

CF015	PRIVATE WORKS		
POLICY OWNER:	Council		
DEPARTMENT:	Infrastructure	RESPONSIBLE OFFICER:	EMIS
CREATION DATE:	23/08/2022	REVIEW SCHEDULE:	Annually
RELATED PROCEDURES:			
RELATED FORMS:			
RELATED DELEGATIONS:			
RELATED POLICIES:			
LEGISLATION:			
DOCUMENT CONTROL			
DATE REVIEWED:	REVIEWED BY:	CHANGES (IF ANY):	ENDORSED BY COUNCIL:
23/08/2022	Council	Nil	FC7/8/22
28/11/2023	Council	Nil	OCM 11/11/23
24/09/2024	Council	Minor Changes: Refer minutes of meeting.	OCM03/09/24

CF015 Private Works

OBJECTIVES

To provide guidelines on the extent of private works the Shire will undertake.

POLICY STATEMENT/S

The Shire shall avoid where possible carrying out private works where such works would:

- place it in competition with private enterprise supply; or
- diminish or delay its ability to deliver its core community services.

Where private works cost is expected to be less than \$25,000 Ex GST the CEO may approve the works.

Where private works cost is likely to exceed \$25,000 Ex GST a report must be submitted to Council for consideration and approval for the private works project to proceed unless:

- the private works is requested by a State or Federal Government Department or Agency; and
- the CEO is satisfied the private works will not diminish or delay the ability of the Shire to deliver its core community services

A Private Works Authority Request form shall be provided to the Shire prior to the commencement of any private work.

The CEO may require a deposit prior to commencement of a private works project. The requirement for and deposit amount shall be at the absolute discretion of the CEO.

All costs reasonably attributable to a private works project shall be charged to the private works requesting applicant. Attributable costs include but are not limited to plant, labour, materials, overheads and applicable Fees and Charges. Works completed for government departments, agencies, authorities, or business enterprises are treated as private works.

Works completed for the Shires of Exmouth, Upper Gascoyne, and Shark Bay are treated as private works.



Administrative oncosts shall not apply to private works completed for those Shires that local governments have a reciprocal policy that includes the Shire of Carnarvon.

Private Works for Community Groups and Local Sporting Organisations

The CEO may determine applications from local community groups and sporting organisations for in-kind private works contributions by the Shire on a case-by-case basis up to a value of \$1,000 Ex GST per fiscal year.