be published at least 72 hours before the commencement of a meeting.
Mon 8 April 12 noon	Deadline for council members dissatisfied with unconfirmed minutes to provide the CEO with corrected wording.	<ul style="list-style-type: none"> A council member dissatisfied with unconfirmed minutes can provide a CEO with corrected wording by 12 noon the day before a meeting at which the minutes are to be confirmed.
Tue 9 April 6 pm	Ordinary council meeting	<ul style="list-style-type: none"> Meeting must finish by 11 pm.

Air Charter Worldwide Pty Ltd – Carnarvon Airport 2023

1

Shire of Carnarvon
Concept Report
Relocation of existing Airport to Northern Site

Shaun Aisen

Aaron Machner

Air Charter Worldwide Pty Ltd

December 2023

Author Note

The authors recognise the support of the Gascoyne Development Commission with respect to the preparation of this report.

Version 4 – FINAL 24Mar24

Report Scope

The Shire of Carnarvon has engaged Air Charter Worldwide Pty Ltd to provide advice with respect to the opportunities, risks, benefits, and potential costs for the relocation of the existing airport to a previously identified site situated north of the Gascoyne River, approximately 10 kilometres north of Carnarvon.

The Shire has requested a high-level review comparing the benefits of the existing airport site, and how it serves the current and projected needs of the Shire, compared to relocating it to the preferred northern “Greenfields” site.

The authors have been asked by the Shire to address the following considerations:

- Expansion through relocation
- Potential costs of a new aerodrome and remediation for residential redevelopment of the existing site
- Future business opportunities to assist with cost recovery of the new site

Table of Contents

Scope	2
1. Introduction	5
2. Situational Overview – Existing	7
2.1 Shire of Carnarvon	7
2.2 Carnarvon Airport	8
2.3 Existing Services	11
2.4 Future Proofing of Carnarvon/New Facility	12
3. New Airport Opportunity	16
3.1 Minimum Requirements	16
3.2 Location	17
3.3 Airport Specifications	18
3.4 Minimum Requirements	19
3.4.1 Runway Considerations	19
3.4.2 Terminal Facilities	22
3.4.3 Ancillary Facilities	22
3.4.4 Fire Fighting	23
3.4.5 Air Traffic Control	23
3.5 New Facility Cost Projections	24
4. New Airport – Opportunities	25
4.1 Existing Location	26
4.1.1 Existing Airport – Potential Benefits	26

SHIRE OF CARNARVON – AIRPORT RELOCATION - 2023

4

4.1.2	Existing Airport – Alternate Uses	27
4.2	New Airport – Commercial Opportunities	28
4.2.1	RPT Services – Regulated Routes	28
4.2.2	Mining Industry Opportunities - General	30
4.2.3	Mining Industry Opportunities – Carnarvon	31
4.2.3.1	Hastings	32
4.2.3.2	Dampier Salt	33
4.2.3.2	Province	33
4.2.3.4	Other Mining Industry Companies	36
4.2.4	Freight Opportunities	36
4.2.5	Alternate Airport Opportunities	38
4.2.6	Other Opportunities	40
5	Constraints, Opportunities and Capacity	41
5.1	Existing Facility	41
5.2	Existing Facility – upgraded runway, taxiways, and movement areas	41
5.3	New Facility	44
6	Conclusion	46
7	Recommendations	47
	References	49

Shire of Carnarvon

Concept Report

Relocation of existing Airport to Northern Site

1. Introduction

This report has been commissioned by the Shire of Carnarvon to guide the commercial and operational drivers likely to justify the construction of a proposed new airport facility to a new location, approximately 10km north of the Carnarvon town centre.

The existing airport location is approximately 1.8km from the town centre. Existing facilities are limited. Only one of the two runways is suitable for current and projected Regular Public Transport operations. Pavement strength is low. Aircraft parking is limited. Airport sub-structure is poor. Potential for airport development is limited.

In its report, Hames Sharley (2014), identifies the vision for Carnarvon Airport site as:

*“To develop an **efficient and fully functioning** airport of **regional significance** supported by appropriately located land uses including residential, recreation, community and commercial. Together, they will **maximise** Carnarvon’s **competitive advantage, facilitate economic development and job growth** in such a way that **strengthens the identity** of Carnarvon.”*

Population growth in Carnarvon is declining, whilst surrounding regions are experiencing population growth and the development or upgrading of new or existing airport facilities.

A well provisioned airport, suitable for its intended current and future operations, is an integral part of the national and state economic infrastructure. Airports are critical in connecting communities and broadening economic performance. The State and Shire have a responsibility to ensure well provisioned connectivity for this community.

In 2023, the Shire’s vision remains unchanged. Its existing airport facilities have deteriorated, and without improvement or relocation, are a potential hindrance on community connectivity. Potential business opportunities with the capacity to underpin a new facility have changed markedly, since the last major report in 2014.

Past responses to the Shire have addressed airport concepts, airport precinct plans and terminal costs. The intent of this report is to provide content that is operationally and commercially focused. The report is designed to explore the drivers that justify a new facility development when compared to maximising and further developing the existing site.

Further detailed costing analyses and site assessments will need to be completed, should a justifiable commercial case be found for the development of the proposed “northern” site.

2. Situational Overview – Existing

2.1 Shire of Carnarvon

Carnarvon’s resident population has reduced by circa 27% from 7,190 in 2001 (ABS, 2001) to 5,521 in 2021 (ABS, 2021). This decline is contrary to most locations throughout Western Australia.

Carnarvon is located approximately 900km from Perth, and is the primary commercial, administrative and population centre for the Gascoyne region. Its main industries comprise of fishing, mining, pastoral and horticulture.

Unlike the surrounding regions within Western Australia, Carnarvon does not appear to have benefitted from the rapid development of the mining industry. Carnarvon’s contribution to mining is limited to supplies, ground transportation and some personnel living in the town.

The other major airport in the Gascoyne is Learmonth Airport (ICAO: YPLM IATA: LEA). It is located approximately 300km north of Carnarvon, with a single runway – 3048 metres long and capable of Code C and E aircraft. YPLM is owned and operated by the Department of Defence. Its ongoing operations are at the discretion of the Department; the potential exists for closure at short notice, potentially leaving the Gascoyne without a larger runway.

2.2 Carnarvon Airport (ICAO: YCAR; IATA: CVQ)

YCAR is an airport of significance in regional Western Australia, and is the second largest in the Gascoyne, behind Learmonth.

The airport was originally constructed to support World War II requirements. Its first passenger operations were conducted in 1947, with Regular Public Transport (RPT) operations being conducted continuously since.

Ownership of the airport transferred to the Shire in 1993.

YCAR's facilities, published in Air Services Australia Enroute Supplement Australia (ERSA), include:

- Two Runways.
 - RWY04/22 – 1619m x 30m – PCN 13/F/A/840 – sealed
 - RWY18/36 – 1140m x 30m – PCN 13/F/A/5700/700 - sealed
- Two Taxiways – Alpha and Bravo.
- Limited Parking on the RPT apron – currently marked for one aircraft.
- General Aviation parking.
- Fuel – Jet A1 and Avgas.
- Co-located ground based navigational aids – VOR and NDB.
- Approved RNP, VOR and NDB instrument approaches.

The airport is located on land with low sub-structure strength and a high-water table level. Existing infrastructure is aged and requires updating. There appears little scope to extend or upgrade the existing runway and movement areas.

ERSA information quotes both runways as having a PCN (Pavement Concession Number) of 13/A. This figure indicates low pavement strength with a high flexible subgrade.

The Department of Transport (DoT) extended Regional Express' regulated Regular Public Transport Operations in late 2023. The approval allowed for a mix of Saab 340 and Dash 8 – Q400 operations into Carnarvon, commencing in October 2023.

The Shire engaged Earl Hill Consulting (EHC) to review and assess the current pavement strengths at Carnarvon. Significant issues were found in its report of December 2023:

- Geotechnical data of the subgrade category 'A' is overstated and should be revised downwards to category 'C'.
- Current PCN of 13/F/A/840(122PSI)/U sealed is overstated and should be revised downwards to 7/F/C/840(122PSI)/U sealed.

It appears the DoT decision to allow Rex's proposed aircraft operations has the potential to negatively impact to Carnarvon Airport's existing facilities.

Rex's proposed Dash 8 – Q400 operations will operate with an Aircraft Classification Number (ACN) of up to 18, dependent on its Take-Off Weight from Carnarvon.

This is equivalent to a 167% overload on the revised PCN and 40% overload on the currently published PCN. Planned regular aircraft operations operating with ACNs at or above published PCNs will negatively impact existing facilities and more likely in the short term. EHC indicates potential impacts to RWY 04/22 and Taxiway A as soon as twelve months.

With the PCN downgrade, it is possible, that maximum weight Saab 340 operations may also contribute to accelerated deterioration of Carnarvon's facilities.

Of note, the existing runway/taxiway complex resurfacing, planned in 2031-2032, will need to be accelerated.

EHC has recommended remediation methods.

Based on existing service frequency, remediation will need to be accelerated to between 2026-2028. Any increase to existing services will result in further acceleration of remediation requirements, further development of the existing facility or the development of a new facility.

2.3 Existing Services

YCAR supports low volume ‘regulated’ RPT operations to Perth and Monkey Mia – approximately 11 per week, charter flights and general aviation. YCAR is a low volume airport in terms of overall movements.

Current RPT operations are provided under a ‘regulated’ route agreement that prevents competition from other RPT operators due to low passenger volumes. The State’s intent is to assure the Carnarvon community with regular and reliable RPT services at fair and reasonable cost.

Services are currently operated by Regional Express (REX) with once or twice daily Saab 340 operations to/from Perth, incorporating Monkey Mia on some services.

The SAAB 340 is regularly restricted operationally to payloads not exceeding 30 passengers onboard from Carnarvon to Perth due to operating aircraft limitations and long sector length – 15% longer than Sydney to Melbourne. Maximum payload capability is affected by sector length, fuel requirements and payload availability. Performance and uplift capability is further limited when poor weather exists, due to additional fuel uplifts at the expense of payload.

In August 2023, the Department of Transport announced an extension for REX’s “regulated” route operations to Carnarvon and Monkey Mia, with SAAB 340 aircraft and three frequencies weekly with Dash 8 – Q400 aircraft. Refer to 2.2 for potential impacts at Carnarvon Airport.

2.4 Future Proofing of Carnarvon/New Facility

The Shire is looking to assure the future of Carnarvon and the wider region for the longer-term future – to 2050/2060. Its vision has remained consistent for the past twenty years – the development of a fully functioning, efficient airport of regional significance with rapid connectivity to and from Perth and other destinations.

GHD (2010) and Currie and Brown (2010) provided reports with respect to the development of new airport facilities at an alternate site. The basis of this funding appears to have been on the back of funding from the State and Commonwealth.

Cost projections for the terminal were circa AUD 24M. Costs appear to be limited to the terminal precinct only.

Potential funding appears to have been redirected to provide remedial support to account for flood damage in the region. Subsequently, new airport funds appear to be no longer available, unless commercially justified.

The State's 'appetite' for funding a new facility has diminished. The State, through the Department of Transport (DOT), appears to solely rely on commercial positioning and outcomes from the 2014 Hames Sharley report.

DOT highlights were as follows:

- The current town site is the favoured location for an upgraded airport – it is the best fit operationally, economically, socially, accessibly and for delivery outcomes.
- Next best site was the 'southern' site, which appears to contradict previous advice with respect to the 'northern' site. DOT claims the northern site was least preferred due to proximity to town, flood considerations, etc.
- Commercially, the Shire needed to demonstrate positive responses with respect to:
 - DEMAND – DOT sees limited or no demand for expansion within Carnarvon for aviation development – tourism, RPT or charter flights.
 - REVENUE – the current facility is unable to cover existing costs. The Shire's RPT services are sustained under a 'regulated' route regime; it is unable to currently sustain a competitive landscape with more than one airline operating, and in turn justifying growth to sustain the new and/or existing facilities.

- POPULATION – The Shire’s low population does not warrant a new airport. DOT indicates to justify state expenditure for the proposed new airport, the Shire’s population would need to be near the size of Geraldton – approximately eight times the existing population.

In 2021, the DOT, in email correspondence to the Shire wrote “without identifiable, sustainable increased aviation demand that would cover the costs of relocation and expansion, the State/DOT would not be supportive.”

As much as the DOT relies on the recommendations of the 2014 Hames Sharley report and further justifies its position commercially, the landscape has changed considerably.

The Shire and State have joint community responsibility. The community needs to be provided with relevant, reliable, and accessible air services – for both passengers and freight.

The approval by DOT to allow REX to operate Dash 8 – Q400 aircraft into Carnarvon is very likely to accelerate degradation of existing facilities due to the aircraft’s operating parameters. Additional external financial support is required to assure unfettered operational capability – either via the upgrade of the existing facility or development of a new facility.

The existing facility cannot continue in its existing form. Until the introduction of the Dash 8 – Q400, the Shire was able to cover day-to-day operating costs but not long-term reserves. The requirement to remediate the accelerated degradation of the existing facility cannot be funded by the Shire.

Based on recent state feedback, development of a new facility appears solely dependent on an appropriate commercial case to fund, develop, construct, and maintain it over the long-term.

To maintain a new facility with a runway/taxiway complex potentially 100% larger than the existing facility, will require vastly increased maintenance and upkeep costs. The Shire would need to work a business case that addresses day-to-day operational expenses and long-term reserve allocations, without detrimentally affecting the rate payer.

Survival of a new facility is dependent on ongoing large passenger and/or freight volumes, coupled with sustainable yields and appropriate cost recovery methods.

3. New Airport Opportunity

GHD provided two reports to the Shire in 2010. Much of the reports' information remain valid and can be used as a baseline for a 2020s development.

In the sections following, specific areas requiring clarity and direction are highlighted. Further definition is required to finalise the airport concept and scale to allow for accurate planning and costing.

3.1 Minimum Requirements

The intent for construction of any new airport is to assure the community's ongoing stability, security, and connectivity for the future. Using best endeavours, facilities should be capable of sustaining the community's needs for the next 20 – 30 years.

The proposed facility needs to be constructed to meet the vision of the timeframe identified above. Its runways, taxiways, navigational support, terminal buildings, ancillary equipment and fuelling requirements need to at least meet projected passenger and freight volumes, aircraft operating specifications and likely route structures.

3.2 Location

In discussions with the Shire, it is apparent that its preference for alternate airport site is the “northern” location, located approximately 10km from the Carnarvon town centre. This is contrary to the position of the DOT who prefers the “southern” location, if an airport move was to occur.

DOT’s argument appears reliant on the Hames Sharley report highlighting distance and flooding as its primary concerns.

Most Western Australian regional airports appear to be in the vicinity of 10km from the city or town centres. Carnarvon’s existing airport is conveniently located less than 2km from the town centre. Moving the airport to the “northern” location would seemingly not detrimentally affect accessibility for Shire businesses and residents.

Carnarvon town is surrounded by five levees, protecting it from most flooding events. The proposed “southern” and “northern” sites are less protected.

Major flooding events appear to occur on average at a rate of once every ten years or greater. Based on this frequency, with inaccessibility periods of up to seven days per instance, this equates to inaccessibility approximately once every 500 days.

If this were to be a precedent for non-acceptable risk, then many airports would not be constructed at all.

Based on the risks identified, and subject to further survey reports to justify the underlying substructure and location capability, the “northern” site appears to remain quite plausible as the alternative airport’s preferred location.

3.3 Airport Specifications

GHD addressed proposed airfield, terminal, and airport protection requirements. Although the report is aged, the objectives of the report are current – the need to cater for the town’s needs through to 2050/2060, jet operations and a multi-use facility.

The report identified the Code C A320/B737 as the design aircraft for the initial phase of the new airport. Reference was also made to allowing for the possibility of Code E B787/A330 wide body operations and the effects these types may have on airport design.

In 2023, The A320/B737 is the workhorse for mid-size, single aisle jet operations throughout Australia, including regional Western Australian airports and FIFO mining locations. This type is supplemented by Fokker F100, Fokker F70, Embraer E190, Embraer E170, Dash 8 – Q400 and other smaller types.

Code E operations are not regularly scheduled into any Western Australian airport except for Perth.

3.4 Minimum Requirements

3.4.1 Runway Considerations

Using Code C aircraft (A320/B737) as the baseline for airport specifications, planning parameters will need to be in accordance with the requirements stated in the CASA Manual of Standards Part 139 – Aerodromes.

The “northern” airport requires a minimum Code 4 runway to accommodate the proposed Code C aircraft.

Reference is made to the GHD – Airbiz (2010) report with respect to sections 2.1 through 2.8. Except for an update to Geraldton’s runway length, all information provided remains current and is accurate.

Referring to section 2.4, assumptions for required runway length are based on a Regulated Take Off Weight (RTOW) of 69,183kgs. This is well below the Maximum Take Off Weight (MTOW) of 79,000kgs.

When considering the proposed runway length of the new facility, it is recommended to use MTOW as the baseline for calculations. Constructing a ‘shortened’ runway does not allow for contingency of any kind – bad weather, long range flying, etc.

For planning purposes, increases in airliner operating weights results in increased runway length and strength required. A flexible runway with a high-quality sub-structure will be required for the anticipated aircraft types.

Using the same Boeing B737-800, operating at MTOW, it will have an operating ACN of approximately 44. The report quotes a RTOW of 69,183kgs for Carnarvon/Perth operations. At this value, the ACN reduces to approximately 38.

Upon reviewing aerodrome capability at Christmas Creek (YCHK) and Ginbata (YGIA), the following observations occurred:

- YCHK/YGIA flights operate at maximum capacity.
- YCHK/YGIA flights to Perth are approximately 160 nautical miles or approximately 25 minutes longer than YCAR flights to Perth.
- Fuel requirements ex YCHK/YGIA require approximate 1,000kgs more fuel than YCAR.
- Single Runway of 2500m with single taxiway entry.
- Temperatures in Summer regularly exceeding 40 Celcius.
- PCN 45 at YCHK; PCN 46 at YGIA.

GHD plans show a runway length of approximately 2100m. This distance is possibly insufficient operationally, particularly in times where inclement weather exists or there are requirements to fly longer distances.

A single runway with single taxiway point should be investigated. The runway should not be less than 2400m long x 45m wide. The PCN should not be less than 44 based on flexible pavement, with a high subgrade.

3.4.2 Terminal Facilities

GHD plans provide for a modest airport terminal, with parking for two code C aircraft.

A terminal facility tailored to the wider needs of the Shire's and wider Gascoyne's residents and industry should be a minimum expectation, contrary to specific terminals existing at some mining sites that are specifically constructed and tasked in accordance with the mining company's requirements.

3.4.3 Ancillary Facilities

GHD plans provide for hangarage, general aviation parking, rotary operations and freight.

Noting this is a concept position, assumptions are reasonable.

It is possible the general aviation area, allowing for 18 Code A and 8 Code B aircraft is generous. Future freight provisions are generous.

There appears to be no provision for a fuel farm – for Jet A1 and Avgas supplies.

3.4.4 Fire Fighting

Fire Fighting services are provided by Air Services Australia when movements exceed 350,000 passengers annually.

This equates to six Code C aircraft daily or approximately 960 passengers daily or a twenty-fold increase to existing Carnarvon services.

It appears highly unlikely to be achieved before 2050, subject to rapid commercial development in the immediate environs.

3.4.5 Air Traffic Control

Air Traffic Control Tower services are provided in regional Western Australia only at Broome and Karratha.

Code C aircraft operate at non-towered locations throughout Western Australia, including but not limited to: Port Hedland, Kununurra, Kalgoorlie, Geraldton, Busselton, Learmonth and a wide range of mining sites through the Pilbara and Kimberley regions.

These locations are Common Traffic Advisory Frequency (CTAF) locations. CTAFs are uncontrolled aerodromes, where traffic information is provided to Instrument Flight Rules (IFR) flights, by Air Traffic Control Centres based in Melbourne and Brisbane, where available.

Based on anticipated traffic volumes, there does not appear to be any case for Carnarvon to become a towered aerodrome in the long term.

3.5 New Facility Cost Projections

Currie and Brown (2010) provided cost projections for the GHD concept drawings.

Projected costs in 2010 were:

- Terminal Precinct: AUD 23.828M
- Airport Works, including runway and taxiway complex, access roads, etc.: AUD 40.389M.
- Major Exclusions: Passenger and baggage screening (required), retail fit outs, professional fees and unforeseen site conditions including soil abnormalities.

When compared to airport developments in the past five years at Busselton/Margaret River of circa AUD 75M and Geraldton of circa AUD 60M, the AUD 64.217M quote appears reasonable.

However, provision has not been made for the likely need of a longer and stronger runway for unrestricted Code C operations. Furthermore, if the Shire was to consider Code E operations, the cost estimates would likely be understated.

Using the Currie and Brown estimates as baseline, allowing for CPI increases over thirteen years, and likely refinements required, it appears likely that the project would cost not less than AUD 80-90M, and likely higher, for a modest facility.

Cost modelling will need to be provided to address and justify the increased development and constructions costs associated with the new airport.

4 New Airport – Opportunities

Does the Shire expand through relocation, or does it upgrade its existing facility? Can the existing facility meet short, medium, and long-term community expectations and demands? Can the new facility operate without impacting stakeholders and ratepayers?

4.1 Existing Location

4.1.1 Existing Airport – Potential Benefits

Centrally located to Carnarvon town. The airport is small, with limited scope for future development.

However, subject to further investigation, it may be possible to upgrade the existing runway, taxiway, and parking complexes to handle low ACN aircraft such as the Dash 8-Q400 for unrestricted operations.

The Dash 8-Q400 offers “near” jet speeds and has the potential to provide connectivity for loads of up to 72 passengers to and from Perth in circa 90 – 100 minutes – over 40 minutes faster than existing services.

Highlighted in section 2.2, REX intends to provide three times weekly services to and from Perth with this aircraft type. The potential impact to the existing facility needs to be addressed as a matter of urgency.

Upgrading the existing facility to accommodate unrestricted Dash 8 – Q400 operations has the potential to increase passenger capacity on each flight operated into Carnarvon by over 100%.

4.1.2 Existing Airport – alternate uses

When considering the business case and the benefits of a new airport, consideration for alternate uses of the existing airport needs to be justified. It is assumed that the benefits resulting from repurposing the existing airport's site could be used to offset the costs of a new airport.

Although the land would not be available until after opening the new airport facility, a cost benefit analysis should be conducted by the Shire addressing the costs of remediation, alternate uses – residential, commercial or other – and revenue benefits arising.

The social benefits to the wider community include:

- The potential for increased residential land access – for Fly In Fly Out and Drive In Drive Out for the greater Gascoyne and Pilbara regions.
- Reduced noise levels in the immediate town environs.
- Population growth.
- Economic growth.

4.2 New Airport – Commercial Opportunities

New airport operations will be reliant on Code 4C operations.

Code 4C operations introduce aircraft with seating capacity of up to 180 passengers – a 500% increase in existing seating capacity per service.

Significant capacity and revenue contributions from regional stakeholders to justify and underpin Code 4C operations are required. If these services were to be fully accommodated, this would very likely result in a strong upside to the wider Carnarvon and Gascoyne economy – in terms of local needs, support, economy and supply chain.

4.2.1 RPT services – Regulated Routes

Existing services are ‘regulated’ due to low passenger volumes on the Perth/Carnarvon route. Services are often running at capacity; locals may be using other transport modes to and from Perth.

A regulated route is approved by the DoT where it is determined that insufficient passenger demand exists to support airline competition. The State grants monopoly rights with the Carrier determining appropriate capacity, frequency, and yields.

In turn, the DoT and the operating airline are supposed to meet with key stakeholders to discuss airline and route performance, initiatives, and partnership opportunities, with the intent to assure long-term route viability and growth.

Assuming this methodology is successful, the intent is to rely less on State support, reduce regulation, promote competition, and make air travel more affordable for all users. This can only be achieved through increased demand, which simply may not be possible due to the small population numbers supporting current RPT services.

Increased capacity to Dash 8-Q400 has been flagged for a three times weekly frequency. When introduced, seat capacity rises to approximately 2,500 seats per month in each direction to and from Perth.

The limitation of a fully regulated route is that potential growth is subject to the discretion of the appointed airline and its capacity and capability to meet existing demand and/or promote future demand.

To justify the development of a new airport, services to and from Carnarvon would need to increase well beyond the 2,500 seats proposed. Regulated route protection would need to abate, with the airport sustained through higher passenger numbers, passenger taxes and/or landing fees.

4.2.2 Mining Industry Opportunities - General

Fly In Fly Out operations to mining locations throughout Western Australia have become common-place throughout Western Australia, over the past twenty – thirty years.

Airports have been developed and constructed, specifically tailored to cater for Fly In Fly Out requirements. Examples of these airports include: Fortescue David Forrest, Christmas Creek, Solomon and Ginbata.

Dependent on location, mining companies will often protect their interests by developing airports immediately adjacent to their tenements, allowing for the seamless flow of personnel and freight directly to mine site and bypassing local airports.

There are exceptions. Council or privately owned airports, such as: Newman, Paraburdoo and Port Hedland have similar local population bases as Carnarvon. These airports are currently serviced by 2 – 3 times daily operations by Qantas and Virgin Australia each utilising Code C aircraft.

Mining underpins these services. It is unlikely tourism or other industries have sufficient scale to justify the operation of Code C aircraft on these routes. Major airlines will not dedicate their assets onto these routes unless yield, capacity and anticipated revenues are assured.

This may be achieved through free sale, block space seating allocations, charter and/or part-charter agreements.

In turn, the airport will recover revenues through head taxes, landing charges or other ancillary revenue streams.

4.2.3 Mining Industry Opportunities – Carnarvon

It is apparent that the scale of the mining industry is vastly reduced when compared to the rest of Western Australia’s mining areas.

The only Fly In Fly Out service identified flying in the Carnarvon environs is a low-frequency service with a nine-seat aircraft operating from Carnarvon to the Hastings Technology Metals site.

The mining industry is otherwise supported by RPT seats on the regulated route, ad hoc air charter flights, or driving.

In discussions with the Shire, the authors were referred to the following locally based mining companies:

- Hastings Technology Metals (Hastings).
- Dampier Salt.
- Province Resources Limited (Province).

Contact was made with these companies during August 2023.

4.2.3.1 Hastings

Contact was made with Mr. Vince Catania. Hastings' requirements are at locations remote from the immediate Carnarvon environs.

As already identified, Hastings charters a nine-seat aircraft from Shine Aviation to operate a low frequency service to/from Carnarvon and site.

It is likely this service will be upgraded to an 18-seat Raytheon Beech 1900, in early 2024.

Hastings' passenger requirements to and from Carnarvon were on existing RPT services.

No other passenger or freight opportunities were identified.

4.2.3.2 Dampier Salt

Contact was made with Ms. Kate Bach at Rio Tinto, representing Dampier Salt.

The following comments were provided:

- Business operations were small and did not require any additional capacity.
- Requirements to and from Carnarvon were on existing RPT services.
- No other passenger or freight opportunities were identified.

4.2.3.3 Province

Multiple discussions were undertaken with Province, represented by Mr. Cameron Bateman and Mr. Greg Walker.

Province's intent is to introduce a green hydrogen project in the immediate environs of Carnarvon. If approved, the project will supply green hydrogen to domestic and international markets. It will be globally significant.

Final investment decision is expected within the next 12 – 18 months for all or part of the project requirements.

There are two primary project components:

- A smaller project which will be wholly contained in an area in the immediate proximity of the proposed “northern” site.
- A larger project, the multi gigawatt, located in an area within 80-100 km from Carnarvon.

With respect to the smaller project:

- Commencement 2025, subject to approvals.
- Projected numbers – up to circa 500 – at peak.
- Rotation: 50% weekly over a 6-day period – 2 on/1 off.
- Construction phase: 3 years, then production.
- Production workforce – reduces by circa 60%.

Concerns were indicated about aircraft type, transit time, comfort and cargo capability. Existing capacity cannot fulfil anticipated requirements. Allowing for 250 personnel over 6 days, or on average 42 per flight, supplementary capacity to existing regulated services will be required.

Post construction in 2028, workforce reduces, with required movements reducing to circa 120 personnel over 6 days, or on average 20 per flight. Supplementary capacity to existing regulated services will be required.

With respect to the larger project:

- Commencement 2027, subject to approvals.
- Projected numbers – up to circa 3000-4000 – at peak.
- Rotation: 50% weekly over a 6-day period – 2 on/1 off.
- Construction phase: 5 years, then production.
- Production workforce – reduces by circa 60%.

An upgraded airport will be required. It will become a matter of whether Province builds its own airport, utilises a Shire built airport, or uses upgraded existing facilities.

Allowing for up to 2000 personnel over 6 days, or circa 334 personnel per day, a minimum of two code C aircraft (B737/A320) would be required each day. This could increase to three frequencies if smaller B737-700, Embraer E190 or Fokker F100 are utilised.

Post construction in 2032, workforce reduces, with required movements reducing to circa 800 personnel over 6 days, or on average 135 personnel per flight, or a minimum 1 code C aircraft.

Utilising the existing airport, Dash 8-Q400 operations could be introduced, but would need to operate at least five frequencies daily during construction, reducing to two frequencies during operations.

4.2.3.4 Other Mining Industry Companies

No other mining companies are likely to positively impact Carnarvon movements.

4.2.4 Freight Opportunities

On its website, the Carnarvon Chamber of Commerce highlights Carnarvon's main industries as: mining and industry, fishing, horticulture, pastoral and tourism.

An investigation into freight opportunities (exports/imports) was included in this project's scope. Of note, similar investigations have been conducted recently in Western Australia.

In 2019 approximately, several international cargo airlines were contacted by integrators seeking to determine the appetite to operate into Busselton Margaret River airport and operate cargo jets to export markets in Asia.

The author is unable to establish if this was commissioned by the City of Busselton or whether this was on behalf of integrators or exporters.

Several factors negatively impacted on this proposed operation, and are likely to similarly impact any prospect of commercial options ex Carnarvon, including:

- Need to operate larger Code E or Code F aircraft to obtain best economies of scale. These aircraft can uplift approximately 100,000kgs in a single uplift.
- One way cargo only, effectively doubling yield requirements, due to the need to bring an aircraft in to operate out.
- Investment in expensive Ground Support Equipment (GSE) catering for loading and unloading requirements of aircraft, build-up and break down of cargo and establishment of bonded warehouses (CTOs).
- Investment in the relocation of regulatory stakeholders – Australian Border Force (ABF) and the Department of Forestry and Fisheries (DAFF) to account for Biosecurity and Trade Regulations.
- Insufficient yields and volumes to sustain regular services on the proposed route.
- Inability to guarantee timeliness of cargo volumes for scheduled operations.
- High local operating costs – even if dispensations for landing fees, etc., were to be offered to attract aircraft, these savings are offset by high local costs.
- Runway is too short at Busselton for long-haul non-stop operations at full payloads to Asia and beyond.
- Fuel at regional Western Australian airports can be up to 100% higher than Perth prices. Fuel differences alone make these services economically unviable.

- “Cheap” back-haul trucking costs and lower underfloor cargo capacity on passenger services potentially operating the same routes.

Specifically, in Carnarvon’s case, an upgrade to the airport and movement areas would be required to cater for Code E and potentially Code F operations. Runway length alone would need to preferably exceed 3,000 metres.

It is unlikely that in the medium to long term that projected freight volumes and yields could sustain a major investment in the proposed facility. The potential exists for some ad hoc or minimal regular capability to support supply chain requirements for Province, once established.

4.2.5 Alternate Airport Opportunities

Most International aircraft are required by their regulators to nominate a “destination” or “technical” alternate when operating to any destination.

Perth is the world’s most remote city with over one million people. As a result, international carriers operating inbound have been operationally hampered when nominating alternate airports, requiring to either uplift more fuel or carry less payload.

Recent airport developments at Geraldton, Busselton, Port Hedland, and Karratha have provided added capability for international carriers to utilise these ports in case of an emergency or need for diversion.

For an international carrier to accept any of these ports, they must comply with regulatory requirements for the country of registration of the aircraft.

All ports specified can accept code C and code E aircraft and need to be approved by the National Passenger Processing Committee for approval to be used as an alternate in case of an international diversion.

Carnarvon's geographic location enroute from Southeast Asia to Perth is positive, however its proximity to Perth for diversions is not as advantageous as Busselton or Geraldton.

Investment requirements and regulatory approvals are required. Significant added investment to the code C airport proposed would be required while likely uptake by international carriers would be low.

4.2.6 Other Opportunities – Training

Pilot training has expanded significantly over the past ten years. Although, a hiatus occurred during the COVID-19 pandemic, this industry appears to have made a near full recovery to pre-pandemic levels.

CAE is an example of a specialist integrated provider of advanced and ab-initio pilot training directly to major airline trainees and universities. Its Moorabbin (Melbourne) based facility has on-site accommodation, ground and air training facilities.

Several examples of such facilities exist across Australia. Most of these facilities are located within a two-to-three-hour drive of major cities and/or located at airports with Regular Public Transport links. The locations are well supported by accommodation, supermarkets, and the community.

Carnarvon's distance and accessibility from Perth is unlikely to support the commercial and operational justification of an integrated training facility.

The Royal Australian Air Force and Royal Singapore Air Force have advanced training facilities at RAAF Pearce. Training exercises are generally limited north of Perth to Geraldton. Use of Carnarvon, if at all, would likely be adhoc.

5 Constraints, Opportunities and Capacity

5.1 Existing Facility

The recent findings of the EHC report significantly impact the potential of the existing site in its existing form, unless urgent remediation is undertaken to address the reduction of the pavement strength.

