

CF002	REGIONAL PRICE PREFERENCE POLICY		
POLICY OWNER:	Council		
DEPARTMENT:	Office of the CEO	RESPONSIBLE OFFICER:	DCEO
CREATION DATE:		REVIEW SCHEDULE:	Annually
RELATED PROCEDURES:			
RELATED FORMS:			
RELATED DELEGATIONS:			
RELATED POLICIES:			
LEGISLATION:	LGA 1995 s. 3.57 LG F&G Reg. 1996 Part 4A – Regional price preference		
DOCUMENT CONTROL			
DATE REVIEWED:	REVIEWED BY:	CHANGES (IF ANY):	ENDORSED BY COUNCIL:
23/08/2022	Council	Nil	FC7/8/22
28/11/2023	Council	Minor: Refer minutes of meeting.	OCM 11/11/23
24/09/2024	Council	Minor: Refer minutes of meeting.	OCM03/09/24

CF002 Regional Price Preference

OBJECTIVES

To maximise the use of competitive local business in the procurement of goods and services and to encourage employment of local people to encourage economic growth within the town and the region.

POLICY STATEMENT/S

This Policy applies to all purchases over \$75,000 (excluding GST) for goods or services under Purchasing Policy (CF001), except for quotations obtained from a supplier under an existing Preferred Supplier Contract of a Pre-Qualified Supplier.

On a case-by-case basis, the policy may be applied to purchases between \$6,000 to \$75,000.

Price Preference

A preference will be given to a regional tenderer/ respondent by assessing their tender/ quotation as if the price bids were reduced by:

- 10% (up to a maximum of \$50,000 excluding GST)) for goods and services,
- 5% (up to a maximum price reduction of \$50,000 (excluding GST) for construction (building).

Definition of Regional

1. Regional is defined as a supplier who has been operating a business continuously (for at least 6 months before submitting a Tender) out of premises located within the municipal boundaries of the Shires of Carnarvon, Exmouth, Upper Gascoyne, and Shark Bay, and where local governments of those areas have a reciprocal policy that includes the Shire of Carnarvon.



2. Some or all of the goods and services to be supplied from regional sources.

Seeking Regional Price Preference Consideration and Proof of Eligibility

Regional tenderers or respondents to requests for quotations must indicate in writing that they wish the regional price preference to be considered in any one tender or quotation process.

Suitable proof of eligibility must be submitted with the tender or quotation process.

A supplier of goods or services who submits a tender is regarded as being a regional tenderer for the purposes of this Part as defined by the Part 4 Local Government Functions and General Regulations 1996.

Application of the Levels of Preference

The submission/ quote for goods and services submitted by an eligible business, contractor or supplier as defined in this policy may be either wholly supplied from within the prescribed area as the region or partly supplied from within the prescribed area as the region.

Only those goods or services supplied from within the prescribed area as the region will be included in the discounted calculations that form part of the assessment of a tender or proposal when this policy is in operation.

Consideration in an RFQ or Tender Process.

The Regional Price Preference is an input into a procurement process only and is a part of a wider process of assessing price and performance under qualitative criteria.

The tender/ quotation process overall will determine what is the best procurement outcome for the Shire of Carnarvon.