



SHIRE OF CARNARVON

SPECIAL COUNCIL MEETING

MINUTES

CONFIRMATION OF MINUTES

These minutes were confirmed by the Council on

.....
as a true and accurate record

.....
Chairman

DISCLAIMER

No responsibility whatsoever is implied or accepted by the Shire of Carnarvon for any act, omission or statement or intimation occurring during Council/Committee Meetings or during formal/informal conversations with Staff or Councillors. The Shire of Carnarvon disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee Meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a licence, any statement or limitation of approval made by a member or officer of the Shire of Carnarvon during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Carnarvon. The Shire of Carnarvon warns that anyone who has an application lodged with the Shire of Carnarvon must obtain and only should rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Carnarvon in respect of the application.

To be noted that, in accordance with Regulation 11 of the Local Government (Administration) Regulations 1996, the minutes of the Council Meeting are a record of the decisions of the Council, any additional officers' advice, and explanatory notes as required. The minutes contain a summary of questions asked by members of the public and the answers given. The minutes are not a transcript of the proceedings of the meetings.

INFORMATION ON PUBLIC QUESTION TIME

The following information is provided should you wish to ask a question of Council at the Ordinary Meetings held on a monthly basis.

Please note that questions that have not been filled out on the Submission Form will not be accepted.

- The Local Government Act 1995 allows members of the public to ask questions in regard to any issue relating to the Shire.
- A maximum of 15 minutes will be allowed for public question time and the Presiding Member will allow a maximum of three (3) verbal/written questions per person.
- Prior to asking a question, the speaker must state his/her name and address.
- Members of the public are discouraged from asking questions which contain defamatory remarks, offensive language or questioning the competency of staff or Council members.
- The Presiding Member may nominate a member or officer to answer the question and may also determine that any complex questions requiring research be taken on notice and answered in writing.
- No debate or discussion is allowed to take place on any question or answer.
- A summary of each question asked and the response given will be included in the minutes of the meeting –

Local Government (Administration) Regulations 1996 – Pt 2, r.11 – (in part reads -)

11. Minutes, content of (Act s.5.25(1)(f))

The content of minutes of a meeting of a council or a committee is to include –

(e) a summary of each question raised by members of the public at the meeting and a summary of the response to the question.

Responses to questions that are taken on notice will be responded to as soon as possible.

- If you wish to ask a question, please complete the Public Question Time Submission Form at the back of this information sheet. Alternatively, questions can be submitted in writing to the Shire of Carnarvon 3 days prior to the meeting.

SPECIAL MEETINGS OF COUNCIL

Members of the public are welcome to attend a Special Meeting of Council if open, and ask questions of the Council within the allotted public question time ***subject to the questions being asked only relating to the purpose of the Special Meeting*** (s5.23 of the Act and regulation 12 (4) of the Local Government (Administration) Regulations 1996, the Department of Local Government and Communities Guide to Meetings and Governance Bulletin April 2014 and Guideline No. 3 Managing Public Question Time.)

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1.0 ATTENDANCES , APOLOGIES & APPLICATIONS FOR LEAVE OF ABSENCE

(The Local Government Act 1995 Section 2.25 provides that a Council may, by resolution, grant leave of absence to a member for Ordinary Council Meetings. The leave cannot be granted retrospectively and an apology for non-attendance at a meeting is not an application for leave of absence.)

2.0 PUBLIC AND ELECTED MEMBER QUESTION TIME

(In accordance with Section 5.24 of the Local Government Act 1995, a 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them. All questions are to be provided on the Public Question Time Submission Form.)

2.1 QUESTIONS TAKEN ON NOTICE FROM PREVIOUS MEETING

2.2 PUBLIC QUESTION TIME

3.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

4.0 ITEMS FOR DISCUSSION

5.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

6.0 CLOSURE



**MINUTES OF THE SPECIAL MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBERS, STUART STREET,
CARNARVON ON MONDAY 31ST AUGUST 2020**

The meeting was declared open by the Presiding Member at 11.05am

1.0 ATTENDANCES, APOLOGIES AND APPROVED LEAVE OF ABSENCE

Cr E Smith.....Presiding Member/Shire President
Cr B Maslen..... Councillor, Gascoyne/Minilya Ward
Cr K Pinner Councillor, Town Ward
Cr A Fullarton Councillor, Town Ward
Cr L Vandeleur..... Councillor, Town Ward
Cr L SkenderCouncillor, Plantation Ward

Mr D Burton Chief Executive Officer
Mrs D HillSenior Executive Officer

Observers Nil
Leave of Absence Nil
Apologies Cr Nelson; Cr Simpson

2.0 PUBLIC AND ELECTED MEMBER QUESTION TIME

(In accordance with Section 5.24 of the Local Government Act 1995, a 15 minute public question time is made available to allow members of the public the opportunity of questioning Council on matters concerning them. All questions are to be provided on the Public Question Time Submission Form.)