Although there are benefits, in terms of capacity, with the introduction of three weekly Dash 8 – Q400 frequencies, the benefits are likely to be short term. EHC has identified, that facility deterioration will accelerate, and unless remedied, the likelihood is that the existing airport will be subjected to greater restrictions in terms of aircraft type, capacity, and operational capability.

Subject to the agreed outcomes with respect to the ‘Carnarvon Airport decision’ in terms of site location, urgent remediation is required at a minimum, to restore the currently published operational parameters for the existing facility.

5.2 Existing Facility – upgraded runway, taxiways, and movement areas

Identified in 5.1, urgent remediation is required to restore currently published operational parameters.

It can be expected that there would be natural population growth over this period, potentially supplemented by a rapid growth increase should the ‘Province’ project be approved and proceed.

Carnarvon has previously had Fokker F28 jet (approx. 80 seats) approximately 20 years ago. The Fokker F28 jet is a ‘slow jet’ with an average cruise speed of 370 knots. The Dash 8 – Q400 offers similar capacity and capability to the Fokker F28, Fokker F70 and is only 15 knots slower – adding about 3 minutes to a flight to Perth for an approximate 90-minute flight.

To operate twin engine RPT and charter operations, operators were previously required to be compliant with Civil Aviation Order (CAO) 20.7.1B. This CAO has been repealed with the relevant regulatory process moved to Civil Aviation Safety Regulations (CASR) Part 121 and Part 121 MOS. Parts 9.04, 9.05, 9.06, 9.07 and 9.08 refer to jet operations.

These rules have matured over the past twenty years. The rules have become more onerous. Operators are required to ensure compliance with the regulations. Runway length, strength and obstacle clearance requirements are highly relevant.

Larger, more capable mid-size jets, such as the Boeing B737 and Airbus A320 and the smaller Western Australian based jets such as the Embraer ERJ170 and ERJ190 family are not capable of operating from the existing facility.

The introduction of the Dash 8 – Q400 provides a viable alternative to the small jet. Capacity is similar, block times between Carnarvon and Perth are similar, whilst it offers improved performance in terms of ‘runway requirements.’

If a new facility was not to be approved, and the existing facility was to be maintained, at a minimum, the runway, taxiway, and movement area complex needs to be upgraded to allow unfettered Dash 8 – Q400 operations. It is also noted that there is no obvious replacement for this aircraft type for future operations.

The existing facility’s location and operational parameters will always restrict it in terms of runway length, strength, and aircraft performance. At a minimum the existing facility needs to be upgraded to a minimum PCN 18 with an allowance to potentially increase the figure by circa 33% to allow for the introduction of future types.

The upgrade of the existing site allows for growth with the introduction of ‘quality’ capacity to match demand, including surges. Existing SAAB340 operations are relatively slower and often capped to 30 seats.

Introducing twice daily services utilising a Dash 8 – Q400 offers Carnarvon circa 25,000 additional seats annually from the existing facility. Services can be tailored to meet demand. Investment exposure is vastly lower than a new facility.

5.3 New Facility

The establishment of a green fields site is by far the best method to gain a facility that is best future proofed for future development.

But at what cost?

The existing facility meets day-to-day operating costs, but does not have funding for reserves and calendar-based remediation. The existing facility does not have funds to cover the immediate remediation it requires because of the PCN reduction.

Investment in a new facility is likely to cost circa AUD 100 million; remediation and development of the existing facility may cost only 10% of that.

Taking a bullish position of ‘build it and they will come’ appears fundamentally flawed. Allowing for 2400 metre runway, this would allow for ‘unfettered’ mid-size jet operations between Perth and Carnarvon and vice versa, this service could provide 168 seats per flight.

It is difficult for any larger airline to commercially justify operating into this new facility unless underpinned by contracted passenger loads, most likely from the mining industry.

The proposed 'northern site' would be convenient for their operations. Service provision could be varied to meet the varying requirements of the Construction and Production phases. Intangible, wider community services would arise, because of scale.

Precedence for green fields sites have occurred at multiple locations within Western Australia. Locations with a similar population size to Carnarvon are currently provided with mid-size jet services.

However, they are underpinned by mining contracts. Any new site will need service frequency and ongoing significant revenue streams to justify this investment.

Commercial justification appears reliant on the appetite of Province, as the only identified mining company with the scale to commit and support the new site. The region's population base alone, supported by a regulated route, does not justify the new site.

External investment would be required, most likely from the State via the DoT. Without doubt, a compelling business case would be required to not only support the capital expenditure required for the initial development, but also operational expenses and renewal reserves required to support a new facility.

6 Conclusion

The impact of the EHC report is significant.

The reduction of the PCN at the existing Carnarvon site, significantly hampers existing operations and requires urgent remediation to cater for unfettered Dash 8 – Q400 operations.

This remediation will provide the community assurance of existing services, future expansion of services, the potential to connect Carnarvon with the wider Western Australian regional aviation network and to meet the capacity demands of Province should it proceed with its development.

A new site needs to be commercially justified. Unless Province has the appetite to underpin and support this site, there is insufficient passenger demand and service requirements to sustain the capital and operational expenditure requirement to sustain a new facility.

Commercial expansion is possible through remediation of the existing site and not through new construction.

7 Recommendations

Existing Site

- The Shire should immediately review the impact of the EHC report and the consequential impact to existing and future services. The Shire should consult with relevant stakeholders and take necessary steps to assure its facility and to prevent degradation due to aircraft operating outside of the existing PCN parameters of the airport.
- The Shire should investigate and work with relevant stakeholders to determine the investigation required to upgrade the existing facility to a minimum PCN 18 to allow unfettered Dash 8 – Q400 operations. It would be preferable to investigate higher PCN capability to allow for future aircraft types that may operate at the current Airport.

New Site

- The Shire should review the 2010 GHD concept airport plan and the 2010 Currie and Brown costings for the proposed new site. New facility considerations should consider a runway with a minimum 2400m x 45m and a PCN exceeding 44. The 2010 costs are based on a 2100m x 45m wide runway with an unspecified PCN. An updated review is required to provide clarity with respect to a 2023-2024 cost base.

- Upon receipt of the updated review of the 2023-2024 cost base for the proposed ‘northern facility’, a detailed cost benefit analysis incorporating CAPEX and OPEX exposure should be provided, using assumptions that include two and three code C aircraft operating daily into Carnarvon with up to 174 seats available on each aircraft. Cost recovery methods need to be modelled by economic specialists with an airport development skillset.
- The Shire (and State) should engage with Province Resources to determine the best outcome with respect to airport operating models, cost recovery, investment processes and stakeholder expectations.

A new facility appears highly unlikely without significant investment or ongoing assurance of passenger/movement numbers from Province.

Discussions with Province should also address whether the existing site would be capable of meeting demand with more regular Dash 8 – Q400 capability.

Either Site

Irrespective of whether a new site is to be developed or the existing site upgraded, impetus exists for Carnarvon to rejoin the national aviation network. Rejoining the aviation network requires deregulation of routes. This can only be achieved through increased passenger demand to Carnarvon and the Gascoyne, without the need for government support to underwrite services. The benefits are significant, including but not limited to: better growth prospects for the town, greater access to health services, improved regional access for commercial and tourism

----- This is a summary of the information contained in the full report.

References:

Carnarvon Airport Precinct Structure Plan Report. (2014). Hames Sharley

Project 510007 Carnarvon Airport. (2010). Currie and Brown

Concept Report – Carnarvon Airport New Airport. (2010). GHD

Shire of Carnarvon New Carnarvon Airport Concept Development Report. (2010) GHD

EH23012 – Carnarvon Airport PCN. (2023) Earl Hill Consulting

Department of Transport – Email Peter Ryan to Andrea Selvey, David Nielsen –

29 May 2023

List of Accounts submitted to the ordinary Council Meeting to be held on 23 April 2024 for information in respect to accounts already paid in March 2024 (Local Government Financial Management Regulations 1996)

OUCHER NUMBER	DATE PAID	PAYEE	DESCRIPTION	MUNI BANK EFTPOS	DIRECT DEBITS MUNI	CHEQUES
F40769	08/03/2024	MANAGER PEOPLE, CULTURE AND SYSTEMS	REIMBURSEMENT FOR MANAGER PEOPLE, CULTURE AND SYSTEMS FOR TRAVEL EXPENSE TO PRESENT AT LG CONFERENCE ON 08.03.2024	\$440.00		
F40770	08/03/2024	ASB MARKETING PTY LTD	FIGHT THE BITE SHIRTS FOR PEST MANAGEMENT	\$210.60		
F40771	08/03/2024	AUSTRALIA POST	AUSTRALIA POST POSTAGE FEES FOR THE MONTH OF FEBRUARY 2024 AND 1 X LARGE PO BOX, 1 X SMALL PO BOX ANNUAL FEES	\$823.52		
F40772	08/03/2024	THE TRUSTEE FOR THE BASSETT FAMILY TRUST T/AS WA COASTAL PROPERTIES PTY LTD	OPERATOR PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 (BOOKING: 12682334)	\$140.00		
F40773	08/03/2024	BARE CREATIVE	(1): DESIGN WINDOW SKINS FOR CARNARVON ART HUB WINDOWS: DESIGN OF 38 WINDOWS, SPECS SUPPLIED. ARTWORK BASED ON SUPPLIED INDIGENOUS PIECE OF ART. FINISHED ART .AI FORMAT /(2): 2024 A3 TEAR OFF™ TOWN MAPS RE NUMBERING OF BUSINESSES	\$2,700.00		
F40774	08/03/2024	BAYVIEW CORAL BAY	OPERATOR PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 (BOOKING: 12555850)	\$616.87		
F40775	08/03/2024	BDP DISTRIBUTION PTY LTD T/AS MCDONALDS WHOLESALERS	3 X 20L DISINFECTANT FRESH PINE CLEAN FOR DOMESTIC ANIMALS CONTROL	\$262.65		
F40776	08/03/2024	BEHIND PTY LTD	50% DEPOSIT FOR PERFORMANCE FOR THIS LIFE MUSIC FESTIVAL - 22.06.2024 - BLOOM AND FLEETWOOD MAC TRIBUTE BAND AS PER EMAIL CONFIRMATION FROM BAND MANAGER, EXCLUDING TRAVEL/ACCOMMODATION	\$5,500.00		
F40777	08/03/2024	G BISHOPS TRANSPORT SERVICES PTY LTD AFT GBT SERVICES TRUST	FREIGHT FROM SUNNY BRUSHWARE TO CARNARVON FOR LOADER P348 ON 29.02.2024	\$163.39		
F40778	08/03/2024	BLACKBOX CONTROL PTY LTD	MONTHLY SUBSCRIPTION FEE FOR GPS TRACKING ON 27 FLEET VEHICLES FOR THE PERIOD: 28.02.2024 - 27.03.2024	\$916.00		
F40779	08/03/2024	BTX CONTRACTING	AQUATIC CENTRE ENTRY FOR SUMMER SCHOOL HOLIDAY ACTIVITIES ON 18.01.2024 FOR 53 CHILDREN & 06 ADULT SUPERVISORS	\$165.00		
F40780	08/03/2024	SUMMERSTAR PTY LTD T/A CAPRICORN HOLIDAY PARK	OPERATOR PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 (BOOKING: 12411806; 12610423)	\$142.69		
F40781	08/03/2024	CARNARVON CENTRAL APARTMENTS 2	OPERATOR PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 (BOOKING: 12329047)	\$153.12		
F40782	08/03/2024	CARNARVON CLEANERS PTY LTD	AS PER CONTRACT RFT 03/2022 - PROVISION OF CLEANING SERVICES FOR CARNARVON AIRPORT AND CIVIC CENTRE FOR THE MONTH OF FEBRUARY 2024	\$5,722.70		
F40783	08/03/2024	BARRY EVANS FURNITURE & FLOOR COVERINGS	6 X ARAGON ULTRA OFFICE CHAIRS	\$2,334.00		
F40784	08/03/2024	M.J WORTHINGTON & A.J WORTHINGTON T/A CARNARVON MENSWEAR	2 X CAPS WITH SOC LOGO FOR POOL BARRIER INSPECTIONS FOR DEVELOPMENT TEAM STAFF MEMBERS	\$36.30		
F40785	08/03/2024	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	(1): SUPPLY AND CONNECT LIGHTING TO NEW POLE AT THE CARNARVON AIRPORT: 1 X 10METRE CENTRE HING LIGHT POLE; 3 X NEW LIGHT FITTINGS; ALL SUPPLEMENTARY WORK FOR POLE INSTALLATION /(2): INVESTIGATE AND REPAIR GROUND TO AIR WEATHER TRANSMITTER LOCATED AT BOM FACILITY /(3): INSPECT AND FIX THE POOL COVER ROLLER MOTOR AT THE AQUATIC CENTRE /(4): INSTALLATION OF TWO GP POWER POINTS IN AIRPORT TERMINAL FOR NEW KITCHENETTE	\$21,906.67		
F40786	08/03/2024	CHAPPY & KAREN'S DIESEL DETAILING	INSIDE DETAILING OF RANGERS VEHICLE P344 ON 18.02.2024	\$440.00		
F40787	08/03/2024	CORAL COAST VETERINARY HOSPITAL	EUTHANISING OF DOG PATIENT ID 16736 ON 13.02.2024	\$59.05		
F40788	08/03/2024	COOEE PTY LTD	50% PAYMENT FOR PURCHASE AND SUPPLY OF COOEE WASTE FACILITY DATA PROGRAM FOR BROWN RANGE LANDFILL SITE	\$4,966.50		
F40789	08/03/2024	CARNARVON GROWERS ASSOCIATION INC	(1): 3 X AQUAPLUS PUMP AND 1 X DAVEY POWERMASTER 200 POOL PUMP FOR AQUATIC CENTRE /(2): BAHCO LOPPER P16 60CM /(3): 1 X FOLDING SAW FOR AIRPORT /(4): 1 X LONG HANDLED SHOVEL FOR AIRPORT GROUNDS MAINTENANCE /(5): SUPPLY TO CARNARVON 5 X RECTANGLE COMMERCIAL VALVE BOX AND LID 305MMX435MMX305MM DEEP FOR FESTIVAL GROUND RETICULATION /(6): SUPPLY HUNTER LILAC CAP SNAP OVERS PRO SPRAY CAP FOR BROCKMAN PARK MAINTENANCE & RETIC	\$2,606.41		
F40790	08/03/2024	CARNARVON MEDICAL CENTRE	AUDIOMETRIC TEST: WORK PLACEMENT - WASTE FACILITY	\$132.00		
F40791	08/03/2024	A.C.P. INDUSTRIES PTY LTD T/AS CARNARVON FRESH IGA	KITCHEN SUPPLIES FOR ADMIN BUILDING: COFFEE & MILK ON 05.03.2024	\$138.94		
F40792	08/03/2024	THE TRUSTEE FOR CHAPMAN TRUST T/A CARNARVON MITRE 10	(1): PURCHASE OF 15 X POTS FOR COMMUNITY ART HUB PROJECT AND FREIGHT /(2): 2 X YATES CUTTING POWDER 15G; 2 X CLONEX PURPLE ROOT HORMONE GEL 50ML FOR CBD PARKS /(3): ANIMAL CONTROL SUPPLIES FOR RANGER SERVICES: 4 X KEY CUT; TAPE GUN FITS 48MM TAPE /(4): HAMMER SLEDGE FIBREGLASS, HAMMER SLEDGE FIBREGLASS /(5): 4X ROLLS OF SPK PVC DUCT TAPE, 1X MAKITA LED TORCH RECHARGE (CYCLONE PREP) /(6): SUPPLY 1 X BLOWER TURBO 36V (18V X 2) BL LI-ION KIT FOR 10 FOSS CRESCENT /(7): TORCH LED RECHARGE FOR ANNUAL CYCLONE PREPARATION /(8): 4 X GREASE WHITE LITHIUM /(9): FOAMJOINT PLAIN ZIPPED FOR SKIPWORTH STREET DRAINAGE /(10): CHINAMANS HAT ZINC AND DIMMER KNOBS FOR TOY LIBRARY ROOF /(11): MUMBALLUP POTTING MIX 1 CUBIC MTR FOR WICKING BED PLANT BOXES PLUS FREIGHT TO CARNARVON /(12): CYCLONE MATTOCK GARDEN WITH HANDLE 1.6KG /(13): SUPPLY INITIATOR TABLETS 300G (300X2.5G TABS) FOR VERGE MAINTENANCE /(14): SUPPLY 1 X RETRACTABLE HOSE REEL 15M FOR SHIRE DEPOT /(15): SPECIALIST TOOL REQUIRED (OSCILLATING MULTI TOOL WITH DIAMOND BLADE ATTACHMENT) TO REMOVE INDIVIDUAL BRICKS CAREFULLY FOR INSPECTION AND ENGINEERING OF SHIRE ADMIN ROOF REPLACEMENT /(16): SUPPLY ALL GATE HARDWARE AND CLEANING CHEMICALS FOR AQUATIC CENTRE /(17): 62 X RAPID SET CONCRETE 20KG FOR ROAD SIGNS /(18): BROOM MEDIUM DUTY; BRUSH TRUCK / CARAVAN TELESCOPIC HANDLE FOR LIBRARY /(19): PACKS OF 9V BATTERIES FOR ANNUAL SMOKE DETECTOR CHANGE FOR 10 FOSS CRESCENT & 21 RICHARDS ST/(20): 5 X DIGITAL PADLOCKS OUTDOOR - BLUETOOTH MASTERLOCK FOR VISITORS CENTRE, AIRPORT & DEPO SERVER /(21): ITEMS FOR SKATE PARK PREP FOR MURAL TO BE CONDUCTED 11-13.03.2024: ROLLER KIT ALL PURPOSE; BRUSH SMOOTH COAT; ACCENT MULTI PREP; SUPERSEAL; SEALANT PROSERIES FLEXISEAL GREY /(22): HOT PLATE, CLEANER & SCOURER FOR COMMUNITY DEPARTMENT. WEBER Q /(23): 3 X POTTING MIX PREMIUM 36L FOR CBD PARKS /(24): SHARPENED GUIDED FIELD WORKSHARP FOR PSPARK	\$10,936.99		
F40793	08/03/2024	SERVICE AND FACILITY OPERATION MANAGER	ANNUAL LEAVE TRAVEL ASSISTANCE AS PER POLICY CPM-001 FOR SERVICE AND FACILITY OPERATION MANAGER (LEAVE: 25.12.2023 - 03.01.2024)	\$440.00		
F40794	08/03/2024	DUN DIRECT PTY LTD	DUNNING'S FUEL FOR P340, P378 & PSPARK ON 19, 20 & 21.02.2024	\$534.95		
F40795	08/03/2024	EMPLOYMENT TRAINING SOLUTIONS	DELIVERY OF FORKLIFT TRAINING & ASSESSING FOR 1 X PARTICIPANT ON TUESDAY 20.02.2024	\$600.00		
F40796	08/03/2024	FELTON INDUSTRIES	4 BIN SURROUNDS WHEELIE MODULAR 240L FROGMOUTH, INCLUDING FREIGHT	\$10,901.00		
F40797	08/03/2024	DEPARTMENT OF FIRE & EMERGENCY SERVICES	2023/24 ESL QUARTER 3 CONTRIBUTION - EMERGENCY SERVICES LEVY - SECTION 36ZJ AND OPTION B AGREEMENT ARRANGEMENTS.	\$87,962.02		
F40798	08/03/2024	GASCOYNE OFF ROAD RACING CLUB INC.	COMMUNITY GROWTH FUND, ROUND 3- 2023 AS PER COUNCIL MEETING ON 12.12.2023 TOWARDS NEW TRACK FOR 2025 KICKSTARTERS GASCOYNE DASH	\$11,000.00		

NUMBER					
F40799	08/03/2024	GASCOYNE PLUMBING SOLUTIONS	REPAIRS TO FEMALE CHANGEROOM, MALE CHANGE ROOM AND DISABLED TOILET AT AQUATIC CENTRE	\$3,121.20	
F40800	08/03/2024	GASCOYNE OFFICE EQUIPMENT	(1): TOTAL COST TO PRINT AND INSTALL INTERNAL COLOUR STICKERS TO 38 X WINDOWS AT COMMUNITY ART HUB /(2): RICOH SERVICE AGREEMENT FOR THE MONTH OF JANUARY 2024 /(3): IT EQUIPMENT - DATA CABLES /(4): IPAD 10.2 INCH COVER; BLUETOOTH COMPACT KEYBOARD BLACK; IPAD 6TH GEN HEAVY DUTY CASE /(5): MISCELLANEOUS PHOTOGRAPHIC PRINTING FOR THE REAL CARNARVON EXHIBITION (13.02.2024 TO 09.03.2024)	\$12,897.57	
F40801	08/03/2024	GLEN FLOOD GROUP PTY LTD	ADDITIONAL HOURS FOR STRUCTURAL CERTIFICATION SUPPORT FOR ASBESTOS ROOF REPLACEMENT OF THE SHIRE OF CARNARVON ADMIN BUILDING AS PER PROPOSAL Q13122022	\$875.60	
F40802	08/03/2024	ROADSTONE WEST PTY LTD	PAYMENT FOR THE PERIOD OF 01.02.2024 - 29.02.2024 (SENIOR CIVIL ENGINEER) FOR PREPARATION OF DESIGN AND TECHNICAL SPECIFICATION IN ACCORDANCE WITH RFQ 12/2023 SPEEDWAY RD REALIGNMENT SCOPE OF WORK.	\$3,833.50	
F40803	08/03/2024	GHD PTY LTD	PAYMENT FOR THE PERIOD: 29.01.2024 - 23.02.2024 FOR IMPROVING FLOOD PREPAREDNESS PROJECT	\$7,792.95	
F40804	08/03/2024	HAMES SHARLEY WA PTY LTD	PROFESSIONAL SERVICES RENDERED TO 29.02.2024 FOR RFT 08/2023 SHIRE OF CARNARVON LOCAL PLANNING STRATEGY REVIEW: PHASE 2 - PRELIMINARY ENGAGEMENT AND DRAFTING LPD; PROJECT MANAGEMENT / MEETINGS	\$10,064.78	
F40805	08/03/2024	THE TRUSTEE FOR THE HARC UNIT TRUST T/A HARC SRVICES PTY LTD	(1): PROFESSIONAL SERVICES FOR THE MONTH OF FEBRUARY 2024 FOR DELIVERY OF THE GASCOYNE RIVER FLOOD MODELLING - AS PER CONTRACT RFT 12/2022 FLOOD PREPAREDNESS PROJECT - GASCOYNE RIVER FLOOD MODELLING /(2): CONTRACT VARIATION V003 - RFT 12/2022: PURCHASE OF ADDITIONAL ELEVATION DATA. PROFESSIONAL SERVICES FOR THE MONTH OF JANUARY 2024: GASCOYNE RIVER FLOOD MODELLING	\$14,176.80	
F40806	08/03/2024	HORIZON POWER (BENTLEY OFFICE)	5 X ELECTRICITY ACCOUNTS FOR THE PERIOD: 01.02.2024 - 29.02.2024	\$37,443.98	
F40807	08/03/2024	HTD SURVEYS	UNDERTAKE SURVEY FOR SPEEDWAY ROAD- CARNARVON FOR BLACKSPOT FUNDING PROJECT.	\$7,150.00	
F40808	08/03/2024	A & N ENTERPRISES (AUSTRALIA) PTY LTD T/AS INTEGRITY COACH LINES	INTERGRITY COACH LINES OPERATOR BOOKINGS FOR THE PERIOD: 01.02.2024 - 29.02.2024	\$1,299.74	
F40809	08/03/2024	INDEPENDENT FUEL SOLUTIONS PTY LTD	DIESEL FOR P389, P390 & P303 ON 28.02.2024 & 01.03.2024	\$1,165.83	
F40810	08/03/2024	INJURY CONTROL COUNCIL OF WESTERN AUSTRALIA (INC) T/AS INJURY MATTERS	GST PAYMENT FOR REIMBURSEMENT OF UNSPENT GRANT FUNDING FOR STAY ON YOUR FEET PROGRAM - 2023 SOYF REMOVE HAZARDS GRANT 3320/6-9005	\$34.08	
F40811	08/03/2024	INTEGRATED ICT	(1): MANAGED SERVICE AGREEMENT AND SERVICE DESK / REMOTE MANAGEMENT AND MONITORING FOR THE MONTH OF FEBRUARY 2024 /(2): MICROSOFT 365 LICENSING FOR THE MONTH OF FEBRUARY 2024: MICROSOFT OFFICE 365 E3; MICROSOFT 365 BUSINESS BASIC; MICROSOFT EXCHANGE ONLINE PLAN 1 /(3): INTERNET CONNECTION - AQUATIC CENTRE FOR THE MONTH OF FEBRUARY 2024 /(4): INTERNET CONNECTION FOR 51 YARDI QUAYS FOR THE MONTH OF FEBRUARY 2024 /(5): NBN ENTERPRISE ETHERNET- LIBRARY - FOR THE MONTH OF FEBRUARY 2024 /(6): NBN INTERNET - 450 ROBINSON STREET (DEPOT) FOR THE MONTH OF FEBRUARY 2024 /(7): WASTE DEPOT STARLINK INTERNET - STARLINK DATA PLAN - ICT INTEGRATED SERVICES FOR THE PERIOD: 15.02.2024 - 14.03.2024 /(8): STARLINK INTERNET FOR ADMIN OFFICE - STARLINK DATA PLAN - ICT INTEGRATED SERVICES FOR THE PERIOD: 15.02.2024 - 14.03.2024 /(9): IPTEL FOR THE MONTH OF FEBRUARY 2024: SINGLE PSTN NUMBER PURCHASE AND HOSTING FEE; RIBBON CONNECT TRUCK-PER USER; ECLIPSE UC UNLIMITED SIP TRUNK PLAN; 100 X NUMBERS HOSTING FEE /(10): CYBER SECURITY - SECURITY AS A SERVICE FOR THE MONTH OF FEBRUARY 2024: MANAGED ENDPOINT PROTECTION; PHISHING CAMPAIGN WITH TRAINING AND AWARENESS PLATFORM; DARK WEB DOMAIN MONITORING FOR BUSINESS DOMAIN; SYSTEM INFORMATION AND EVENT MANAGEMENT; SINGLE SIGN ON / IDENTITY MANAGEMENT PLATFORM /(11): IT FEBRUARY 2024 SITE VISIT: TRAVEL LABOUR; TECHNICIAN / BUSINESS HOURS WALGA; DISBURSEMENTS; FLIGHTS (RETURN) /(12): DISASTER RECOVERY SOLUTION FOR THE MONTH OF FEBRUARY 2024: ENGINEER / BUSINESS HOURS WALGA /(13): CLOUD STORAGE ARCHIVE (TIER 4); VEEAM CLOUD CONNECT - BACKUP; TIER 3 BULK STORAGE - LOCATION GERALDTON FOR THE MONTH OF FEBRUARY 2024 /(14): DISASTER RECOVERY SOLUTION FOR THE MONTH OF FEBRUARY 2024: CLOUD STORAGE - STANDARD (TIER 2); DEDICATED BLADE (PERTH) /(15): EXCLAIMER SIGNATURE CLOUD FOR THE MONTH OF FEBRUARY 2024	\$32,305.07	
F40812	08/03/2024	THE TRUSTEE FOR NIGHT OWL TRUST T/AS KESTREL CAFE	CATERING FOR 2024 STAFF AWARDS LUNCHEON	\$1,125.00	
F40813	08/03/2024	KICK SOLUTIONS	SUPPLY 1 X SIGN, 2735 X 1500MM, 3MM ACP, 5-7 YEAR VINYL WITH AN OVER LAMINATE FOR TOURISM SIGNAGE, PACKAGING AND DELIVERY TO CARNARVON	\$1,223.00	
F40814	08/03/2024	KLEENIT PTY LTD	PRE FOOTBALL SEASON KITCHEN AND HALL CLEAN AT PREMIER OVAL	\$704.00	
F40815	08/03/2024	KOMATSU AUSTRALIA PTY LTD	NEW SEAT FOR LOADER P304 AND FREIGHT COST	\$3,715.72	
F40816	08/03/2024	LANDGATE - ACCOUNTS	(1): VALUATION ROLL - UNIMPROVED VALUE 2017, GROSS RENTAL VALUE 2017 ON 08.02.2024 AND COPIES OF TRANSFER OF LAND ACT DOCUMENTS ON 08.02.2024 /(2): GROSS RENTAL VALUATIONS CHARGEABLE; SCHEDULE NO: G2024/01 DATED 23.12.2023 TO 19.01.2024 AND SCHEDULE NO: M2024/02 DATED 04.01.2024 TO 02.02.2024 /(3): ONLINE LAND AND TITLE ENQUIRIES FOR LAND DEVELOPMENT PURPOSES ON 29.02.2024	\$184.25	
F40817	08/03/2024	LG BEST PRACTICES PTY LTD	ASSISTANCE WITH PAYROLL BALANCING ON 05.02.2024	\$330.00	
F40818	08/03/2024	THE TRUSTEE FOR THE LITTLE RED HEN TRUST	OPERATOR PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 (BOOKING: 12638082; 12661382)	\$503.12	
F40819	08/03/2024	LOHMAN NOMINEES PTY LTD	ELECTRICITY USAGE FOR UNIT 8 OF CARNARVON BUSINESS CENTRE FOR THE PERIOD: 02.02.2024 - 01.03.2024	\$203.89	
F40820	08/03/2024	MARKET CREATIONS AGENCY PTY LTD	ALERT BANNER FOR VISITOR CENTRE SITE IN PREPARATION FOR CYCLONE LINCOLN	\$1,320.00	
F40821	08/03/2024	DEVINIA WAINWRIGHT T/AS MARA LAMAR	WEAVING WORKSHOPS AT COMMUNITY ART HUB: 8 X 2 HOUR WORKSHOPS; WEAVING MATERIALS	\$5,080.00	
F40822	08/03/2024	MCLEODS BARRISTERS AND SOLICITORS	(1): LEGAL SERVICES FOR THE PERIOD: 05.01.2024 - 27.02.2024 - REVIEW OF BUILDING ORDERS & ASSOCIATED DOCUMENTS FOR BLOWHOLES SHACKS. /(2): LEGAL SERVICES FOR THE PERIOD: 05.02.2024 - 23.02.2024 - UNAUTHORISED CONSTRUCTION OF A LEVEE BANK AT LOT 211 (NO. 945) NORTH RIVER ROAD, CARNARVON - ON GOING CASE FROM 2021. CURRENTLY AT PROSECUTION STAGE	\$8,153.48	
F40823	08/03/2024	MELANIE HUMPHRIS	SECURITY BOND AND RENTAL CHARGE FOR 8 JAMES STREET, CARNARVON FOR THE MONTH OF MARCH 2024	\$5,000.00	
F40824	08/03/2024	MESSAGES ON HOLD AUSTRALIA PTY LTD	PROVISION OF AUDIO PRODUCTIONS FOR SHIRE PHONE SYSTEMS -PROFESSIONALLY PRODUCED AUDIO MUSIC & MESSAGES	\$324.99	
F40825	08/03/2024	MIDWEST KERBING	SUPPLY & LAY FORM KERBING ON SKIPWORTH STREET AND SUPPLY & LAY KERB AT SHIRE YARD	\$13,552.00	
F40826	08/03/2024	CARNARVON CAPITAL HOLDINGS PTY LTD T/A NORWESTA	OPERATOR PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 (BOOKING: 12637127)	\$108.50	

