

CD008	CONSUMPTION OF ALCOHOL ON SHIRE OWNED AND MANAGED PROPERTIES		
POLICY OWNER:	Council		
DEPARTMENT:	Office of the CEO		
CREATION DATE:		REVIEW SCHEDULE:	Annually - December
RELATED PROCEDURES:			
RELATED FORMS:			
RELATED DELEGATIONS:			
RELATED POLICIES:			
LEGISLATION:			
DOCUMENT CONTROL			
DATE REVIEWED:	REVIEWED BY:	CHANGES (IF ANY):	ENDORSED BY COUNCIL:
August 2022	Council	Nil	FC 7/8/22
13/12/2022	Council	Nil	FC 4/12/22
28/05/2024	Council	Minor Changes: Refer to Council Minutes	OCM 12/05/24

CD008 Consumption of alcohol on Shire owned and managed properties

OBJECTIVES

To provide guidance with respect to considering applications to consume alcohol on Shire premises.

POLICY STATEMENT/S

It is illegal:

- For any person to consume alcohol on unlicensed premises (e.g., a Shire facility) without the consent of the owner or authority in control of those premises; and
- To sell alcohol from a Council premises without first obtaining a licence from the Department of Racing, Gaming and Liquor or the Carnarvon Court House to licence the premise (e.g., at a function or party).

The applicant is responsible for:

- Obtaining any required approvals associated with the selling of alcohol under the Liquor Licensing Act (1988) and complying with any associated conditions,
- Ensuring that the sale of alcohol is strictly in accordance with the terms and conditions as outlined in the Liquor Permit approval from Department of Racing, Gaming and Liquor.

Note

In order to apply for a license to supply or sell alcohol, the applicant must have the consent of the owner and the Shire of Carnarvon.

Consent given by the Shire of Carnarvon **does not** replace the requirement to apply for a Permit to sell Liquor from the Department of Racing, Gaming and Liquor or the Carnarvon Court House.

For more information on Liquor Permits or how to apply please visit [Liquor applications | DLGSC](#)



Definition

Function means a gathering, occasion, or event (including a sporting contest, show, exhibition, trade or other fair, or reception) at which it is proposed that liquor be sold or supplied to those present.

Processes

The Chief Executive Officer may provide consent for the consumption of alcohol for a maximum time limit of:

- Two (2) hours with no food being required,
- Two (2) to five (5) hours subject to sufficient food being made available for free or for purchase or being made available through purchase of a ticket,
- Five (5) to eight (8) hours subject to:
 - Sufficient food being available for purchase throughout the duration of the alcohol consumption or sale period; and/or
 - Free finger food is to be provided; or
 - A main meal is provided at no cost to the guest and/or as part of a ticket sale
- Free potable drinking water is to be always provided during the event or function. Consumption of alcohol must cease by 11:30pm for any given event or function. The event or function must cease by midnight and the premises must be cleaned and vacated by 1:00am.

Prior to gaining the Shire's consent for the sale or service of alcohol at an event or function, the organiser must agree with the following:

- Security / Crowd Control;
 - Provide information in relation to how the crowd will be managed and controlled at the event or function (e.g., the practices to be used).
 - All security/crowd control personnel are required to be licenced operators (if applicable).
 - These persons must attend all times during the event.
- Proposed Licenced Area:
 - The designated area for the sale and associated consumption of alcohol at an event must be fully enclosed by a fence or other barrier approved by the local government. All emergency exits must be signed, and the exits and entrances must be manned by at least one Crowd Controller (if applicable)
 - An application will not be considered if the proposal is likely to have a significant potential impact upon the amenity of an area or affect neighbouring properties. A significant potential impact includes circumstances in which if the application were granted:
 - Undue offence, annoyance, disturbance, or inconvenience to persons who reside or work in the vicinity, or to persons in or travelling to or from an existing or proposed place of public worship, hospital, childcare premises, or school, would be likely to occur; or
 - The amenity, quiet or good order of the locality in which the premises or the proposed premises are, or are to be, situated would in some other manner be lessened.



- The Shire reserves the right to close the venue, property, or public place at any time an officer of the Shire (or at the direction of police), deems that the safety or security of the facility or persons within or in the precinct of the facility may be compromised. In such case there will be no refund of hiring fees unless the hirer can show that such action causing closure did not come about as an act of the hirer or any patron of the hirer.

- Bond

Bond provisions or fees may also apply for any littering or damage to the Shire's property.