Public Question Time commenced at 11.06am
Public Question Time was closed at 11.06am

3.0 DECLARATIONS OF INTEREST

(Councillors and Staff are reminded of the requirements of Section 5.65 of the Local Government Act 1995, to disclose any interest during the meeting or when the matter is to be discussed.)

Nil

4.0 ITEMS FOR DISCUSSION

4.2 **ADOPTION OF THE 2020/2021 COUNCIL OF CARNARVON BUDGET**

Date of Meeting	31 August 2020
Location/Address	Shire of Carnarvon
Name of Applicant	Shire of Carnarvon
Name of Owner	N/A
Author/s	David Burton, Chief Executive Officer, Jennifer MacKellin, Executive Manager Corporate & Community Kim Chua, Finance Manager
Declaration of Interest	Nil
Voting Requirements	Absolute Majority

Summary of Item:

The purpose of this report is to present the 2020/2021 draft Budget and a second version of Fees and Charges to Council for adoption.

Schedule 4.2(a) contains the draft budget in the statutory format and includes the associated recommended rate in the dollar for General, Differential and Specified Area Rates along with the recommended minimum rates.

The 2020/2021 draft Budget is based on a rate model of 0% increase in the revenue required for rates to fund the budget program.

Description of Proposal:

This proposal constitutes the entire Municipal Budget for 2020/2021. The Schedule of Fees and Charges were adopted separately by Council at a meeting on 23 June 2020.

Background

Previous Considerations

<i>FC 28 April 2020</i>	<i>Item 8.2.4</i>	<i>Budget Surplus in Rate Setting Statement</i>
<i>FC 28 April 2020</i>	<i>Item 8.2.8</i>	<i>Intention to Impose Differential Rates</i>
<i>FC 23 June 2020</i>	<i>Item 8.2.4</i>	<i>Intention to Impose Differential Rates (Public Notice)</i>
<i>FC 23 June 2020</i>	<i>Item 8.2.6</i>	<i>Fees and Charges 2020/2021</i>

All local governments in Western Australia are required to develop a Plan for the Future as prescribed under section 5.56(1) of the Local Government Act 1995 (the Act). In 2011, amendments were made to the Local Government (Administration) Regulations 1996 (Admin Regs), specifically the inclusion of Regulation 19BA, which in summary, states that a Plan for the Future is to incorporate a Strategic Community Plan (SCP) and a Corporate Business Plan (CBP).

The CBP is responsible for translating the strategic direction of the Council, articulated within the SCP, into specific priorities and actions at an operational level. The CBP also draws together activities contained within the Long Term Financial Plan (LTFP), Capital Works Programs, Asset Management Plan and various informing strategies. It provides a 4-year snapshot of operational actions and priorities to inform the annual planning and budgeting process.

The CBP is required to be reviewed in line with the budget process to ensure priorities are achievable and effectively timed, this has been delayed due to the delay in the Strategic Community Plan review which was halted as a result of COVID19. The LTFP is the monetary translation of the CBP encapsulating operating, capital, investing and financing activities. The annual Budget is then guided by the high-level projections embodied in the LTFP.

The draft 2020/2021 Budget yield a small surplus of \$253,531 and is legally compliant document for consideration and adoption at the Special/Ordinary Council meeting convened for 31 August 2020 of Council. In preparing the Budget the Council has considered the differentials to be applied to the UV Mining, UV Pastoral and UV Plantations categories of properties as per the Ordinary Council Meeting held on 23 June 2020.

Municipal Fund Budget 2020-21

Under section 6.2(1) of the Act and Local Government (Financial Management) Regulations 1996 (FMR), Council is required to prepare and adopt an annual budget for each financial year. The legislation prescribes the form and content of the annual Budget, which is required to include statements of income, cash flow and rates setting.