NUMBER					
F40827	08/03/2024	NORWEST REFRIGERATION SERVICES	REPLACE MOUSE DAMAGED HOSE ON AIR CONDITIONER IN DEPOT TEA ROOM	\$146.85	
F40828	08/03/2024	OFFICEWORKS LTD	STATIONARY ORDER FOR FEBRUARY - MARCH 2024, INCLUDING DELIVERY	\$363.17	
F40829	08/03/2024	OUTBACK COAST PROPERTY PTY LTD	(1): RENT FOR 56 CLEAVER STREET, SOUTH CARNARVON FOR THE PERIOD: 14.03.2024 - 13.04.2024 /(2): RENT FOR UNIT 20/19 MARMION STREET - STAFF HOUSING - FOR THE PERIOD: 22.03.2024 - 21.04.2024	\$3,693.44	
F40830	08/03/2024	OUTDOOR MOVIE EVENTS AUSTRALIA PTY LTD	SUPPLY OF OUTDOOR CINEMA KIT USED FOR SCHOOL HOLIDAY PROGRAMS	\$275.00	
F40831	08/03/2024	PACIFIC BIOLOGICS PTY LTD	2 X BUCKETS OF 200 PROLINK BRIQUETS, INCLUDING FREIGHT, FOR MOSQUITO MANAGEMENT	\$2,849.00	
F40832	08/03/2024	PATHWEST LABORATORY MEDICINE WA	(1): ALCOHOL AND OTHER DRUG TEST FOR WORK PLACEMENT - WASTE FACILITY ON 15 & 22.02.2024 /(2): ALCOHOL AND OTHER DRUG TEST FOR RANGER ON 02.02.2024	\$368.50	
F40833	08/03/2024	RICHER888 PTY LTD	CATERING FOR COUNCIL MEETING ON TUESDAY 27.02.2024	\$295.00	
F40834	08/03/2024	R & L TRANSPORT	TRANSPORT ISUZU DMAX, REGO 1GRY058 (P344) FROM SHIRE DEPOT TO: 44-56 DOWD STREET, WELSHPOOL WA 6106	\$825.00	
F40835	08/03/2024	RSM AUSTRALIA PTY LTD	PROFESSIONAL SERVICES FOR ATO BAS LODGMENT FOR REPORTING PERIOD OF JANUARY 2024	\$220.00	
F40836	08/03/2024	SHIRE OF CARNARVON MUNICIPAL FUND	(1): BOOKEASY OPERATOR COMMISSION PAYMENT FOR THE PERIOD: 31.01.2024 - 28.02.2024 /(2): INTEGRITY COACH LINES COMMISSION PAYMENT FOR THE PERIOD: 01.02.2024 - 29.02.2024	\$461.00	
F40837	08/03/2024	RIP IT SECURITY SHREDDING AND RECYCLERS	SECURITY SHREDDING AND COLLECTION OF BLUEBINS ON 20.02.2024	\$304.00	
F40838	08/03/2024	STEWART & HEATON CLOTHING CO	ORDER OF UNIFORMS FOR VOLUNTEERS FOR BUSH FIRE BRIGADE: JACKETS, FIELD CARGOAS4824; BELT BLACK	\$3,863.84	
F40839	08/03/2024	STEPHEN MICHAEL FOUNDATION LTD	REFUND OF VENUE BOND AND KEY BOND FOR AFTER SCHOOL PROGRAM FROM AUGUST TO SEPTEMBER 2023	\$1,050.00	
F40840	08/03/2024	STORYTOWNS PTY LTD T/AS STORYTOWNS	AUDIO GUIDE - TOWNSCAPE A 7-8 MINUTE AUDIO GUIDE	\$2,750.00	
F40841	08/03/2024	SUNNY INDUSTRIAL BRUSHWARE PTY LTD	4 X 1000MM LONG 540MM O/D 45MM SQ DRIVE POLY; 2 X 12" GUTTER BROOM PLASTIC HEAD NORMAL FILL WIRE FOR SWEEPER BUCKET P348	\$2,345.20	
F40842	08/03/2024	TELSTRA LIMITED	TELEPHONE ACCOUNT 4244120244 (DEPOT & RANGERS SAT. PHONE) FOR FEBRUARY 2024	\$165.00	
F40843	08/03/2024	TENDERLINK (TRADING AS TENDERLINK.COM)	PUBLIC ADVERTISING FOR TENDER RFT 01/2024 - NORTHWATER HOUSING DEVELOPMENT (DESIGN AND CONSTRUCTION)	\$184.80	
F40844	08/03/2024	TEAM GLOBAL EXPRESS PTY LTD	(1): FREIGHT FROM SIGMA TO CARNARVON AQUATIC CENTRE ON 16.01.2024 /(2): FREIGHT FROM CARNARVON TO PATHWEST ON 26.02.2024 FOR HEALTH & ENVIRONMENT DEPARTMENT (WATER SAMPLES) /(3): FREIGHT FROM WANNERROO TO CARNARVON FOR LIBRARY ON 20.02.2024	\$252.53	
F40845	08/03/2024	TROPICS HARDWARE	(1): TOOLS FOR REPLACING STREET SIGNS - CORE DRILL MACHINE 2000W, CORE DRILL MACHINE VERTICAL RIG, CORE DRILL BIT 102MM /(2): 5 X BRUSH PAINT ASSTD, DUSTPAN SET SUPER GRIP OATES, 20 X DISC SPEEDGRIP /(3): CABOTS EXTERIOR CLEAR, ADHESIVE LIQUID NAILS FOR CIVIC CENTRE AND TAPE ULTIMATE AND TUB FLEXIBLE 42L ASSORTED COLOURS /(4): MERANTI DRESSED SOLID, LUBRICANT LANOLIN AND ITEMS FOR CIVIC CENTRE BUILDING /(5): PINE CCA 70MM X 45MM FOR PC TOWN BEACH AND COCK HOSE BRASS MALE AND TAPE TEFLON PINK HD FOR FESTIVAL GROUND PARK /(6): BLOWER 18V LI-ION SKIN DUB 186Z FOR BUILDING SERVICES /(7): 1 X CROW BAR, 2 X WD-40, TORCH, DUSTPAN AND BRUSH. SHORT HANDLED SHOVEL AND RAKE FOR THE AIRPORT /(8): COVER ROLLER ALL PURPOSE FOR LINE MARKING WORK IN TOWN STREETS /(9): 10 X ELEMENT SAFETY GLASSES SMOKE EPIC /(10): MARKER SHARPIE PAINT, TRIO HINGE DOOR HIRLINE, ROLLER COVER 100MM FABRIC 10 PACK LITTLE RIPPER FOR 10 FOSS CRESCENT /(11): MISCELLANEOUS MINOR EQUIPMENT ITEMS FOR LIBRARY: ROLLER KIT MINI, BRUSH SMOOTH COAT, DUSTER MINI MICROFINGERS, COMMAND SMALL CLEAR HOOKS, TAPE MEASURE, WILLOW BIN BULLET ... /(12): HASP STAPLE SAFETY ZINC PLATED AND STAINLESS STEEL 90MM CARD OF 1 FOR ADMIN OFFICE, CIVIC CENTRE AND SHIRE DEPOT, HASP STAPLE SAFETY ZINC PLATED AND STAINLESS STEEL 90MM CARD OF 1	\$3,373.45	
F40846	08/03/2024	TYLEJET PTY LTD T/AS TWO WAY HIRE AND SALES	1 X VHF PORTABLE ANTENNA FOR AIRSIDE VEHICLE P343	\$349.32	
F40847	08/03/2024	UNIFORMS AT WORK AUSTRALIA PTY LTD	UNIFORM FOR CREDITORS OFFICER	\$296.55	
F40848	08/03/2024	VANGUARD UNIT TRUST & VIKING TRUST T/A VANGUARD PRINT	BROCHURE DISPLAY FOR THE MONTH OF FEBRUARY 2024	\$286.00	
F40849	08/03/2024	WESTERN AUSTRALIAN LOCAL GOVERNMENT ASSOCIATION	2 X REGISTRATION - ELECTED MEMBER ESSENTIALS ELEARNING SUBSCRIPTION (FEBRUARY 2024)	\$990.00	
F40850	08/03/2024	WESTLINE CIVIL PTY LTD	(1): SUPPLY AND DELIVERY OF ANGELO STREET STORMWATER PUMP STATION UPGRADE IN ACCORDANCE WITH QUOTATION NO: Q10253-23rev1 OF 18 AUGUST AND IN ACCORDANCE WITH WALGA PREFERRED SUPPLIER PANEL CONTRACT FOR DRAINAGE WORKS & SERVICES (PSP009-010) /(2): SUPPLY AND DELIVERY OF REYNOLD STREET STORMWATER PUMP STATION UPGRADE IN ACCORDANCE WITH QUOTATION NO: Q10254-23rev2 OF 18 AUGUST AND IN ACCORDANCE WITH WALGA PREFERRED SUPPLIER PANEL CONTRACT FOR DRAINAGE WORKS & SERVICES (PSP009-010)	\$360,113.22	
F40851	08/03/2024	WESTRAC PTY LTD	SOLENOID VALVE PART NUMBER 1861526-07 FOR GRADER PGRA1 AND FREIGHT	\$397.46	
F40852	08/03/2024	WURTH AUSTRALIA PTY LTD	SUPPLY NUTS, BOLTS AND PAINT SPRAY INCLUDES FREIGHT	\$417.30	
F40853	15/03/2024	AMPOL AUSTRALIA PETROLEUM PTY LTD	AMPOL FUEL FOR WORK VEHICLES FOR THE MONTH OF FEBRUARY 2024	\$2,031.16	
F40854	15/03/2024	APPLE PTY LIMITED	IPHONE 15 128GB BLACK PART NUMBER MTP032P/A FOR YOUTH DEPARTMENT	\$1,499.00	
F40855	15/03/2024	BUILDING & CONSTRUCTION INDUSTRY TRAINING	BUILDING & CONSTRUCTION INDUSTRY TRIANING FUND LEVY FOR THE PERIOD OF FEBRUARY 2024 (B24/003; B24/004; B24/006)	\$261.25	
F40856	15/03/2024	BDP DISTRIBUTION PTY LTD T/AS MCDONALDS WHOLESALERS	1 X 20L DISINFECTANT FRESH PINE CLEAN FOR DOMESTIC ANIMALS CONTROL	\$87.55	
F40857	15/03/2024	BUILDING ON STRENGTHS	WRITING OF REGIONAL PRECINCTS AND PARTNERSHIPS PROGRAM - CARNARVON SPORTS & RECREATION PRECINCT GRANT APPLICATION	\$3,300.00	
F40858	15/03/2024	BOC LIMITED (AUST)	HIRE OF GAS CYLINDERS FOR WORKSHOP AND HEALTH DEPARTMENT FOR THE PERIOD: 29.01.2024 - 26.02.2024	\$68.80	
F40859	15/03/2024	BOOKEASY TOURISM SOLUTIONS	BOOKEASY MONTHLY BOOKING FEE FOR THE MONTH OF FEBRUARY 2024	\$220.00	
F40860	15/03/2024	DEPARTMENT OF MINES, INDUSTRY REGULATION AND SAFETY	BUILDING SERVICES LEVY FOR THE PERIOD: 01.02.2024 - 29.02.2024 (B24/003; B24/004; B24/006)	\$306.95	
F40861	15/03/2024	CARNARVON CENTRAL APARTMENTS 2	1 NIGHT ACCOMMODATION FOR CONTRACT BUILDING SURVEYOR FROM CITY OF GREATER GERALDTON ON 10.03.2024	\$165.00	
F40862	15/03/2024	CARNARVON ENGINEERING	QUICK HITCH, CUT MOUNTING LUGS OFF, SET UP AND WELD NEW MOUNTING PLATES TO FORKLIFT ATTACHMENT P389	\$2,439.46	
F40863	15/03/2024	BARRY EVANS FURNITURE & FLOOR COVERINGS	05 SCISSORS FOR CRAFT ACTIVITIES FOR YOUNG PEOPLE SERVICES PROGRAMS	\$34.00	
F40864	15/03/2024	M.J WORTHINGTON & A.J WORTHINGTON T/A CARNARVON MENSWEAR	1 X SIZE L POLO SHIRT INCLUDING SHIRE LOGO FOR FACILITIES & SERVICES OPERATIONAL MANAGER	\$47.70	

NUMBER						
F40865	15/03/2024	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	(1): REPAIR OF POOL DOSING FUNCTION AT AQUATIC CENTRE, INCLUDING INSTALLATION OF NEW PUMP /(2): DISCONNECT/RECONNECT POWER FOR HWS REPLACEMENT AT 5 AIRPORT CRES /(3): INSPECT AND SEE IF EXTRA POWER POINTS CAN BE ATTACHED TO CURRENT CIRCUIT BOARD IN THE VISITOR CENTRE /(4): REPAIR THE AUTOMATIC DOOR AND KITCHEN POWER SUPPLY IN SHIRE CHAMBERS BUILDING /(5): INSPECT AND RECTIFY IRRIGATION PUMP ELECTRICAL FAULT AT PREMIER OVAL /(6): INSPECT AND RECTIFY PUMP STATION FAULT ON FLEMING STREET	\$2,000.90		
F40866	15/03/2024	CORAL COAST WATER PTY LTD	WATER ACCOUNT 10220 (27 SPEEDWAY) - STANDPIPE WATER SALES FOR THE MONTH OF FEBRUARY 2024	\$99.00		
F40867	15/03/2024	CS LEGAL	ONGOING LEGAL COSTS FOR THE LGA SALE, THE SHIRE OF CARNARVON HAS PROCEEDED WITH THE FUTURE SALE OF THIS PROPERTY WHICH NOW HAS ONGOING LEGAL COSTS CHARGEABLE TO THE LAND DUE TO A TECHNICAL ISSUE. THIS WILL BE GOING TO COURT LATE MARCH 2024.	\$3,075.00		
F40868	15/03/2024	A.C.P. INDUSTRIES PTY LTD T/AS CARNARVON FRESH IGA	(1): FOOD SUPPLIES FOR YOUTH PROGRAM ON 06.03.2024: GIRLS GROUP - TACO MAKING. /(2): GOLD PAPER CUPS 25PK AND OLIVE OIL 1L FOR YOUTH HUB ON 08.03.2024	\$139.67		
F40869	15/03/2024	DEPARTMENT OF TRANSPORT	REGISTRATION LOOKUPS FOR INFRINGEMENT NOTICES FOR THE MONTH OF FEBRUARY 2024	\$46.25		
F40870	15/03/2024	MESSAGE4U PTY LTD T/A DIRECTSMS BY SINCH MESSAGEMEDIA	PROFESSIONAL 49 PLAN - ONLINE SMS COMMUNICATION SERVICE USED TO MARKET AND PROMOTE EVENTS AND FOLLOW UP ON BOOKINGS WITH BOOEASY FOR THE MONTH OF MARCH 2024	\$53.90		
F40871	15/03/2024	D & J BLACK	REORDER OF LOCAL PRODUCTS FOR RETAIL SALE AT THE VISITOR CENTRE (10 X ASSORTED PRESERVE/JAM JARS; 20 X MANGO LEATHER)	\$140.00		
F40872	15/03/2024	JM AND VL FARNE T/A CORAL BAY CONTRACTING	(1): CORAL BAY ROADSIDE BINS, FISH OFFAL BINS AND LANDFILL SITE MAINTENANCE FOR THE MONTH OF FEBRUARY 2024 /(2): CLEANING OF CORAL BAY ABLUTION BLOCK AND FISH CLEANING FACILITY FOR THE MONTH OF FEBRUARY 2024	\$20,052.82		
F40873	15/03/2024	GASCOYNE PLUMBING SOLUTIONS	(1): REPLACE HOT WATER SYSTEM AT 5 AIRPORT CRESCENT /(2): PUMP OUTS OF DUMP POINTS AND TOILETS AT THE BLOWHOLES CAMPING AREA ON 15.02.2024 /(3): REPLACE 4 X PILLAR COLD TAPS AND SPOUTS IN MALE AND FEMALE TOILET BASINS AT WOOLSHED /(4): REPLACE CHLORINE FILTER AND SERVICE TOILET AT AQUATIC CENTRE ON 02.10.2023	\$8,617.80		
F40874	15/03/2024	GASCOYNE FUNERAL DIRECTORS & MONUMENTALS	(1): GARDEN MAINTENANCE & AMENITY CLEANING AT BROWNS RANGE CEMETERY IN ACCORDANCE WITH RFT 02/2018 FOR THE MONTH OF FEBRUARY 2024 /(2): GRAVE DIGGING - GRAVE NO.1475 & 1091	\$2,089.00		
F40875	15/03/2024	GASCOYNE MACHINING PTY LTD	PARTS FOR HYDRAULIC LINE FOR LOADER P389 EXCAVATOR	\$699.05		
F40876	15/03/2024	GASCOYNE OFFICE EQUIPMENT	LARGE 120CM X 80CM GRAFFIC PHOTO FRAME TO PROMOTE GASCOYNE GAMES	\$80.00		
F40877	15/03/2024	GHD PTY LTD	PREPARE THE CARNARVON RIVER CARE AND FLOODWAY MANAGEMENT PLAN AS PER PROJECT ELEMENT 6 OF THE IMPROVING FLOOD PREPAREDNESS PROJECT MILESTONES TABLE AND IDENTIFIED SCOPE OF WORKS.	\$16,916.35		
F40878	15/03/2024	HORIZON POWER (BENTLEY OFFICE)	3 X ELECTRICITY ACCOUNTS FOR THE PERIOD: 06.01.2024 - 07.03.2024	\$6,720.61		
F40879	15/03/2024	HTD SURVEYS	CROWN CONSOLIDATION & ROAD WIDENING - LOTS 64 & 501 MONCK HEAD DRIVE, CORAL BAY - PREPARE AND LODGE DEPOSITED PLAN WITH LANDGATE	\$1,760.00		
F40880	15/03/2024	INDEPENDENT FUEL SOLUTIONS PTY LTD	DIESEL FOR P389, P90, P303 ON 06.03.2024	\$418.26		
F40881	15/03/2024	K.S FOSTER & IN 3 MINDS PTY LTD	COST OF TRAINING WORKSHOP: UNDERSTANDING NEUROCEPTION AND THE HUMAN RESPONSE TO TRAUMA" DELIVERED ON 11.03.2024 VIA TEAMS MEETING"	\$300.00		
F40882	15/03/2024	INTEGRATED ICT	LIBRARY GUEST WIFI ACCESS - UBIRUITI UNIFI WIFI LONG RANGER AP 4X4 MU-/MIMO WIFI 6,2; LABOUR SERVICES AND ROAD FREIGHT	\$822.80		
F40883	15/03/2024	VISITOR CENTER OFFICER	MEALS REIMBURSEMENT FOR VISITOR CENTER OFFICER BUSINESS TRIP ON 15 & 16.02.2024	\$106.00		
F40884	15/03/2024	JOLLY'S AUTO CENTRE (JOLLY'S TYRE SERVICE)	PUNCTURE REPAIRS AND MINOR TYRE REPAIRS FOR LOADER P389	\$100.00		
F40885	15/03/2024	JTAGZ PTY LTD	CAT AND DOG REGISTRATION TAGS	\$329.18		
F40886	15/03/2024	KLEENIT PTY LTD	(1): AS PER CONTRACT RFT 03/2022 - PROVISION OF CLEANING SERVICES FOR PUBLIC TOILET BLOCKS; WORKS DEPOT; WASTE FACILITY; PREMIER OVAL; LIBRARY & ART GALLERY; ADMIN OFFICE; COUNCIL CHAMBERS; YOUTH HUB FOR THE MONTH OF FEBRUARY 2024 /(2): RFT 07/2023 PUBLIC SPACE AND FOOTPATH CLEANING FOR THE FORTNIGHT ENDING 25.02.2024	\$24,301.75		
F40887	15/03/2024	KOMATSU AUSTRALIA PTY LTD	(1): 8 X TOOTH ROCK CHISEL FOR P304 LOADER BUCKET /(2): 8 X PIN ASSEMBLY FOR P304 LOADER BUCKET /(3): CREDIT ADJUSTMENT FOR PAID INVOICE 003583515 (PO 47716): 8 X TOOTH ROCK CHISEL AND PINS FOR P304 LOADER BUCKET	\$1,043.36		
F40888	15/03/2024	LOCAL GOVERNMENT PROFESSIONALS AUSTRALIA WA	EXECUTIVE LEADERSHIP PROGRAM DELIVERED ON 19 FEBRUARY 2024	\$28,122.70		
F40889	15/03/2024	BUCHER MUNICIPAL PTY LTD	SUPPLY AND DELIVER 3 X SIDE ROLLER KITS FOR RUBBISH TRUCK P376	\$1,498.51		
F40890	15/03/2024	MCLEODS BARRISTERS AND SOLICITORS	ADDITIONAL LEGAL ADVICE RE 108 DAVID BRAND DRIVE INCLUDING COMMENT ON DRAFT DEMOLITION NOTICE. PAYMENT FOR SERVICE PROVIDED ON 12.02.2024	\$403.40		
F40891	15/03/2024	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	(1): 2 X HIRE OF 2 X 4.5M3 FRONT LIFT BINS, SERVICED WEEKLY AT THE BLOWHOLES CAMPING AREA ON 01 & 07.03.2024 /(2): HIRE OF 2 X 4.5M3 FRONT LIFT BINS, SERVICED FORTNIGHTLY AT THE BUSHBAY CAMPING AREA ON 05.03.2024	\$1,970.00		
F40892	15/03/2024	NAOMI MELITA MCMAHON	AGREEMENT FOR ARTWORK TO BE USED FOR COMMUNITY ART HUB MARKETING	\$1,000.00		
F40893	15/03/2024	THE TRUSTEE FOR D & T ROSE FAMILY TRUST T/AS NEW HEIGHTS TREE SERVICE	CYCLONE UNCON PREPARATION WORKS: LABOUR & EQUIPMENT HIRE TO REMOVE AND REINSTALL MULTIPLE SHADE SAILS IN TOWN BEACH, COFFEE SHOP AND BAXTER PARK	\$3,170.20		
F40894	15/03/2024	NORTHERN GOLDFIELDS EARTHMOVING PTY LTD	RED BLUFF ROAD - MAINTENANCE GRADING ON 05.03.2024	\$9,768.00		
F40895	15/03/2024	NORWEST PROJECT SOLUTIONS	(1): INSTALLATION AND PAINTING OF NEW BUNKERS TO REPLACE OLD AND RUSTED BUNKERS ON THE PREMIER OVAL ON 14.01.2024 /(2): INSTALL CONCRETE FOOTPATH (GREY CEMENT) AND EXPOSED AGG 3.5M X 3.5M CONCRETE SLAB WITH ELECTRICAL CONDUIT. 1 X GALV POST AT AQUATIC CENTRE ON 06.12.2023	\$26,893.50		
F40896	15/03/2024	OFFICEWORKS LTD	BOSTIK BLU TACK COLOUR 75G	\$7.12		
F40897	15/03/2024	OFFICE LINE GROUP PTY LTD T/A OFFICE LINE	SUPPLY AND DELIVERY OF FLEXI STACK FULL HEIGHT, MODEL FS1, 60 SHALLOW TRAYS, GREY FOR THE SHIRE DEPOT	\$2,150.50		
F40898	15/03/2024	PATRICIA JOY CARSON	PROVISION OF ART/ CRAFT WORKSHOPS FOR SCHOOL HOLIDAY PROGRAM (LIBRARY & ART GALLERY) 2 X SESSIONS ON 25.01.2024 INCLUSIVE OF SUPPLIER PROVIDING ALL MATERIALS	\$800.00		
F40899	15/03/2024	KIMMARC PTY LTD T/A PORTSIDE ENGINEERING AND CRANE SERVICES	ADJUST HAND BRAKE ON MITSUBISHI FUSO - C12573 - PRU5	\$231.00		

NUMBER					
F40900	15/03/2024	REPCO PTY LTD	(1): OIL-CONVOY DLA 10W-40 20L DRUM /(2): CREDIT AMOUNT FOR WRONG PART FOR CSM VEHICLE P342 - 12V DEEP CYCLE BATTERY AND BATTERY HOLDER CLAMPS /(3): 12V DEEP CYCLE BATTERY AND BATTERY HOLDER CLAMPS FOR CSM VEHICLE P342 /(4): PENRITE INDUS PRO HYDRAULIC ISO 46 20L FOR EXCAVATOR P390 /(5): 12V DEEP CYCLE BATTERY AND BATTERY HOLDER CLAMPS FOR CSM VEHICLE P342 /(6): HDBC20 - PROJECT A BATTERY CHARGER 6/12/24V 12A /(7): DHD020 - PENRITE CONVOY DHD 15W-40 ENGINE OIL 20L FOR EXCAVATOR P360 /(8): RSK40C - RYCO FILTER SERVICE KIT FOR PRADO, REGO C1 P349 /(9): SUPPLY AND DELIVER DONALDSON AIR FILTER FOR COMPACTOR P376 /(10): SUPPLY AND DELIVER DONALDSON OIL FILTER, FUEL FILTER/WATER SEPARATOR, FUEL FILTER AND AIR FILTER FOR PTRU4 /(11): SUPPLY 1 X GME UHF RADIO 5 WATT VALUE PACK FOR NEW LOADER P389 AT WASTE FACILITY /(12): 2 X TYRE SEALANT SUPER DUTY; 1 X 4 WAY VALVE TOOL FOR MOWER P386 /(13): 1 X MECHPRO BLUE PLIERS SET; 1 X MULTIMETER-AUTO RANGE DIGITAL	\$4,743.98	
F40901	15/03/2024	SANDHURST SECURITY SERVICES PTY LTD	PROVISION OF SECURITY SERVICES AS PER SCOPE RFQ 12/2021 - DAILY PATROLS AND ALLOWANCE FOR ACTIVE ALARM RESPONSES FOR THE MONTH OF FEBRUARY 2024	\$3,135.71	
F40902	15/03/2024	SHIRE OF CARNARVON MUNICIPAL FUND	(1): COMMISSION ON BUILDING & CONSTRUCTION INDUSTRY TRAINING FUND LEVY FOR THE PERIOD OF FEBRUARY 2024 /(2): COMMISSION ON BUILDING SERVICES LEVY FOR THE PERIOD: 01.02.2024 - 29.02.2024	\$39.75	
F40903	15/03/2024	SEA CONTRACTING PTY LTD	QUARTERLY INSPECTION OF AUTOMATIC DOORS FOR AIRPORT, CHAMBERS, LIBRARY, OFFICE RECEPTION, VISITORS CENTRE AND EXELOO PUBLIC TOILET	\$1,935.34	
F40904	15/03/2024	SKRIBB MINING TRADING AS CARNARVON SMASH	NEW DOOR AND PAINT FOR TOYOTA HILUX, REGO C12942 (PUTE30)	\$4,467.72	
F40905	15/03/2024	ST JOHN AMBULANCE ASSOCIATION IN WA INC	FIRST AID KIT SUPPLIES FOR WOOLSHED KITCHEN; 1X HOSPITALITY FIRST AID KIT RESTOCK; 1X LEUKOPLAST TAPE	\$180.40	
F40906	15/03/2024	SUNNY INDUSTRIAL BRUSHWARE PTY LTD	20 X GUTTER BROOMS, 10 X MAIN BROOM FOR STREET SWEEPER P347	\$3,542.00	
F40907	15/03/2024	THE TRUSTEE FOR THE SWEETMAN NO 2 TRUST T/A SWEET AS CONCRETE	(1): SUPPLY AND DELIVER TYPE 1 CONCRETE FOR FOOTPATH MAINTENANCE /(2): 20 X CONCRETE BLOCKS FOR PELICAN POINT ROAD /(3): SUPPLY AND DELIVER 5.8M3 OF TYPE 1 CONCRETE FOR FOOTPATH MAINTENANCE	\$12,362.93	
F40908	15/03/2024	TELSTRA LIMITED	TELEPHONE ACCOUNT 7803346000 (LANDLINE & INTERNET DATA) FOR FEBRUARY 2024	\$6,774.70	
F40909	15/03/2024	UNIFORMS AT WORK AUSTRALIA PTY LTD	UNIFORM ORDERS FOR LIBRARY OFFICER, CREDITORS OFFICER AND FINANCE OFFICER	\$605.45	
F40910	15/03/2024	VEE JAYS (WA) PTY LTD	MAINTENANCE GRADING ON 3 MILE CAMP ACCESS TRACK AND RED BLUFF ACCESS TRACK; DEMOB TO CARNARVON	\$4,417.60	
F40911	15/03/2024	WATER CORPORATION	WATER ACCOUNT 9013322384 FOR THE PERIOD: 01.03.2024 - 30.04.2024	\$117.09	
F40912	15/03/2024	WEST AUSTRALIAN NEWSPAPER LTD	(1): PUBLIC NOTICE - CHANGE OF DATE - AUDIT COMMITTEE ON MIDWEST TIMES ON WEDNESDAY 07.02.2024 /(2): ADVERTISE IN MIDWEST NEWSPAPER ON 14.02.2024 THE PUBLIC NOTICE FOR RFQ 02/2024 CEMETERY SERVICES AND MAINTENANCE /(3): ADVERTISE PUBLIC TENDER NOTICE FOR SHIRE OF CARNARVON TENDER RFT 02/2024 NORTHWATER HOUSING DEVELOPMENT (DESIGN AND CONSTRUCT) IN MIDWEST TIMES NEWSPAPER ON 28.02.2024	\$691.68	
F40913	15/03/2024	WESTRAC PTY LTD	(1): INSPECT AND RECTIFY OVERHEATING ISSUE ON STEER LOADER ENGINE P348 /(2): REPAIR CAT GRADER PGRA1 ON SITE, QUOBBA GNARALOO RD: LABOUR AND TRAVEL COST	\$2,554.39	
F40914	21/03/2024	THE TRUSTEE FOR DILLON NO 1 DISCRETIONARY TRUST & THE TRUSTEE FOR THE TEO DISCRETIONARY TRUST T/A PHARMACY 777 CARNARVON	SUPPLY 5 X BOXES OF AQUALYTE: 50 X LEMON, 100 X ORANGE, 100 X BERRY	\$495.00	
F40915	21/03/2024	ACCWEST PTY LTD	FINANCIAL CONSULTING SERVICES AS PER RFQ 11/2023 FOR THE PERIOD: 31.01.2024 - 29.02.2024 (DECEMBER 2023 & JANUARY 2024 FINANCIAL REPORTS; TRAINING VIA TEAMS WITH SFOS - ASSETS, OVERHEADS, PAYROLL RECONCILIATION, ASSISTANCE WITH LOAN APPLICATION AND FBT...)	\$11,286.00	
F40916	21/03/2024	ART ON THE MOVE	COST SHARE FOR TOURING EXHIBITION - JILA KUJARRA: TWO SNAKES DREAMING (LOAN PERIOD: 08.05.2024 - 19.06.2024)	\$3,000.00	
F40917	21/03/2024	GOVERNANCE & INFORMATION COORDINATOR	ANNUAL LEAVE TRAVEL ASSISTANCE AS PER POLICY CPM-001 FOR GOVERNANCE & INFORMATION COORDINATOR (LEAVE PERIOD: 08.03.2024 - 03.04.2024)	\$440.00	
F40918	21/03/2024	BTX CONTRACTING	(1): PROVISION OF MANAGEMENT SERVICES FOR THE CARNARVON AQUATIC CENTRE AS PER CONTRACT RFT 02/2022 FOR THE MONTH OF APRIL 2024 /(2): COST OF POOL ENTRY FOR GIRLS GROUP 13.03.2024	\$33,038.00	
F40919	21/03/2024	CALL ASSOCIATES PTY LTD	CONNECT CALL CENTRE SERVICES FOR THE MONTH OF FEBRUARY 2024	\$373.52	
F40920	21/03/2024	CAPRICORN PEST CONTROL	INTERNAL AND EXTERNAL ANT TREATMENT TO AND AROUND PAVILLION AND CHANGE ROOM BUILDINGS AT THE FESTIVAL GROUNDS	\$1,562.00	
F40921	21/03/2024	CARNARVON CLEANERS PTY LTD	RESIDENTIAL CLEAN FOR 95 OLIVIA TERRACE	\$726.00	
F40922	21/03/2024	THE TRUSTEE FOR DN KEARNEY FAMILY TRUST T/A CARNARVON ELECTRICS	REPLACE/REPAIR SECURITY LIGHTING AT SHIRE DEPOT	\$2,744.16	
F40923	21/03/2024	A.C.P. INDUSTRIES PTY LTD T/AS CARNARVON FRESH IGA	(1): FOOD SUPPLIES FOR YOUTH PROGRAM ON 13.03.2024: GIRLS GROUP /(2): MILK; FLY SPRAY AND FLY SWAT FOR WASTE FACILITY ON 14.03.2024 /(3): TEA ROOM SUPPLY ITEMS AT THE DEPOT ON 14.03.2024	\$140.17	
F40924	21/03/2024	BUILDING MAINTENANCE OFFICER	ANNUAL LEAVE TRAVEL ASSISTANCE AS PER POLICY CPM-001 FOR BUILDING MAINTENANCE OFFICER (LEAVE PERIOD: 08.03.2024 - 26.03.2024)	\$440.00	
F40925	21/03/2024	ELLEN STREET FAMILY PRACTICE PTY LTD T/A ELLEN HEALTH	PRE-EMPLOYMENT MEDICAL & AOD FOR PLACE & CULTURAL DEVELOPMENT COORDINATOR	\$258.50	
F40926	21/03/2024	GAVIN GRIFFITHS INVESTMENTS PTY LTD	FITNESS ASSESSMENT FOR CREDITORS OFFICER ON 18.03.2024	\$286.00	
F40927	21/03/2024	GASCOYNE OFFICE EQUIPMENT	(1): 1 X HP76A CARTRIDGE (GENUINE HP PRODUCT) FOR LIBRARY STAFF NETWORK PRINTER /(2): 2 X DOUBLE A CLEAVER BOC COPY PAPER A4 80GSM WHITE CARTON OF 2500 FOR SHIRE OFFICE /(3): 2 X IPAD COVERS FOR COUNCILLORS	\$419.93	
F40928	21/03/2024	VISITOR CENTER OFFICER	MEALS REIMBURSEMENT FOR VISITOR CENTER OFFICER FOR BUSINESS TRIP ON 15 & 16.02.2024	\$106.00	
F40929	21/03/2024	HORIZON POWER (BENTLEY OFFICE)	ELECTRICITY ACCOUNT 553988 FOR THE PERIOD: 16.01.2024 - 15.03.2024	\$238.82	
F40930	21/03/2024	INDEPENDENT FUEL SOLUTIONS PTY LTD	(1): SUPPLY OF BULK FUEL (3,022LTRS) ON 13.03.2024 /(2): SUPPLY OF BULK FUEL (2,790LTRS) ON 14.03.2024 /(3): DIESEL FOR P389, P390 & P303 ON 12.03.2024, DIESEL FOR P389 ON 12.03.2024	\$12,083.75	
F40931	21/03/2024	KLEENIT PTY LTD	RFT 07/2023 PUBLIC SPACE AND FOOTPATH CLEANING FOR THE FORTNIGHT ENDING 10.03.2024	\$6,886.00	
F40932	21/03/2024	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	HIRE OF 2 X 4.5M3 FRONT LIFT BINS, SERVICED WEEKLY AT THE BLOWHOLES CAMPING AREA ON 14.03.2024	\$690.00	
F40933	21/03/2024	DIANE SHEPPARD T/AS MOTHER EARTH DREAMS	STOCK PRODUCTS FOR SALE AT THE VISITOR CENTRE REQUIRED FOR DAILY OPERATIONS (EARINGS AND NECKLACES)	\$888.00	
F40934	21/03/2024	THE TRUSTEE FOR D & T ROSE FAMILY TRUST T/AS NEW HEIGHTS TREE SERVICE	REMOVAL OF DEAD FASCINE PALM TREE, LIFT AND TRIM HIBISCUS IN BROCKMAN PARK, HEDGE AND TRIM TREE ON CASTRINI TO KEEP IT AWAY FROM POWER LINES, LIFT EUCALYPTUS OFF THE ROAD ON NORTON WAY, REMOVE DEAD CASUARINA ON ROBINSON STREET	\$6,367.35	
F40935	21/03/2024	THE TRUSTEE FOR M & T LONG FAMILY TRUST T/AS PERTH	SINGLE GLASS DOOR DISPLAY FRIDGE 238L FOR CINEMA KIOSK	\$999.00	

