

ID001	CROSSOVERS		
POLICY OWNER:	Council		
DEPARTMENT:	Infrastructure Services		
CREATION DATE:		REVIEW SCHEDULE:	Annually - December
RELATED PROCEDURES:			
RELATED FORMS:			
RELATED DELEGATIONS:			
RELATED POLICIES:			
LEGISLATION:	s3.1 Local Government Act 1995, cl15(1),15(2) Local Government (Uniform Local Provisions) Regulations 1996		
DOCUMENT CONTROL			
DATE REVIEWED:	REVIEWED BY:	CHANGES (IF ANY):	ENDORSED BY COUNCIL:
13/12/2022	Council	Nil	FC 4/12/22
28/05/2024	Council	Nil	OCM 12/05/24

ID001 Crossovers

OBJECTIVES

This policy provides guidelines on the requirements for eligibility of an application for a Council subsidy for the construction of crossovers.

POLICY STATEMENT/S

Crossover means a vehicular carriageway constructed between a road formation and the front boundary of a property.

Crossover Subsidy is an amount determined by Council in accordance with Local Government (Uniform Local Provisions) Regulations 1996 s15(1), 15(2). The crossover subsidy is payable to property owners for the satisfactory completion of a crossover in accordance with this policy.

A crossover constructed between a carriageway and a front property boundary only may be eligible for a Shire crossover subsidy.

The construction specification, drawing and application to construct a crossover may be obtained from the Shire offices.

The subsidy payable for a crossover shall be to the value determined by Council in accordance with Local Government (Uniform Local Provisions) Regulations 1996 s15(1), 15(2) and as published in Council's Schedule of Fees.

Applications for the subsidy will be considered following submission to Shire Administration of a completed application on the 'APPLICATION FORM – CROSSOVER SUBSIDY'.

Applications will be considered and maybe accepted, amended, or refused. Following determination applicants will be advised accordingly.



Conditions of approval, including any amendments required will be detailed on the approval to proceed.

To be eligible for a crossover subsidy the crossover must be constructed in accordance with the Shire's Construction specification

The subsidy applies to crossover construction between the road carriageway and the front property boundary only.

The subsidy does not apply to repairs, maintenance, or reconstruction of existing crossovers.

A single new crossover to private properties is eligible for a Council subsidy subject to the proponent gaining prior written approval. One Crossover Subsidy is available per property title.

A single (or one one-way in or one one-way out) new crossover to commercial properties is eligible for a Shire subsidy subject to the proponent gaining prior written approval. One Crossover subsidy is available per property title.

Where the approved crossover crosses one of the Shire's cast in-situ concrete footpaths, the footpath shall be reconstructed using concrete to the crossover specification. Any damage caused to the footpath shall be repaired by the applicant at the applicant's expense to the satisfaction of the Chief Executive Officer.

It shall remain the responsibility of the applicant to avoid damage or disturbance to any underground services, during construction and any necessary repairs to such services shall be entirely at the applicant's cost.

If in the opinion of the CEO, or an employee authorised by the CEO, the construction of the crossover has resulted in damage to any of council's assets such as the roadway surface or pavement, kerb, footpath, verges, signage, vegetation or the like, the Shire may order the applicant to effect repairs. If the applicant fails to repair the damage within the time stipulated by the notice, The Shire may do so and all costs, including administrative on costs will be payable by the applicant and maybe deducted from any subsidy.

Should the crossover be required to traverse a drain, the applicant must install culverts as specified on the approval.

To be eligible for the subsidy the crossover works shall be inspected and approved in writing by Shire. The minimum inspections required are:

- immediately prior to pouring concrete (or laying pavers) and
- following completion of the works. The cost of the first each of these two inspections only is met by Council. If additional inspections are required because the works failed to meet the specifications, these will be at cost to the applicant in accordance with Council's schedule of fees and charges.



This policy applies all private property titles within the Shire of Carnarvon that have not previously received a crossover subsidy.

The Shire shall be given not less than 24 hours prior notice of the time for which inspections are requested. The request must be directed to the officer nominated on the approval. Inspections will normally be limited to Council's ordinary business hours.

Note: The crossover subsidy is intended to be an equitable subsidy available as a once only offer to each property title to encourage the construction of suitable crossovers. The application assessment fee is levied to recover the cost of undertaking the assessment of application and the inspections.

It is a non-refundable fee as costs to the Shire to process the application commence immediately the application is accepted. Fees and charges for crossovers are to be in accordance with the adopted Schedule of Rates for the current financial year