2020-21 Differential Rates, Minimum Payments and Instalment Payment Arrangements

The purpose of levying rates is to meet Council's budget requirements in each financial year to deliver services and community infrastructure. The rates levied are determined by applying the rate in the dollar to the applicable valuation amount of the properties. The Minister for The Department of Local Government, Sport and Cultural Industries (the Minister) determines the methods of land valuation, with the actual valuation provided by the Valuer General's Office (VGO).

The application of differential rates takes into consideration section 6.33 of the Act, which provides the ability to differentially rate properties based on zoning or land use as determined by the local government. Section 6.35 of the Act also provides the ability to impose a minimum payment which is higher than the general rate, which would otherwise be payable on that land. The application of differential rating based on land use or zoning results in a rate in the dollar and minimum payment amounts for each rating category.

Fees and Charges

Per sections 6.16 to 6.19 of the Act, a local government may impose a fee or charge for any goods or services it provides. Fees and charges must be imposed when adopting the annual Budget. The Fees and Charges for 2020/2021 were adopted at an Ordinary Meeting of Council held on 23 June 2020. Since that date, a few additional items have been included and in total approximately 25 items have been included or slightly amended. A new draft version is included in this agenda for adoption.

Materiality in Financial Reporting

The Shire has several thresholds on financial reporting as follows:

- a) Asset capitalisation threshold of \$5,000;
- b) Reporting variances in the monthly statement of activity on a statutory program, core service, or nature and type-level that are + \$10,000 for operating items and + \$20,000 for capital items or 10%, whichever is higher;
- c) Identifying and addressing over and underachievement of the Budget on a general ledger account or job code level that are + \$10,000 for operating items and + \$20,000 for capital items; and
- d) The tolerable organisational deficit of 1% of operating revenues.

As per FMR 34(5), materiality thresholds can be set as a percentage, or dollar value, against an appropriate base amount. The Shire's materiality threshold provides both; the advantage being is that a minimum value

threshold can be set as well as a proportional value threshold, relevant to major items or subtotals. Threshold levels should not be so high as to allow material variances to go unnoticed, and by the same token, should not be so low as to cause an administrative burden.

For monthly financial activity statement reporting, 10% of the summarised revenue and expenditure by Program, Business Unit, Nature and Type or Asset Class Reporting would be considered a reasonable guide for highlighting variances. Council may also wish to adopt a value rather than a percentage or incorporate a minimum value threshold into the materiality consideration. The threshold provides \$10,000 for operating and \$20,000 for capital as a minimum value for reporting in the monthly statement of financial activity. These thresholds sit within the medium range on the risk matrix.

It is noted that when establishing materiality values and percentages, they are a trade-off between the volume of information compared to the significance of that information. However, the amount alone does not always dictate whether an item is material, and disclosures should be adjusted where necessary. Variances can consist of either timing or permanent variances. For example, a timing variance occurs when grant funding is received a month later than initially budgeted, as opposed to a permanent variation when the grant funding will not be received as planned.

Each financial year, a local government is to adopt a percentage or value, calculated under the Australian Accounting Standards (AASB), to be used for reporting material variances in the monthly statement of financial activity under AASB 1031 Materiality and FMR 34(5).

The Materiality Threshold is an internal control measure that prevents financial loss caused by an omission, misstatement, or non-disclosure of financial information. The Materiality Threshold also minimises administrative inefficiency, ensuring only those variances that represent a medium or high-level risk are reported to management and Council.

Consultation:

Several consultations in the form of workshops and forums have occurred on the Draft Budget. Community consultation and engagement has previously occurred during the development of the Community Strategic Plan from which the CBP was developed. Also, the proposed differential rates were advertised in the West Australian twice, the latter of which was on June 17th 2020. No comments were received.

Several internal consultation has occurred between all Divisions and through briefings and workshops with elected members.

The Department of Local Government, Sport and Cultural Industries and Western Australia Local Government Grants Commission have also been consulted concerning the changes in compliance requirements around rates during the COVID-19 pandemic and the advance payment of the FAGS.