NUMBER					
F40936	21/03/2024	KIMMARC PTY LTD T/A PORTSIDE ENGINEERING AND CRANE SERVICES	INSPECT AND RECTIFY PATCHING TRUCK PTR1, REGO C12081 NOT BUILDING AIR AND SUPPLY ALL PARTS REQUIRED	\$985.63	
F40937	21/03/2024	SEA CONTRACTING PTY LTD	QUARTERLY MONITORING FEES FOR THE PERIOD: APRIL - JUNE 2024	\$1,609.98	
F40938	21/03/2024	COMMUNITY & CULTURAL DEVELOPMENT MANAGER	REIMBURSEMENT FOR COMMUNITY & CULTURAL DEVELOPMENT MANAGER FOR FUEL EXPENSES (FOR RETURN TRIP CARNARVON - PERTH - CARNARVON) FOR THE COOGEE LIVE ACTIVATION ON 10 & 11.03.2024 WITH THE CITY OF COCKBURN	\$509.26	
F40939	21/03/2024	ST JOHN AMBULANCE ASSOCIATION IN WA INC	PROVIDE FIRST AID TRAINING FOR LIBRARY & YOUNG PEOPLES SERVICE OFFICER AND SENIOR CUSTOMER SERVICE OFFICER ON 13.03.2024	\$340.00	
F40940	21/03/2024	TELSTRA LIMITED	(1): TELEPHONE ACCOUNT 3108660691 (MOBILE PHONES, IPADS, LAPTOPS...) FOR MARCH 2024 (2): TELEPHONE ACCOUNT 3108660709 (FOR WASTE FACILITY, EHS AND RANGERS) FOR MARCH 2024	\$2,291.75	
F40941	21/03/2024	THE TRUSTEE FOR THE ABBOTT TRUST T/A VANESSA AUSTRALIA	REORDER OF SOUVINERS FOR RETAIL AT THE VISITOR CENTRE (EARRINGS, NECKLACES, BRACELETS, PENDANTS, MAGNETS)	\$1,353.98	
F40942	21/03/2024	WATER CORPORATION	23 X WATER ACCOUNTS FOR THE PERIOD: 16.01.2024 - 13.03.2024	\$22,290.00	
F40943	21/03/2024	WESTRAC PTY LTD	(1): SUPPLY AND DELIVERY OF 250HR SERVICE KIT FOR P389 (2): SUPPLY AND DELIVER 250HR SERVICE KIT FOR EXCAVATOR P390	\$572.79	
F40944	21/03/2024	WHITBURN RURAL SERVICES	(1): SUPPLY AND DELIVER 2 KUBOTA ZD-15 RH BLADES AND 2X LH BLADES FOR MOWER P371 (2): SUPPLY 5 ROLLS DIAMOND EDGE LINE 2.7MM BULK FOR PSPARK INCLUDES FREIGHT TO CARNARVON	\$1,667.98	
F40945	21/03/2024	WILSONS SIGN SOLUTIONS	SUPPLY AND DELIVER STAINLESS STEEL PLAQUES FOR YOUTH PRECINCT DEVELOPMENT	\$181.50	
F40946	27/03/2024	ADAM COTTRELL	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024	\$1,562.50	
F40947	27/03/2024	AUSTRALIAN COMMUNICATIONS & MEDIA AUTHORITY	(1): BROADCASTING / RETRANSMISSION AT BILLS BAR, CORAL BAY - LICENCE NO. 12333288/1 (2): BROADCASTING / RETRANSMISSION AT NINGALOO REEF RESORT, CORAL BAY - LICENCE NO. 12333286/1	\$986.00	
F40948	27/03/2024	BAYVIEW CORAL BAY	PAYMENT OF OUTSTANDING BOOKINGS THROUGH REZDY DATING BACK TO 2021	\$2,261.00	
F40949	27/03/2024	CMM MAINTENANCE SOLUTIONS	GARDENING AND MAINTENANCE OF UNIT 95 OLIVIA TERRACE	\$462.00	
F40950	27/03/2024	BARRY EVANS FURNITURE & FLOOR COVERINGS	SUPPLY AND PROGRAMME 1 X 8 CHANNEL REMOTE CONTROL TO 5 ROLLER SHUTTLERS AT UNIT 95 OLIVIA TERRACE; 1 X UNIVERSAL AIR CONDITIONER REMOTE CONTROL TO FUJITSU AIR CONDITIONER	\$764.00	
F40951	27/03/2024	CENTRAL REGIONAL TAFE	2 X FORKLIFT TRAINING ENROLMENTS ON 12.13 & 14.03.2024	\$301.60	
F40952	27/03/2024	FRESLEVER PTY LTD T/A CORAL BAY ECO TOURS	PAYMENT OF OUTSTANDING BOOKINGS THROUGH REZDY DATING BACK TO APRIL 2023	\$1,937.73	
F40953	27/03/2024	CORAL COAST HELICOPTER SERVICES PTY LTD	HELICOPTER SERVICES FOR MOSQUITO SURVEILLANCE ON 20.03.2024	\$1,056.00	
F40954	27/03/2024	A.C.P. INDUSTRIES PTY LTD T/AS CARNARVON FRESH IGA	(1): FOOD SUPPLIES (BACON & EGGS) FOR YOUTH PROGRAM: RIDE 2 SCHOOL BREAKFAST ON 22.03.2024 (2): FOOD SUPPLIES FOR YOUTH PROGRAM ON 20.03.2024: GIRLS GROUP (3): WINDEX CLEANER AND BAKING SODA FOR WOOLSHED KITCHEN ON 25.03.2024	\$170.54	
F40955	27/03/2024	GAVIN GRIFFITHS INVESTMENTS PTY LTD	PRE EMPLOYMENT MEDICAL ASSESSMENTS FOR SENIOR MECHANIC; GENERAL SERVICES OFFICER; TRAINEE TOURISM OFFICER ON 19.03.2024	\$900.00	
F40956	27/03/2024	GASCOYNE SAFETY ASSETS PTY LTD	6 MONTH SERVICE OF FIRE EQUIPMENT FOR PLANT AND EQUIPMENT AND SHIRE OWNED BUILDINGS	\$3,736.38	
F40957	27/03/2024	ROADSTONE WEST PTY LTD	(1): PROVIDE ENGINEERING SERVICES (PROJECT MANAGER & FINANCIAL MANAGEMENT / ADMINISTRATION) TO PROJECT MANAGE FLOOD CLAIM AGRN 951 FOR THE PERIOD: 01.02.2024 - 29.02.2024 (2): PROVIDE ENGINEERING SERVICES (PROJECT ADMINISTRATOR) TO PROJECT MANAGE FLOOD CLAIM AGRN 1021 FOR THE PERIOD: 01.02.2024 - 29.02.2024	\$2,349.33	
F40958	27/03/2024	HASTINGS TECHNOLOGY METALS LTD YANGIBANA PTY LTD	REFUND OF SECURITY DEPOSIT FOR ROAD USER AGREEMENT BETWEEN SHIRE OF CARNARVON AND YANGIBANA PTY LTD	\$100,000.00	
F40959	27/03/2024	HORIZON POWER (BENTLEY OFFICE)	ELECTRICITY ACCOUNT 162298 FOR THE PERIOD: 18.01.2024 - 19.03.2024	\$135.57	
F40960	27/03/2024	HOWARD & HEAVER PTY LTD TRADING AS H + H ARCHITECTS	(1): FINAL CLAIM - COMPLETION OF WORKS FOR DEVELOPMENT OF BUSINESS CASE FOR THE CARNARVON TRAILS PROJECT AS PER SCOPE RFQ 17/2023 (2): ARCHITECTURAL SERVICES - 3D VISUALISATIONS OF CARNARVON TRAILS PROJECT	\$16,120.50	
F40961	27/03/2024	KLEENHEAT GAS PTY LTD	(1): 4 X 45KG VAP CYL - KLEENHEAT CYLINDER FOR LOT 350 FESTIVAL GROUNDS (2): 2 X 45KG VAP CYL EQUIPMENT SERVICE CHARGE FOR 95 OLIVIA TERRACE	\$300.30	
F40962	27/03/2024	LUKE SKENDER	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024	\$1,562.50	
F40963	27/03/2024	MAINTENANCE EXPERTS PTY LTD	MEX DATA HOSTING RENEWAL FROM 27.03.2024 - 27.03.2025	\$1,650.00	
F40964	27/03/2024	MARCO PAULO FERREIRINHA	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024	\$1,562.50	
F40965	27/03/2024	BURKE MASLEN	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024 AND MONTHLY DEPUTY PRESIDENT'S ALLOWANCE FOR MARCH 2024	\$2,568.83	
F40966	27/03/2024	MASLEN, DUDLEY	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024	\$1,562.50	
F40967	27/03/2024	THE TRUSTEE FOR KIMAL TRUST T/A MKB SKIP BINS	HIRE OF 2X 4.5M3 FRONT LIFT BINS, SERVICED FORTNIGHTLY AT THE BUSHBAY CAMPING AREA ON 18.03.2024	\$590.00	
F40968	27/03/2024	NORWEST REFRIGERATION SERVICES	(1): SHIRE ADMIN OFFICE - WET WASH SERVICE AND SANITISE ALL A/C SPLIT SYSTEMS (2): SHIRE DEPOT - (5) WET WASH SERVICE AND SANITISE ALL A/C SPLIT SYSTEMS	\$1,995.68	
F40969	27/03/2024	OUTBACK COAST PROPERTY PTY LTD	WATER USAGE FOR UNIT 56 CLEAVER STREET FOR THE PERIOD: 15.01.2024 - 11.03.2024	\$52.73	
F40970	27/03/2024	PAUL FRANCIS KELLY	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024	\$1,562.50	
F40971	27/03/2024	TERRACE COURT PTY LTD T/A PILBARA MOTOR GROUP	1X ISUZU DMAX SX (4X4) SPACE CAB CHASSIS INCLUDING WINCH AND LONG RANGE FUEL TANK AND EXTRA WORKS FOR FITTING AND REPLACEMENT TRAY	\$69,245.38	
F40972	27/03/2024	THINKPROJECT AUSTRALIA PTY LTD	1 X RAMM ACADEMY ONLINE SELF PACED TRAINING COURSE - ESSENTIAL RAMM CUSTOMISATION	\$275.00	
F40973	27/03/2024	RANGE PRODUCTS PTY LTD	4 X PARAFFIN OIL 15L FOR PEST CONTROL	\$538.45	
F40974	27/03/2024	THE TRUSTEE FOR SCULLEY FAMILY TRUST	ORDER AND DELIVERY OF STOCK FOR THE CARNARVON VISITOR CENTRE (MELAMINE PLATES, SALAD BOWLS, SALT & PEPPER GRINDERS...)	\$1,184.68	
F40975	27/03/2024	SKRIBB MINING TRADING AS CARNARVON SMASH	FULL VEHICLE DETAIL ON TOYOTA HILUX WORKMATE REGO C28452 (P343)	\$385.00	
F40976	27/03/2024	SMITH, EDWARD	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024 AND MONTHLY PRESIDENT'S ALLOWANCE MARCH 2024	\$5,587.75	
F40977	27/03/2024	THE TRUSTEE FOR THE SWEETMAN NO 2 TRUST T/A SWEET AS CONCRETE	SUPPLY AND DELIVER TO SKIPWORTH PUMP STATION 7M3 OF 25MPA CONCRETE WITH FIBRES AND FULL RETARDER	\$2,901.98	
F40978	27/03/2024	THEM EARTHMOVING PTY LTD	COLLECT GRADER FROM GILROYD STATION AND RETURN FROM WAHROONGA FOR LANDOWNER GRADER USED DURING THE GASCOYNE COMPLEX FIRES	\$1,760.00	
F40979	27/03/2024	LUKE VANDELEUR	MONTHLY COUNCILLOR SITTING FEE ON 26.03.2024	\$1,562.50	
F40980	27/03/2024	CHAS WILLIAM LAW-DAVIS T/AS VATION	6701 LOCAL* PREMIER MEMBERSHIP FOR THE PERIOD: 20.03.2024 - 20.03.2025	\$600.00	
F40981	27/03/2024	VEE JAYS (WA) PTY LTD	CONDUCT OPENING GRADE FLOOD DAMAGE CAUSED BY EX TC LINCOLN: BUSH BAY RD, CALLAGIDDY WINDERIE RD, MEERAGOLIA RD, ROCKY POOL RD, CALLAGIDDY WINDERIE RD, GILROYD RD, WAHROONGA PIMBEE RD	\$6,655.00	
F40982	27/03/2024	VEND LIMITED	ANNUAL PAYMENT OF THE VEND LIGHTSPEED ACCOUNT FOR DAILY SALES OPERATIONS AT THE VISITOR CENTRE FOR THE PERIOD: 14.03.2024 - 14.03.2025	\$2,856.00	
F40983	27/03/2024	WAJON PUBLISHING COMPANY	ORDER AND DELIVERY OF BOOKS FOR RETAIL SALE AT THE VISITOR CENTRE: 6 X COLOUR GUIDE TO SPRING WILDFLOWERS OF WA - PART 1; 4 X COLOUR GUIDE TO SPRING WILDFLOWERS OF WA - PART 4; 5 X HOW TO ENJOY WA WILDFLOWERS EVEN MORE	\$225.00	

NUMBER					
40985	27/03/2024	WILLIAM BUCK AUDIT (WA) PTY LTD	CARRY OUT AUDIT FOR YOUTH SERVICES ACQUITTAL 2022/2023	\$2,200.00	
40986	27/03/2024	YAMATJI MARLPA ABORIGINAL CORPORATION (PERTH)	SHIRE OF CARNARVON INDIGENOUS LAND USE AGREEMENT (ILUA) NEGOTIATION MEETING WITH NGANHURRA THANARDI GARRBU ABORIGINAL CORPORATION (NTGAC) IN EXMOUTH HELD 17.08.2023 FOR THE CORAL BAY WASTE FACILITY DEVELOPMENT.	\$8,011.25	
40773.1	01/03/2024	ANZ BANK LIMITED	ANZ MERCHANT FEES 01.03.2024		\$1,186.06
40773.2	01/03/2024	WESTNET PTY LTD	WESTNET INTERNET CHARGES - MARCH 2024		\$23.95
40775.1	06/03/2024	IINET LIMITED	IINET MOBILE ACCOUNT 1197615741 - MANAGER PLANNING & BUILDING - FOR PERIOD 13.03.2024 TO 12.04.2024		\$29.99
40777.1	12/03/2024	IINET LIMITED	IINET MOBILE ACCOUNT 1197615196 - IT COORDINATOR - FOR PERIOD 19.03.2024 TO 18.04.2024		\$29.99
40779.1	18/03/2024	IINET LIMITED	IINET MOBILE ACCOUNT 1197615626 - NIGHT PATROL - FOR PERIOD 25.03.2024 TO 24.04.2024		\$29.99
40781.1	07/03/2024	ANZ BANK LIMITED	ANZ TRANSACTIVE FEES - 01.02.2024 TO 29.02.2024		\$564.27
40782.1	15/03/2024	SG FLEET AUSTRALIA PTY LTD	SG FLEET MONTHLY LEASE PAYMENT FOR FEBRUARY 2024		\$22,968.39
40789.1	14/03/2024	ANZ BANK LIMITED	ANZ BANK ACCOUNT FEES 14.03.2024		\$41.60
40789.2	14/03/2024	BEAM CLEARING HOUSE	SUPERANNUATION - PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$38,615.26
40789.3	14/03/2024	SHIRE OF CARNARVON MUNICIPAL FUND	STANDARD NET - PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$211,811.14
40789.4	14/03/2024	AUSTRALIAN TAXATION OFFICE (PAYG)	TAXATION - PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$74,206.00
40789.5	14/03/2024	ATO - CHILD SUPPORT AGENCY	SALARY DEDUCTION - CHILD SUPPORT- PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$1,335.74
40789.6	14/03/2024	AUSTRALIAN SERVICES UNION	SALARY DEDUCTION - UNION A.S.U - PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$26.50
40789.7	14/03/2024	MAXXIA PTY LTD	SALARY DEDUCTION - MAXXIA TAX - PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$655.08
40790.1	07/03/2024	ANZ BANK LIMITED	CORPORATE CREDIT CARD RECONCILIATION FOR PERIOD 23.01.2024 TO 22.02.2024		\$4,368.49
40799.1	28/03/2024	SHIRE OF CARNARVON MUNICIPAL FUND	STANDARD NET - PAYROLL PR206 FOR THE PERIOD 11.03.2024 TO 24.03.2024		\$207,880.25
40799.2	28/03/2024	AUSTRALIAN TAXATION OFFICE (PAYG)	TAXATION - PAYROLL PR206 FOR THE PERIOD 11.03.2024 TO 24.03.2024		\$72,532.00
40799.3	28/03/2024	ATO - CHILD SUPPORT AGENCY	SALARY DEDUCTION - CHILD SUPPORT- PAYROLL PR206 FOR THE PERIOD 11.03.2024 to 24.03.2024		\$1,335.74
40799.4	28/03/2024	AUSTRALIAN SERVICES UNION	SALARY DEDUCTION - UNION A.S.U - PAYROLL PR206 FOR THE PERIOD 11.03.2024 to 24.03.2024		\$26.50
40799.5	28/03/2024	MAXXIA PTY LTD	SALARY DEDUCTION - MAXXIA TAX - PAYROLL PR206 FOR THE PERIOD 11.03.2024 to 24.03.2024		\$655.08
40801.1	27/03/2024	BEAM CLEARING HOUSE	SUPERANNUATION - PAYROLL PR205 FOR THE PERIOD 26.02.2024 TO 10.03.2024		\$37,744.56
40807.1	22/03/2024	3E Advantage Pty Limited	RICOH RENTAL PAYMENT - MARCH 2024		\$410.30
40809.1	31/03/2024	ANZ BANK LIMITED	ANZ BANK WORLDWIDE MERCHANT FEES 19.02.2024 TO 31.03.2024		\$139.67
			TOTAL	\$1,325,780.83	\$676,616.55
			TOTAL MUNI EFT	\$1,325,780.83	
			TOTAL BANK DIRECTS	\$676,616.55	
			CHEQUES	\$0.00	
			TOTAL	\$2,002,397.38	\$0.00

RECEIVED

05 APR 2024



ANZ CORPORATE CARD

STATEMENT PERIOD: 23/02/24 to 24/03/24

ACCOUNT NUMBER: 4564-8002-9909-9005

☎ Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

053/24



SHIRE OF CARNARVON
SHIRE OF CARNARVON
CHIEF EXECUTIVE OFFICER
PO BOX 459
CARNARVON WA 6701



STATEMENT OF ACCOUNT	
Opening Balance	\$4,368.49
Payment Due Date	08/04/2024
Closing Balance	\$7,064.76

Date	Description	Amount \$A
IMPORTANT MESSAGES		
YOUR AGREED PAYMENT WILL BE DEBITED FROM YOUR ACCOUNT 016610 00433409426 ON 08/04/24		
07/03/2024	PAYMENT - THANK YOU	4,368.49CR
24/03/2024	PURCHASES	7,574.76
24/03/2024	CARD ADJUSTMENTS	510.00CR

END OF STATEMENT

General Information

Please keep cards secure and PINs confidential at all times.

Please check this Statement of Account and ensure all Cardholders check their Cardholder Activity Reports carefully. Immediately advise us of any unauthorised use of any cards linked to this Billing Account (or Card PIN where applicable), any disputed transactions, or any other error by calling the ANZ Commercial Cards Customer Service Centre on the number above.

YOUR PAYMENT OPTIONS

- ANZ Internet Banking**
www.anz.com Payments made after 10pm (EST) will be processed the next business day.
- By Mail**
Tear off this slip and mail to GPO BOX 607, Melbourne, VIC 3001
- BPAY Payments - Biller Code 6007**
BPAY payments from ANZ accounts made after 6pm (EST) will be processed the next business day. Check with your institution for cut-off times. Your bill reference number is your ANZ account number.
- CardPay Direct**
To ask about setting up a convenient direct debit payment please call 13 22 73.
- ANZ Phone Banking**
13 22 73 Payments made after 10pm (EST) will be processed the next business day.
- Direct Credit via EFT**
Payments to your Account can be made via Electronic Funds Transfer (EFT) from your nominated account.

Account Number	4564-8002-9909-9005
Account Name	SHIRE OF CARNARVON
Amount Paid	
Due Date	08/04/2024

ANZCONF-00001-00001



Cardholder Summary Report
 STATEMENT PERIOD: 23/02/2024 to 24/03/2024
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

SHIRE OF CARNARVON
SHIRE OF CARNARVON
Billing Account Credit Limit:
 Nominated Financial Year End:

13,000
 06/24

Cardholder Details	Credit Limit	Transaction Limit	Total Purchases \$A	No.	Total Cash Advances \$A	No.	Other CR/DR & Payments	Total Month Expenditure	YTD Expenditure
DAVID NIELSEN 000XXXXXXXXXX493418	3,000	2,000	0.00	0	0.00	0	0.00	0.00	1,817.10
ANDREA SELVEY 000XXXXXXXXXX867909	5,000	2,000	157.71	1	0.00	0	0.00	157.71	2,411.41
KIERAN COOMEY 000XXXXXXXXXX016910	2,000	1,500	1,251.48	4	0.00	0	0.00	1,251.48	4,649.13
DANNIELLE HILL 000XXXXXXXXXX197900	3,000	5,000	3,205.62	10	0.00	0	510.00CR	2,695.62	17,784.91
STEPHANIE LECA 000XXXXXXXXXX413075	2,000	5,000	1,947.02	5	0.00	0	0.00	1,947.02	12,578.25
ALAN JOHN THORNTON 000XXXXXXXXXX443585	5,000	5,000	1,012.93	8	0.00	0	0.00	1,012.93	14,236.05

- No transactions

SUB-TOTAL (\$A)

7,064.76

53,476.85

Account Fee Summary	Number
Annual Card Fee	0 cards
Rewards Fee	0 cards
Cash Advance (over-the-counter)	0 withdrawals
Cash Advance (ATM)	0 withdrawals
Cash Advance (Other)	0 withdrawals
All other fees and charges	

TOTALS (\$A) including all fees and charges

7,574.76

510.00CR

7,064.76

53,476.85

** No transactions on D. Nielsen credit card in this period.
 No cardholder Activity Report provided so no cardholder*



Cardholder Activity Report
 STATEMENT PERIOD: 23/02/2024 to 24/03/2024
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

Credit Limit 5,000
 Transaction Limit 2,000
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

ANDREA SELVEY
 SHIRE OF CARNARVON
 PO BOX 459
 CARNARVON WA 6701

Card Number 000XXXXXXXXXXXX867909

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
22/02/2024	HRPARTNERIO NIGHTCLIFF	157.71					
22/02/2024	100.00 USD						
22/02/2024	INCL OVERSEAS TXN FEE 4.59 AUD						
TOTAL (\$A)		157.71	0.00	0.00		0.00	

Opening Expenditure Nominated Financial YTD 2,253.70
Total for this month 157.71
Total Expenditure Nominated Financial YTD 2,411.41

Certified by (Cardholder Name)

Date

16/4/24

Authorised by

Date

17/4/24

* This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.

CORPORATE CREDIT CARD RECONCILIATION



STATEMENT PERIOD: FROM		TO		NAME CREDIT CARD HOLDER:				
TRANS DATE	CREDITOR	DESCRIPTION	COA/JOB	CC	ET	AMOUNT (\$)		
22.2.24	HR Partner	Subscription - Increase Users				157.71		
TOTAL						157.71		

Name (cardholder) *Andrew Selvey* Signed: (cardholder) *[Signature]*

Date: (insert date) 17.4.24 Finance Officer (Verified) *[Signature]*

Please attach all invoices to this template, noting the following:

1. Must be a valid tax invoice (please contact Creditors if you have any queries regarding this)
2. A job number, cost centre and element type must be allocated for each invoice
3. Please state what each invoice is for i.e. flights to Melbourne for Water Conference, lunch for supervisors
4. If item is food/beverage/entertainment related please record who was in attendance i.e. 2 staff members, 4 elected members, 2 others

** If no tax invoice is supplied a Statutory Declaration of expenditure must be provided for consideration to the Chief Executive Officer to certify that all the purchases are of a business nature.

F056 - Corporate Credit Card Reconciliation



Cardholder Activity Report
 STATEMENT PERIOD: 23/02/2024 to 24/03/2024
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

Credit Limit 2,000
 Transaction Limit 1,500
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

KIERAN COOMEY
 SHIRE OF CARNARVON
 PO BOX 459
 CARNARVON WA 6701

Card Number 000XXXXXXXXXX016910

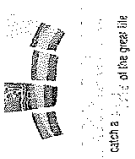
Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
✓ 28/02/2024	DMIRS EAST PERTH EAST PERTH	691.00			62.81		
✓ 08/03/2024	Flightradar24 AB Stockholm	54.95					
✓ 08/03/2024	34.99 USD						
✓ 08/03/2024	INCL OVERSEAS TXN FEE 1.60 AUD	222.20			20.20		
✓ 15/03/2024	BAYVIEW CRL BAY PL COTTESLOE	283.33			25.75		
18/03/2024	Two Way Hire & Sales GNANGARA						
TOTAL (\$A)		1,251.48	0.00	0.00	108.76		

Opening Expenditure Nominated Financial YTD 3,397.65
 Total for this month 1,251.48
 Total Expenditure Nominated Financial YTD 4,649.13

Certified by (Cardholder Name) *Kieran Coomey* - *[Signature]* Date 9-4-24
 Authorised by *[Signature]* Date 17/4/24

*This calculation is an estimate, amount only, and is not to be relied upon as an accurate GST calculation.

CORPORATE CREDIT CARD RECONCILIATION



STATEMENT PERIOD: FROM		TO		NAME CREDIT CARD HOLDER:						
TRANS DATE	CREDITOR	DESCRIPTION	COA/JOB	CC	ET	AMOUNT (\$)				
28/12/24	DMIRS	worksafe registration - BFB Compressor	0073	368	509	\$691.00				
8/13/24	Flight Radar	Annual Subscription	1939	616	510	\$54.95				
15/13/24	Bayview - Coral Bay	Account for Shaun Ramirez - Street Sweeping	M147	030	044	\$227.10				
18/13/24	TWHS	Accrual for P377 - Airside Vehicle	P377	292	921	\$283.33				
						TOTAL	\$251.48			

Name (cardholder) **Kieran Coomey** Signed: (cardholder) * *[Signature]*

Date: (insert date) **9.4.24** Finance Officer (Verified)..... *[Signature]*

Please attach all invoices to this template, noting the following:

1. Must be a valid tax invoice (please contact Creditors if you have any queries regarding this)
2. A job number, cost centre and element type must be allocated for each invoice
3. Please state what each invoice is for i.e. flights to Melbourne for Water Conference, lunch for supervisors
4. If item is food/beverage/entertainment related please record who was in attendance i.e. 2 staff members, 4 elected members, 2 others

** If no tax invoice is supplied a Statutory Declaration of expenditure must be provided for consideration to the Chief Executive Officer to certify that all the purchases are of a business nature.



Cardholder Activity Report
 STATEMENT PERIOD: 23/02/2024 to 24/03/2024
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

Credit Limit 3,000
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

DANNIELLE HILL
 SHIRE OF CARNARVON
 PO BOX 459
 CARNARVON WA 6701

Card Number 000XXXXXXXXXX197900

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
28/02/2024	WANEWSDTI Osborne Park ✓	28.00			2.54		
03/03/2024	LinkedIn JOB 9294936246 North Sydney ✓	264.00			24.00		
04/03/2024	LinkedIn JOB 9297993656 North Sydney ✓	8.80			0.80		
05/03/2024	IINET LTD N SYDNEY ✓	10.00			0.90		
07/03/2024	MADE WEST DUNCRAG ✓	135.45			12.31		
07/03/2024	QUAD LOCK AU PRAHRAN ✓	120.47			10.95		
09/03/2024	METRO HOTEL PERTH SOUTH PERTH ✓	475.50			43.22		
11/03/2024	AUSTRALIAN ENTOMOLOGIC COORABELL ✓	170.55		380.00CR	15.50		
11/03/2024	BAYVIEW CRL BAY PL COTTESLOE ✓	1,113.40			101.21		
15/03/2024	GALLERY HOTEL PTY LTD BIBRA LAKE ✓			130.00CR			
16/03/2024	GALLERY HOTEL PTY LTD BIBRA LAKE ✓						
19/03/2024	CATCH DOCKLANDS ✓	879.45			79.95		
TOTAL (\$A)		3,205.62	0.00	510.00CR	291.38		

Certified by (Cardholder Name)

Authorised by

Date

15/4/24

Date

17/4/24

Opening Expenditure Nominated Financial YTD 15,089.29

Total for this month 2,695.62

Total Expenditure Nominated Financial YTD 17,784.91

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.

CORPORATE CREDIT CARD RECONCILIATION



STATEMENT PERIOD: FROM 23.02.24 TO 24.03.24 NAME CREDIT CARD HOLDER: DANIELLE HILL						
TRANS DATE	CREDITOR	DESCRIPTION	COA/JOB	CC	ET	AMOUNT (\$)
28.02.24	WA NEWS	MONTHLY SUBSCRIPTION - WA E NEWS	1951	142	260	28.00
03.03.24	LINKEDIN	AD - PLACE & CULTURAL DEV COORDINATOR	154520			264.00
04.03.24	LINKEDIN	AD - PLACE & CULTURAL DEV COORDINATOR	154520			8.80
05.03.24	IINET	MOBILE PLAN FOR LIBRARY EMERGENCY	135620.03			10.00
07.03.24	MADE WEST	GET WELL GIFT - GLENN NORDSVAN	101720			135.45
07.03.24	QUAD LOCK	SCREEN PROTECTORS - MOBILE PHONES	042	391	510	120.47
09.03.24	METRO HOTEL	ACCOMMODATION - AMANDA LEIGHTON - AWARE AWARD				475.50
11.03.24	AUSTRALIAN ENTOMOLOGICAL	TELESCOPIC POLE - MOSQUITO LARVAE DIPPER	102260			170.55
11.03.24	BAYVIEW CORAL BAY	CREDIT	-			
15.03.24	GALLERY HOTEL	ACCOMMODATION - DEAN ANDREOLI - TRAINING	111920			1113.40
16.03.24	GALLERY HOTEL	CREDIT	-			
19.03.24	CATCH	AQUARIUM KITS FOR SCHOOL HOLIDAY PROGRAM	169620.04			879.45
						\$3,205.62

Name (cardholder) Danielle Hill Signed: (cardholder) *[Signature]*

Date: (insert date) 15.04.24 Finance Officer (Verified) *[Signature]*



Cardholder Activity Report
 STATEMENT PERIOD: 23/02/2024 to 24/03/2024
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

Credit Limit 2,000
 Transaction Limit
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

STEPHANIE LECA
 SHIRE OF CARNARVON
 3 FRANCIS ST
 CARNARVON WA 6701

Card Number 000XXXXXXXXXXXX413075

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
29/02/2024	FACEBK YELVY3LX2 fb.me/ads	155.86			14.16		
29/02/2024	INCL OVERSEAS TXN FEE 4.54 AUD						
02/03/2024	AIRBNB * HMF4M4RWSF SURRY HILLS	1,085.98			98.72		
05/03/2024	SPOTLIGHT PTY LTD 5TH MELBOURNE	480.00			43.63		
14/03/2024	FiverEU Nicosia	61.41			5.58		
14/03/2024	INCL OVERSEAS TXN FEE 1.79 AUD						
18/03/2024	ORG SUB FEE HTTPSWWW.EVEN	163.77			14.88		
18/03/2024	INCL OVERSEAS TXN FEE 4.77 AUD						
TOTAL (\$A)		1,947.02	0.00	0.00	176.97		

Opening Expenditure Nominated Financial YTD 10,631.23
 Total for this month 1,947.02
 Total Expenditure Nominated Financial YTD 12,578.25

Certified by (Cardholder Name)

Authorised by

Date

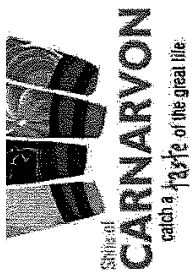
16.04.2024.

Date

17/4/24

* This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.


CORPORATE CREDIT CARD RECONCILIATION




TRANS DATE	CREDITOR	DESCRIPTION	COA/JOB	CC	ET	AMOUNT (\$)
29.02.2024	Facebook Ads	Social Media ad – ongoing to promote Carnarvon	1951	367	510	\$155.86
02.03.2024	AirBnB	Accommodation for two staff to attend Coogee Live to promote Carnarvon.	3570	044	510	\$1085.98
05.03.2024	Spotlight	Purchase of materials for workshops for the Community Art Hub	137220.04			\$480.00
14.03.2024	Fiverr	Logo refresher for the This Life Arts Festival	3570	367	510	\$61.41
18.03.2024	Eventbrite	Subscription for Shire of Carnarvon events – promotion and payment method for events and programs	196020.04			163.77
					TOTAL	\$1947.02

CORPORATE CREDIT CARD RECONCILIATION



Signed: (Cardholder)  Date: (insert date) 05.04.2024

Verified: (Finance Officer)  Date: (insert date) 17.4.24

Please attach all invoices to this template, noting the following:

1. Must be a valid tax invoice (please contact Creditors if you have any queries regarding this)
2. A job number, cost centre and element type must be allocated for each invoice
3. Please state what each invoice is for i.e. flights to Melbourne for Water Conference, lunch for supervisors
4. If item is food/beverage/entertainment related please record who was in attendance i.e. 2 staff members, 4 elected members, 2 others

** If no tax invoice is supplied a Statutory Declaration of expenditure must be provided for consideration to the Chief Executive Officer to certify that all the purchases are of a business nature.