STATUTORY ENVIRONMENT

Local Government (COVID-19) Response Order 2020

Local Government Act 1995, s6.2. Local government to prepare annual Budget

Local Government Act 1995, s 1.7 Local public notice

Local Government Act 1995, s6.16. Imposition of fees and charges

Local Government Act 1995, s6.17. Setting level of fees and charges

Local Government Act 1995, s6.19. Local government to give notice of fees and charges

Local Government Act 1995, s 6.28 Basis of Rates

Local Government Act 1995, s 6.32 Rates and service charges

Local Government Act 1995, s 6.34 Limit on revenue or income from general rates

Local Government Act 1995, s 6.35. Minimum payment

Local Government Act 1995, s 6.36 Local government to give notice of certain rates

Local Government Act 1995, s 6.47 Concessions

Local Government (Financial Management) Regulations 2006, Regulation 5A. Local governments to comply with AAS, Subject to regulation 4, the annual Budget, annual financial report and other financial reports of a local government must comply with the AAS.

The proposed Differential Rate was advertised for a period of 21 days seeking public comment in accordance with Section 6.36 (1) of the *Local Government Act 1995*, and no submissions were received during this period. The Department of Local Government, Sport and Cultural Industries has advised by a letter dated 7 August 2020 that the Differential rates adopted and advertised for Unimproved Valued (UV) properties have been approved.

As part of the annual budget process, Council must determine the general rate in the dollar and minimum payments for the 2020-21 financial year. Council has recognised the unfavourable economic climate imposed by the COVID-19 pandemic, and the resultant challenges and hardship expected. Council has subsequently targeted a 0% total general rate revenue increases for 2020-21.

As a result of Council's decision to freeze rates revenue at 0%, there has been only two minor adjustments to the differential rate category Rate in the Dollar (RID) values in 2020-21 with RID remaining the same as 2019-20. The proposed RID for each rating category is summarised in the table below.

Differential Rate Category	Minium Payment Proposed	Change from 2019-20	Rate in the \$ (cents) Proposed	Change from 2019-20	Budget Notes
GRV Residential	\$1093	0%	10.474	0%	
GRV Special Use/Rural	10.474	0%	10.474	0%	
GRV Commercial/Industrial	\$1093	0%	9.4266	Reduced from 10.4740	Yield \$3.99M in both years
UV Mining	229	0%	11.9933	Reduced from 13.3766	Yield \$70.3k in both years
UV Pastoral	461	0%	3.9737	Reduced from 7.5966	Yield \$207k in both years
UV Intensive Horticulture	902	0%	1.4728	Increased from 1.3028 due to revaluation	Yield \$493k in both years

As part of the Annual Budget process, Council is required to determine the Minimum Payment for each Differential Rating Category for the 2020-21 financial year.

The setting of minimum rates within rating categories recognises that every property within the district receives some minimum level of benefit from the works and services provided by the Council, which is shared by all properties regardless of size, value and use. The minimum for 2020-2021 remains unchanged.

There is no increase but a drop of 3.2% (\$172,970) in total rates revenue in the 2020/2021 budget compared to the previous year's budget. The total Rates revenue for 2020/21 is \$5,281,935 compared to \$5,494,043 for the previous year.

Instalment Interest, Penalty Interest and Other Administration Fees

Under section 6.45 and 6.51(1) of the Act, Council can charge interest on unpaid rates and rates paid on an approved instalment plan. The maximum interest rate for outstanding rates and other monies owed to Council is prescribed by Regulation 70 of the FMR and is currently 11%. Instalment interest is set at 5.5% of the prescribed rate under FMR 68.

Under FMR 67, instalment charges are set to provide full or partial reimbursement of administration costs. The individual instalment transaction fee of \$4 is set to reflect the administration cost in handling the 2 or 4 instalment options provided to ratepayers.

The COVID Order recognises the substantial hardship likely to be caused to many ratepayers because of the pandemic. Consequently, local governments will be unable to charge interest on overdue rates or service charges to persons deemed to be suffering from COVID-19 hardship for the 2020-21 financial year.

Local governments with an endorsed COVID-19 Financial Hardship Policy can charge 5.5% instalment interest and up to 8% penalty interest to ratepayers who are not in hardship. Local governments that do not have such a policy may only charge up to 3% instalment interest.

Council adopted its COVID-19 Financial Hardship Policy on 2 April 2020. Council also resolved to waive 2020-21 rates payment arrangement fees and interest for ratepayers. qualifying for COVID-19 hardship assistance.*

Officers are proposing \$0 fee and 0% interest rate is applied to Rates Instalments / Payment Arrangements. Officers are also recommending an 8% penalty interest rate is applied on outstanding rates owed by ratepayers not qualifying for relief under Council’s COVID-19 Financial Hardship Policy.