Corporate Finance Template – Form Number F056



Cardholder Activity Report
 STATEMENT PERIOD: 23/02/2024 to 24/03/2024
 Cards Enquiries: 1800 032 481 Lost/Stolen Cards: 1800 033 844

Credit Limit 5,000
 Transaction Limit 5,000
 Cash Advance Limit (ATM)
 Cash Advance Limit (over-the-counter)

ALAN JOHN THORNTON
 SHIRE OF CARNARVON
 3 FRANCIS ST
 CARNARVON WA 6701

Card Number 000XXXXXXXXXX443585

Date	Transaction Details	Purchases	Cash Advances	Cardholder Payments & Adjustments	Estimated GST*	Actual GST Amount	Remarks GST Code FBT
23/02/2024	Starlink Australia PTY LT Sydney	8.03			0.73		
27/02/2024	QUAD LOCK AU PRAHRAN	69.95			6.35		
05/03/2024	WOOLWORTHS/CARNARVON BYD CARNARVON	44.19			4.01		
09/03/2024	Starlink Australia PTY LT Sydney	348.00			31.63		
19/03/2024	SP ARMOR-X.COM HONG KONG	202.91			18.44		
19/03/2024	INCL OVERSEAS TXN FEE 5.91 AUD						
19/03/2024	QUAD LOCK AU PRAHRAN	209.85			19.07		
20/03/2024	MATE COMMUNICATE PTY LTD WETHERILL PAR	65.00			5.90		
20/03/2024	MATE COMMUNICATE PTY LTD WETHERILL PAR	65.00			5.90		
TOTAL (\$A)		1,012.93	0.00	0.00	92.03		

Certified by (Cardholder Name)

[Signature]
 Authorised by *[Signature]*

Date 12/4/24

Date 17/4/24

Opening Expenditure Nominated Financial YTD 13,223.12

Total for this month 1,012.93

Total Expenditure Nominated Financial YTD 14,236.05

*This calculation is an estimate amount only and is not to be relied upon as an accurate GST calculation.

CORPORATE CREDIT CARD RECONCILIATION



STATEMENT PERIOD: FROM 23/02/2024 TO 24/03/2024		NAME CREDIT CARD HOLDER: Alan Thornton				
TRANS DATE	CREDITOR	DESCRIPTION	COA/JOB	CC	ET	AMOUNT (\$)
23/02/2024	Starlink Australia PTY LTD	Mobile -- Regional Subscription (23/02/24 -- 01/03/24) 1982 North West Coastal Highway (Bush Fire Brigade)	0073	359	503	\$8.03
27/02/2024	QuadLock AU	MAG Wireless Charging Head for Live Streaming Equipment	FE0001.04			\$69.95
05/03/2024	Woolworths Carnarvon	Farewell Morning Tea for Procurement Officer	103920.04			\$44.19
09/03/2024	Starlink Australia PTY LTD	Mobile -- Regional Subscription (01/03/24 -- 31/03/24) 1982 North West Coastal Highway (Bush Fire Brigade)	0073	359	503	\$174.00
		Mobile -- Regional Subscription (23/02/24 -- 01/03/24) SOC Media Roaming	FE0001.04			\$174.00
19/03/2024	SP ARMOR-X.COM HONG KONG	Ipad 6 Armor-X Cover for Depot and Iphone 7 Waterproof Cover	0564	319	510	\$197.00
		Overseas Transaction Fee	0564	319	510	\$5.91
19/03/2024	QuadLock AU	3 X mag Wireless Charging Head for Live Streaming Equipment	FE0001.04			\$209.85
20/02/2024	Mate Communicate PTY LTD	Internet Connection - 10 Foss Crescent	0116	359	503	\$65.00
20/02/2024	Mate Communicate PTY LTD	Internet Connection - U20, 19 Marmion Street	0126	359	503	\$65.00
					TOTAL	\$1012.93

Name (cardholder) *Alan Thornton* Signed: (cardholder) *[Signature]*

Date: (insert date) *12/4/2024* Finance Officer (Verified) *[Signature]*

Please attach all invoices to this template, noting the following:

1. Must be a valid tax invoice (please contact Creditors if you have any queries regarding this)
2. A job number, cost centre and element type must be allocated for each invoice
3. Please state what each invoice is for i.e. flights to Melbourne for Water Conference, lunch for supervisors
4. If item is food/beverage/entertainment related please record who was in attendance i.e. 2 staff members, 4 elected members, 2 others

F056 - Corporate Credit Card Reconciliation

BUDGET AMENDMENTS - MARCH 2024

The following Budget Amendments are put forward to Council for adoption.

Item	COA	Job No.	I/E Code	Description	Reason	Classification	Current Budget	Amended Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
									\$	\$	\$
5/24	136530		26	Other Culture - Grants and Other Contributions Mun	Confirmed womens grant for a stronger future program from the Department of Communities.	OREV	325,065	335,065	10,000		10,000
5/24	137220	0621	04	Community Art Hub - Artist in Residence Program	Approved grant from Department of Communities - Funding to be utilised for Community Art Hub programs for place - Making and activation in the main street.	OPEX	(200,124)	(210,124)		(10,000)	0
6/24	132940	1562	04	Infrastructure Assets - AQ Mun	Contract for RFQ 01/2024 for sealing and painting swimming pool bowl has been awarded in April 2024. Actual works will not commence until 2024/2025. Total of quote accepted for the work is \$164k. 41k of 23/24 budget is required for initial payment to supplier for the purchase of materials. EMIS requests that balance of this budget be transferred to Reserves for Assets Upgrade and Renewals. \$99k balance will be required in 2024/2025 budget for job no. 1652.	CAPEX	(140,000)	(41,000)	99,000		99,000
6/24	175300		72	Transfer to Assets Upgrade & Renewable Reserve MUN		TTRE	0	99,000		(99,000)	0
7/24	106D20	0011	12	Contractors/Consultancy Contingency	\$10,000 Gascoyne art awards prize money for the 2024 Gascoyne art awards.	OPEX	(160,000)	(150,000)	10,000		10,000
7/24	156020		04	Art Gallery Programs MUN		OPEX	(28,000)	(38,000)		(10,000)	0

Key to Classification

Revenue from Operating Activities	OPREV
Expenditure from Operating Activities	OPEX
Revenue from Investing Activities	CAPREV
Non- Operating Expenditure	CAPEX
Transfer from reserves (Revenue)	TFRR
Transfer to reserves (Expenditure)	TTRE
Other Financing Revenue	OFR
Other Financing Expenditure	OFE

Shire of Carnarvon

**MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MARCH 2024**

**LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996**

TABLE OF CONTENTS

* Statement of Financial Activity by Nature or Type with Explanation of Material Variances.	2
* Note 1 Composition of Net Current Assets	5
* Note 2 Statement of Financial Position	6
Index to Notes for other supporting Information	7

* Required by Legislation

NOTE:

In July 2022 Regulation 34 changed. Local Governments are required to Report the Statement of Financial Activity and Variances by Nature or Type.

The Shire adopted the annual budget for 2023-2024 on 22nd August 2023 . The following report provides the requirements to comply with the Local Government (Financial Management) Regulations 1996, plus other supporting notes for information.

The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34 and 34(2)(b)

REG 34(3)

REG 34(2)

SHIRE OF CARNARVON

BY NATURE OR TYPE

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

Ref	REG 34(1)(a)	REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)		Permanent/ Timing	Explanation of Variance	
	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)			Var. % (b)-(a)/(a)
Note	\$	\$	\$	\$	\$	%		
Revenue from operating activities								
Rates	10	6,670,997	6,703,497	6,687,241	6,665,735	(21,506)	(0.32%)	Within Variance
Specified area rates	10	284,268	284,268	284,268	303,396	19,128	6.73%	Within Variance
Operating grants, subsidies and contributions	12	7,564,910	7,976,870	6,451,951	5,430,877	(1,021,074)	(15.83%)	▼ Timing Refer to Note 12 for details - Transport Grants including AGRN Flood damage and Flood preparedness net to \$1.03m lower than YTD budget, actuals are based on progress claims to be made throughout the year. Education grants are \$85K higher than YTD budget. The are expected to be timing variance with the claiming of funds for those projects.
Fees and charges		3,561,650	3,434,363	2,744,504	2,727,977	(16,527)	(0.60%)	Within Variance
Service charges		0	0	0	0	0	0.00%	Within Variance
Interest earnings		130,000	391,712	284,920	259,174	(25,746)	(9.04%)	Within Variance
Other revenue		300,694	428,011	359,439	383,115	23,676	6.59%	Within Variance
Profit on disposal of assets		36,296	36,296	34,296	0	(34,296)	(100.00%)	▼ Timing Staff will process recent asset disposals in the asset register as soon as possible.
		18,548,815	19,255,017	16,846,619	15,770,274	(1,076,345)		
Expenditure from operating activities								
Employee costs		(7,991,365)	(8,254,326)	(6,190,378)	(6,471,319)	(280,941)	(4.54%)	Within Variance
Materials and contracts		(13,510,057)	(14,094,728)	(11,668,650)	(8,198,960)	3,469,690	29.74%	▼ Timing Lower than YTD budget expenditure in Transport (Flood Damage, Improving Flood preparedness, Road maintenance and airport operations)\$2.2M, Community Amenities (Public facilities maintenance, Town planning, sanitation & refuse expenses)\$525K, Recreation and Culture (Parks and Gardens maintenance, Community Art Hub) \$498K, Economic Services incl Area promotion and Heritage \$113K and Governance \$177K, Law Order, Public Safety is \$78K, Education and Welfare \$104K, General purpose \$20K, Other property services \$374K, Health & Housing \$24K. These are expected to be timing variances that will even out during the year.
Utility charges		(915,163)	(870,879)	(630,612)	(682,422)	(51,810)	(8.22%)	Within Variance
Depreciation on non-current assets		(8,334,555)	(8,098,230)	(6,075,658)	(6,661,813)	(586,155)	(9.65%)	Within Variance
Interest expenses		(109,113)	(109,045)	(62,842)	(58,325)	4,517	7.19%	Within Variance
Insurance expenses		(595,713)	(666,858)	(504,767)	(678,320)	(173,553)	(34.38%)	▲ Timing Insurance expenses budget timing requires reallocation to match actual expenditure, which is via 2 instalments early in the financial year. Overall insurance costs are \$12K higher than budget.
Other expenditure		(414,819)	(406,680)	(299,914)	(249,857)	50,057	16.69%	▼ Timing Member expenses are \$44K lower than YTD budget. This is a timing variance that will even out before year end.
Loss on disposal of assets		(58,000)	(58,000)	(55,000)	0	55,000	100.00%	▼ Timing Staff will process recent asset disposals in the asset register as soon as possible.
		(31,928,785)	(32,558,746)	(25,487,821)	(23,001,016)	2,486,805		
Non-cash amounts excluded from operating activities								
Less: Profit on asset disposals	7b	(36,296)	(36,296)	(34,296)	0	34,296	(100.00%)	Within Variance
Add: Loss on disposal of assets	7b	58,000	58,000	55,000	0	(55,000)	(100.00%)	Within Variance
Add: Depreciation on assets		8,334,555	8,098,230	6,075,658	6,661,813	586,155	9.65%	Within Variance
Less: Movement in Provisions		0	0	0	55,056	55,056	0.00%	
Less: Movement in Local Govt House trust		0	0	0	(2,942)	(2,942)	0.00%	
		8,356,259	8,119,934	6,096,362	6,713,927	617,565	(190.35%)	
Amount attributable to operating activities		(5,023,711)	(5,183,795)	(2,544,840)	(516,815)	2,030,911		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

▲ = More than Budget, ▼ = Less than Budget,

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34 and 34(2)(b)

REG 34(3)

REG 34(2)

SHIRE OF CARNARVON

BY NATURE OR TYPE

STATEMENT OF FINANCIAL ACTIVITY

FOR THE PERIOD ENDED 31 MARCH 2024

Ref	REG 34(1)(a)		REG 34(1)(b)	REG 34(1)(c)	REG 34(1)(d)		Permanent/ Timing	Explanation of Variance		
	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)				
	Note									
Investing activities										
Capital grants, subsidies and contributions	11	9,276,105	9,794,149	6,452,386	4,571,701	(1,880,685)	(29.15%)	▼	Timing	Refer to Note 11 for detail of Capital grants timing variances.
Less Unspent Non-Operating Grants (Contract Liabilities)	11	0		0	0	0	0.00%			
Net Non-Operating Grants		9,276,105	9,794,149	6,452,386	4,571,701	(1,880,685)				
Proceeds from disposal of assets		98,636	98,636	13,636	13,636	0	0.00%			Within Variance
Payments for property, plant and equipment and infrastructure	7	(14,628,096)	(14,740,270)	(12,375,068)	(6,300,609)	6,074,459	49.09%	▼	Timing	Refer to individual projects on Note 7.
Net Non-Operating Expenditure		(14,529,460)	(14,641,634)	(12,361,432)	(6,286,973)	6,074,459				
Amount attributable to investing activities		(5,253,355)	(4,847,485)	(5,909,046)	(1,715,272)	4,193,774				
Financing Activities										
Proceeds from new debentures	13	1,996,000	1,996,000	1,996,000	0	(1,996,000)	(100.00%)	▼	Timing	Loan application is with WATC
Transfer from reserves	6	1,045,702	1,262,702	0	0	0	0.00%			Within Variance
Payments for principal portion of lease liabilities		(351,698)	(351,698)	(262,802)	(262,802)	0	0.00%			Within Variance
New Current Lease Liability		0	0	0	0	0	0.00%			Within Variance
Repayment of debentures	13	(283,785)	(283,785)	(140,603)	(140,603)	0	0.00%			Within Variance
Transfer to reserves	6	(329,962)	(416,293)	(13,134)	(13,134)	0	0.00%			Within Variance
Amount attributable to financing activities		2,076,257	2,206,926	1,579,461	(416,539)	(1,996,000)				
Opening funding surplus / (deficit)	1	8,200,809	7,824,354	7,824,354	7,824,354	0	0.00%			
Amount attributable to operating activities		(5,023,711)	(5,183,795)	(2,544,840)	(516,815)	2,028,025	(79.69%)			
Amount attributable to investing activities		(5,253,355)	(4,847,485)	(5,909,046)	(1,715,272)	4,193,774	(70.97%)			
Amount attributable to financing activities		2,076,257	2,206,926	1,579,461	(416,539)	(1,996,000)	(126.37%)			
Closing funding surplus / (deficit) REG 34(1)(e)	1	0	0	949,929	5,175,727	4,225,799	444.85%			

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Actual and YTD Actual data as per the adopted materiality threshold.

▲ = More than Budget,

▼ = Less than Budget.

The material variance adopted by Council for the 2022-23 year is \$10,000 or 10.00% whichever is greater.

This statement is to be read in conjunction with the accompanying Financial Statements and Notes.

KEY TERMS AND DESCRIPTIONS

FOR THE PERIOD ENDED 31 MARCH 2024

NATURE OR TYPE DESCRIPTIONS

REVENUE

EXPENSES

RATES

Rates levied under the *Local Government Act 1995*. Includes general, differential, specified area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts and concessions offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and average rates.

OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Refers to all amounts received as grants, subsidies and contributions that are not non-operating grants.

NON-OPERATING GRANTS, SUBSIDIES AND CONTRIBUTIONS

Amounts received specifically for the acquisition, construction of new or the upgrading of identifiable non financial assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

REVENUE FROM CONTRACTS WITH CUSTOMERS

Revenue from contracts with customers is recognised when the local government satisfies its performance obligations under the contract.

FEES AND CHARGES

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage fees, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

SERVICE CHARGES

Service charges imposed under *Division 6 of Part 6 of the Local Government Act 1995*. *Regulation 54 of the Local Government (Financial Management) Regulations 1996* identifies these as television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

INTEREST EARNINGS

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

OTHER REVENUE / INCOME

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

LOSS ON ASSET DISPOSAL

Excess of assets received over the net book value for assets on their disposal.

EMPLOYEE COSTS

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

MATERIALS AND CONTRACTS

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

UTILITIES (GAS, ELECTRICITY, WATER, ETC.)

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

INSURANCE

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

LOSS ON ASSET DISPOSAL

Shortfall between the value of assets received over the net book value for assets on their disposal.

DEPRECIATION ON NON-CURRENT ASSETS

Depreciation expense raised on all classes of assets.

INTEREST EXPENSES

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

OTHER EXPENDITURE

Statutory fees, taxes, allowance for impairment of assets, member's fees or State taxes. Donations and subsidies made to community groups.

STATUTORY STATEMENT Local Government (Financial Management) Regulations 34(2)(a)
 NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
 FOR THE PERIOD ENDED 31 MARCH 2024

Note

Explanation of the composition of net current assets

	Notes	Opening Position		Closing Position		YTD Actual (b) 31/03/2024
		Adopted Budget	Last Years Closing	This time 2 months ago	This time last month	
		Opening funding surplus/(deficit) calculation	Closing Surplus 22/23, UnAudited Bfwd Actual 23/24	29/01/2024	29/02/2024	
		\$	\$	\$	\$	\$
Net current assets used in the Statement of Financial Activity						
Current assets						
Cash and cash equivalents	5	8,053,233	8,053,227	7,133,235	5,900,179	4,789,000
Cash backed Reserves		3,898,149	3,898,149	3,911,283	3,911,283	3,911,283
Rates receivables		994,378	994,378	2,467,880	2,009,059	1,919,400
Receivables	8	286,346	1,218,706	495,283	676,533	889,900
Contract Assets		1,060,058	875,950	0	875,950	
Inventories		28,249	35,957	57,208	57,208	75,400
Total Current assets		14,320,413	15,076,367	14,064,889	13,430,211	11,585,200
Less: Current liabilities						
Payables		(261,337)	(1,342,231)	(1,525,360)	(947,670)	(592,170)
Contract liabilities		(1,960,118)	(2,011,633)	(1,906,047)	(1,906,047)	(1,906,040)
Borrowings	13	(283,785)	(283,785)	(143,182)	(143,182)	(143,180)
Lease liabilities	14	(351,698)	(351,698)	(144,207)	(109,712)	(88,800)
Employee Provisions		(744,176)	(998,516)	(992,491)	(992,491)	(992,490)
Total Current liabilities		(3,601,114)	(4,987,863)	(4,711,287)	(4,099,102)	(3,722,790)
Net Currents Assets		10,719,299	10,088,504	9,353,602	9,331,109	7,862,410
Less: Adjustments to net current assets						
Less: Reserves - restricted cash	6	(3,898,149)	(3,898,149)	(3,911,283)	(3,911,283)	(3,911,280)
Add: Borrowings included in Budget	13	283,785	283,785	143,182	143,182	143,180
Add: Lease liabilities included in Budget	14	351,698	351,698	144,207	109,712	88,800
Add: Provisions - employee		744,176	998,516	992,491	992,491	992,490
Total adjustments to net current assets		(2,518,490)	(2,264,150)	(2,631,403)	(2,665,898)	(2,686,710)
Funding surplus/(deficit) (NET CURRENT ASSETS)		8,200,809	7,824,354	6,722,199	6,665,212	5,175,700

NOTE

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. Unless otherwise stated assets or liabilities are classified as current if expected to be settled within the next 12 months, being the Council's operational cycle.

**HIRE OF CARNARVON
STATEMENT OF FINANCIAL POSITION
FOR THE PERIOD ENDED 31 MARCH 2024**

		31/03/2024	Note 2 Unaudited 30/06/2023
	NOTE	\$	\$
CURRENT ASSETS			
Cash and cash equivalents	3	8,700,374	11,951,376
Trade and other receivables	5	2,809,409	3,089,034
Inventories	6	75,451	35,957
TOTAL CURRENT ASSETS		11,585,234	15,076,367
NON-CURRENT ASSETS			
Trade and other receivables	5	92,518	92,518
Other financial assets at fair value	4(b)	180,030	177,088
Property, plant and equipment	7(a)	32,373,784	32,322,985
Infrastructure	8(a)	273,828,938	274,277,269
Right-of-use assets	10(a)	491,928	516,683
TOTAL NON-CURRENT ASSETS		306,967,198	307,386,543
TOTAL ASSETS	24(d)	318,552,432	322,462,910
CURRENT LIABILITIES			
Trade and other payables	11	592,177	1,342,231
Other liabilities	12	1,906,047	2,011,633
Lease liabilities	10(b)	88,896	351,698
Borrowings	13	143,182	283,785
Employee related provisions	14	992,491	998,516
TOTAL CURRENT LIABILITIES		3,722,793	4,987,863
NON-CURRENT LIABILITIES			
Lease liabilities	10(b)	194,509	194,509
Borrowings	13	1,595,677	1,595,677
Employee related provisions	14	77,006	77,006
TOTAL NON-CURRENT LIABILITIES		1,867,192	1,867,192
TOTAL LIABILITIES		5,589,985	6,855,055
NET ASSETS		312,962,447	315,607,855
EQUITY			
Retained surplus		56,360,514	59,019,055
Reserve accounts	28	3,911,283	3,898,149
Evaluation surplus	15	252,690,651	252,690,651
TOTAL EQUITY		312,962,447	315,607,855

This statement is to be read in conjunction with the accompanying notes.

Shire of Carnarvon

SUPPORTING INFORMATION THE MONTHLY STATEMENTS PROVIDED FOR COUNCILLORS INFORMATION REG 34(2)(c) FOR THE PERIOD ENDED 31 MARCH 2024

The Local Government (Financial Management) Regulations provide at 34.(2) that:
(2) Each Statement of financial activity is to be accompanied by documents containing —
(c) such other supporting information as is considered relevant by the local government;
as such the following supporting information is provided.

Note 3	Basis of Preparation	8
Note 4	Statements of Financial Activity - Old format	9
Note 5	Cash and Financial Assets	12
Note 6	Cash Reserves	13
Note 7	Capital Acquisitions and disposals	15
Note 8	Receivables	19
Note 9	Payables	20
Note 10	Rate Revenue	21
Note 11	Non operating grants and contributions	22
Note 12	Operating grants and contributions	23
Note 13	Borrowings	24
Note 14	Lease Liabilities	25
Note 15	Budget Amendments	26

SHIRE OF CARNARVON
MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MARCH 2024

Note

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996 , Regulation 34* . Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities) and Interpretations of the Australian Accounting Standards Board, and the *Local Government Act 1995* and accompanying regulations.

The *Local Government (Financial Management) Regulations 1996* take precedence over Australian Accounting Standards. Regulation 16 prohibits a local government from recognising as assets Crown land that is a public thoroughfare, such as land under roads, and land not owned by but under the control or management of the local government.

Consequently, some assets, including land under roads acquired on or after 1 July 2008, have not been recognised in this financial report. This is not in accordance with the requirements of *AASB 1051 Land Under Roads paragraph 15* and *AASB 116 Property, Plant and Equipment paragraph 7*.

Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

PREPARATION TIMING AND REVIEW

Date prepared: All processed transactions up to 15 April 2024

SIGNIFICANT ACCOUNTING POLICES

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

THE LOCAL GOVERNMENT REPORTING ENTITY

All funds through which the Shire controls resources to carry on its functions have been included in the financial statements forming part of this financial report. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between funds) have been eliminated.

All monies held in the Trust Fund are excluded from the financial statements. A separate statement of those monies

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

Optional Statement - Rate Setting Statement Format

Note 4(ii)

SHIRE OF CARNARVON

STATEMENT OF FINANCIAL ACTIVITY

BY PROGRAM

FOR THE PERIOD ENDED 31 MARCH 2024

	Ref Note	Adopted Budget	Current Budget	YTD Budget (a)	YTD Actual (b)
Opening funding surplus / (deficit)	1	\$ 8,200,809	\$ 7,824,354	\$ 7,824,354	\$ 7,824,354
Revenue from operating activities					
Governance		0	31,779	23,832	52,185
General purpose funding (Rates)		6,670,997	6,703,497	6,687,241	6,665,735
General purpose funding		198,835	730,771	538,625	502,013
Law, order and public safety		186,092	243,646	193,461	211,164
Health		82,290	32,097	24,048	26,943
Education and welfare		559,000	583,584	358,438	392,264
Housing		0	13,690	10,260	9,326
Community amenities		3,235,319	3,123,676	2,008,561	2,108,430
Recreation and culture		502,054	582,319	285,103	234,426
Transport		6,591,234	6,646,062	6,252,493	5,091,871
Economic services		404,994	467,766	381,697	375,770
Other property and services		118,000	96,130	82,860	100,147
		18,548,815	19,255,017	16,846,619	15,770,274
Expenditure from operating activities					
Governance		(1,281,487)	(1,338,563)	(1,060,409)	(1,194,917)
General purpose funding		(348,890)	(295,985)	(151,482)	(201,363)
Law, order and public safety		(1,160,941)	(1,518,975)	(1,140,993)	(1,099,713)
Health		(413,060)	(452,424)	(338,856)	(416,882)
Education and welfare		(1,101,868)	(1,248,936)	(931,133)	(892,824)
Housing		(219,941)	(214,291)	(160,542)	(70,932)
Community amenities		(4,037,316)	(3,957,716)	(2,697,357)	(1,914,649)
Recreation and culture		(5,433,083)	(5,771,413)	(4,394,245)	(3,848,078)
Transport		(16,165,150)	(15,931,637)	(13,234,139)	(11,235,049)
Economic services		(1,673,985)	(1,724,739)	(1,300,872)	(1,154,808)
Other property and services		(93,064)	(104,067)	(77,793)	(971,800)
		(31,928,785)	(32,558,746)	(25,487,821)	(23,001,015)
Non-cash amounts excluded from operating activities					
Less: Profit on asset disposals		(36,296)	(36,296)	(34,296)	0
Add: Loss on disposal of assets		58,000	58,000	55,000	0
Add: Depreciation on assets		8,334,555	8,098,230	6,075,658	6,661,813
Less: Movement in Provisions		0	0	0	55,056
Less: Movement in Local Govt House trust		0	0	0	(2,942)
		8,356,259	8,119,934	6,096,362	6,713,927
Amount attributable to operating activities		(5,023,711)	(5,183,795)	(2,544,840)	(516,814)
Investing Activities					
Capital grants, subsidies and contributions		9,276,105	9,794,149	6,452,386	4,571,701
Less Unspent Non-Operating Grants (Contract Liabilities)	0	0	0	0	0
Net Non-Operating Grants		9,276,105	9,794,149	6,452,386	4,571,701
Proceeds from disposal of assets		98,636	98,636	13,636	13,636
Proceeds from financial assets at amortised cost - self supporting loans	13	0	0	0	0
Payments for financial assets at amortised cost - self supporting loans	13	0	0	0	0
Payments for property, plant and equipment and infrastructure		(14,628,096)	(14,740,270)	(12,375,068)	(6,300,609)
Amount attributable to investing activities		(5,253,355)	(4,847,485)	(5,909,046)	(1,715,272)
Financing Activities					
Proceeds from new debentures	13	1,996,000	1,996,000	1,996,000	0
Transfer from reserves	6	1,045,702	1,262,702	0	0
Payments for principal portion of lease liabilities	14	(351,698)	(351,698)	(262,802)	(262,802)
New Current Lease Liability		0	0	0	0
Repayment of debentures	13	(283,785)	(283,785)	(140,603)	(140,603)
Principal elements on self supporting loan		0	0	0	0
Transfer to reserves	6	(329,962)	(416,293)	(13,134)	(13,134)
Amount attributable to financing activities		2,076,257	2,206,926	1,579,461	(416,539)
Closing funding surplus / (deficit)	1	0	0	949,929	5,175,727

SHIRE OF CARNARVON

SHIRE OF CARNARVON

Note 4

KEY TERMS AND DESCRIPTIONS

REPORTING PROGRAMS

FOR THE PERIOD ENDED 31 MARCH 2024

Shire operations as disclosed in these financial statements encompass the following service orientated activities/programs.

PROGRAM NAME AND OBJECTIVES	ACTIVITIES
<p>GOVERNANCE</p> <p>To provide a decision making process for the efficient allocation of scarce resources.</p>	<p>Includes the activities of members of Council and the administrative support available to the Council for the provision of governance to the district. Other costs relate to the task of assisting elected members and ratepayers on matters which do not concern specific council services.</p>
<p>GENERAL PURPOSE FUNDING</p> <p>To collect revenue to allow for the provision of services.</p>	<p>Rates, general purpose government grants and interest revenue.</p>
<p>LAW, ORDER, PUBLIC SAFETY</p> <p>To provide services to help ensure a safer and environmentally conscious community.</p>	<p>Supervision and enforcement of various local laws relating to fire prevention, animal control and other aspects of public safety including emergency services.</p>
<p>HEALTH</p> <p>To provide an operational framework for environmental and community health.</p>	<p>Inspection of food outlets and their control, provision of meat inspection services, noise control and waste disposal compliance. Administration of the ROEROC health scheme and provision of various medical facilities.</p>
<p>EDUCATION AND WELFARE</p> <p>To provide services to disadvantaged persons, the elderly, children and youth.</p>	<p>Maintenance and support of child minding and playgroup centres, senior citizen and aged care facilities.</p>
<p>HOUSING</p> <p>To provide housing to staff.</p>	<p>Provision and maintenance of staff, community and joint venture housing.</p>
<p>COMMUNITY AMENITIES</p> <p>To provide services required by the community.</p>	<p>Rubbish collection services, operation of rubbish disposal sites, litter control, construction and maintenance of urban storm water drains, protection of the environment and administration of town planning schemes, cemetery, public conveniences and community bus.</p>
<p>RECREATION AND CULTURE</p> <p>To establish and effectively manage infrastructure and resources which help the social well being of the community.</p>	<p>Maintenance of public halls, aquatic centres, recreation centres and various sporting facilities. Provision and maintenance of parks, gardens, reserves and playgrounds. Provision of library services (contract). Support of museum and other cultural facilities and services.</p>
<p>TRANSPORT</p> <p>To provide safe, effective and efficient transport services to the community.</p>	<p>Construction and maintenance of roads, streets, footpaths, cycling ways, airstrip, parking facilities and traffic control. Cleaning of streets and maintenance of street trees, street lighting etc.</p>
<p>ECONOMIC SERVICES</p> <p>To help promote the Shire and its economic wellbeing.</p>	<p>Tourism and area promotion including the maintenance and operation of a caravan park. Provision of rural services including weed control, vermin control and standpipes. Building control.</p>
<p>OTHER PROPERTY AND SERVICES</p> <p>To monitor and control Council's overhead operating accounts.</p>	<p>Private works operation, plant repair and operation costs, administration and engineering operation costs.</p>

SHIRE OF CARNARVON

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

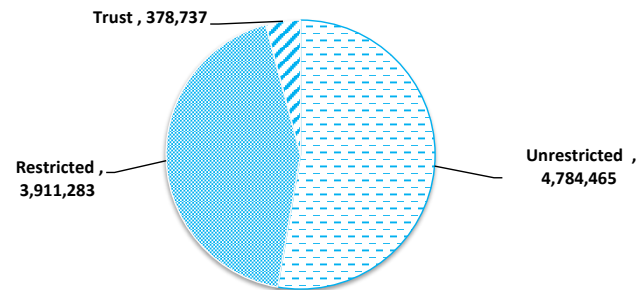
Note 5

CASH AND FINANCIAL ASSETS

Description	Unrestricted	Restricted	Total Cash	Trust	Institution	Interest Rate	Maturity Date
	\$	\$	\$	\$			
Cash on hand							
Municipal Bank Account - 4334-09426	264,482	0	264,482	0	ANZ Bank	0.00%	On Call
Municipal Online Account - 4510-69349	1,269,983	0	1,269,983	0	ANZ Bank	4.00%	On Call
Trust Bank Account - 4334-09434	0	0	0	378,737	ANZ Bank	0.00%	On Call
Reserve Bank Account-4334-75677	0	271	271	0	ANZ Bank	0.00%	On Call
Reserve Online Account - 4516-72666	0	4,190	4,190	0	ANZ Bank	4.00%	On Call
Investments - Term Deposits							
Term Deposit - Reserve	0	3,906,821	3,906,821	0	ANZ Bank	5.01%	29/05/2024
Term Deposit - Municipal	750,000	0	750,000	0	ANZ Bank	4.67%	13/04/2024
Term Deposit - Municipal	2,500,000	0	2,500,000	0	ANZ Bank	4.11%	27/04/2024
Total	4,784,465	3,911,283	8,695,748	378,737			
Comprising							
Cash and cash equivalents	4,784,465	3,911,283	8,695,748	378,737			
	4,784,465	3,911,283	8,695,748	378,737			

KEY INFORMATION

Cash and cash equivalents include cash on hand, cash at bank, deposits available on demand with banks and other short term highly liquid investments highly liquid investments with original maturities of three months or less that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value and bank overdrafts. Bank overdrafts are reported as short term borrowings in current liabilities in the statement of net current assets.



SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES

Note 6

CASH RESERVES

Reserves

Reserve name	Original Budget Opening Balance	Actual Opening Balance	Original Budget Transfers In (+)	Current Budget Transfers In (+)	Actual Transfers In (+)	Original Budget Transfers Out (-)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Original Budget Closing Balance	Current Budget Closing Balance	Actual YTD Closing Balance
		\$	\$		\$	\$		\$	\$		\$
Leave Reserve	353,388	353,388	1,813	9,623	1,191	0	0	0	355,201	363,011	354,579
Plant Reserve	940,529	940,529	36,855	57,641	3,169	(737,769)	(737,769)	0	239,615	260,401	943,698
Waste Disposal Reserve	153,537	153,537	788	4,181	517	0	0	0	154,325	157,718	154,054
Coral Bay Tip Reserve	72,721	72,477	278,305	279,912	244	(277,933)	(277,933)	0	73,093	74,700	72,721
Mosquito Management Reserve	10,275	10,240	53	280	35	0	0	0	10,328	10,555	10,275
Airport Renewal And Upgrade Reserve	59,532	59,332	304	1,620	200	0	0	0	59,836	61,152	59,532
Asset Upgrades And Renewal Reserve	567,219	565,314	2,900	15,435	1,905	0	(217,000)	0	570,119	365,654	567,219
Emergency Management Reserve	289,987	289,013	1,483	7,892	974	0	0	0	291,470	297,879	289,987
Fascine Upgrade And Renewal Reserve	396,361	395,030	2,027	10,787	1,331	(30,000)	(30,000)	0	368,388	377,148	396,361
Strategic Projects Reserve	929,581	926,460	4,753	25,297	3,121	0	0	0	934,334	954,878	929,581
Blowholes Reserve Management Funds	133,276	132,829	681	3,625	447	0	0	0	133,957	136,901	133,276
Reserve Funds	3,906,406	3,898,149	329,962	416,293	13,134	(1,045,702)	(1,262,702)	0	3,190,666	3,059,997	3,911,283

Refer to Reserve Purposes on the following page.

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES

Note 6 (Continued)

CASH RESERVES

Reserve Purpose

Reserve name	Timing if Intended use	Purpose
Leave Reserve	Ongoing	To fund the current annual and long service leave requirements.
Plant Reserve	Ongoing	To fund the acquisition of new plant as per the Plant Replacement program.
Waste Disposal Reserve	Ongoing	To be used for maintenance or capital expenditure at Browns Range Refuse Site. Annual transfer being revenue as raised by waste charge, less actual expenditure (excluding depreciation) on Carnarvon waste management facilities and service.
Coral Bay Tip Reserve	Ongoing	To be used for maintenance and capital costs associated with Coral Bay Refuse Site. Annual transfer being revenue as raised by Specified Area Rate raised less expenditure at Coral Bay Waste facility and services, (excludes depreciation).
Mosquito Management Reserve	Ongoing	To be used for the purpose of delivering services to assist in mosquito management within the Shire of Carnarvon, which includes funding from the Department of Health.
Airport Renewal And Upgrade Reserve	Ongoing	To fund upgrades and renewal at the Carnarvon Airport.
Asset Upgrades And Renewal Reserve	Ongoing	To fund the upgrade and renewal of existing assets.
Emergency Management Reserve	Ongoing	To be used in the preparation for and providing immediate assistance, relief and recovery to the community in response to an emergency within the Shire of Carnarvon.
Fascine Upgrade And Renewal Reserve	Ongoing	To fund the upgrades and renewal of Fascine Infrastructure.
Strategic Projects Reserve	Ongoing	To fund development of strategic projects and new infrastructure.
Blowholes Reserve Management Funds	Ongoing	To fund the implementation of the Blowholes Reserve management plan.

SHIRE OF CARNARVON 11

SHIRE OF CARNARVON

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

INVESTING ACTIVITIES

Note 7

CAPITAL ACQUISITIONS SUMMARY

Capital acquisitions	Adopted Budget	Current Budget	YTD Budget	YTD Actual
	\$		\$	\$
Land & Buildings	1,757,014	2,267,521	1,676,379	309,629
Furniture & Equipment	155,000	40,802	20,847	48,875
Plant & Equipment	1,836,269	1,728,469	1,490,701	751,134
Roads	4,395,262	4,210,970	3,832,365	3,358,959
Footpaths	1,634,138	1,635,250	1,635,250	245,250
Drainage	387,500	387,500	387,500	349,510
Airport	15,880	28,492	25,330	30,914
Other Infrastructure	4,147,033	4,141,266	3,006,696	1,162,474
Landfill	300,000	300,000	300,000	43,865
Total Capital Acquisitions	14,628,096	14,740,270	12,375,068	6,300,609
Capital Acquisitions Funded By:				
	\$		\$	\$
Capital grants and contributions	9,276,105	9,794,149	6,452,386	4,571,701
Borrowings	1,996,000	1,996,000	1,996,000	0
Other (disposals & C/Fwd)	98,636	98,636	13,636	13,636
Cash backed reserves				
Plant Reserve	737,769	737,769	0	0
Fascine Upgrade And Renewal Reserve	30,000	30,000	0	0
Capital funding total	12,138,510	12,656,554	8,462,022	4,585,337

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES

Note 7 (Continued)
CAPITAL ACQUISITIONS SUMMARY

5. CAPITAL ACQUISITIONS DETAILED

Account	Job	Account Description	Original Budget	Revised Budget	YTD Budget	YTD Actual	Purchase Orders Outstanding	TOTAL	Variance (Under)/Over	Comments
Land & Buildings										
0584	LRC023	Admin Building Roof Replacement	299,454	299,454	299,454	87,294	183,393	270,687	(28,707)	Carry over from FY23-Contract Awarded. Engineering completed. Building permits application submitted. Awaiting permit to be issued.
0584	0041	Land & Buildings - Admin Building	25,000	0	0	0	0	0	0	
0584	800001	Shelter Required Over Generator And Automatic Startup Capacity	15,000	0	0	0	0	0	0	
2974	0511	4 Yards Quays - Capital	0	10,040	0	0	10,040	10,040	10,040	PO has been issued. Work in Progress , expected to be completed by 30/05/2024
2974	0519	10 Foss Crescent	14,560	14,560	14,560	14,560	0	14,560	(0)	Complete
2990	BC01	Housing Development Northwater	1,240,000	1,240,000	929,988	438	92,000	92,438	(837,550)	Design and construct tender. Reissued tender closed 20 March. Evaluation underway. Scheduled for consideration by Council at April OCM.
3064	G026	Baxter Park Toilet	14,000	9,982	7,479	9,982	0	9,982	2,503	
3154	G011	Civic Centre Refurbishment	0	500,000	233,413	35,697	46,812	82,509	(150,905)	Includes standby generator upgrades and other evacuation centre upgrades. Generator purchased. Slab poured.
3764	LRC015	Baston Oval Ablutions Upgrade	2,000	2,000	0	0	0	0	0	
3264	0075	Aquatic Centre Entry Improvements	15,000	0	0	0	0	0	0	New gate entry to provide proper controlled access and egress. Centre manager offered to complete work as part of renegotiated contract.
3264	0095	Aquatic Centre Bbq Installation	0	9,000	9,000	8,560	2,273	10,833	1,833	
3264	0096	Aquatic Centre Inflatable Aquaplay Equipment	0	11,545	11,545	11,545	0	11,545	0	Complete
3434	BL0001	Mylar Wall System - Gallery	50,000	50,000	50,000	50,000	0	50,000	0	Complete
3680	1522	Depot Security Improvements	82,000	82,000	82,000	67,585	13,966	81,552	(14,415)	Upgrade of security camera system and lighting at Depot. Quotations received for CCTV. Unlikely to be budget available for lighting this FY. Ice machine at depot has failed and remaining budget may be required to replace.
4154	0419	Old Terminal Building	0	25,000	25,000	9,400	17,908	27,308	(15,600)	
1224		Land & Buildings - Dfes	0	13,940	13,940	14,567	0	14,567	627	Urgent repair works at the SES site. To be funded by DFES Local Government Grants Scheme.
			1,757,014	2,267,521	1,676,379	309,629	366,392	676,020	(1,032,233)	
Furniture & Equipment										
0598	FE0001	Shire Chambers Hardware	35,000	11,802	8,847	12,718	0	12,718	3,871	
0598	FE0002	Server Infrastructure Cctv Server	75,000	0	0	0	0	0	0	
0598	FE0003	Update Synology Nas	12,000	12,000	12,000	0	0	0	(12,000)	Postings to be reallocated to correct accounts
0598	FE0004	Infrastructure And Switching Equipment	25,000	15,000	0	36,157	0	36,157	36,157	Postings to be reallocated to correct accounts
0598	FE0005	2024 - Contingency Hardware	8,000	2,000	0	0	0	0	0	
			155,000	40,802	20,847	48,875	0	48,875	28,028	
Plant & Equipment										
5324		Plant And Equipment (Cap)	110,000	115,000	86,247	14,545	0	14,545	(71,702)	
	1560	Pool Pump	7,500	0	0	2,900	0	2,900	2,900	
4144	PC0007	Bulk Fuel Tank	30,000	32,000	23,985	32,513	0	32,513	8,528	
2514	PC002	Landfill Compactor	737,769	737,769	737,769	0	737,769	737,769	0	Ordered in FY 23 - due to arrive August 2024. Funded by loan transferred to Reserves.
2514	PC003	Waste Excavator	250,000	245,000	245,000	240,500	0	240,500	(4,500)	Complete
2514	PC004	Waste Wheel Loader	400,000	361,500	361,500	350,673	0	350,673	(10,827)	Complete
1234	PC0342	Replacement Of Cesm Utility	100,000	65,000	0	0	0	0	0	
1234	PC0345	Replacement Of Ranger Utility P345	68,000	68,000	0	68,365	2,884	71,249	71,249	Replace leased item to Shire Owned. Vehicle received.
1234	PC0344	Replacement Of Ranger Utility P344	68,000	68,000	0	5,400	62,647	68,047	68,047	Replace leased item to Shire Owned. Vehicle Ordered.
3274	1564	Other Plant And Equipment - Aquatic Centre	25,000	0	0	33	0	33	33	
4144	PC0005	Trailer For Skid Steer	40,000	36,200	36,200	36,204	0	36,204	4	
			1,836,269	1,728,469	1,490,701	751,134	803,299	1,554,433	63,732	
Roads										
3740	R2R241	Main Street - Roads To Recovery	961,650	1,215,360	911,511	1,212,871	0	1,212,871	301,360	Concrete pavement and drainage installed Work completed in 2023. Drained tested in recent rains.
3740	9010	Temporary Budget Job No - Roads To Recovery (Coa 3740)	152,815	0	0	0	0	0	0	
3747	RRG121	Quobba Gnaraloo	774,448	801,839	801,839	801,839	0	801,839	0	
3747	RRG086	Wahroonga Pimbee Road (Rrg)	774,488	777,910	777,910	777,911	0	777,911	1	
3864	BLS204	Speedway Road A - Black Spot	615,000	82,000	61,497	13,545	13,150	26,695	(34,802)	To eliminate dangerous intersection at waste facility. Survey and design required only for 23/24. Survey completed. Design model complete. Design report and drawings commenced. Funding program requires site works to commence in 24/25.
F3740	R2R209	Harbour Rd - Roads To Recovery	460,000	677,000	622,747	15,969	676,282	692,251	69,504	Asphalt works at road train assembly area and Cornish Street. Contractors programmed to be onsite 20th May with completion by end of May.
3760	C702	Grid Construction & Approches	110,000	110,000	110,000	49,469	57,260	106,729	(3,271)	All planned grid replacements/removals completed for 23/24. 3 x new grids ordered for 24/25 program.
3868	LRC026	Quobba/Gnaraloo Road	243,431	243,431	243,431	243,943	0	243,943	512	
3868	LRC028	Wahroonga/Pimbee Road	243,430	243,430	243,430	243,413	0	243,413	(18)	
			4,955,262	4,210,970	3,832,365	3,358,959	746,692	4,105,651	273,286	

SHIRE OF CARNARVON

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES

Note 7 (Continued)

CAPITAL ACQUISITIONS SUMMARY

5. CAPITAL ACQUISITIONS DETAILED

Account	Job	Account Description	Original Budget	Revised Budget	YTD Budget	YTD Actual	Purchase Orders Outstanding	TOTAL	Variance (Under)/Over	Comments
Footpaths										
3848		Bicycle Network Coral Bay Design And Construct	1,390,000	1,390,000	1,390,000	0	0	0	(1,390,000)	Dependent on growing regional fund to be received
3858		Wa Bicycle Network Community College Shared Path	244,138	245,250	245,250	245,250	0	245,250	0	
			1,634,138	1,635,250	1,635,250	245,250	0	245,250	(1,390,000)	
Drainage										
3770	D004	Reynold Street Storm Water Pump Upgrades	132,500	132,500	132,500	118,477	0	118,477	(14,023)	Awaiting Horizon Power to upgrade electrical service so that two pumps can run simultaneously.
3769	D007	Angelo Street Storm Water Pump Upgrades	225,000	225,000	225,000	208,898	0	208,898	(16,102)	Upgrade Angelo Street Pump Station. Fencing replacement and access platform required.
3770	D008	Skipworth Street Storm Water Pump Upgrades	30,000	30,000	30,000	22,134	1,150	23,284	(6,716)	Materials purchased. Fabrication completed. Installation to be completed in April.
			387,500	387,500	387,500	349,510	1,150	350,659	(36,841)	
Airport										
4124	A001	Airport Lighting - Capital Upgrades (Renewal)	15,880	20,425	19,282	22,644	4,545	27,189	7,907	Supply of 1x 10 METRE Centre Hing Light Pole & 3 New Light Fittings
	A017	Airport - Lawn Mower	0	8,067	6,048	8,270	0	8,270	2,222	
			15,880	28,492	25,330	30,914	4,545	35,459	10,129	
Other Infrastructure										
0809		Bushfire Brigade Water Tank	110,350	110,350	110,350	67,998	32,727	100,725	(9,625)	
0904	0917	Dog Pound Office Facility	10,000	10,000	10,000	162	539	701	(9,299)	Old Weighbridge Office has been relocated to depot. Disabled access requirements under consideration.
3124	0495	Brown's Range Cemetery - Niche Wall (Columbarium)	25,000	23,284	17,460	23,284	0	23,284	5,824	
3124	0I0001	Browns Range Cemetery Extension	70,000	70,000	70,000	0	0	0	(70,000)	Extension of standard burial area. Design completed. Survey completed.
3294	1562	Upgrades To Swimming Pool Bowl	140,000	140,000	140,000	0	164,000	164,000	24,000	
3414	GR0002	Growing Regions - Premier Oval Lighting Upgrades	750,000	750,000	750,000	0	0	0	(750,000)	DLGSC funding application for 5% has been unsuccessful. Project is subject to funding. Application under assessment by Growing Regions funding body.
3604	3616	Fascline Wall (Own Sources Capital Works)	30,000	0	0	0	0	0	0	
3604	3622	Main Street Reticulation	118,000	6,900	5,166	6,894	0	6,894	1,728	Expenditure to be funded by R2R. Expenses to be moved to Job R2R241
3604	LRC005	Fascline Shelter & Bbq Project	1,500	1,500	1,500	0	0	0	(1,500)	
3604	LRC019	Facine Wall Capping Beam Replacement	845,605	845,605	845,605	0	76,414	76,414	(769,191)	Quote for design and specification work obtained. 3 months before work could be completed. Awaiting alternate proposal from GHD who may have capacity to complete work earlier.
3690	1154	Blowholes Development Project (Capital Works)	160,000	130,939	98,199	130,939	0	130,939	32,740	Blowholes - Carryover
3690	9013	Blowholes Shelter Upgrade	25,000	27,120	20,340	27,120	0	27,120	6,780	
3690	9014	Blowholes Stairs Upgrade	65,000	80,200	60,147	3,200	0	3,200	(56,947)	Upgrade Blowholes aquarium steel stairs - funded by Council insurance payout Blowholes boardwalk (FC 10/4/22). Design completed. Obtaining quotes for works has been problematic. Quotes sought 3 times. Problematic project. Unable to determine cost effective solution at this stage. Is located in/adjacent to registered cultural heritage site.
3690	G015	Pelican Point Erosion Control Project (Grant Funded)	67,690	67,690	67,690	5,415	13,808	19,223	(48,467)	
3690	LRC024	Foreshore Playground Upgrades	213,628	217,755	163,314	217,577	0	217,577	54,263	Baxter Park Nature Playground and Town Beach Park
3690	R013	Skate Park Upgrade	37,512	37,512	37,512	18,926	15,000	33,926	(3,586)	Awaiting completion of artwork component. Has been used to leverage funding for pump track. Major components completed. Street furniture and lighting is not completed. All items for outstanding works ordered/committed.
3690	R046	Youth Precinct Development	531,156	577,632	433,224	562,707	38,808	601,515	168,291	
3974	LRC025	Tramway Bridge Improvements	844,041	844,041	0	0	0	0	0	
4214	4210	Other Infr.(Tourism)	0	0	0	0	0	0	0	
4289		Entry Statement Nwch Re-Establishment	102,551	200,738	176,189	98,254	0	98,254	(77,935)	Final acquittal to be completed.
			4,147,033	4,141,266	3,006,696	1,162,474	341,296	1,503,770	(1,502,926)	
Landfill										
2414	0385	New Refuse Site Development At Coral Bay	300,000	300,000	300,000	43,865	24,890	68,755	(231,245)	Refer to detailed action list under separate attachment.
			300,000	300,000	300,000	43,865	24,890	68,755	(231,245)	
		TOTALS	14,628,096	14,740,270	12,375,068	6,300,609	2,288,264	8,588,873	(3,818,069)	

SHIRE OF CARNARVON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES
Note 7b

DISPOSAL OF ASSETS

Asset Ref.	Asset description	Original Budget				Current Budget				YTD Actual			
		Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)	Net Book Value	Proceeds	Profit	(Loss)
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
	Plant and equipment												
	Other property and services												
3	Iveco-Acco Side Loading Compactor Truck C27749	30,000	5,000	0	(25,000)	30,000	5,000	0	(25,000)	0	0	0	0
5129020	CAT 815F2 Landfill Compactor Unit With Chemical Spray Unit	60,000	30,000	0	(30,000)	60,000	30,000	0	(30,000)	0	0	0	0
5050003	Isuzu NPR Dual Cab C1741	5,000	22,000	17,000	0	5,000	22,000	17,000	0	0	0	0	0
5020002	Massey Ferguson Tractor C1634	5,000	5,000	0	0	5,000	5,000	0	0	0	0	0	0
502004	Massey Ferguson 5445 Tractor 1COK995	14,000	11,000	0	(3,000)	14,000	11,000	0	(3,000)	0	0	0	0
11	Holden Colorado LTZ Space cab C27679 (Rangers)	2,500	10,000	7,500	0	2,500	10,000	7,500	0	0	0	0	0
2101019	Toro Reel master 5510 2WD Mower 1DTN128	3,840	13,636	9,796	0	3,840	13,636	9,796	0	0	13,636	0	0
	Trailer for Skid Steer	0	2,000	2,000	0	0	2,000	2,000	0	0	0	0	0
		120,340	98,636	36,296	(58,000)	120,340	98,636	36,296	(58,000)	0	13,636	0	0

Item will be disposed in the Asset register after the Audit for 2023 is finalised.

SHIRE OF CARNARVON

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

**Note 8
RECEIVABLES**

Rates receivable	30 June 2023	31 Mar 2024
	\$	\$
Opening arrears previous years	821,455	994,378
Levied this year	6,679,100	6,968,523
Less - collections to date	(6,506,176)	(6,043,460)
Equals current outstanding	994,378	1,919,441
Net rates collectable	994,378	1,919,441
% Collected	86.7%	75.9%

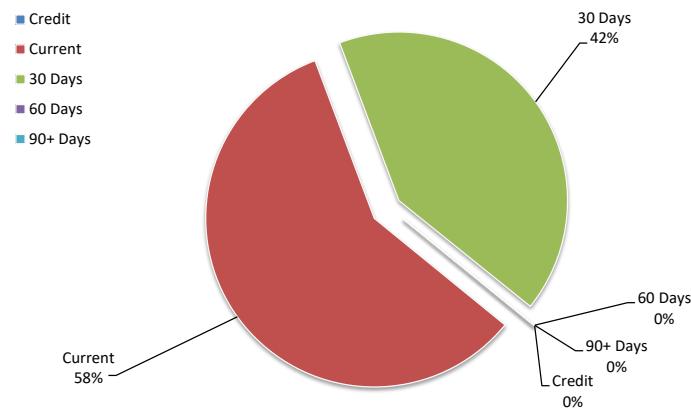
Receivables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Receivables - general	(407)	439,057	312,149	336	0	751,135
Percentage	(0.1%)	58.5%	41.6%	0%	0%	
Balance per trial balance						
Sundry receivable	(407)	443,239	312,149	336	0	755,317
Provision for Doubtful Debts	0	(6,868)	0	0	0	(6,868)
GST receivable	0	1,895	0	0	0	1,895
Accounts Receivable	0	0	0	0	0	97,134
LSL owed by Other Councils	0	11,377	0	0	0	11,377
FESA Control	0	31,113	0	0	0	31,113
Total receivables general outstanding	(407)	480,756	312,149	336	0	889,968

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for impairment of receivables is raised when there is objective evidence that they will not be collectible.

Accounts Receivable (non-rates)



SHIRE OF CARNARVON

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

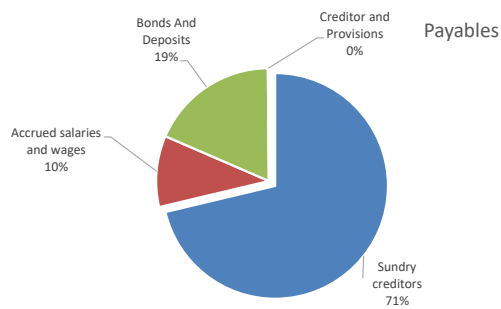
**Note 9
PAYABLES**

Payables - general	Credit	Current	30 Days	60 Days	90+ Days	Total
	\$	\$	\$	\$	\$	\$
Payables - general	0	381,397	17,411	8,931	12,900	420,639
Percentage	0%	90.7%	4.1%	2.1%	3.1%	
Balance per trial balance						
Sundry creditors	0	382,892	17,411	8,931	12,900	422,134
Accrued salaries and wages	0	60,451	0	0	0	60,451
Bonds And Deposits	0	108,696	0	0	0	108,696
Creditor and Provisions	0	896	0	0	0	896
Total payables general outstanding						592,177

Amounts shown above include GST (where applicable)

KEY INFORMATION

Trade and other payables represent liabilities for goods and services provided to the Shire that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured, are recognised as a current liability and are normally paid within 30 days of recognition.



SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES
Note 10

RATE REVENUE

General rate revenue	Budget							YTD Actual			
	Rate in \$ (cents)	Number of Properties	Rateable Value	Rate Revenue	Interim Rate	Back Rate	Total Revenue	Rate Revenue	Interim Rates	Back Rates	Total Revenue
RATE TYPE				\$	\$	\$	\$	\$	\$	\$	\$
Gross rental value											
Residential	12.14080	1,288	22,369,849	2,715,879	5,000	0	2,720,879	2,715,879	28,716	9,319	2,753,913
Commercial/Industrial	11.24560	266	15,856,830	1,783,196	5,000	0	1,788,196	1,783,196	(7,485)	(7,267)	1,768,444
Special Use/Rural	12.14080	56	1,826,232	221,719	5,000	0	226,719	221,719	0	0	221,719
Unimproved value											
Mining	26.7618	51	935,694	250,409	5,000	0	255,409	250,409	3,349	0	253,758
Pastoral	12.18610	31	3,109,820	378,966	5,000	0	383,966	378,966	0	0	378,966
Intensive Horticultural	2.79390	170	22,500,000	628,628	5,000	2,500	636,128	628,628	0	0	628,628
Sub-Total		1,862	66,598,425	5,978,795	30,000	2,500	6,011,297	5,978,796	24,580	2,052	6,005,427
Minimum payment	Minimum \$										
Gross rental value											
Residential	1,265	394	3,228,366	498,410	0	0	498,410	498,410	0	0	498,410
Commercial/Industrial	1,265	65	495,298	82,225	0	0	82,225	82,225	0	0	82,225
Special Use/Rural	1,265	48	377,783	60,720	0	0	60,720	60,720	0	0	60,720
Unimproved value											
Mining	464	15	13,095	6,960	0	0	6,960	6,960	0	0	6,960
Pastoral	1,265	9	30,700	11,385	0	0	11,385	11,385	0	0	11,385
Intensive Horticultural	1,265	0	0	0	0	0	0	0	0	0	0
Sub-total		531	4,145,242	659,700	0	0	659,700	659,700	0	0	659,700
Total general rates		2,393	70,743,667	6,638,495	30,000	2,500	6,670,997	6,638,496	24,580	2,052	6,665,127
Other Rates	Rate in \$ (cents)										
SAR - GRV Coral Bay				277,933		0	277,933	296,830	0	0	296,830
Ex-gratia rates				7,600		0	7,600	0	0	0	6,566
Waivers				(1,265)		0	(1,265)	0	0	0	0
Total specified area rates				284,268		0	284,268	296,830	0	0	303,396
Total Rates							6,955,265	6,935,326	24,580	2,052	6,968,523

KEY INFORMATION

* Rates were levied in October 2022

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

OPERATING ACTIVITIES

Note 12

OPERATING GRANTS AND CONTRIBUTIONS

Provider	Type	Adopted Budget Revenue	Revised Budget	YTD Budget	YTD Revenue Actual	Variance	Comment
		\$	\$	\$	\$		
General purpose funding							
F.A.G.- General Purpose	Untied	0	182,743	137,052	137,057	5	Additional revenue
F.A.G. - Roads	Untied	0	79,981	59,985	59,986	0	Additional revenue
Law, order, public safety							
Bushfire Grant	Ties	25,500	43,005	43,005	62,486	19,481	
Grant For Beach Sign	Ties	0	0	0	16,178	16,178	
Emergency Svces Grant	Tied	33,080	44,841	33,624	38,198	4,574	
Grants And Contributions	Tied	98,512	98,512	73,884	33,919	(39,965)	
Grant-Emergency Risk Management (Aware)	Tied	0	13,500	10,125	13,500	3,375	Additional revenue
Health							
Grants (Mosquito Funding)	Tied	22,490	13,547	10,152	13,547	3,395	
Education and welfare							
Grants- Early Years	Tied	0	12,000	9,000	25,000	16,000	Additional revenue
Department Of Communities Grant- Night Patrol & Mayu	Tied	384,000	396,584	297,438	367,081	69,643	
Other Grant Income- Youth Services	Tied	160,000	160,000	50,000	0	(50,000)	
SENIORS GRANT (INCOME)	Tied	2,000	2,000	2,000	0	(2,000)	
Community amenities							
Grants - Protection Of The Environment	Tied	377,000	293,200	0	0	0	Some Funds held as Contract Liability
Town Planning Grants	Tied	200,000	200,000	0	0	0	Funds held as Contract Liability
Grant For Charmap Development	Tied	124,886	150,000	37,500	30,000	(7,500)	Some Funds held as Contract Liability
Grant -Coral Bay Settlement Structure Plan	Tied	300,000	300,000	0	0	0	Funds held as Contract Liability
Recreation and culture							
Live Show Income	Untied	4,000	10,000	7,497	0	(7,497)	
Grants - Acquatic Centre - Pool	Tied	27,500	27,500	27,500	0	(27,500)	
Lib. And Gallery Grants	Tied	18,000	0	0	0	0	
Grants Library	Tied	3,408	3,408	3,408	3,408	0	
Grant - Outdoor Active Recreation Program	Tied	0	0	0	26,050	26,050	
Other Culture - Grants And Other Contributions	Tied	250,000	325,065	93,798	100,338	6,540	
Aust Day Income	Tied	30,000	42,000	42,000	12,000	(30,000)	
Transport							
Grant - Drfwa Agrn 951	Tied	2,790,000	2,790,000	2,790,000	2,072,463	(717,537)	
Grant - Drfwa Agrn 1021	Tied	825,590	825,590	825,590	1,123,181	297,591	
Grant - Improving Flood Preparedness Project	Tied	1,394,017	1,394,017	1,394,017	779,925	(614,092)	Some Funds held as Contract Liability
Mrwa Direct Grant	Untied	417,227	417,227	417,227	417,277	50	
Mrwa Streetlighting Contribution	Untied	23,100	23,100	23,100	23,050	(50)	To be invoiced
Mrwa Robinson Street Sweeping Contribution	Untied	10,000	10,000	10,000	10,000	0	
Mrwa Verge Mtnce Contribution	Untied	16,600	16,600	16,600	16,500	(100)	
R.A.D.S Grant	Tied	27,000	52,500	0	0	0	
Economic services							
Other Grants & Contributi	Untied	1,000	46,140	34,596	45,140	10,544	
V.C. Other Income	Untied	0	0	0	783	783	
Econ Dev - Other Income	Untied	0	3,811	2,853	3,811	958	
		7,564,910	7,976,870	6,451,951	5,430,877	(1,021,074)	

SHIRE OF CARNARVON
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

INVESTING ACTIVITIES
Note 11
CAPITAL GRANTS AND CONTRIBUTIONS

Type	Provider	Adopted Budget Revenue	Current Budget	YTD Budget	YTD Revenue Actual	Variance	Comment
		\$	\$	\$	\$	\$	
Non-operating grants and subsidies							
Governance							
	Lrci Grant Phase 3 - Administration	299,454	299,454	299,454	0	(299,454)	
Law, order, public safety							
	Bushfire Brigade Water Tank Grant	110,350	110,350	0	0	0	
Health							
Housing							
	Housing Development Northwater - Grant	240,000	240,000	240,000	48,000	(192,000)	
Community amenities							
	L.R.C.I GRANT - SP-31	2,000	2,000	2,000	(50,000)	(52,000)	Funds to be claimed
Recreation and culture							
	Grants - Blowholes Development.	110,039	110,039	110,039	0	(110,039)	
	Lrci Grant Phase X1- Other Recreation And Sport	0	0	0	(84,400)	(84,400)	Funds to be claimed
	Grants Seroja Resilience - Civic Centre	0	500,000	500,000	500,000	0	
	Grant - Pelican Pt. Sand Drift & Erosion Project - Dphl Coastwest Program	33,845	33,845	33,845	0	(33,845)	
	Regions Grants	712,500	712,500	675,000	0	(675,000)	
	Grants - Acquatic Centre - Pool	12,500	12,500	12,500	0	(12,500)	
	Grants Library	50,000	50,000	50,000	50,000	0	
	Lrci Grant Phase X - Other Recreation And Sport	0	0	0	(66,668)	(66,668)	Funds to be claimed
	Lotterywest & Dpird Grants (Skate Park & Youth Precinct)	543,281	543,281	523,500	503,500	(20,000)	
	Lrci Grants Phase 3	1,050,733	1,050,733	418,605	0	(418,605)	
	Lrci Phase 4B - Grant	844,041	844,041	337,617	337,617	0	Tramway Bridge
Transport							
	Const Roads - Government Grants	225,000	225,000	225,000	208,898	(16,102)	
	Lrci - Road Construction	486,861	486,861	243,431	194,744	(48,687)	
	Regional Road Group Funding	1,032,597	1,050,641	1,050,641	1,050,641	0	Higher YTD RRG funding received
	Main Roads Funding	0	0	0	0	0	
	Coral Bay Bicycle Network Funding	1,320,500	1,320,500	0	0	0	
	Roads To Recovery Funding	1,574,465	1,574,465	1,512,815	1,597,306	84,491	
	Wa Bicycle Network Carnarvon Community College Shared Path	115,388	115,388	115,388	101,875	(13,513)	
	State Black Spot Funding (Mrwa)	410,000	410,000	0	82,000	82,000	
Economic services							
	Grant - Entry Statement Nwch - Gdc	102,551	102,551	102,551	98,187	(4,364)	
		9,276,105	9,794,149	6,452,386	4,571,701	(1,880,685)	

SHIRE OF CARNARVON

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

FINANCING ACTIVITIES

Note 13

BORROWINGS

Repayments - borrowings

Information on borrowings			New Loans		Principal Repayments		Principal Outstanding			Interest Repayments	
Particulars	Loan No.	1 July 2023	YTD Actual	Full Year Budget	YTD Actual	Original Budget	YTD Actual	Original Budget	YTD Actual	Original Budget	Current Budget
		\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
Housing											
RED House		0	0	1,000,000	0	0	0	0	0	(15,000)	(15,000)
Transport											
Airport Corrective works	216	81,260	0	0	23,634	(47,628)	57,626	33,632	(10,182)	(4,922)	(4,922)
Plant and Equipment	217	1,706,261	0	0	116,969	(236,157)	1,589,292	1,470,104	(38,337)	(77,504)	(77,504)
Other property and services											
Heavy Plant	219	0	0	760,000	0	0	0	760,000	0	(3,595)	(3,595)
Light Fleet	220	0	0	236,000	0	0	0	236,000	0	(2,000)	(2,000)
Total		81,260	0	1,996,000	140,603	(283,785)	1,646,918	2,499,736	(48,519)	(88,021)	(88,021)
Current borrowings		143,182					143,182				
Non-current borrowings		1,595,677					1,595,677				
		1,738,859					1,738,859				

Loan Repayments are 6 monthly and are financed by general purpose revenue.

New borrowings 2023-24

The Council has approved borrowings in the 2023/24 Budget of \$1,996,000.

Unspent borrowings

The Shire had no unspent debenture funds as at 30th June 2023, nor is it expected to have unspent funds as at 30th June 2024.

KEY INFORMATION

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs. After initial recognition, interest-bearing expense including leases is included as part of the carrying amount of the loans and borrowings.