Due Dates for the Payment of Rates and Treatment of Non-Payment of Debts

Instalment Option	Payment Due Date
Proposed rate notice issue date:	15/9/2020
Full Payment	20 October 2020
Two Instalment Option First instalment Second and final instalment	20 October 2020 23 February 2021
Four Payment Option First instalment Second instalment Third instalment Fourth and final instalment	20 October 2020 22 December 2020 23 February 2021 27 April 2021

Communication channels

Councillors’ interactions with community members will carry considerable weight in reinforcing the rationale behind the plan and how it will benefit the community. Most importantly perhaps, these interactions will help to inspire confidence in the Council’s commitment and ability to deliver the plan and consistent communication of the plan by Councillors is therefore critical. In addition, it is proposed to use the key messages to craft material for the Council’s website, Facebook page, and other media.

Statutory Environment:

The *Local Government Act 1995* requires each Local Government to prepare and adopt an annual budget in accordance with Section 6.2. The Council is required to adopt the Budget by 31 August of each year.

Section 5.63(1)(b) of the *Local Government Act 1995* specifically excludes the need for elected members to “Declare a Financial Interest” in imposing a rate, charge or fee.

Relevant Plans and Policy:

The draft Budget has been prepared in accordance with Council’s “*Significant Accounting Policies*”, which are included in the Draft Budget document for information and guidance.

Financial Implications:

The proposed budget is “balanced” to about 1% of the proposed expenditure resulting in a small surplus of \$253k at 30 June 2021

Risk Assessment:

Failure to adopt the draft 2020/2021 Budget by 31 August 2020 will present a high risk of breaching Section 6.2 of the *Local Government Act 1995* and create difficulty with operational matters including cash flow and expenditure to deliver services and capital works to the community in a timely and efficient manner.

Community & Strategic Objectives:

Goal 5: Civic

Strong and listening Council.

5.4	Sound financial and asset management
5.4.1	The Council has an Asset Management Plan in place for each asset class
5.4.2	The Council's Long-Term Financial Plan shows financial sustainability, with realistic renewals expenditure and a realistic rates profile
5.4.3	A four-year budget is included in the Corporate Business Plan which signals a realistic anticipated rates profile for the medium term
5.4.4	Financial transactions are accurate and timely
5.4.5	Procurement ensures probity, fairness, level playing field for local suppliers, and value for money

Comment

a) Budget Considerations

Several workshops were conducted with the purpose of examining services and issues in merging the Corporate Business Plan 2018 – 2022 into the Budget 2020/2021. The new budget is made up of the CBP influenced by the 'risk' based projects, uncompleted works from previous years and adjustments for works considered necessary to meet the strategic plans of the Council. These movements reflect the flexibility of the CBP whilst acknowledging the Council approved direction of the plan.

The overall workshop program involved examining current levels of service, issues, risks and known community aspirations. Together they provided direction to the Chief Executive Officer to finalise the draft Plan which is now submitted for the consideration and adoption by the Council.

Key considerations in preparing the budget included:

- Award wage increases
- Consolidating infrastructure including tourism infrastructure and ongoing maintenance
- Investing in young people
- modernisation of services and "back-office" functions including: integrated planning and reporting, customer service, records, tenders and purchasing, project management, information technology and risk management
- Addressing some complicated legacy issues
- Increased operational costs such as utilities, for example, 10% increase in street lighting.

In order to mitigate the impact of these factors the Council will continue to look for efficiencies in its operations, review its property and buildings portfolio, achieving optimum staffing levels, review its rates and revenue framework and systems and strengthen partnerships with others, where taking a co-ordinated approach can produce both direct and indirect financial benefits.

b) Differential Rates

No increases in all differential rate categories has been budgeted in 2020-2021 due to Covid-19.

c) Staffing level

The organisational staffing structure has been reduced, resulting in a decrease in salaries and wages of 13.9% over last year's budget. A new structure will be introduced to identify and increase efficiency throughout the Council.

d) Salaries and Allowances for Elected Members

No change is proposed to salaries and allowances for Elected Members in 2020/21 budget. These were increased and set at the time of setting the 2017/18 budget. The allowances will be as per last year and the fee and allowances is proposed as per below: -