SHIRE OF CARNARVON

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024**

FINANCING ACTIVITIES

NOTE 14

LEASE LIABILITIES

Movement in carrying amounts

Information on leases	Lease No.	1 July 2023	New Leases		Principal Repayments		Principal Outstanding		Interest Repayments	
			YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget	YTD Actual	Full Year Budget
Particulars		\$	\$	\$	\$	\$	\$	\$	\$	\$
Other property and services										
Various Plant & Furniture & Equipment		546,207	0	0	(262,802)	351,698	283,405	194,509	(9,806)	(11,687)
Total		<u>546,207</u>	<u>0</u>	<u>0</u>	<u>(262,802)</u>	<u>351,698</u>	<u>283,405</u>	<u>194,509</u>	<u>(9,806)</u>	<u>(11,687)</u>
Current lease liabilities		351,698					88,896			
Non-current lease liabilities		<u>194,509</u>					<u>194,509</u>			
		546,207					283,405			

All lease repayments were financed by general purpose revenue.

New Actual Leases includes IT equipment.

KEY INFORMATION

At inception of a contract, the Shire assesses if the contract contains or is a lease. A contract is, or contains, a lease if the contract conveys the right to control the use of an identified asset for a period of time in exchange for consideration. At the commencement date, a right of use asset is recognised at cost and lease liability at the present value of the lease payments that are not paid at that date. The lease payments are discounted using that date. The lease payments are discounted using the interest rate implicit in the lease, if that rate can be readily determined. If that rate cannot be readily determined, the Shire uses its incremental borrowing rate.

All contracts classified as short-term leases (i.e. a lease with a remaining term of 12 months or less) and leases of low value assets are recognised as an operating expense on a straight-line basis over the term of the lease.

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES

NOTE 15

BUDGET AMENDMENTS

The following Budget Amendments have been approved by Council, since the adoption of the 2022-23 Budget.

Reference	GL/Job No.	Description	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
			Budgeted Closing surplus/(deficit)	8,200,809	7,824,354	0	(376,455)	(376,455)
Budget Review	0010	Rates Written Off	Operating Expenditure	(50,000)	(5,000)	45,000	0	(331,455)
Budget Review	0021	Back-Rates Levied	Operating Income	2,500	35,000	32,500	0	(298,955)
Budget Review	0061	Penalty Interest Overdue Rates	Operating Income	60,000	65,000	5,000	0	(293,955)
Budget Review	0071	F.A.G. - General Purpose	Operating Income	0	182,743	182,743	0	(111,212)
Budget Review	0111	F.A.G. - Roads	Operating Income	0	79,981	79,981	0	(31,231)
Budget Review	0112	Members Insurances	Operating Expenditure	(48,986)	(46,675)	2,311	0	(28,920)
Budget Review	0132	Civic Receptions	Operating Expenditure	(1,000)	(500)	500	0	(28,420)
Budget Review	0142	Council Catering	Operating Expenditure	(12,000)	(10,000)	2,000	0	(26,420)
Budget Review	0152	Subscriptions - Sp-04	Operating Expenditure	(28,500)	(31,933)	0	(3,433)	(29,853)
Budget Review	0162	Presidents Allowance	Operating Expenditure	(48,303)	(57,678)	0	(9,375)	(39,228)
Budget Review	0182	Loss Of Earn/Travel Costs	Operating Expenditure	(200)	(212)	0	(12)	(39,240)
Budget Review	0222	Telephone Expenses	Operating Expenditure	(1,500)	(1,100)	400	0	(38,840)
Budget Review	0241	Admin Installment Fees	Operating Income	7,500	15,000	7,500	0	(31,340)
Budget Review	0252	Employee Costs - Sp-05	Operating Expenditure	(2,284,125)	(2,109,524)	174,601	0	143,261
Budget Review	0282	Insurance (Admin)	Operating Expenditure	(263,161)	(314,330)	0	(51,169)	92,092
Budget Review	0282	Abc Allocations - Sp-04	Operating Expenditure	(675,527)	(693,038)	0	(17,511)	74,582
Budget Review	02D2	Councillor Allowances	Operating Expenditure	(150,000)	(155,320)	0	(5,320)	69,262
Budget Review	02F2	Depreciation Exp(Members)	Operating Expenditure	(26,296)	(26,500)	0	(204)	69,058
Budget Review	02M2	Deputy Presidents Allowance	Operating Expenditure	(12,076)	(21,450)	0	(9,374)	59,684
Budget Review	0302	Admin. Buildings	Operating Expenditure	(153,550)	(161,921)	0	(8,371)	51,313
Budget Review	0342	Telephone - Sp-05	Operating Expenditure	(93,406)	(69,732)	23,674	0	74,987
Budget Review	03A2	Abc Allocations -Exp- Sp-02	Operating Expenditure	(119,390)	(122,485)	0	(3,095)	71,892
Budget Review	0412	Vehicle Operating - Admin	Operating Expenditure	(22,000)	(23,696)	0	(1,696)	70,196
Budget Review	0562	Depreciation Exp (Admin)	Operating Expenditure	(116,647)	(119,100)	0	(2,453)	67,743
Budget Review	0586	Retention And Bonus Pmts.	Operating Expenditure	0	(103,269)	0	(103,269)	(35,526)
Budget Review	06A2	Less Abc'S Allocated	Operating Expenditure	4,440,547	4,537,124	96,577	0	61,051
Budget Review	06B2	Workers Comp Premiums	Operating Expenditure	(187,000)	(183,718)	3,283	0	64,334
Budget Review	06D2	Consultancies	Operating Expenditure	(160,000)	(220,000)	0	(60,000)	4,334
Budget Review	06F2	Risk Management Ohs	Operating Expenditure	(38,753)	(44,064)	0	(5,311)	(977)
Budget Review	0702	Parental Leave Expense	Operating Expenditure	0	(31,779)	0	(31,779)	(32,756)
Budget Review	0707	Reimbursement (Centrelink)	Operating Income	0	31,779	31,779	0	(977)
Budget Review	0722	Fire Insurances	Operating Expenditure	(1,650)	(3,390)	0	(1,740)	(2,717)
Budget Review	0732	Fire Prevention/Fighting	Operating Expenditure	(161,987)	(217,735)	0	(55,749)	(58,466)
Budget Review	0742	Brigade Buildings	Operating Expenditure	(11,198)	(13,525)	0	(2,327)	(60,793)
Budget Review	0802	Depreciation Expenses	Operating Expenditure	(5,125)	(5,700)	0	(575)	(61,368)
Budget Review	0805	Bushfire Grant	Operating Income	25,500	43,005	17,505	0	(43,863)
Budget Review	0862	Ac - Employee Costs - Sp-07	Operating Expenditure	(272,146)	(452,952)	0	(180,806)	(224,669)
Budget Review	0892	Animal Pound	Operating Expenditure	(6,271)	(9,259)	0	(2,988)	(227,657)
Budget Review	08A2	Abc Allocations - Sp-06	Operating Expenditure	(68,111)	(69,877)	0	(1,766)	(229,423)
Budget Review	0912	Control Expenses - Other	Operating Expenditure	(28,500)	(44,688)	0	(16,187)	(245,610)
Budget Review	0932	Phone/Internet (Ac)	Operating Expenditure	(2,014)	(2,100)	0	(86)	(245,696)
Budget Review	0933	Fines And Penalties (Ac)	Operating Income	15,000	21,511	6,511	0	(239,185)
Budget Review	0943	Impounding Fees	Operating Income	4,000	11,000	7,000	0	(232,185)
Budget Review	0982	Depreciation (Ac)	Operating Expenditure	(2,558)	(2,600)	0	(42)	(232,227)
Budget Review	09C2	Abc Allocations - Sp-07	Operating Expenditure	(158,987)	(163,108)	0	(4,121)	(236,348)
Budget Review	1028	Personal Development Exec	Operating Expenditure	(8,000)	(6,500)	1,500	0	(234,848)
Budget Review	1082	Service Security Cameras	Operating Expenditure	(1,732)	(1,653)	79	0	(234,769)
Budget Review	10A2	Abc Allocations - Sp-08	Operating Expenditure	(74,588)	(76,521)	0	(1,933)	(236,702)
Budget Review	1102	Impounded Vehicles	Operating Expenditure	(3,000)	(4,500)	0	(1,500)	(238,202)
Budget Review	1112	Digital Mapping Service	Operating Expenditure	(8,000)	(8,500)	0	(500)	(238,702)
Budget Review	1122	Cyclone Prep And Clean Up	Operating Expenditure	(35,269)	(40,383)	0	(5,114)	(243,816)
Budget Review	1180	Ses - Property Maintenance Incl Insurance	Operating Expenditure	(10,294)	(230)	10,064	0	(233,752)
Budget Review	1102	Ses Operations	Operating Expenditure	(42,403)	(54,003)	0	(11,600)	(245,352)
Budget Review	11E2	Risk Management (Aware)	Operating Expenditure	0	(20,950)	0	(20,950)	(266,302)
Budget Review	11E3	Grant-Emergency Risk Management (Aware)	Operating Income	0	13,500	13,500	0	(252,802)
Budget Review	11FE	Shared Cesm Svce.	Operating Expenditure	(97,691)	(154,302)	0	(56,611)	(309,413)
Budget Review	1202	Other Expenses	Operating Expenditure	(40,449)	(35,400)	5,049	0	(304,364)
Budget Review	1203	Emergency Svces Grant	Operating Income	33,080	44,841	11,761	0	(292,603)
Budget Review	1292	Depreciation (Olo)	Operating Expenditure	(84,969)	(94,100)	0	(9,131)	(301,734)
Budget Review	1293	Impounded Vehicle-Sale	Operating Income	0	277	277	0	(301,457)
Budget Review	1302	Early Years Educ. Bldg. Mtce	Operating Expenditure	(4,102)	(4,126)	0	(24)	(301,481)
Budget Review	1323	Grants- Early Years	Operating Income	13,000	25,000	12,000	0	(289,481)
Budget Review	1332	Depreciation (Pre-School)	Operating Expenditure	(23,498)	(23,700)	0	(202)	(289,683)
Budget Review	1342	Abc Allocations - Sp-09	Operating Expenditure	(14,862)	(15,247)	0	(385)	(290,068)
Budget Review	1353	Department Of Communities Grant- Night Patrol & Mayu M	Operating Income	384,000	396,584	12,584	0	(277,485)
Budget Review	1362	Early Years Strategy	Operating Expenditure	(13,000)	0	13,000	0	(264,485)
Budget Review	1382	Infant Health Buildings	Operating Expenditure	(3,330)	(2,410)	919	0	(263,565)
Budget Review	1402	Depreciation (Infant Hlth)	Operating Expenditure	(6,823)	(6,900)	0	(77)	(263,642)
Budget Review	1582	Employee Costs - Sp-14	Operating Expenditure	(140,406)	(155,013)	0	(14,607)	(278,249)
Budget Review	1642	It Expenses & Subs. - Health	Operating Expenditure	(4,000)	(1,046)	2,954	0	(275,296)
Budget Review	1672	Telephone - Sp-14	Operating Expenditure	(750)	(700)	50	0	(275,246)
Budget Review	1682	Abc Allocations - Sp-14	Operating Expenditure	(168,142)	(172,501)	0	(4,359)	(279,604)

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES

NOTE 15

BUDGET AMENDMENTS

The following Budget Amendments have been approved by Council, since the adoption of the 2022-23 Budget.

Reference	GL/Job No.	Description	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
Budget Review	16C2	Visitation Expenses	Operating Expenditure	0	(1,000)	0	(1,000)	(280,604)
Budget Review	1703	Public Buildings Regs. Fees	Operating Income	0	300	300	0	(280,304)
Budget Review	1722	Asset Management - Sp-05	Operating Expenditure	(191,455)	(246,901)	0	(55,445)	(335,749)
Budget Review	1743	Food Business	Operating Income	8,900	3,500	0	(5,400)	(341,149)
Budget Review	1783	Liquid Waste Regs.	Operating Income	2,500	1,000	0	(1,500)	(342,649)
Budget Review	1783	Fines & Penalties - Hlth	Operating Income	2,000	0	0	(2,000)	(344,649)
Budget Review	1813	Water Sampling - Income	Operating Income	2,000	5,050	3,050	0	(341,599)
Budget Review	1822	Mosquito/Vermin Control	Operating Expenditure	(9,260)	(28,194)	0	(18,934)	(360,533)
Budget Review	1823	Grants (Mosquito Funding)	Operating Income	22,490	13,547	0	(8,943)	(369,476)
Budget Review	1893	C/Van & Camping Act Fee	Operating Income	7,000	6,300	0	(700)	(370,176)
Budget Review	1952	Lotteries House - Mtce	Operating Expenditure	(3,787)	(3,966)	0	(178)	(370,355)
Budget Review	1962	Depreciation - Sp-10	Operating Expenditure	0	(43,600)	0	(43,600)	(413,955)
Budget Review	2032	Depreciation (Staff Hous)	Operating Expenditure	(12,159)	(14,000)	0	(1,841)	(415,796)
Budget Review	2052	Town Planning Schemes - Sp-30	Operating Expenditure	(5,000)	(2,500)	2,500	0	(413,296)
Budget Review	2183	Reimbursements - Staff Utilities	Operating Income	0	5,000	5,000	0	(408,296)
Budget Review	2202	Seniors Week Function	Operating Expenditure	(3,000)	(3,893)	0	(893)	(409,189)
Budget Review	2207	Senior Citizens Centre - Mtce & Minor Equip.	Operating Expenditure	(3,154)	(3,200)	0	(46)	(409,235)
Budget Review	2362	Refuse Collection - Cvn.	Operating Expenditure	(408,938)	(285,914)	123,024	0	(286,211)
Budget Review	2363	Browns Range Tip Fees	Operating Income	430,000	370,000	0	(60,000)	(346,211)
Budget Review	2372	Browns Rd - Tip Site Mtce.	Operating Expenditure	(1,005,180)	(796,506)	208,674	0	(137,537)
Budget Review	2392	Site Mtce & Pub. Bins - Cb	Operating Expenditure	(187,343)	(176,099)	11,244	0	(126,293)
Budget Review	2402	Abc Allocations - Sp-25	Operating Expenditure	(264,603)	(271,462)	0	(6,859)	(133,152)
Budget Review	2482	Abc Allocations - Sp-29	Operating Expenditure	(90,085)	(92,420)	0	(2,335)	(135,488)
Budget Review	2543	Refuse Removal - Com. Mgb'S	Operating Income	370,000	380,000	10,000	0	(125,488)
Budget Review	2683	Grants - Protection Of The Environment	Operating Income	377,000	293,200	0	(83,800)	(209,288)
Budget Review	2732	North Common	Operating Expenditure	(13,268)	0	13,268	0	(196,020)
Budget Review	2754	Depreciation - Levee Sys	Operating Expenditure	(41,902)	(250,400)	0	(208,498)	(404,518)
Budget Review	2760	Contributions To Crba	Operating Expenditure	0	(15,000)	0	(15,000)	(419,518)
Budget Review	2762	Noxious Weed Control	Operating Expenditure	(15,000)	(198)	14,802	0	(404,716)
Budget Review	2782	Fascine Maintenance	Operating Expenditure	(9,971)	(10,326)	0	(355)	(405,071)
Budget Review	2783	Reimbursements (Health)	Operating Income	35,000	0	0	(35,000)	(440,071)
Budget Review	2786	Mesquite Eradication Project	Operating Expenditure	(377,000)	(344,050)	32,950	0	(407,121)
Budget Review	2794	Bin Purchase	Operating Expenditure	(15,500)	(18,500)	0	(3,000)	(410,121)
Budget Review	2802	Employee Costs - Sp-30	Operating Expenditure	(130,874)	(144,205)	0	(13,331)	(423,452)
Budget Review	2803	Other General Income - Rangers	Operating Income	0	1,000	1,000	0	(422,452)
Budget Review	2806	Consultancy And Training - Planning	Operating Expenditure	(30,000)	(35,000)	0	(5,000)	(427,452)
Budget Review	2842	Advertising - Sp-30	Operating Expenditure	0	(71)	0	(71)	(427,523)
Budget Review	2953	Development Applications	Operating Income	40,000	45,000	5,000	0	(422,523)
Budget Review	2972	Phone Costs	Operating Expenditure	(664)	(700)	0	(36)	(422,559)
Budget Review	2992	Public Conveniences	Operating Expenditure	(216,706)	(212,397)	4,310	0	(418,250)
Budget Review	2912	Abc Allocations - Sp-30	Operating Expenditure	(152,686)	(156,644)	0	(3,958)	(422,208)
Budget Review	3012	Cemetery	Operating Expenditure	(92,897)	(75,086)	17,811	0	(404,397)
Budget Review	3052	Depreciation (Com Amens)	Operating Expenditure	(98,012)	(116,300)	0	(18,288)	(422,685)
Budget Review	3073	Blowholes Camping Fees	Operating Income	110,000	130,000	20,000	0	(402,685)
Budget Review	3083	Gladstone Camping Area Lease Fee	Operating Income	10,000	12,068	2,068	0	(400,617)
Budget Review	3092	Live Show Expenses	Operating Expenditure	(70,000)	(80,000)	0	(10,000)	(410,617)
Budget Review	30A2	Abc Allocations - Sp-31	Operating Expenditure	(94,488)	(96,937)	0	(2,449)	(413,066)
Budget Review	30C2	Abc Allocations - Sp-32	Operating Expenditure	(156,275)	(160,326)	0	(4,051)	(417,116)
Budget Review	3103	Live Show Income	Operating Income	4,000	10,000	6,000	0	(411,116)
Budget Review	3112	Civic Centre Operations	Operating Expenditure	(183,657)	(156,945)	26,712	0	(384,404)
Budget Review	3132	Civic Centre Grounds	Operating Expenditure	(6,190)	(6,549)	0	(2,359)	(386,763)
Budget Review	3153	Civic Centre - Cinema Income	Operating Income	15,000	12,000	0	(3,000)	(389,763)
Budget Review	3155	Grants Seroja Resilience - Civic Centre	Operating Income	0	500,000	500,000	0	110,237
Budget Review	3182	Aquatic Centre	Operating Expenditure	(135,481)	(138,912)	0	(3,431)	106,806
Budget Review	3192	Beach Clean & Shelter Mtce	Operating Expenditure	(11,073)	(420)	10,653	0	117,459
Budget Review	31B2	Abc Allocations - Sp-33	Operating Expenditure	(155,231)	(159,255)	0	(4,024)	113,436
Budget Review	3213	Pool Admission Charges	Operating Income	35,000	30,000	0	(5,000)	108,436
Budget Review	3222	Telephone - Sp-33	Operating Expenditure	(636)	0	636	0	109,072
Budget Review	3242	Carnarvon Parks & Gardens	Operating Expenditure	(1,433,838)	(1,534,437)	0	(100,599)	8,473
Budget Review	3282	Recreation Public Buildings	Operating Expenditure	(143,745)	(112,318)	31,428	0	39,900
Budget Review	32A2	Abc Allocations - Sp-34	Operating Expenditure	(289,830)	(297,343)	0	(7,513)	32,387
Budget Review	32C2	Other Parks & Gardens Mtc	Operating Expenditure	(245,700)	(152,870)	92,830	0	125,217
Budget Review	32F2	Depreciation - Aquatic Centre	Operating Expenditure	(44,401)	(47,000)	0	(2,599)	122,618
Budget Review	32H2	Pool Ground Mtce	Operating Expenditure	(13,315)	(4,837)	8,478	0	131,096
Budget Review	3312	Depreciation - Other Recreation And Sport	Operating Expenditure	(775,464)	(944,600)	0	(169,136)	(38,040)
Budget Review	3322	Depreciation - Parks & Gardens	Operating Expenditure	(1,952)	(21,400)	0	(19,448)	(57,488)
Budget Review	3343	Reimbursements - Sp-34	Operating Income	0	620	620	0	(56,868)
Budget Review	3382	Insurance - Other Rec And Culture	Operating Expenditure	(6,332)	(4,111)	2,221	0	(54,647)
Budget Review	3383	Leases & Rentals	Operating Income	0	9,630	9,630	0	(45,017)
Budget Review	3402	Employee Costs - Sp-35	Operating Expenditure	(282,698)	(334,899)	0	(52,201)	(97,218)
Budget Review	3423	Gascoyne Games Contrib	Operating Income	0	8,000	8,000	0	(89,218)
Budget Review	3453	Shopping Trolley Fee And Charge	Operating Income	7,500	4,000	0	(3,500)	(92,718)
Budget Review	3502	Library Buildings	Operating Expenditure	(81,475)	(88,096)	0	(6,621)	(99,339)

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES

NOTE 15

BUDGET AMENDMENTS

The following Budget Amendments have been approved by Council, since the adoption of the 2022-23 Budget.

Reference	GL/Job No.	Description	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
Budget Review	3505	Lib. And Gallery Grants	Operating Income	18,000	0	0	(18,000)	(117,339)
Budget Review	3512	Telephone - Sp-35	Operating Expenditure	(2,192)	(200)	1,992	0	(115,347)
Budget Review	3513	Library Fundraising (Sale Of Books)	Operating Income	1,700	1,500	0	(200)	(115,547)
Budget Review	3523	Reimbursements Lost Books	Operating Income	200	100	0	(100)	(115,647)
Budget Review	3552	Depreciation Expense - Libraries	Operating Expenditure	(95,332)	(96,800)	0	(1,468)	(117,115)
Budget Review	3562	Internet Expenses Library	Operating Expenditure	(580)	(2,400)	0	(1,820)	(118,935)
Budget Review	3572	Festival And Events	Operating Expenditure	(95,755)	(173,016)	0	(77,261)	(196,196)
Budget Review	3582	Triple J And Sbs	Operating Expenditure	(1,452)	(1,308)	144	0	(196,052)
Budget Review	3583	Staff Housing Reimbursements	Operating Income	0	8,690	8,690	0	(187,362)
Budget Review	35C2	Abc Allocations - Sp-35	Operating Expenditure	(144,385)	(148,128)	0	(3,743)	(191,104)
Budget Review	3602	Jubilee Hall	Operating Expenditure	(14,122)	(5,620)	8,502	0	(182,602)
Budget Review	3645	Public Art Display	Operating Expenditure	(1,529)	(1,460)	69	0	(182,533)
Budget Review	3653	Other Culture - Grants And Other Contributions	Operating Income	250,000	325,065	75,065	0	(107,468)
Budget Review	3662	Otc Dish & Surrounds	Operating Expenditure	0	(16,799)	0	(16,799)	(124,266)
Budget Review	3672	Tramway Bridge Mtce	Operating Expenditure	(35,867)	(41,788)	0	(5,921)	(130,187)
Budget Review	36A2	Depreciation (Other Cult)	Operating Expenditure	(16,464)	(16,600)	0	(136)	(130,323)
Budget Review	3720	Depreciation- Bridges	Operating Expenditure	(132,881)	(132,800)	81	0	(130,242)
Budget Review	3722	Community Art Hub	Operating Expenditure	(200,000)	(200,124)	0	(124)	(130,366)
Budget Review	3762	War Memorial	Operating Expenditure	(10,397)	(5,203)	5,193	0	(125,173)
Budget Review	3792	Freight & Postage	Operating Expenditure	(3,000)	(1,500)	1,500	0	(123,673)
Budget Review	37A2	Abc Allocations - Sp-38	Operating Expenditure	(830,629)	(852,160)	0	(21,531)	(145,204)
Budget Review	3802	Abc Allocations - Sp-17	Operating Expenditure	(66,149)	(67,864)	0	(1,715)	(146,919)
Budget Review	3822	Abc Allocations - Sp-36	Operating Expenditure	(68,138)	(69,904)	0	(1,766)	(148,685)
Budget Review	3832	Insurance - Other Culture	Operating Expenditure	(1,613)	(1,539)	74	0	(148,612)
Budget Review	3841	Regional Road Group Funding	Operating Income	1,032,597	1,050,641	18,044	0	(130,568)
Budget Review	3842	Abc Allocations - Sp-50	Operating Expenditure	(13,218)	(13,561)	0	(343)	(130,911)
Budget Review	3902	Depreciation - Sp-38	Operating Expenditure	(22,341)	(22,800)	0	(459)	(131,370)
Budget Review	3920	Sign & Street Furn Mtce.	Operating Expenditure	(15,000)	(25,000)	0	(10,000)	(141,370)
Budget Review	3950	Country Roads Mtce.	Operating Expenditure	(826,272)	(729,618)	96,655	0	(44,715)
Budget Review	3960	Urban Road Mtce.	Operating Expenditure	(528,613)	(1,148,641)	0	(620,027)	(664,742)
Budget Review	3970	Coral Bay Streets	Operating Expenditure	(34,181)	(25,952)	8,229	0	(656,514)
Budget Review	3980	Drainage Mtce. Town	Operating Expenditure	(130,332)	(98,484)	31,849	0	(624,665)
Budget Review	3986	Improving Flood Preparedness Project	Operating Expenditure	(1,878,674)	(1,879,896)	0	(1,222)	(625,887)
Budget Review	3990	Footpaths	Operating Expenditure	(90,592)	(112,605)	0	(22,014)	(647,900)
Budget Review	4000	Street Lighting	Operating Expenditure	(273,000)	(268,000)	5,000	0	(642,900)
Budget Review	4012	Depreciation - Roads	Operating Expenditure	(4,985,822)	(3,372,300)	1,613,522	0	970,622
Budget Review	4022	Depreciation - Footpaths - Sp-38	Operating Expenditure	(217,859)	0	217,859	0	1,188,481
Budget Review	4027	Grant For Charmap Development	Operating Income	124,886	150,000	25,114	0	1,213,594
Budget Review	4028	Chrmap Development	Operating Expenditure	(180,000)	(250,000)	0	(70,000)	1,143,594
Budget Review	4030	Operation & Maintenance - Shire Depot	Operating Expenditure	(127,231)	(131,572)	0	(4,341)	1,139,253
Budget Review	4032	Depreciation - Drainage - Sp-38	Operating Expenditure	(313,664)	(1,001,500)	0	(687,836)	451,417
Budget Review	4042	Depreciation - Car Parks	Operating Expenditure	(20,148)	(27,900)	0	(7,752)	443,665
Budget Review	4051	Flood Mitigation Project Management. - Sp-38	Operating Expenditure	(1,970)	(3,689)	0	(1,719)	441,946
Budget Review	4092	Depreciation (Airport)	Operating Expenditure	(138,444)	(176,000)	0	(37,556)	404,390
Budget Review	40A2	Deprec.- Airport Inf.	Operating Expenditure	(607,140)	(981,800)	0	(374,660)	29,730
Budget Review	4102	Employee Costs - Sp-42	Operating Expenditure	(249,600)	(202,826)	46,774	0	76,504
Budget Review	4123	Airport Lease Payments	Operating Income	995,000	1,005,600	10,600	0	87,104
Budget Review	4132	Insurance - Sp-42	Operating Expenditure	0	(644)	0	(644)	86,460
Budget Review	4142	Other	Operating Expenditure	(54,000)	(82,106)	0	(28,106)	58,354
Budget Review	4182	Airport Buildings	Operating Expenditure	(130,744)	(137,250)	0	(6,506)	51,848
Budget Review	4192	Airport Grounds & Garden Maintenance	Operating Expenditure	(106,677)	(79,086)	27,591	0	79,439
Budget Review	4197	Airside Parking Fees	Operating Income	4,500	1,000	0	(3,500)	75,939
Budget Review	41D2	Coral Bay Airport	Operating Expenditure	(13,277)	(27,283)	0	(14,006)	61,933
Budget Review	41E2	Abc Allocations - Sp-42	Operating Expenditure	(276,224)	(283,384)	0	(7,160)	54,774
Budget Review	41G2	Security Costs	Operating Expenditure	(14,800)	(12,800)	2,000	0	56,774
Budget Review	41L2	Airside Maintenance	Operating Expenditure	(109,008)	(69,243)	39,766	0	96,539
Budget Review	4202	Merchandise - Vc	Operating Expenditure	(50,000)	(55,000)	0	(5,000)	91,539
Budget Review	4222	Employee Costs - Sp-45	Operating Expenditure	(513,649)	(479,784)	33,865	0	125,404
Budget Review	4253	Other Grants & Contributi	Operating Income	1,000	46,140	45,140	0	170,544
Budget Review	4262	Area Promotion	Operating Expenditure	(354,193)	(326,316)	27,877	0	198,422
Budget Review	4296	Total Solar Eclipse Project 2023 - Expenditure	Operating Expenditure	(2,384)	(1,660)	724	0	199,146
Budget Review	4300	Interest Expense - Loans - #216	Operating Expenditure	(4,922)	(8,000)	0	(3,078)	196,068
Budget Review	4302	Tourist Reserves Mtce	Operating Expenditure	(16,481)	(72,027)	0	(55,546)	140,522
Budget Review	4310	Heritage Trail Grant - Sp-45	Operating Expenditure	(25,000)	(50,000)	0	(25,000)	115,522
Budget Review	4323	Reimbursements - Sp-45	Operating Income	0	27	27	0	115,549
Budget Review	4352	Employee Costs - Sp-46	Operating Expenditure	(152,679)	(178,049)	0	(25,370)	90,179
Budget Review	43A2	Depreciation (Tourism)	Operating Expenditure	(1,322)	(2,700)	0	(1,378)	88,801
Budget Review	43D2	Abc Allocations - Sp-46	Operating Expenditure	(104,985)	(107,706)	0	(2,721)	86,080
Budget Review	4422	Telephone - Sp-46	Operating Expenditure	(586)	(700)	0	(114)	85,966
Budget Review	4463	Building Lic. Fees	Operating Income	40,000	13,000	0	(27,000)	58,966
Budget Review	4503	Plans, Commissions & Other Revenue	Operating Income	3,000	2,500	0	(500)	58,466
Budget Review	4523	Other Building Control Revenue (Gst Free)	Operating Income	0	51,400	51,400	0	109,866
Budget Review	4572	Economic Dev. - Other	Operating Expenditure	(80,588)	(77,518)	3,069	0	112,935

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES

NOTE 15

BUDGET AMENDMENTS

The following Budget Amendments have been approved by Council, since the adoption of the 2022-23 Budget.

Reference	GL/Job No.	Description	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
Budget Review	4583	Reimbursements - Sp-37	Operating Income	0	22,228	22,228	0	135,164
Budget Review	45A2	Abc Allocations - Sp-45	Operating Expenditure	(254,418)	(261,013)	0	(6,595)	128,569
Budget Review	4603	R.A.D.S Grant	Operating Income	27,000	52,500	25,500	0	154,069
Budget Review	4632	Private Works/Reinstateme	Operating Expenditure	(64,503)	(50,169)	14,333	0	168,402
Budget Review	4683	Private Works/Reinstatements - Income	Operating Income	98,000	30,105	0	(67,895)	100,507
Budget Review	4722	Staff Trng & Meet	Operating Expenditure	(26,000)	(51,893)	0	(25,893)	74,614
Budget Review	4732	Employee Costs - Sp-52	Operating Expenditure	(955,898)	(1,182,373)	0	(226,475)	(151,861)
Budget Review	4772	Telephone - Sp-52	Operating Expenditure	(9,734)	(8,700)	1,034	0	(150,827)
Budget Review	4852	Superannuation (Pwo)	Operating Expenditure	0	(144,948)	0	(144,948)	(295,775)
Budget Review	4872	Annual Leave & Loading	Operating Expenditure	0	(156,061)	0	(156,061)	(451,836)
Budget Review	4882	Insurance On Works	Operating Expenditure	(6,500)	(5,792)	708	0	(451,128)
Budget Review	4892	Store Expenses	Operating Expenditure	(1,500)	(2,000)	0	(500)	(451,628)
Budget Review	4942	Recruitment/Relocation/Removal	Operating Expenditure	0	(24,598)	0	(24,598)	(476,226)
Budget Review	4952	Less Pwo Allocated W. & S.	Operating Expenditure	1,081,042	1,761,583	680,541	0	204,315
Budget Review	4972	Sick Pay	Operating Expenditure	0	(67,331)	0	(67,331)	136,983
Budget Review	4982	Public Holidays	Operating Expenditure	0	(36,486)	0	(36,486)	100,497
Budget Review	4992	Depreciation (Pwo)	Operating Expenditure	(911)	(900)	11	0	100,508
Budget Review	5022	Parts & Repairs	Operating Expenditure	(190,018)	(374,085)	0	(184,067)	(83,559)
Budget Review	5032	Wages - Plant Repairs & Mtce	Operating Expenditure	0	(171,084)	0	(171,084)	(254,644)
Budget Review	5042	Insurances & Licences	Operating Expenditure	(35,416)	(43,556)	0	(8,140)	(262,784)
Budget Review	5052	Workshop Tools/Cons/Fitout	Operating Expenditure	(15,000)	(20,000)	0	(5,000)	(267,784)
Budget Review	5062	Less Plant Alloc. To W. & S.	Operating Expenditure	808,263	1,162,462	354,199	0	86,415
Budget Review	5082	Depreciation - Plant	Operating Expenditure	(233,499)	(233,900)	0	(401)	86,014
Budget Review	5092	Less Deprec. Alloc. To W. & S.	Operating Expenditure	(0)	4,364	4,364	0	90,378
Budget Review	5130	Gross Wages And Salaries Paid	Operating Expenditure	0	(7,536,261)	0	(7,536,261)	(7,445,883)
Budget Review	5140	Wages Unallocated	Operating Expenditure	(1,799,003)	0	1,799,003	0	(5,646,880)
Budget Review	5170	Salaries And Wages Allocated To Works	Operating Expenditure	1,799,002	7,536,261	5,737,259	0	90,379
Budget Review	5172	Interest - Lease Vehicles	Operating Expenditure	(5,341)	(10,000)	0	(4,659)	85,720
Budget Review	5180	Jury Duty	Operating Expenditure	0	(388)	0	(388)	85,331
Budget Review	5192	Leased Vehicles Deprec.	Operating Expenditure	(29,330)	(29,200)	130	0	85,461
Budget Review	5282	Insurance Claims Expend	Operating Expenditure	0	(10,000)	0	(10,000)	75,461
Budget Review	5283	Insurance Claims Income	Operating Income	(0)	43,083	43,083	0	118,544
Budget Review	5312	Specified Housing Maintenance	Operating Expenditure	(353)	0	353	0	118,897
Budget Review	5332	Interest On Loan Plant	Operating Expenditure	(77,504)	(84,699)	0	(7,195)	111,702
Budget Review	5382	Staff Housing	Operating Expenditure	(192,429)	(200,291)	0	(7,862)	103,840
Budget Review	5392	Interest - Loan - #213	Operating Expenditure	(15,000)	0	15,000	0	118,840
Budget Review	5452	Staff Recruitment	Operating Expenditure	(50,800)	(50,000)	800	0	119,640
Budget Review	5483	Interest On Investments	Operating Income	45,000	301,712	256,712	0	376,352
Budget Review	5493	Econ Dev - Other Income	Operating Income	90,294	94,105	3,811	0	380,163
Budget Review	6002	Employee Costs - Sp-20	Operating Expenditure	(376,582)	(365,414)	11,168	0	391,331
Budget Review	6063	Aust Day Income	Operating Income	30,000	42,000	12,000	0	403,331
Budget Review	6112	Youth Services - Mayu Mia	Operating Expenditure	(33,251)	(168,716)	0	(135,465)	267,866
Budget Review	6113	Community Connect - Night Patrol	Operating Expenditure	(227,743)	(180,890)	46,853	0	314,719
Budget Review	6162	Youth Svce. Bldg - Mtce & Lease	Operating Expenditure	(16,355)	(18,289)	0	(1,934)	312,786
Budget Review	6242	Community Newsletter	Operating Expenditure	(2,500)	0	2,500	0	315,286
Budget Review	6292	Abc Allocations - Sp-19	Operating Expenditure	(104,724)	(107,439)	0	(2,715)	312,571
Budget Review	6363	Asset Revaluation Equity Share Of Investments	Operating Income	0	2,942	2,942	0	315,513
Budget Review	6733	Other Income - Sp-25	Operating Income	(0)	1,000	1,000	0	316,513
Budget Review	6872	Eh Monitoring And Assessment	Operating Expenditure	(8,200)	(10,795)	0	(2,595)	313,919
Budget Review	6912	Dcpfs - Youth Svces Grant	Operating Expenditure	0	(156)	0	(156)	313,763
Budget Review	6922	Dcs - Youth Services Grant Expenditure	Operating Expenditure	0	(30,500)	0	(30,500)	283,263
Budget Review	6933	Brown'S Range Tip Shop Sales	Operating Income	10,000	1,043	0	(8,957)	274,306
Budget Review	7002	Subs./Registration Fees	Operating Income	(23,000)	(18,000)	5,000	0	279,306
Budget Review	7003	Merchandise Sales - Vc	Operating Income	74,000	60,000	0	(14,000)	265,306
Budget Review	7013	Operator Member Fees	Operating Income	21,000	17,000	0	(4,000)	261,306
Budget Review	7016	Visitors Centre I.T. Minor Equipment	Operating Expenditure	(2,500)	0	2,500	0	263,806
Budget Review	7022	Visitors Centre	Operating Expenditure	(600)	(1,919)	0	(1,319)	262,486
Budget Review	7023	Services Income	Operating Income	0	327	327	0	262,813
Budget Review	7033	Vc Commissions	Operating Income	25,000	10,000	0	(15,000)	247,813
Budget Review	7052	Visitors Centre Grant Expenditure	Operating Expenditure	0	(549)	0	(549)	247,264
Budget Review	7093	V.C. Other Income	Operating Income	0	499	499	0	247,763
Budget Review	7162	Abc Allocations - Sp-20	Operating Expenditure	(76,810)	(78,801)	0	(1,991)	245,772
Budget Review	7192	Club Development	Operating Expenditure	(60,298)	(80,400)	0	(20,102)	225,670
Budget Review	9313	Kiosk Sales Cinema	Operating Income	6,000	5,000	0	(1,000)	224,670
Budget Review	9332	Telephone Civic Centre	Operating Expenditure	(2,696)	(14,300)	0	(11,604)	213,066
Budget Review	9353	Hire Of Civic Centre Open Space	Operating Income	500	250	0	(250)	212,816
Budget Review	9392	Camel Lane Friends Exp	Operating Expenditure	(1,000)	(500)	500	0	213,316
Budget Review	9412	Cinema Expenses	Operating Expenditure	(12,000)	(10,000)	2,000	0	215,316
Budget Review	9422	Cinema Kiosk Purchase	Operating Expenditure	(3,000)	(5,000)	0	(2,000)	213,316
Budget Review	9442	Depreciation (Civic Cent)	Operating Expenditure	(217,362)	(224,900)	0	(7,538)	205,778
Budget Review	9602	Cinema Advertising	Operating Expenditure	(1,800)	(800)	1,000	0	206,778
Budget Review	9992	Suspense	Operating Expenditure	(0)	52	52	0	206,829
Budget Review	E012	Office Expenses - Sp-01	Operating Expenditure	(1,500)	0	1,500	0	208,329

SHIRE OF CARNARVON

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 31 MARCH 2024

FINANCING ACTIVITIES
NOTE 15

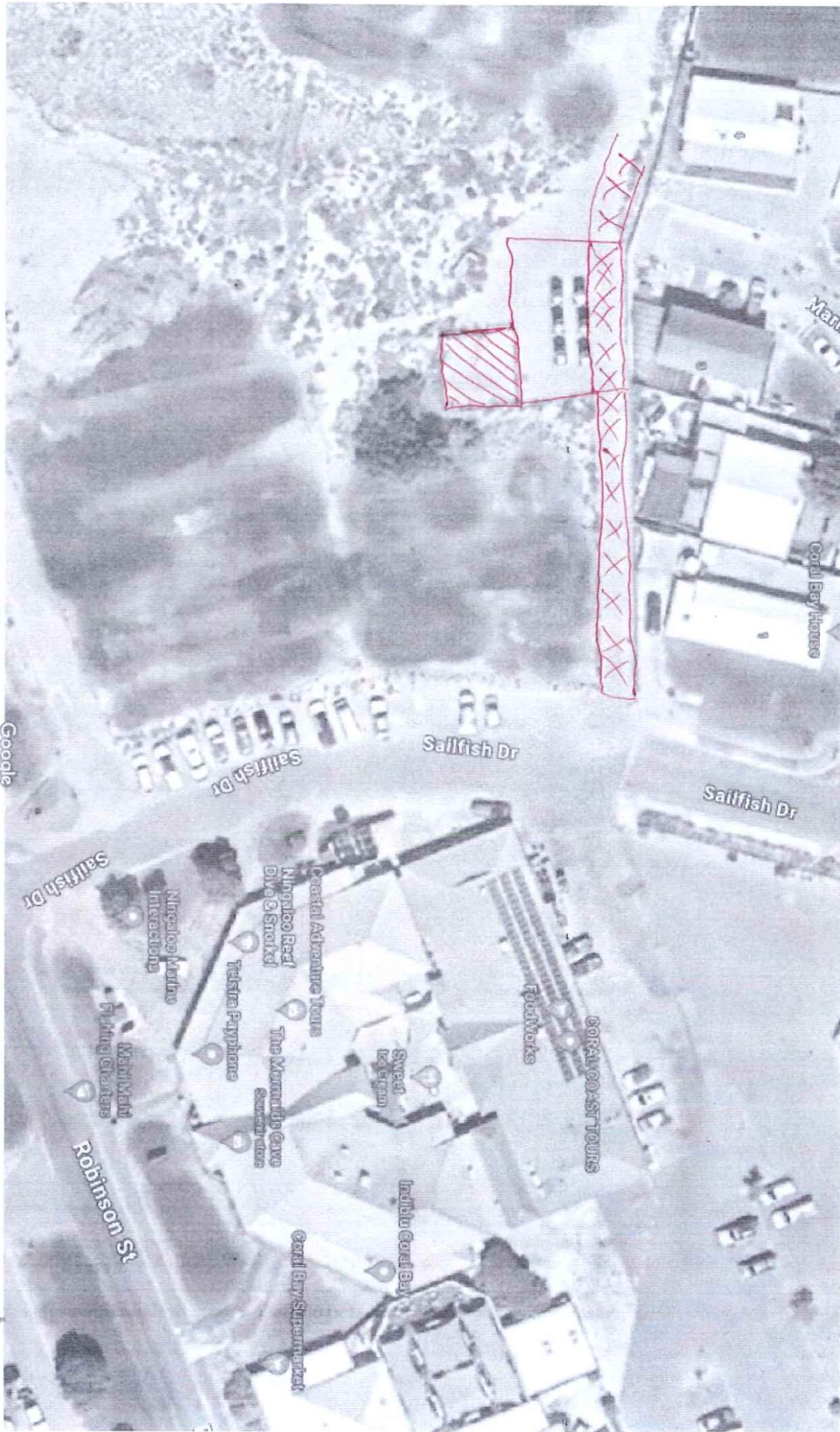
BUDGET AMENDMENTS

The following Budget Amendments have been approved by Council, since the adoption of the 2022-23 Budget.

Reference	GL/Job No.	Description	Classification	Original Budget	Current Budget	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
						\$	\$	\$
Budget Review	E016	I.T.Subscriptions And Minor Equipment	Operating Expenditure	(7,000)	0	7,000	0	215,329
Budget Review	E022	Rate Notice Production/Mail Out	Operating Expenditure	(2,500)	0	2,500	0	217,829
Budget Review		Add: Depreciation on assets		(8,334,555)	(8,098,230)		(236,325)	(18,496)
Budget Review		Payments for property, plant and equipment and infrastruc	Capital Expenditure	(14,628,096)	(14,740,270)	0	(112,174)	(130,669)
Budget Review		Transfer from reserves	Transfer from reserves (Revenue)	1,045,702	1,262,702	217,000	0	86,331
Budget Review		Transfer to reserves	TIRE	(329,962)	(416,293)	0	(86,331)	(0)
						13,656,633	(13,656,634)	(0)

12/13/23, 3:04 PM

Google Maps



Google Maps

https://www.google.com/maps/@-23, 1414194, 113, 7729585, 107m/data=!3m1!1e3?entry=hl

Compound Area
 Car Park
 Drive Way Access

1/2

Submission assessment

No.	Submitter	Objection	Officer recommendation
1	Kevin Matthews	<p>Further to my recent correspondence I would like to formally object to the granting of a DA for the change of use on the above property.</p> <p>The proposal calls for a Commercial Enterprise to be conducted with no setback from the fence line of four residential properties zoned for use as tourist accommodation.</p> <p>The proposed usage is requesting for up to four tours per day with vehicle movements commencing at 7.30am until 15 minutes after sunset, assuming 10 Quadbikes this is a minimum of 80 vehicular movements a day.</p> <p>This will cause an unreasonable amount of dust, noise and exhaust pollution to the adjoining houses and cause gross interference to the quiet enjoyment that the residents of the houses are entitled to.</p> <p>As all tours are slated to start and finish on the property there will also be a large number of cars accessing the proposed driveway. The presence of flammable liquids such as fuel and oil is also a concern.</p> <p>It would seem far more reasonable to establish this facility closer to the corner of Robinson Ave and Sailfish Drive which is where the quadbikes are regularly parked along with associated adverting material. This area is not directly abutting any residential area.</p>	<p>The application is not requesting approval for any tours and hours of operation. Not to be considered as part of this application.</p> <p>The number of vehicle movements is relevant in considering amenity impacts and is noted.</p> <p>Condition will be imposed to limit dust. A condition to restrict/manage noise and exhaust pollution is not considered necessary given the number of vehicles that are accessing the holiday homes area and Sailfish Drive on a more regular basis as well as boat engines that are being flushed by holiday makers in that particular area.</p> <p>I note that Mr Matthews in his objection refers to the proposal will cause unreasonable dust etc. The application is for retrospective approval, meaning the use is already occurring and have been for several years. The fact that Mr Matthews refers future amenity impacts implies that he does not experience any of those impacts currently.</p> <p>There are no flammable liquids present apart from what is in the engines of the buggies, which is no different to having your own vehicles at your property.</p>
2	Lena Burrows	<p>I support Mr Kevin Matthews' (sole director of Finequest Corporation Pty Ltd., owner of Lot 3 Marlin Court) objections.</p>	<p>Ms Burrows objection is largely the same as Mr Matthews and the same consideration applies.</p>

		<p>I object to the granting of a DA for the change of use on the above property.</p> <p>All tours start and finish from the proposed car park. Due to the preparation and end of day lock up procedures involved there is an excessive amount of quad bike activity which starts long before the first tour of the day starts and ends long after sunset. Any additional vehicles accessing the proposed driveway and car park for each tour will increase the activity.</p> <p>The proposed driveway and activity runs right alongside the fence line adjoining 1, 2, 3 & 4 Marlin Court. The homes on these lots provide holiday accommodation.</p> <p>The volume and proposed hours of quad bike activity, noise, dust and pollution adjoining holiday homes in this residential tourist accommodation precinct will impact on the peaceful enjoyment of holiday makers.</p> <p>The large volume of traffic entering and exiting the property to and from the already congested pedestrian and road traffic is currently a safety issue, particularly at peak times. The adding of a driveway and car park will increase the traffic in and out of the property and add to the safety risk.</p> <p>Taking all the above into consideration it's evident to me this site is not an appropriate location to operate a commercial business.</p>	<p>Ms Burrows have also raised a safety concern, which is noted. However, the driveway used by the buggies exits onto a private roadway and, therefore, there shouldn't be any public safety concerns as it is private property. A barrier could be provided at the end of the footpath to prevent people walking through private property.</p>
3	Joe Eveson	<p>CBAH are making a retrospective application to legitimize a 6+ year old unauthorized land use, which as Lisa has advised you, we do not support.</p>	<p>Dust pollution can be addressed with suitable conditions.</p> <p>The safety concerns are again concerns that relate to people accessing private property.</p>

		<p>Dust and noise from the 4X4 machines leaving and returning from the area identified on the plan, seriously affect the amenity of the tourist accommodation on Lot 50, particularly in the Marlin Crt cul-de-sac.</p> <p>Prevailing winds whip up the dust, most afternoons, even when the machines are out on tour, but the dust levels are at their greatest when and as the machines leave and return, to and from the storage compound.</p> <p>Of greater concern are issues regarding safety.</p> <p>The entry and exit, point located at the end of the footpath on the southern end of Lot 50 has a 1.8 mtr pine lap fence, defining the boundary, which restricts the vision of both the pedestrians and the 4X4 buggy drivers.</p> <p>Families leaving Lot 50, to access the beach/shops etc. have no option other than to walk to the end of the footpath and then make their way to the Robinson St footpath through an area of very high traffic movement.</p> <p>Vehicles parked on eastern side of the shopping complex, (up to 15) and vehicles making their way in and out of Lot9500, including delivery trucks/forklifts and visiting car/boat/caravan combinations + an additional 8 buggies setting off on a tour, driven by people with limited operating experience is a serious Safety issue.</p> <p>The description used in the DA, "Carpark" is misleading, it is actually an area where a Tour operator stores his vehicles 24 hrs a day and</p>	
--	--	--	--

		<p>operates that part of his business from, 7 days a week.</p> <p>I ask that you do not support this application and I suggest that an alternative, fully paved entry/exit/storage site needs to be found, with greater consideration given to Safety and the effect it has on visitors to the area.</p>	
4	Doriana Mangili	<p>The dust created by the bikes does actually impact my house as they are ridden and parked in a dusty sand bowl and the dust blows directly up the cul-de-sac to my house. I would like to object on that basis and suggest that the shire looks at the current state of the area as it needs remediation both dust suppression and remediation of the land.</p> <p>If it were to become a driveway and car park it would need to be bitumised both the car park and the access road in. The noise levels of all of those quad bikes coming and going four times a day is also not compatible with relaxing in a holiday home. It is very noisy when you are adjacent to the site.</p> <p>There are more suitable places in the commercial area behind the backpackers/pub that is already a sealed car park or adjacent to the shopping Centre/main road where they are not adjacent to holiday homes.</p>	<p>Objection is similar to previous objections with no new issues raised.</p>
5	Lisa Eveson	<p>On the very little information attained at the moment I am going to object to this proposal. The compound area has been in place for many years without authorisation from Shire and has been creating excessive noise and dust to my holiday home.</p>	<p>Objection noted.</p>

6	Phil Conder, Chairperson CBBHE	<p>As chairperson of the Coral Bay beach house owners association I would like to lodge a formal objection on behalf of the home owners to the proposed DA for the above on the following grounds.</p> <p>The area is not a commercial precinct and such should not be allowed to operate a commercial activity as proposed.</p> <p>There is no noise control buffer between the houses and proposed operation considering the large time per day of proposed operation and the noise and dust these vehicles can make.</p> <p>There is no control in place for the interaction between persons on the footpath considering the amount of vehicle activity proposed as it's the main entry/exit path from the housing estate used extensively by families and the like.</p> <p>The houses that back onto or adjoin this proposed area are very concerned about the proposal considering the operation has been operating for some time with considerable annoyance to those occupying these homes.</p> <p>Our group has no ill will toward the operator or the operation but it is just not suitable location for it to be.</p>	<p>The land use is subject to the local government's discretion.</p> <p>Other matters raised are noted.</p>
7	Susie Gaunt	<p>I would like to formally object to the granting of a DA for the change of use on the above property.</p> <p>The proposal calls for a Commercial Enterprise to be conducted with no setback from the fence line of four residential properties zoned for use as tourist accommodation.</p> <p>The proposed usage is requesting for up to four tours per day with</p>	<p>The matters raised in this objection are similar to previous objections.</p> <p>Ms Gaunt also refers to a large number of cars that will access the driveway. This is not correct, the driveway is only used by the buggies. Condition can be included to limit access to buggies only.</p>

		<p>vehicle movements commencing at 7.30am exposing holiday makers on the other side of the fence to excessive noise and dust from the early hours until dark. Significant dust mitigation strategies would need to be implemented to address the associated dust pollution.</p> <p>This will cause an unreasonable amount of dust, noise and exhaust pollution to the adjoining houses and cause gross interference to the quiet enjoyment that the residents of the houses are entitled to.</p> <p>As all tours are proposed to start and finish on the property, there will also be a large number of cars accessing the proposed driveway.</p> <p>In addition, many young children and families access this area. The increased traffic is of significant safety concern as there have been a number of near misses on this corner.</p> <p>Perhaps the facility could be established closer to the corner of Robinson Ave and Sailfish Drive where the quadbikes are regularly parked along with associated adverting material. This area is not directly abutting any residential area.</p>	
8	<p>Planning Solutions on behalf of registered landowners of 1 Marlin Court</p>	<p>Our client is concerned about the ongoing impact of the ATV tours, and strongly objects to the application for several reasons, summarised as follows:</p> <ol style="list-style-type: none"> 1. The development application lacks adequate details in relation to the operations of the proposed business for a thorough review and assessment by the local authority. 	<p>The business and all operations associated with the business, apart from where the buggies are parked, are already approved.</p> <p>The driveway is existing and not able to be relocated as there is an existing overflow camping area south of the driveway. The current driveway is no different to having a road adjacent your property and it is considered that Sailfish Drive/Bay Lane and Marlin Court are carrying much</p>

		<p>2. The development locates the driveway, parking area and compound far too close to the adjoining residential housing generating noise, dust and odour impacts for the residents of these properties.</p> <p>3. Environmental impacts have not been mentioned by the applicant, and our client is concerned regarding the potential impact of the ATV vehicles on the Coral Bay dune system.</p> <p>4. Finally, and most seriously: the applicant may be seeking retrospective approval for a business which is not legally capable of approval under the local planning framework.</p> <p>Notwithstanding the above, if the decision-maker is minded to proceed with an approval for the proposed business, our client is not necessarily opposed to the continuation of the proposed activities if the business is relocated elsewhere on Lot 9500 so that adjoining properties are no longer impacted by noise, dust and odour.</p>	<p>more traffic, thus causing more noise pollution than what is considered to come from the buggies using the driveway a maximum of 8 times a day.</p> <p>The buggies are not interfering with a dune system. It is private land in the middle of town.</p> <p>Point number 4 has been addressed under the 'Comments' section in the main report.</p> <p>Please refer to schedule 3 for the full submission by Planning Solutions.</p>
--	--	---	--

PS ref: 8954

16 February 2024

Chief Executive Officer
 Shire of Carnarvon
 Via email: shire@carnarvon.wa.gov.au

Attention: Planning Services

Dear Sir/Madam,

**RESPONSE TO REQUEST FOR PUBLIC COMMENT
 OBJECTION TO RETROSPECTIVE APPLICATION FOR A CHANGE OF USE (CARPARK)
 LOT 9500 (67) ROBINSON STREET, CORAL BAY**

Planning Solutions acts on behalf of Launch (WA) Pty and Summerjoy Pty Ltd, the registered landowners of Lot 50 (1) Marlin Court, Coral Bay—a residential dwelling.

This submission has been prepared in response to the Shire of Carnarvon (**Shire**) advertising an application by Coral Bay Amalgamated Holdings Pty Ltd for retrospective approval to park vehicles on a portion of Lot 9500 (67) Robinson Street, Coral Bay (**subject site**). We understand that the proponent has been operating ATV adventure tours on this portion of the site without approval for some years.

Our client is concerned about the ongoing impact of the ATV tours, and **strongly objects** to the application for several reasons, summarised as follows:

1. The development application lacks adequate details in relation to the operations of the proposed business for a thorough review and assessment by the local authority.
2. The development locates the driveway, parking area and compound far too close to the adjoining residential housing generating noise, dust and odour impacts for the residents of these properties.
3. Environmental impacts have not been mentioned by the applicant, and our client is concerned regarding the potential impact of the ATV vehicles on the Coral Bay dune system.
4. Finally, and most seriously: the applicant may be seeking retrospective approval for a business which is not legally capable of approval under the local planning framework.

Notwithstanding the above, if the decision-maker is minded to proceed with an approval for the proposed business, our client is not necessarily opposed to the **continuation** of the proposed activities if the business is relocated elsewhere on Lot 9500 so that adjoining properties are no longer impacted by noise, dust and odour.

These objections and concerns are addressed in detail in the following submission:



(08) 9227 7970
 GPO Box 2709
 Cloisters Square PO 6850

www.planningsolutions.com.au
 ACN 143 573 184 ABN 23 143 573 184
 Planning Solutions (Aust) Pty Ltd

Objection to the retrospective application for a change of use (Car park)
Lot 9500 (67) Robinson Way, Coral Bay



1. Objection to the proposal on the grounds of lack of information

The applicant has not fully described the existing business operations nor provided anything close to the amount of information we expect to see in an application of this nature. However, based on online research, we understand that the proposal relates to the business which operates as follows:

- Tourists can hire ATV quad bikes from the applicant for guided adventure tours along bush tracks in and around Coral Bay.
- These tours appear to be booked and managed from a shop tenancy within the Coral Bay Shopping Arcade on the eastern side of Sailfish Drive, but still located within the subject site.
- The applicant states that the ATV tours *"start and finish from the compound area"*. Given the limited detail provided, we have assumed that the business operates in the following way:
 - ATV vehicles enter the site along a unsealed driveway located along the northern boundary of the lot (directly abutting our clients property).
 - Tourists park their cars in the sealed car bays on the eastern side of Sailfish Drive and walk west along the unsealed pedestrian path towards the compound area for inductions and safety briefings prior to the tour departure.
 - The tour commences with tourists walking into the ATV parking area before driving their allocated vehicle along unsealed access pathways out of the site. It's not clear which directions or routes are taken.
- Typical hours of operation from 7:30am until 15 minutes after sunset Monday to Friday, with weekend hours running from 8am until 15 minutes after sunset.
- Tour departure dates are listed as 9am, 12pm, 2:30pm and 4:30pm. The tour frequency is listed as occurring up to four times a day during peak tourism season, and twice a day off-peak.
- The applicant states that no *"major repair will be done on site only daily maintenance including oil checks, clean and wipe down, door handle replacement, refuelling"*.

The fact that we've needed to assume so much about the applicant's activities points to the application having been lodged with inadequate information. This should have been resolved by the Shire prior to proceeding with a public notification and request for comment. In our view, the application is deficient in the following areas:

- The application lacks a detailed description of the overall business operations in sufficient detail for the decision-maker to understand all potential impacts.
- It's not clear whether the applicant has already undertaken compaction and surface treatment within the subject site and whether this also requires retrospective approval.
- The proposed hours of operation include references to sunset rather a specific time of day. This lacks certainty and finality given that interpretations may differ as to when sunset actually occurs.
- No mention is made of the number of vehicles involved in the business, nor the type of vehicle, nor the number of staff, preventing a full evaluation of land use intensity and potential noise levels.
- The applicant purports to seek retrospective approval for a discretionary land use, and yet provides no assessment of the land use against the applicable local planning framework nor justification for why the Shire should exercise their discretion in approving it.
- There is a lack of clarity around the non-major repairs and the potential environmental impact of refuelling and oil change activities.

Objection to the retrospective application for a change of use (Car park)
Lot 9500 (67) Robinson Way, Coral Bay



2. Objection on the grounds of noise, odour and dust impacts

The vehicle parking area is located less than 20m from our client's rear boundary, and within 3m of other neighbouring properties. The driveway along which ATV quad bikes travel each day into and out of the site runs directly along our clients' rear boundary fence. This generates significant nuisance in the form of dust, odour and noise and directly conflicts with our client's own property. These impacts are exacerbated by the scheduled tour departure and arrival times frequently occurring when people are sitting down for mealtimes.

The potential for ATV quad bikes to generate significant noise impacts is well-established and forms the basis of extensive regulation under the *Control of Vehicles (Off-road Vehicles) Act 1978 ORV Act*. As town planning consultants we are not in a position to speak to noise levels associated with the particular bikes the applicant operates—but we can point to a statement by the Shire of Mundaring¹ pointing out that quad bikes ridden on property smaller than 2 hectares are unlikely to comply with assigned noise levels under the *Environmental Protection (Noise) Regulations 1997*.

In our view the applicant should be required to provide an acoustic assessment demonstrating that the proposed business is capable of achieving compliance with the noise regulations. Furthermore, the applicant should be required to seal any vehicle access routes to prevent dust impacts—consistent with clause 16 of Schedule 5 of LPS13, as follows:

"All areas utilised for vehicle parking, manoeuvring, access, egress and storage in the Commercial, Service Commercial, Light Industry, General Industry and Enterprise zones are to be sealed and formalised as per Australian Standard 2890.1-2004 as amended."

Whilst not technically applicable to the Tourism zone, the intent of the clause is clear and equally applicable to the proposed development. It is likely however, that neither of these impacts is capable of being adequately address or mitigated without simply relocating the driveway and carpark within the subject site.

3. Objection on the basis of potential environmental impacts

Our client has expressed concerns regarding the potential environmental impact the business operations may be having on the surrounding area. These concerns are likely to be well founded given that the retrospective application contains no materials addressing environmental considerations whatsoever; the applicant's website contains no additional information addressing the same; and it's unlikely that these matters were addressed on a previous application given that the applicant is seeking retrospective approval.

We draw the Shire's attention to the fact that another competing ATV touring businesses within Coral Bay **does** address these concerns. Their website contains an environmental policy describing how the environmental impacts are minimised, and evidence of accreditation by the Tourism Council's Sustainable Tourism Accreditation scheme. This accreditation scheme includes best practice standards for environmental management, codes of conduct, social and cultural responsibility etc.

Clause 67 of the deemed provisions of the *Planning and Development (Local Planning Schemes) Regulations 2015* provides valid planning grounds on which such considerations can be evaluated. These include a requirement that local authorities give consideration to:

"(o) the likely effect of the development on the natural environment or water resources and any means that are proposed to protect or to mitigate impacts on the natural environment or the water resource;"

In our view the development should be refused by the Shire on the grounds that it does not adequately address potential environmental impacts associated with the business operations.

¹ <https://www.mundaring.wa.gov.au/fire-safety-rangers/public-health/noise/motorbikes-and-quad-bikes.aspx>

Objection to the retrospective application for a change of use (Car park)
 Lot 9500 (67) Robinson Way, Coral Bay



4. Objection on the grounds that the proposed business is not legally capable of approval

Further to the amenity impacts identified by our client, we have reviewed the proposed application and concluded that it may not be legally capable of approval under the Shire’s *Local Planning Scheme No. 13 (LPS13)*.

The applicant’s proposed land use classification is likely incorrect

The application seeks approval for a “Private Car Park”. Under LPS13, a “Car Park” is defined as:

“premises used primarily for parking vehicles whether open to the public or not but does not include – (a) any part of a public road used for parking or for a taxi rank; or (b) any premises in which cars are displayed for sale;”

We question whether this is the most appropriate land use classification.

The mere presence of a carpark does not mean that a land use is classified as such. Almost all commercial land uses contain a carpark. The intent of the Car Park land use definition is to apply only to those uses which are used “*primarily*” for parking vehicles.

The applicant’s hand-drawn site plan clearly shows that the car park operates in conjunction with a “Compound area”. The applicant has confirmed that tours “*start and finish at the compound area*” and we have made some additional (but reasonable) assumptions around how it functions in the overall context of the business. This confirms that the carpark does not operate solely for parking vehicles—but for parking ATV vehicles prior to their hire and use by the tourists who are paying the applicant to take them on a guided tour.

In our view, given that the carpark is used in conjunction with the compound for the purpose of hiring ATV vehicles, the land use classification most likely to be applicable is “motor vehicle, boat or caravan sales”, defined by LPS13 as follows:

“premises used to sell or hire motor vehicles, boats or caravans”

In order to fit within the “Car park” definition, the business would need to remove the compound, cease starting and finishing their tours from this area, and use the carpark solely for the purpose of storing vehicles. Given that this is not what the applicant has proposed, it is appropriate to assess it as premises for “Motor vehicle, boat or caravan sales”.

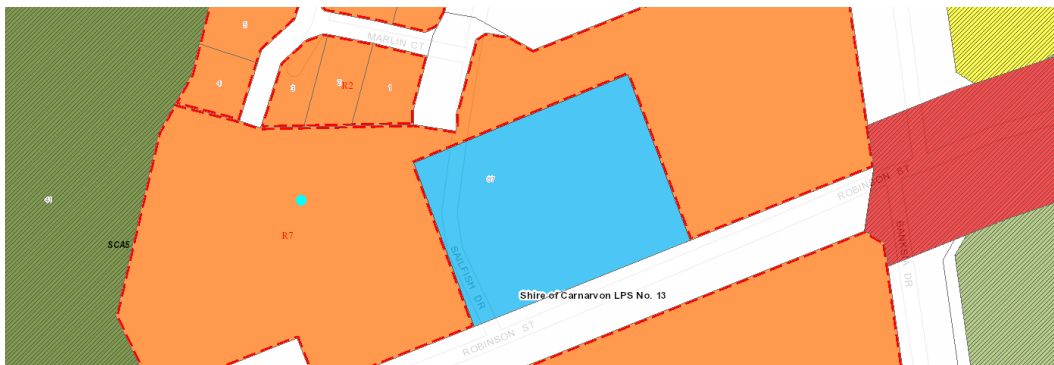


Figure 1 – Zoning of the subject site under LPS13

The proposed land use is likely prohibited within the Tourism zone

Portions of Lot 9500 are zoned differently under LPS13. The portion of the subject site containing the Coral Bay Shopping Arcade is zoned “Commercial”, whereas the portion of the site where the applicant seeks to operate is zoned “Tourism”. Within **both** the Commercial and Tourism zones, “Motor vehicle, boat or caravan sales” is an “X” class use, meaning that it is prohibited, and not legally capable of approval. On this basis alone, the local authority has adequate grounds to simply refuse the application.

Objection to the retrospective application for a change of use (Car park)
Lot 9500 (67) Robinson Way, Coral Bay



Whilst there may be an argument in support of classifying the land use differently—in our view—the Shire should not accept such a view without supporting legal advice. This should be required of the applicant given that the interpretation we have provided above is relatively straightforward and does not warrant extensive analysis given the already deficient application.

CONCLUSIONS AND RECOMMENDED CONDITIONS

The City has sought public comment in relation to an application for retrospective approval. Our client has objections to the application due to their experience with the noise, dust and odour generated by the business. Further, our review has identified that these concerns and objections are valid planning considerations and that the application is wholly deficient in addressing any of the relevant matters.

Notwithstanding the strong case against approving this application, if the Shire is minded to support it, we consider the following information to be necessary to support a positive determination:

- Additional information regarding the business operations and land use activity with a detailed justification against the local planning framework.
- Additional information addressing environmental considerations and evidence of a commitment to the upholding of best practice standards.
- An environmental noise assessment demonstrating that the business will achieve compliance with the noise regulations.
- Legal advice confirming that the land use is legally capable of approval under the local planning framework.

Further to this, our client requests that any approval require the applicant to relocate their business within the subject site, and to address the concerns raised in this submission with suitably worded conditions which require the following:

- Hours of operation to be restricted to 8 am to 4pm, 7 days a week.
- All tours to be limited to a maximum of six ATV quad bikes.
- Construction of an adequate structure enclosing the compound area and replacement of the fencing along the northern boundary with a new fence to the satisfaction of the adjoining landowners capable of mitigating any dust and noise impacts associated with the land use.
- Implementation of a complaints and conflict resolution process, with the business accountable for resolving issues raised by adjoining landowners and committed to preventing their recurrence.
- All areas utilised for vehicle parking, manoeuvring, access, egress to be sealed and formalised as per Australian Standard 2890.1-2004 as amended.

Should you have any queries or require further clarification in regard to the proposal, please do not hesitate to contact the writer.

We request notification of any meeting of the Shire at which this application is considered.

Yours faithfully,



JOSHUA CARMODY
SENIOR PLANNER

240216 8954 Submission to Shire re Objection to retrospective parking