	Current Annual Fee and/or allowance	Prescribed Range under the Act	Possible payments steps
Councillor Band 2 Step 2	\$17,484	\$14,865 - \$23,230	Step 1 \$14,865 Step 2 \$17,484 Step 3 \$ 20,238 Step 4 \$ 23,230
Council President Band 2 Step 3	\$46,896	\$15,377 - \$63,354	Step 1 \$15,225 Step 2 \$31,059 Step 3 \$46,896 Step 4 \$63,354
Deputy Council President Band 2 Step 3	\$11,724	\$3,500 - \$15,838	@ 25% of President Step 1 \$ 3,806 Step 2 \$ 7,765 Step 3 \$11,724 Step 4 \$15,838

Extract from Tables 8 & 10 S&AT Local Govt CEO and Elected Members Determination 2019

The remuneration for Councillors is set at Step 2 and the President and Deputy President's remuneration is set at Step 3. A decision by Councillors has yet to be made to keep the remuneration at the 2018/2019 levels.

e) Grant Funding

The draft 2020/2021 Budget incorporates a significant number of grants (either unspent from the previous year, or payable in 2020/2021). It is intended to actively pursue all additional avenues for grant funding to assist in delivering the work program contained in the budget. Some projects or initiatives have been identified as only proceeding if grant funding is available.

f) Major and Iconic Events

Policy C025 *Community Growth Fund* provides for events which are deemed by Council to be 'iconic' to the Council of Carnarvon, and that are worthy of annual financial support without the need for the relevant event organisers making an application through the Community Growth Fund process. The events identified and approved by the Community Growth Fund Committee on the 16th June 2020 are as follows: -:

- GasDash	\$7,000
- Gascoyne in May	\$10,000
- Carnarvon NAIDOC Celebrations	\$5,000
- Carnar-fin	\$3,000
- Gascoyne Food Festival	\$10,000
- Windfest	\$10,000

g) Capital Projects

\$7.15M of capital projects has been included in the 2020/2021 budget and this will be funded mainly by \$4.26M of grants and contributions, \$1.5M from Reserves and the rest from Rates and carried forward balance from previous year.

Improved standard of assets and facilities and 2020/21 budgeted CAPEX

• Roads to Recovery – Minilya Road	\$600K
• Roads to Recovery – Harbour Road	\$808K
• Minilya/Lyndon Road	\$406K
• Footpaths Asset Renewals	\$232K
• Upgrades to Swimming Pool Bowl & Shade Sails	\$95K
• Staged playground upgrade program	\$35K
• Plant & Equipment	\$205k
• Waste Management	\$757k
• SES Training Tower and Building Extensions	\$134K
• Storm Water Pumps	\$37K
• New Refuse Site Development	\$174K
• Infrastructure for Integrated Water Supply	\$347K
• Fascine wall – long term maintenance program	\$275K.
• Blowholes Road – Construction	\$343K
• Blowholes – Reserve redevelopment	\$1.1M

g) This report should be read in conjunction with the Corporate Business Plan 2018 – 2022 which sets out the detailed program. In particular, the following strategic priorities are progressed in the 2020/21 budget.

Facilitation of economic development and tourism

- Update and finalise Economic and Tourism Development Plan
- Continue partnership with REX airline to promote the district after COVID 19
- Royal Show exhibition
- Achieve RV-Friendly status
- Collaborate with the Heritage Committee to facilitate a resolution to the One Mile Jetty
- Facilitation to support Aboriginal business development
- Carnarvon Fascine management, including dredging
- Advocacy and facilitation to support the provision of Coral Bay workers accommodation

Community development

- Strengthen agency partnerships to support families
- Support the provision of age appropriate housing and aged care
- Update the Age-Friendly Community Plan (seek grant)
- Maintain support for sport and recreation clubs
- Increased focus on emergency management

Reconciliation

- Develop an appropriate Aboriginal representation structure and complete Reconciliation Action Plan
- Fly the Aboriginal flag every working day
- Cultural awareness training
- Reinforce actions on Memorandum of Understanding with Yingarrda

Youth Services

- To produce a youth-led community-based action plan influenced by the 'Future For All Young People' summit.

Waste Management

- Education on the reduction and reuse of waste
- Develop the 'Bring and Reuse Centre' at Carnarvon waste disposal facility
- Expand capacity of waste disposal facilities at Carnarvon and Coral Bay

OFFICER'S RECOMMENDATION

That Council

1. *Adopt the 2020/2021 Budget for the Shire of Carnarvon for the financial year ending 30th June 2021 [as presented under separate cover as (Schedule 4.4)] pursuant to Section 6.2 of the Local Government Act 1995 and relevant prescribed Local Government Financial Management Regulations, and incorporating the following:*

- (a) Statement of Comprehensive Income by Nature and Type;*
- (b) Statement of Comprehensive Income by Program;*
- (c) Cash Flow Statement;*
- (d) Rate Setting Statement by Program;*
- (e) Rates and Service Charges;*
- (f) Net Current Assets;*
- (g) Reconciliation of Cash;*
- (h) Fixed Assets;*
- (i) Asset Depreciation;*
- (j) Borrowings;*
- (k) Cash Backed Reserve, noting the transfer to Reserves of \$1.4M;*
- (l) Fees and Charges;*
- (m) Grant Revenue;*
- (n) Other Information;*
- (o) Major Land Transactions;*
- (p) Trust;*
- (q) Significant Accounting Policies - Other*

2. *In accordance with Sections 6.32, 6.33, 6.34, 6.35, 6.36 and 6.37 of the Local Government Act 1995, impose the following general rates, minimum rates and specified area rates within the Shire of Carnarvon boundaries in respect of the 2020/2021 financial year based upon current valuations –*

General Rate

Gross Rental Value(Residential/Special use)

0.104740 cents in dollar on gross rental valuation of rateable property.

Gross Rental Value (Commercial/Industrial)

0.09427 cents in dollar on gross rental valuation of rateable property.

Unimproved Value Mining

0.11993 cents in the dollar on unimproved valuation of rateable property including mining claim, leases and licenses.

Unimproved Value Pastoral

0.03974 cents in the dollar on unimproved valuation of rateable property.

Unimproved Value Intensive Horticulture

0.01473 cents in the dollar on unimproved valuation of rateable property.

Minimum Rates

\$1,093 per assessment on gross rental value properties

\$ 229 per assessment on unimproved value – mining properties

\$ 461 per assessment on unimproved value – pastoral properties

\$ 902 per assessment on unimproved value – intensive horticulture properties

Specified Area Rates (pursuant to part 6, division 6, section 6.37)

Coral Bay Refuse Site Maintenance

0.069528cents in the dollar applied to all rateable properties within Coral Bay for the maintenance of the Coral Bay Refuse Site.

3. Note that no submissions were received with regard to the advertised proposed differential rates (including minimum differential rates).
4. Charge an interest rate of 8% on any outstanding rates and charges that remain overdue after the last instalment as per Clause 8(3) of Government Gazette, WA on 8 May 2020.
5. Provide the option for ratepayers to pay their rates as a single payment, or by 2 or 4 instalments in accordance with S6.45(1) of the Act
6. Impose the following Rubbish Service Charges:

01	Domestic Rubbish	475.00
02	Commercial M/G/Bin	475.00
03	Domestic Rubbish Pensioners	403.00

7. Adopt a value (+) or (-) of \$10,000 for operating items and (+) or (-) \$20,000 for capital items or 10%, whichever is higher as the variance for financial reports to Council during 2020/2021 in accordance with Clause 34(5) of the Local Government (Financial Management) Regulations, 1996 and AASB 1031 Materiality.
8. In line with Policy C025 Community Growth Fund, adopt the following sums as those to be distributed to the associations identified as Iconic Events from the Community Growth Fund:
 - Gas Dash \$7,000
 - Gascoyne in May \$10,000
 - NAIDOC Celebrations \$5,000
 - Carnar-fin \$3,000
 - Gascoyne Food Festival \$10,000
 - Windfest \$10,000
9. Approves the “Key Messages” contained in this report as the basis of communicating the content of the 2020/21 Budget.

COUNCIL RESOLUTION & OFFICER'S RECOMMENDATION

Cr Vandeleur/Cr Fullarton

That Council

1. Adopt the 2020/2021 Budget for the Shire of Carnarvon for the financial year ending 30th June 2021 [as presented under separate cover as (Schedule 4.4)] pursuant to Section 6.2 of the Local Government Act 1995 and relevant prescribed Local Government Financial Management Regulations, and incorporating the following:
 - (r) Statement of Comprehensive Income by Nature and Type;
 - (s) Statement of Comprehensive Income by Program;
 - (t) Cash Flow Statement;
 - (u) Rate Setting Statement by Program;
 - (v) Rates and Service Charges;
 - (w) Net Current Assets;
 - (x) Reconciliation of Cash;
 - (y) Fixed Assets;
 - (z) Asset Depreciation;
 - (aa) Borrowings;
 - (bb) Cash Backed Reserve, noting the transfer to Reserves of \$1.4M;
 - (cc) Fees and Charges;
 - (dd) Grant Revenue;
 - (ee) Other Information;
 - (ff) Major Land Transactions;
 - (gg) Trust;
 - (hh) Significant Accounting Policies - Other

2. In accordance with Sections 6.32, 6.33, 6.34, 6.35, 6.36 and 6.37 of the Local Government Act 1995, impose the following general rates, minimum rates and specified area rates within the Shire of Carnarvon boundaries in respect of the 2020/2021 financial year based upon current valuations –

General Rate

Gross Rental Value(Residential/Special use)

0.104740 cents in dollar on gross rental valuation of rateable property.

Gross Rental Value (Commercial/Industrial)

0.09427 cents in dollar on gross rental valuation of rateable property.

Unimproved Value Mining

0.11993 cents in the dollar on unimproved valuation of rateable property including mining claim, leases and licenses.

Unimproved Value Pastoral

0.03974 cents in the dollar on unimproved valuation of rateable property.

Unimproved Value Intensive Horticulture

0.01473 cents in the dollar on unimproved valuation of rateable property.

Minimum Rates

\$1,093 per assessment on gross rental value properties

\$ 229 per assessment on unimproved value – mining properties

- \$ 461 per assessment on unimproved value – pastoral properties
- \$ 902 per assessment on unimproved value – intensive horticulture properties

Specified Area Rates (pursuant to part 6, division 6, section 6.37)

Coral Bay Refuse Site Maintenance

0.069528cents in the dollar applied to all rateable properties within Coral Bay for the maintenance of the Coral Bay Refuse Site.

3. Note that no submissions were received with regard to the advertised proposed differential rates (including minimum differential rates).
4. Charge an interest rate of 8% on any outstanding rates and charges that remain overdue after the last instalment as per Clause 8(3) of Government Gazette, WA on 8 May 2020.
5. Provide the option for ratepayers to pay their rates as a single payment, or by 2 or 4 instalments in accordance with S6.45(1) of the Act
6. Impose the following Rubbish Service Charges:

01	Domestic Rubbish	475.00
02	Commercial M/G/Bin	475.00
03	Domestic Rubbish Pensioners	403.00

7. Adopt a value (+) or (-) of \$10,000 for operating items and (+) or (-) \$20,000 for capital items or 10%, whichever is higher as the variance for financial reports to Council during 2020/2021 in accordance with Clause 34(5) of the Local Government (Financial Management) Regulations, 1996 and AASB 1031 Materiality.
8. In line with Policy C025 Community Growth Fund, adopt the following sums as those to be distributed to the associations identified as Iconic Events from the Community Growth Fund:
 - Gas Dash \$7,000
 - Gascoyne in May \$10,000
 - NAIDOC Celebrations \$5,000
 - Carnar-fin \$3,000
 - Gascoyne Food Festival \$10,000
 - Windfest \$10,000
9. Approves the “Key Messages” contained in this report as the basis of communicating the content of the 2020/21 Budget.

SCM 2/8/20

COUNCIL RESOLUTION

Cr Maslen/Cr Vandeleur

That Standing Orders Section 13 be suspended at 11.07am to enable further clarification in regard to the budget.

CARRIED
F6/A0

FC 3/8/20

COUNCIL RESOLUTION

Cr Vandeleur/Cr Maslen

That Standing Orders Section 13 be resumed at 11.11am

CARRIED

F6/A0

Motion SCM 1/8/20 was put
CARRIED BY ABSOLUTE MAJORITY

F6/A0

5.0 MATTERS FOR WHICH MEETING TO BE CLOSED TO MEMBERS OF THE PUBLIC

Nil

6.0 CLOSURE:

The Presiding Member declared the meeting closed at 11.15am .